

File No. 100471

Committee Item No. 5
Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Sub - Committee: Budget and Finance

Date: April 28, 2010

Board of Supervisors Meeting

Date: _____

Cmte Board

- | | | |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER

(Use back side if additional space is needed)

- | | | |
|-------------------------------------|--------------------------|-------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Proposal</u> * |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |

Completed by: Andrea S. Ausberry
Completed by: _____

Date Friday, April 23, 2010
Date _____

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

1 [Accept and Expend Grant - American Recovery and Reinvestment Act Energy Efficiency
2 Projects and Amend the Annual Salary Ordinance, FY2009-2010 - \$875,957]

3 Ordinance authorizing the Department of the Environment to expend a grant in the
4 amount of \$875,957 from the California Energy Commission's State Energy Program
5 through the Association of Bay Area Governments for the deployment of energy
6 efficiency projects in the City and County of San Francisco and amend Ordinance
7 Number 183-09 to reflect the addition of three (3) grant funded positions in the
8 Department of the Environment.

9
10 Note: Additions are single-underline italics Times New Roman;
11 deletions are ~~strikethrough italics Times New Roman~~.
12 Board amendment additions are double underlined.
13 Board amendment deletions are ~~strikethrough-normal~~.

14 Be it ordained by the People of the City and County of San Francisco:

15 **Section 1. Findings**

16 The California Energy Commission's State Energy Program provides funds to eligible
17 local governments for cost-effective energy efficiency projects based on a competitive
18 selection process.

19 The City and County of San Francisco is eligible for funding under the California
20 Energy Commission's State Energy Program.

21 The California Energy Commission's State Energy Program allows public agencies or
22 non-profit entities to apply for funds on behalf of eligible local governments.

23 The San Francisco Department of the Environment collaborated with the Association of
24 Bay Area Governments (ABAG) to submit a regional application to California Energy
25 Commission's State Energy Program to implement the Retrofit Bay Area Program which
includes energy efficiency projects in the City and County of San Francisco.

1 Based on the evaluation of applications, the California Energy Commission's State
2 Energy Program selected the Association of Bay Area Governments (ABAG) to receive
3 funding of \$10,750,000.00 for the Retrofit Bay Area Program.

4 The City and County of San Francisco will receive \$875,957.00 to implement energy
5 efficiency projects as part of Retrofit Bay Area.

6 The City and County of San Francisco recognizes that it is vital for local, regional,
7 state, and federal agencies to stimulate the economy; create and retain jobs; reduce fossil fuel
8 emissions; reduce total energy usage; and improve energy efficiency.

9 The City and County of San Francisco has committed to an ongoing, coordinated effort
10 to reduce the emissions that cause global warming, improve air quality, reduce waste, reduce
11 energy use and save money.

12 The City and County of San Francisco is committed to reducing these community-wide
13 greenhouse gas emissions by 20% below its 1990 levels by 2012.

14 In 2004, San Francisco's Department of the Environment and Public Utilities
15 Commission released a "Climate Action Plan for San Francisco" identifying transportation,
16 energy efficiency, renewable energy, and solid waste measures that could achieve significant
17 greenhouse gas reductions.

18 The Climate Action Plan called for implementing energy efficiency programs and
19 projects throughout the City.

20 The City and County of San Francisco has considered the application of the California
21 Environmental Quality Act (CEQA) to the implementation of the proposed projects funded
22 through this grant.

23 All projects undertaken with this funding are in compliance with the California
24 Environmental Quality Act (CEQA), California Public Resources Code Section 21000.

1 **Section 2. Authorization to Expend Funds.**

2 The grant budget includes provision for indirect costs of \$82,501.

3 The term of the grant will be from April 1, 2010 through March 31, 2012.

4 The Board of Supervisors hereby authorizes ABAG to accept a grant award on behalf
5 of the City and County of San Francisco and to enter into all necessary contracts and
6 agreements, and amendments thereto, on its behalf to implement and carry out energy
7 efficiency projects.

8 The Department of the Environment is authorized to furnish whatever additional
9 information or assurances the funding agency may request in connection with this grant, and
10 to execute any and all agreements necessary to carry out the purpose of the grant and to
11 Expend funds in execution of this project.

