

1 [Cost of Living Adjustment to the Contract for Budget and Legislative Analyst Services -
2 FYs 2015-2016 and 2016-2017]

3 **Motion to consider enacting a 3.25% cost of living adjustment (COLA) to the current**
4 **\$2,060,000 contract for Budget and Legislative Analyst Services, to be effectuated no**
5 **earlier than October 1, 2015, resulting in a 2.44%, or \$50,213 increase to the contract in**
6 **FY2015-2016 to be annualized to the full 3.25%, or \$66,950 in FY2016-2017; and**
7 **directing the Clerk of the Board to take all necessary administrative action to amend**
8 **the contract accordingly.**

9
10 WHEREAS, A Request for Proposal (RFP) was issued on May 24, 2013, and the City
11 selected Harvey M. Rose Associates, LLC, Debra A. Newman, Louie & Wong, LLP, A Joint
12 Venture, as the highest qualified scorer pursuant to the RFP; and

13 WHEREAS, The term of the contract is from January 1, 2014, to December 31, 2017,
14 with two options to renew the contract, each for an additional two-year term; and

15 WHEREAS, On September 16, 2014, the Board of Supervisors passed Motion
16 M14-154 enacting a 3.00% cost of living adjustment (COLA) to the contract for Budget and
17 Legislative Analyst services, which was effectuated in October 2014, resulting in a 2.25%
18 increase to the contract in FY2014-2015 to be annualized to the full 3.00% in FY2015-2016;
19 and

20 WHEREAS, The contract for Budget and Legislative Analyst services allows the
21 contractor to request a COLA to their billing rates at least 60 days in advance of each January
22 1 anniversary date of the contract; and

23 WHEREAS, On November 5, 2014, the Budget and Legislative Analyst Joint Venture
24 Partnership submitted a request for a 3.25% COLA to their contract, to be effectuated

1 no earlier than October 1, 2015, which was 57 days in advance of the January 1 anniversary
2 date of the contract; and

3 WHEREAS, On February 11, 2015, the Budget and Finance Committee directed the
4 Clerk of the Board to include the initial and annualized cost of the 3.25% COLA to the contract
5 for Budget and Legislative Analyst services in the Department's proposed FYs 2015-2016 and
6 2016-2017 budget as part of the budget guideline hearing required pursuant to Rule Number
7 6.8 of the Board of Supervisors Rules of Order; and

8 WHEREAS, The compensation provision of the contract establishes a not-to-exceed
9 amount of \$2,060,000 per Fiscal Year beginning in FY2015-2016 unless the Board of
10 Supervisors adopts a motion enacting a COLA; now, therefore, be it

11 MOVED, That the Board of Supervisors enact a 3.25% COLA to the \$2,060,000
12 contract for Budget and Legislative Analyst Services, to be effectuated no earlier than October
13 1, 2015, resulting in a 2.44%, or \$50,213, increase to the contract in FY2015-2016 to be
14 annualized to the full 3.25%, or \$66,950, in FY2016-2017; and, be it

15 FURTHER MOVED, That the Board of Supervisors directs the Clerk of the Board to
16 take all necessary administrative action to amend the contract accordingly.



City and County of San Francisco

Tails

Motion: M15-116

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

File Number: 150545

Date Passed: July 21, 2015

Motion to consider enacting a 3.25% cost of living adjustment (COLA) to the current \$2,060,000 contract for Budget and Legislative Analyst Services, to be effectuated no earlier than October 1, 2015, resulting in a 2.44%, or \$50,213 increase to the contract in FY2015-2016 to be annualized to the full 3.25%, or \$66,950 in FY2016-2017; and directing the Clerk of the Board to take all necessary administrative actions to amend the contract accordingly.

June 15, 2015 Budget and Finance Committee - RECOMMENDED

July 14, 2015 Board of Supervisors - CONTINUED


Ayes: 11 - Avalos, Breed, Campos, Christensen, Cohen, Farrell, Kim, Mar, Tang, Wiener and Yee

July 21, 2015 Board of Supervisors - APPROVED

Ayes: 10 - Avalos, Breed, Christensen, Cohen, Farrell, Kim, Mar, Tang, Wiener and Yee
Excused: 1 - Campos

File No. 150545

I hereby certify that the foregoing Motion was APPROVED on 7/21/2015 by the Board of Supervisors of the City and County of San Francisco.



Angela Calvillo
Clerk of the Board