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January 6, 2022

**The Honorable Members of the Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton Goodlett Place, Room 244  
San Francisco, CA 94102**

***Subject: Request for Approval – Master Agreement for State-Aid Funds with Caltrans  
(No. 04-6328S21)***

Honorable Members of the Board of Supervisors:

The San Francisco Municipal Transportation Agency (SFMTA) requests that the San Francisco Board of Supervisors authorize its Director of Transportation or designee to execute the Master Agreement for State-Aid No. 04-6328S21 required to execute subsequent program supplemental agreements for funding for particular grant-funded projects. Because the Master Agreement's duration could exceed 10 years, we are asking for your consideration of this matter.

**Background:** In 2006, the SFMTA Board of Directors approved Resolution 06-053 authorizing the Executive Director/CEO (or designee) to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements and any amendments hereto, between the City and County of San Francisco, through the MTA, and the State of California, through Caltrans, for state and federally funded transportation projects for the Department of Parking and Traffic. This streamlined the administrative approvals of new grant awards for transportation projects implemented by the SFMTA. It also authorized that if any future Agreement with Caltrans has a term of over 10 years, the Executive Director be permitted to submit the Agreement to the Board of Supervisors for its approval under Charter Section 9.118.

In 2007, the Board of Supervisors approved Resolution 563-07 approving the execution of a Master Agreement for State-Aid Projects between the City and County of San Francisco, through its Municipal Transportation Agency (for the Department of Parking and Traffic), and the California Department of Transportation. Also in 2007, the SFMTA executed the Master Agreement with Caltrans for State-Funded Projects No. 00043S.

**Requirement to Execute Master Agreement:** In September 2021, Caltrans requested that the SFMTA execute a new Master Agreement with Caltrans. The current Master Agreement for State-Funded Projects has been updated to incorporate various changes in regulations and policies. This is a prerequisite to execute program supplemental agreements (PSA) for particular projects, where the PSA provide specific grant language for funded projects.

Specifically, the SFMTA's Vision Zero Signal Retiming project is to be awarded \$2,000,000 in state Highway Safety Improvement Program (HSIP) funds. The HSIP funds will allow the SFMTA to proceed with citywide signal retiming that will enhance pedestrian safety. The project will install leading pedestrian intervals at up to 175 signalized intersections in San Francisco. The project will also update signal timing to set pedestrian clearance times using a three feet per second walking speed where possible. Without updating the Master Agreement, we cannot execute PSA No. 04-6328521 for HSIP funds for the Vision Zero Signal Retiming project.

Please let Joel Goldberg on my team know if you have any questions specific to the agreement. He can be reached at [joel.goldberg@sfmta.com](mailto:joel.goldberg@sfmta.com) or 415.646.2520.

Sincerely,



Jeffrey P. Tumlin<sup>for</sup>  
Director of Transportation