12 **Section 3. Grant-funded Position; Amendment to FY 2009-20010 Annual Salary**
13 **Ordinance.**

14 The hereinafter designated sections and items of Ordinance No. 183-09 (Annual Salary
15 Ordinance, FY 2009-2010) are hereby amended to ADD THREE (3) positions in the
16 Department of the Environment, and reads as follows:

17 Department: ENV-22

18 Program: EVECEC-10

19 Subfund: 2S-ENV-ARA

20 Index Code: 220165

21

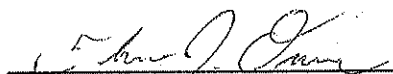
22 Amendment:	23 Number of Positions:	24 Class and Item No.:	25 Compensation Schedule:
Add	.25 FTE	5640 Environmental	\$2571 B \$3126


1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

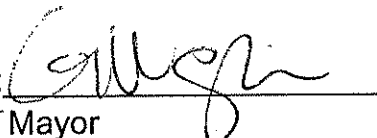
		Specialist	
	.2FTE	1632 Account Clerk	\$1881 B \$2287
	.125 FTE	5644 Senior Environmental Specialist	\$3410 B \$4145

APPROVED AS TO FORM:
DENNIS J. HERRERA, City Attorney


APPROVED AS TO CLASSIFICATION
DEPARTMENT OF HUMAN RESOURCES

By: 
Thomas Owen
Deputy City Attorney

By: 
Micki Callahan
Director

APPROVED: 
for Mayor

APPROVED: 
for Ben Rosenfield
Controller

RECOMMENDED:

David Assmann, Acting Director
Department of the Environment

File Number: 100471
(Provided by Clerk of Board of Supervisors)

Grant Information Form
(Effective January 2000)

Purpose: ASO Amendment with authorization for SF Environment to Expend grant funds

The following describes the grant referred to in the accompanying ordinance:

1. Grant Title: Retrofit Bay Area -San Francisco
2. Department: Department of the Environment (SF Environment)
3. Contact Person: Shawn Rosenmoss Telephone: 415-355-3746
4. Grant Approval Status (check one):
 [X] Approved by funding agency [] Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$ 875,957.00
- 6a. Matching Funds Required: Yes \$ 348,000
b. Source(s) of matching funds (if applicable): Matching funds are primarily being provided through the salaries of existing City staff, who will contribute to the project by performing task that are currently part of their regular duties, as well as being matched with foundation funding.
- 7a. Grant Source Agency: California Energy Commission's State Energy Program, which will be awarded to the Association of Bay Area Governments (ABAG) and sub-awarded to SF Environment
b. Grant Pass-Through Agency (if applicable): Association of Bay Area Governments
8. Proposed Grant Project Summary:

The Association of Bay Area Governments is the lead in a regional effort to obtain funds from California Energy Commission's (CEC) State Energy Program (SEP), which are available to eligible local governments for cost-effective energy efficiency projects. The region-wide energy efficiency program will retrofit 17,000 homes (single family and multifamily) to achieve reduction in home energy consumption, while creating 1,730 home energy retrofit jobs. Members of the Steering Committee in charge of working with ABAG to create the proposal have agreed to a population-based allocation for each county-specific program. The proposed budget allocation for the City and County of San Francisco is \$875,957. Funds were awarded on February 10, 2020 and the CEC required that all counties participating in the project provide a resolution authorizing acceptance of the funds within 30 days of the funds being awarded. The Accept Resolution was passed (#60-10) and submitted to the funding entity as required.
9. Grant Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: April 1, 2010 End-Date: March 31, 2012
10. Number of new positions created and funded:
There will be new positions created for this project, however, in order to meet the time constraints for obtaining legislative approval to accept the funds, the Department of the Environment submitted a resolution to Accept the funds, which has been approved by the Board of Supervisors (#10-60). SFE is now submitting an ASO Amendment Ordinance with orders to expend the funds as a separate document.

