

File No. 170875

Committee Item No. 5  
Board Item No. \_\_\_\_\_

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date September 7, 2017

Board of Supervisors Meeting

Date \_\_\_\_\_

#### Cmte Board

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/> | Introduction Form                            |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Award Letter                                 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

OTHER (Use back side if additional space is needed)

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Completed by: Linda Wong Date \_\_\_\_\_  
Completed by: Linda Wong Date \_\_\_\_\_

1 [Apply for Grant - California Department of Housing and Community Development - No Place  
2 Like Home - Up to \$150,000]

3 **Resolution authorizing the Department of Homelessness and Supportive Housing to**  
4 **apply for a technical assistance grant in an amount up to \$150,000 from the California**  
5 **Department of Housing and Community Development to support the planning and**  
6 **implementation of No Place Like Home.**

7  
8 WHEREAS, The City and County of San Francisco Department of Homelessness and  
9 Supportive Housing (Applicant) desires to apply for \$150,000 in technical assistance funding  
10 from the No Place Like Home (NPLH) program to support planning and implementation of the  
11 program; and

12 WHEREAS, The technical assistance grant may be used for application assistance,  
13 implementation support, NPLH coordination of activities, data collection, capacity building,  
14 and other eligible activities; and

15 WHEREAS, The amount was set by the state at \$150,000 for large counties and the  
16 application is due to DHCD by September 30th, 2017; and

17 WHEREAS, On July 1, 2016, Governor Brown signed landmark legislation enacting the  
18 NPLH program to dedicate \$2 billion in bond proceeds to invest in the development of  
19 permanent supportive housing for persons who are in need of mental health services and are  
20 experiencing homelessness, chronic homelessness, or who are at risk of chronic  
21 homelessness. The bonds are repaid by funding from the Mental Health Services Act  
22 (MHSA); and

23 WHEREAS, Like many communities across California, San Francisco is experiencing a  
24 housing affordability and homelessness crisis; and

1           WHEREAS, According to the 2015 Homeless Point in Time Count there were  
2 approximately 6,700 people experiencing homelessness; and

3           WHEREAS, Approximately 3,500 of these people are living unsheltered in our  
4 community; and

5           WHEREAS, Despite this crisis San Francisco does not have the shelter, Navigation  
6 Center, and Permanent Supportive Housing capacity to meet the need; and

7           WHEREAS, Since 2011 nearly 11,000 people have been re-housed with the support of  
8 city programs; and

9           WHEREAS, Housing is the only known solution to homelessness, and for those with  
10 disabilities and long-term homelessness, supportive housing is an evidence-based best  
11 practice; and

12           WHEREAS, Supportive Housing in San Francisco has success rates above 95%; and

13           WHEREAS, San Francisco has more units of supportive housing, per capita than any  
14 other major city, yet we are unable to meet the overwhelming need on our streets; now,  
15 therefore, be it

16           RESOLVED, That Applicant is hereby authorized and directed to apply for and submit  
17 to Department of Housing and Community Development an application for technical  
18 assistance to support the planning and implementation of NPLH; and, be it

19           FURTHER RESOLVED, That Applicant is hereby authorized and directed to respond to  
20 any Notice of Funding Availability issued by the California Department of Housing and  
21 Community Development for funding from the NPLH program; and, be it

22           FURTHER RESOLVED, That the Director of the Department of Homelessness and  
23 Supportive Housing, or a designee, as agent of the Mayor will conduct all negotiations,  
24 execute and submit all documents including, but not limited to applications, agreements,  
25

1 amendments, payment requests and so on, which may be necessary for the completion of the  
2 aforementioned project.

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**NO PLACE LIKE HOME (NPLH) PROGRAM  
2017 TECHNICAL ASSISTANCE GRANT  
APPLICATION**



**State of California  
Governor Edmund G. Brown Jr.**

**Alexis Podesta, Secretary  
Business, Consumer Services and Housing Agency**

**Ben Metcalf, Director  
Department of Housing and Community Development**

April 10, 2017

County: San Francisco

**A. APPLICANT INFORMATION**

*The Applicant is the County. Please enter the following required information.*

Applicant (County) Name:	San Francisco				
Mailing Address:	1650 Mission Street, Suite 302, ZB100				
City:	San Francisco	State:	CA	Zip:	94120-7988
County:	San Francisco				
Website:	www.sfgov.org				
Authorized Representative Name:	Jeff Kositsky				
Authorized Representative Title:	Director, Dept. of Homelessness				
Phone:	415-252-3244	Fax:			
Email:	jeff.kositsky@sfgov.org				
Contact Person Name:	Kerry Abbott				
Contact Person Title:	Deputy Director for Programs				
Phone:	415-557-6444, 510-407-4704		Fax:		
Email:	kerry.abbott@sfgov.org				

**B. CERTIFICATION**

*Please print, sign and submit the original application to the Department.*

As the official designated by the Governing Body, I hereby certify that if approved by the Department for funding, I assume the responsibilities specified in the NPLH Program Technical Assistance Notice of Funding Availability and Technical Assistance Program Guidelines and that the information and attachments contained in this application are, to the best of my knowledge and belief, true and correct.

