

File No. 190910

Committee Item No. 5

Board Item No. 14

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date February 21, 2020

Board of Supervisors Meeting

Date March 3, 2020

Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

OTHER (Use back side if additional space is needed)

- Gift Letter
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

Completed by: Linda Wong Date February 21, 2020

Completed by: Linda Wong Date February 27, 2020

1 [Accept and Expend Gift - San Francisco 722 Montgomery, LLC - Citywide Affordable
2 Housing Fund - \$100,000]

3 **Resolution authorizing the Mayor's Office of Housing and Community Development to**
4 **accept and expend a gift of \$100,000 from San Francisco 722 Montgomery, LLC, to the**
5 **Citywide Affordable Housing Fund.**

6
7 WHEREAS, The Mayor's Office of Housing and Community Development (MOHCD) is
8 responsible for collecting and expending inclusionary housing fees and other fees that provide
9 funding for affordable housing; and

10 WHEREAS, San Francisco 722 Montgomery, LLC, a California limited liability
11 company, is developing a residential project located at 722 Montgomery Street and is paying
12 the required inclusionary fee of \$325,305 plus interest of \$90,782 for a total of \$416,087 to the
13 Citywide Affordable Housing Fund; and

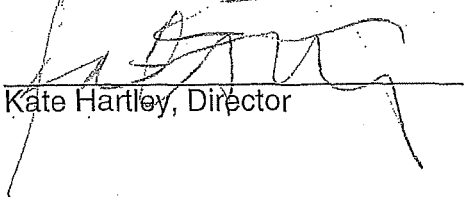
14 WHEREAS, San Francisco 722 Montgomery, LLC has offered a gift of \$100,000 to the
15 City and County of San Francisco for the construction of new affordable housing in San
16 Francisco, which would be given to the Citywide Affordable Housing Fund for such purposes;
17 and

18 WHEREAS, The Citywide Affordable Housing Fund was established by Administrative
19 Code Section 10.100-49 for the purpose of receiving and expending funds for affordable
20 housing; now, therefore, be it

21 RESOLVED, That the Board of Supervisors hereby authorizes MOHCD to accept the
22 gift of from San Francisco 722 Montgomery, LLC and to expend it consistent with the
23 purposes, procedures, and requirements of the Citywide Affordable Housing Fund.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

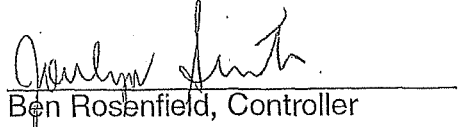
Recommended:


Kate Hartley, Director

Approved:


London N. Breed, Mayor

for


Ben Rosenfield, Controller

for

File Number: 190910
(Provided by Clerk of Board of Supervisors)

Gift Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend Gift funds.

The following describes the Gift referred to in the accompanying resolution:

1. Gift Title: **722 Montgomery Affordable Housing Fund Gift**
2. Department: **Mayor's Office of Housing and Community Development**
3. Contact Person: **Benjamin McCloskey** Telephone: **(415) 701-5575**
4. Gift Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Gift Funding Approved or Applied for: **\$100,000.00**
6. a. Matching Funds Required: **N/A**
b. Source(s) of matching funds (if applicable): **N/A**
7. a. Gift Source Agency: **San Francisco 722 Montgomery, LLC**
b. Gift Pass-Through Agency (if applicable): **N/A**
8. Proposed Gift Project Summary: **722 Montgomery Affordable Housing Gift**
9. Gift Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: **After A&E Reso is passed**
End-Date: **N/A**
10. a. Amount budgeted for contractual services: **\$0**
b. Will contractual services be put out to bid? **N/A**
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **N/A**
d. Is this likely to be a one-time or ongoing request for contracting out? **N/A**
11. a. Does the budget include indirect costs?
 Yes No
b. 1. If yes, how much? **N/A**
b. 2. How was the amount calculated? **N/A**
c. 1. If no, why are indirect costs not included? **N/A**
 Not allowed by Gifting agency To maximize use of Gift funds on direct services
 Other (please explain):
c. 2. If no indirect costs are included, what would have been the indirect costs? **None.**
12. Any other significant Gift requirements or comments: **None.**

