



SAN FRANCISCO PLANNING DEPARTMENT

MEMO

DATE: April 15, 2015
TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Sarah B. Jones, Environmental Review Officer
RE: Appeal timeliness determination – 26 Hodges Alley, Planning Department Case No. 2013.0783E

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An appeal of the categorical exemption for the proposed project at 26 Hodges Alley (Planning Department Case No. 2013.0783E) was filed with the Office of the Clerk of the Board on April 10, 2015 by Melody Mar, owner of 358 Vallejo Street.

Timeline: The Categorical Exemption was issued on September 18, 2014. The exemption identified the Approval Action for the project as the Discretionary Review Hearing by the Planning Commission, as provided for in Planning Code Section 311, which occurred on March 12, 2015 (Date of the Approval Action).

Timeliness Determination: Section 31.16(a) and (e) of the San Francisco Administrative Code states that any person or entity may appeal an exemption determination to the Board of Supervisors during the time period beginning with the date of the exemption determination and ending 30 days after the Date of the Approval Action.

The appeal of the exemption determination was filed on April 10, 2015, which is the 29th day within 30 days after the Date of the Approval Action and is within the time frame specified above. Therefore the appeal is considered timely.

Section 31.16(b)(4) of the San Francisco Administrative Code states that the Clerk of the Board shall schedule the appeal hearing no less than 21 days and no more than 45 days following expiration of the specified time period for filing of the appeal.