Signature:	
Name:	Jeff Kositsky
Title:	Director
Date:	5/23/2017

**C. TECHNICAL ASSISTANCE FUNDS**

*Technical assistance funds are made available to each county based on population size. Please select the appropriate box.*

HCD shall provide funds to a county as follows:

- \$150,000 to the County of Los Angeles and to large counties (population greater than 750,000)
- \$100,000 to medium counties (population between 200,000 to 750,000)
- \$75,000 to small counties (population less than 200,000)

County: San Francisco

#### **D. ELIGIBLE USE OF FUNDS**

Select the proposed eligible use of funds below. Please select all that apply.

Eligible use of technical assistance funds includes, but is not limited to, funding activities to support assistance around the performance of the following activities:

- Applying for NPLH program funds
  - Implementing NPLH activities
  - Coordinating NPLH funded activities with local homelessness systems, including Coordinating Entry Systems
  - Collecting NPLH data, sharing data amongst multiple systems, evaluating program activities, and meeting other NPLH program requirements related to these systems
  - Implementing other capacity-building activities related to creating permanent supportive housing models suitable for the Target Population
  - Delivering a range of supportive services to tenants
  - Developing or updating a county homeless plan
  - Other: (Please list -- see examples below)
- 
- 

#### **E. OTHER ELIGIBLE USE OF FUNDS**

Other eligible use of funds may include, but is not limited to, the following:<sup>1</sup>

- A. Hiring staff or consultants to assist with:
  - 1. identifying potential site for permanent supportive housing,
  - 2. developing a process to identify potential developers,
  - 3. monitoring activities of developers to ensure adherence with NPLH Program requirements,
  - 4. brokering relationships between the county and affordable housing developers and/or housing authorities, and
  - 5. identifying and applying for additional resources for capital, supportive services, and operating costs.
- B. Coordinating and partnering with other county and community providers (e.g. social services, healthcare, education, and homeless providers and law enforcement entities) to increase understanding of the intersections and overlapping needs of these sectors' shared homeless clientele
- C. Coordinating and communicating with HCD, Department Health Care Services, and other state agencies to support learning, identification of additional training and technical assistance needs and regional collaboration
- D. Developing a homeless plan

<sup>1</sup>Additional information is available in the NPLH Program TA Grant Guidelines.

County: San Francisco

## F. APPLICATION REQUIREMENTS

All applicants must submit one complete and signed original hard copy of this application with a signed Resolution. Applications transmitted by facsimile will not be accepted. Applications will be accepted by the Department until 5:00 p.m. on September 30, 2017 as specified in the Notice of Funding Availability.

## G. THRESHOLD REQUIREMENTS

All applications must meet the following threshold requirements:

- Completed and signed original application
- Resolution signed by the Governing Body authorizing Applicant to apply for and accept NPLH Program Technical Assistance Grant funds

## H. LEGISLATIVE INFORMATION

Applicants must complete the following Legislative Information:

District Number	Assembly:	17
	Senate:	11
	Congress:	12

## I. CHECKLIST

Applicants may utilize the following checklist to ensure that all requirements are met with the submission of the application:

- Completed and signed original application
- Applicant's Information
- Legislative Information
- Resolution signed by Governing Body

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
DIVISION OF FINANCIAL ASSISTANCE**

2020 W. El Camino Avenue, Suite 500  
Sacramento, CA 95833  
(916) 263-2771 / FAX (916) 263-2763  
[www.hcd.ca.gov](http://www.hcd.ca.gov)



April 10, 2017

**MEMORANDUM FOR: ALL POTENTIAL APPLICANTS**

**FROM:** Laura A. Whittall-Scherfee, Deputy Director  
Division of Financial Assistance

**SUBJECT: Notice of Funding Availability - \$6.2 Million Technical Assistance Grants for No Place Like Home Program**

The Department of Housing and Community Development (HCD) is pleased to announce the availability of approximately \$6.2 million in funding for Technical Assistance (TA) Grants for the No Place Like Home (NPLH) Program. The NPLH Program provides loans and grants to counties investing in permanent supportive housing for persons who are in need of mental health services and are experiencing homelessness, chronic homelessness, or are at risk-of chronic homelessness within their jurisdiction. The amount of the TA Grant awards will vary by county, based on population. Counties must apply for funds by the application deadline of September 30, 2017, to qualify for a grant.

A complete original application must be submitted no later than **5:00 p.m. Pacific Standard Time on September 30, 2017**, delivered by private courier or U.S. Mail.

The NPLH TA Grant application form and guidelines are posted on the [HCD](http://www.hcd.ca.gov) website. Questions may be directed to the NPLH Program at (916) 263-2771 or via email to [NPLH@hcd.ca.gov](mailto:NPLH@hcd.ca.gov). Additional program information may be obtained on the NPLH website at <http://www.hcd.ca.gov/grants-funding/active-funding/nplh.shtml>.