San Francisco Department of the Environment - Retrofit SF Project

California Energy Commission-State Energy Program

	Description	Other notes	California Energy Commission	Match	Total Project
PERSONNEL					
Principal Environmental Specialist 5644 Energy Manager	13%FTE	Grant funded for the length of the grant. Ensure integration with other efficiency retrofit and climate projects	\$ 28,080		\$ 28,080
Environmental Specialist 5640-Renewable Energy	50% FTE	Grant funded for the length of the grant. Manage project; coordinate with other City programs and staff; coordinate with other municipalities	\$ 81,276		\$ 81,276
Account Clerk 1632	20.5% FTE	Grant funded for the length of the grant. Assist with project implementation, data tracking reporting	\$ 24,379		\$ 24,379
Subtotal Personnel			\$ 133,735	\$ -	\$ 133,735
Fringe	37%		\$ 49,517	\$ -	\$ 49,517
Total personnel			\$ 183,252	\$ -	\$ 183,252
CONTRACTUAL					
Retrofit Installations		Will be contracted using standard City practices for securing professional services of issuing an RFP, etc	\$ 500,000		\$ 500,000
Quality Assurance Activities		Will be contracted using standard City practices for securing professional services of issuing an RFP, etc	\$ 25,000		\$ 25,000
Public Relations & Marketing Campaigns		Marketing, PR, Participant recruitment, Policy support. Will be contracted using standard City practices for securing professional services of issuing an RFP, etc. Match provided through existing SF Environment programs and services	\$ 85,204	\$ 148,000	\$ 233,204
Workforce Development		Curriculum and Training, recruit placement sites, coordinate with other City Workforce programs for placements, etc. Match provided with existing foundation grants which have been approved		\$ 200,000	
Subtotal Contractual			\$ 610,204	\$ 348,000	\$ 958,204
TOTAL DIRECT COSTS			\$ 793,456	\$ 348,000	\$ 1,141,456
INDIRECT COSTS	10.45%	Amount allowed by Funding Source. Rent, utilities, phones, mail, etc.	\$ 82,501	\$ -	\$ 82,501
TOTAL PROJECT (Direct + Indirect)			\$ 875,957	\$ 348,000	\$ 1,223,957

NOTE: This is the total budget for a two-year grant and all budget line items are spread equally between the two years.

CALIFORNIA ENERGY COMMISSION1516 NINTH STREET
SACRAMENTO, CA 95814-5512

NOTICE OF PROPOSED AWARD
California Comprehensive Residential Retrofit Program
RFP # 400-09-403

Proposed Contractors:

SMUD

Association of Bay Area Governments

Regional Council of Rural Counties (CRHMFA Homebuyers Fund)

The San Francisco Mayor's Office of Housing

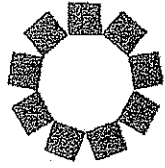
Total Amount of Proposed Contracts:

\$50,212,451

Final Scores and Rankings

Company	Final Score	Ranking	ARRA Funds Requested
SMUD	316.67	1	\$ 19,969,421.00
Association of Bay Area Governments	297.00	2	\$ 10,750,000.00
Regional Council of Rural Counties (CRHMFA Homebuyers Fund)	293.67	3	\$ 16,500,001.00
The San Francisco Mayor's Office of Housing	290.00	4	\$ 2,993,029.00

County of Los Angeles	266.00	*	\$ 12,890,000.00
San Diego Association of Governments (SANDAG)	259.00	*	\$ 5,944,839.00
San Joaquin Valley Unified Air Pollution Control District	232.00	*	\$ 4,994,474.00
Association of Monterey Bay Area Governments	213.33	*	\$ 4,175,582.00
NoRTEC	201.33	*	\$ 8,669,473.00
Greener Dawn, Inc.	201.33	*	\$ 7,982,379.00
Western Riverside Council of Governments (WRCOG)	188.67	*	\$ 20,000,000.00
Roseville Electric, City of Roseville	172.33	*	\$ 2,355,000.00



Association of
Bay Area Governments

Retrofit Bay Area: Comprehensive Residential Building Retrofit Program

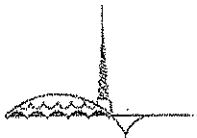
Volume 2, Technical Program Proposal and Cost Information
Submitted to the California Energy Commission in response
to RFP #400-09-403

December 21, 2009

Submitted by

Jerry Lahr, Energy Programs Manager
Association of Bay Area Governments
Joseph P. Bort MetroCenter
101 8th Street
Oakland, CA 94607

In association with



Requested Funding: \$10,750,000

Table of Contents

Program Executive Summary	1
A. Program Design/Evaluation Criteria	3
B. Fund Leverage.....	5
C. Sustainability/Lasting Changes in the Market.....	8
D. Regional Approach	9
E. Quality Assurance.....	11
F. Conformance with California Law.....	13
G. Collaboration with National and State Programs	14
H. Targeting Economically Disadvantaged Areas	14
I. Verification of Energy Savings	15
J. Participant Recruitment and Communication	15
K. Program Cost Effectiveness.....	23
L. Team Organizational Structure	23
M. Workforce Development and Job Creation.....	26
N. Energy, Peak Demand, and GHG Emissions Reductions	27
O. Time Criticality	27
P. Program Transparency and Reporting	28
Q. Program Team Qualifications and Experience	30
Scope of Work and Deliverables	33
Attachment 21: Budget (see attachment)	44
Attachment 5: References	45
Attachment 24: Letters of Support (see attachment)	54