

File Number: 220969
(Provided by Clerk of Board of Supervisors)

Grant Ordinance Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors ordinances authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **Coronavirus Disease 2019 (COVID-19) Public Health Crisis Response and the Public Health Workforce Development Supplemental Funding**

2. Department: **Department of Public Health, Population Health Division**

3. Contact Person: **Susan Philip** Telephone: **628-206-7638**

4. Grant Approval Status (check one):

Approved by funding agency Not yet approved

5. Amount of Grant Funding Approved or Applied for: **\$1,557,822**

6a. Matching Funds Required: **\$0**

b. Source(s) of matching funds (if applicable): **N.A.**

7a. Grant Source Agency: **Centers for Disease Control and Prevention**

b. Grant Pass-Through Agency (if applicable): **California Department of Public Health**

8. Proposed Grant Project Summary:

SDFPH will use the funding to support jurisdictional Coronavirus-19 prevention, preparedness, response, and recovery initiatives, including school-based health programs. Funding for these activities is covered for the period beginning July 1, 2021 to June 30, 2023, for strategically recruiting, hiring, and training personnel to address projected jurisdictional Coronavirus -19 response needs while continuing to distribute and administer vaccine without discriminating on non-public-health grounds within a prioritized group.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: **07/01/2021** End-Date: **06/30/2023**

10a. Amount budgeted for contractual services: **\$0**

b. Will contractual services be put out to bid? **N.A.**

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **N.A.**

d. Is this likely to be a one-time or ongoing request for contracting out? **N.A.**

11a. Does the budget include indirect costs? Yes No

b1. If yes, how much? \$ **252,005.16**

b2. How was the amount calculated? **25% of Personnel and Fringe Benefit Cost**

c1. If no, why are indirect costs not included?

- Not allowed by granting agency To maximize use of grant funds on direct services
 Other (please explain): **N.A.**

c2. If no indirect costs are included, what would have been the indirect costs? **N.A.**

12. Number of new positions created and funded:

Role	Position
Agency Preparedness Manager	0.25 FTE PCS 0931
Healthcare System Readiness Manager	0.25 FTE PCS 2593
Policy, Communications, and Community Resilience Manager	0.25 FTE PCS 0931
Grants Analyst	0.25 FTE PCS 2119
Agency Preparedness Manager	1.0 FTE PCS 0931
Healthcare System Readiness Manager	1.0 FTE PCS 2593
Policy, Communications, and Community Resilience Manager	1.0 FTE PCS 0931
Grants Analyst	1.0 FTE PCS 2119

13. If new positions are created, explain the disposition of employees once the grant ends?

After the grant ends in June 2023, the positions will be backfilled by the general fund. These 4 positions (2 - 0931, 1 - 2119, and 1 - 2593) are being submitted as a Department budget request to the Mayor's Office. The positions will support the Public Health Emergency Preparedness and Response (PHEPR) Branch in the Population Health Division. PHEPR recently has been instrumental in leading the public health event/crisis responses for the COVID-19 pandemic and Tenderloin City emergency declarations.

14. Any other significant grant requirements or comments:

We respectfully request for approval to accept and expend these funds retroactive to July 01, 2021. The Department received the subaward agreement on August 31, 2021. The CFDA # for this grant is 93.354.

Award Information	
Centers for Disease Control and Prevention	
Crisis Response Cooperative Agreement:	
COVID-19 Public Health Workforce Supplemental Funding	
Award # 1 NU90TP922174-01-00	
FAIN # NU90TP922174	
Federal Award Date: 05/19/2021	
Recipient: California Department of Public Health	
CFDA # 93.354	
Budget Period Start Date: 07/01/2021 End Date 06/30/2023	
Subrecipient: Local Health Jurisdiction	

Project Desc: HD EPR PD168 2122 WFD

Project: 10038774

Dept: 152644

Authority: 10001

Fund: 11580

Activity: 0001

Proposal ID: CTR00002916

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Toni Rucker, PhD
(Name)

DPH ADA Coordinator
(Title)

Date Reviewed: 4/26/2022 | 3:12 PM PDT

DocuSigned by:
Toni Rucker
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Dr. Grant Colfax
(Name)

Director of Health
(Title)

Date Reviewed: 5/2/2022 | 9:52 AM PDT

DocuSigned by:
Greg Wagner
(Signature Required)
Greg wagner, COO for