****Disability Access Checklist** (Department must forward a copy of all completed Gift Information Forms to the Mayor's Office of Disability)**

13. This Gift is intended for activities at (check all that apply):

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input checked="" type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input checked="" type="checkbox"/> Rehabilitated Structure(s) | <input checked="" type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

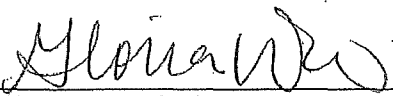
Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Eugene Flannery
(Name)

Environmental Compliance Manager
(Title)

Date Reviewed: 4/4/2019

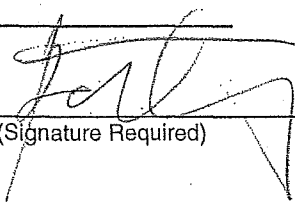

(Signature Required)

Department Head or Designee Approval of Gift Information Form:

Kate Hartley
(Name)

Director
(Title)

Date Reviewed: 4/5/19


(Signature Required)

GIFT LETTER

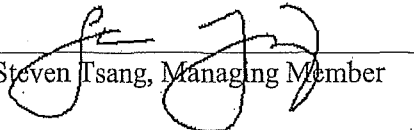
February 11, 2019

San Francisco 722 Montgomery, LLC, a California limited liability company (“the donor”), hereby certifies that it will give a charitable donation of \$100,000.00 to the Mayor’s Office of Housing of the City and County of San Francisco, California. The donation is to be used for the construction of new affordable housing in San Francisco.

The donation will be made promptly after receipt by the donor of the San Francisco Board of Supervisors “accept and expend” resolution.

San Francisco 722 Montgomery, LLC
a California limited liability company

By: ELSV LLC, a California limited liability company, its Manager

By: 
Steven Tsang, Managing Member

Mayor's Office of Housing and Community Development
City and County of San Francisco



London N. Breed
Mayor

Kate Hartley
Director

TO: Angela Calvillo, Clerk of the Board of Supervisors

FROM: Benjamin McCloskey, Deputy Director Mayor's Office of Housing and Community Development

DATE: April 1, 2019

SUBJECT: Accept and Expend Resolution for 722 Montgomery Affordable Housing Fund Gift

GIFT TITLE: 722 Montgomery Affordable Housing Fund Gift

Attached please find the original and 2 copies of each of the following:

- Proposed resolution; original signed by Department, Mayor, Controller
- Gift information form
- Gift budget
- Gift application
- Gift award letter
- Other (Explain):

Departmental representative to receive a copy of the adopted resolution:

Name: Benjamin McCloskey

Phone: 701-5575

Interoffice Mail Address: Benjamin.McCloskey@sfgov.org

Certified copy required Yes No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

1 South Van Ness Avenue – Fifth Floor, San Francisco, CA 94103
Phone: (415) 701-5500 Fax: (415) 701-5501 TDD: (415) 701-5503 • www.sfmohcd.org

Introduction Form

By a Member of the Board of Supervisors or Mayor

Time stamp 38
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor [] inquiries"
- 5. City Attorney Request.
- 6. Call File No. [] from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No. []
- 9. Reactivate File No. []
- 10. Topic submitted for Mayoral Appearance before the BOS on []

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.

Sponsor(s):

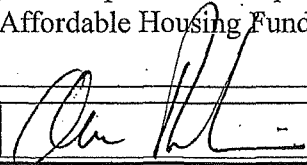
Supervisor Peskin

Subject:

[Accept and Expend Gift – San Francisco 722 Montgomery, LLC – Citywide Affordable Housing Fund - \$100,000]

The text is listed:

Resolution authorizing the Mayor's Office of Housing and Community Development to accept and expend a gift of \$100,000 from San Francisco 722 Montgomery, LLC to the Citywide Affordable Housing Fund.

Signature of Sponsoring Supervisor: 

For Clerk's Use Only