Attachment

# **2017 NOTICE OF FUNDING AVAILABILITY**

## **NO PLACE LIKE HOME PROGRAM TECHNICAL ASSISTANCE GRANTS**



**State of California  
Governor Edmund G. Brown Jr.**

**Alexis Podesta, Secretary  
Business, Consumer Services and Housing Agency**

**Ben Metcalf, Director  
Department of Housing and Community Development**

2020 West El Camino Avenue, Suite 500, Sacramento, CA 95833  
Telephone: (916) 263-2771  
Website: <http://www.hcd.ca.gov/grants-funding/active-funding/nplh.shtml>

April 10, 2017

# **2017 NOTICE OF FUNDING AVAILABILITY (NOFA) NO PLACE LIKE HOME PROGRAM TECHNICAL ASSISTANCE GRANTS**

## **INTRODUCTION**

On July 1, 2016, Governor Brown signed legislation<sup>1</sup> enacting the No Place Like Home (NPLH) Program to dedicate \$2 billion in bond proceeds for the development of permanent supportive housing for persons who are in need of mental health services and are experiencing homelessness, chronic homelessness, or are at-risk of chronic homelessness. Welfare and Institutions Code Section 5849.10 appropriates \$6.2 million from the Mental Health Services Fund to provide technical assistance to counties related to the NPLH Program.

## **FUNDING AVAILABLE**

The Department of Housing and Community Development (HCD) is announcing the availability of approximately \$6.2 million in funding for Application Preparation and Technical Assistance Grants (TA Grants) for the NPLH Program. Funding is made available from the Mental Health Services Fund pursuant to an appropriation provided by subsection (a) of Section 5849.10 of the Welfare and Institutions Code.

## **PROGRAM SUMMARY**

NPLH Program TA Grants will be awarded to counties<sup>2</sup> to fund eligible activities that support the planning, design and implementation of Coordinated Entry Systems, permanent supportive housing and the accompanying supportive services for individuals suffering from serious mental illness. Additional information on eligible activities and other requirements is contained in the NPLH Program Technical Assistance Guidelines that are available on the HCD webpage at <http://www.hcd.ca.gov/grants-funding/active-funding/nplh.shtml>.

## **TECHNICAL ASSISTANCE GRANT AMOUNTS**

Upon submission of an application (on the HCD form provided) and approval by HCD, HCD shall award funds in the form of a grant as follows:

- \$150,000 to the County of Los Angeles and to large counties (population greater than 750,000);
- \$100,000 to medium counties (population between 200,000 to 750,000); and
- \$75,000 to small counties (population less than 200,000).

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<sup>1</sup> AB 1618, Chapter 43, Statutes of 2016, effective July 1, 2016, as amended by AB 1628, Chapter 322, Statutes of 2016, effective September 13, 2016.

<sup>2</sup> The definition of county includes a city and a county, and a city receiving funds pursuant to Section 5701.5 of the Welfare and Institutions Code.

## **APPLICATION SUBMISSION REQUIREMENTS**

Applications will be accepted beginning the first business day following release of this NOFA and must be received by HCD no later than **5:00 p.m. on September 30, 2017**. HCD will only accept applications through a postal carrier service such as U.S. Postal Service, UPS, Fed Ex or other carrier services that provide date stamp verification confirming delivery to HCD's office. Please contact HCD if delivery is not completed by fault of the private courier/U.S. Mail. **Personal deliveries are not accepted.** The delivery address is:

Department of Housing & Community Development  
Division of Financial Assistance  
No Place Like Home Program  
2020 West El Camino Avenue, Suite 500  
Sacramento, CA 95833

Applications that do not meet the filing deadline will not be eligible for funding. Applications must be on the HCD form provided and cannot be altered or modified by the Applicant.

## **THRESHOLD REQUIREMENTS**

All applications must meet the following threshold requirements:

- Completed and signed original application.
- Resolution from the governing body of the jurisdiction (typically the County Board of Supervisors), with specific permission to apply for and receive NPLH Program Technical Assistance Grant funds. For a sample Resolution, see Attachment A.

## **APPLICANT NOTIFICATION**

Applicants will be notified within 30 days of HCD's receipt of their application regarding the status of the application and any additional information required.

## **AWARD LETTER AND STANDARD AGREEMENT**

Successful applicants will receive an Award Letter from HCD and will be awarded funds through the Standard Agreement process that will specify, among other things, the amount of funds granted, timeline for expenditure of funds, and the approved use of funds. Expenditure report dates and other requirements will also be identified in the NPLH Program TA Grant Award Standard Agreement.



specifically identified in the Standard Agreement. The application in full is incorporated as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the application will be enforceable through the executed Standard Agreement. The County hereby agrees to use the funds for eligible uses in the manner presented in the application as approved by the Department and in accordance with the NPLH Program Technical Assistance Grant NOFA, the NPLH Program Technical Assistance Guidelines, and 2017 NPLH Program Technical Assistance Grant Application.

SECTION 4. The County Executive or designee is authorized and directed to execute the County of \_\_\_\_\_ NPLH Program Technical Assistance Grant Application, the NPLH Program Technical Assistance Grant Documents, and any amendments thereto, on behalf of the County as required by the Department for receipt of the NPLH Program Technical Assistance Grant.

ADOPTED \_\_\_\_\_, 2017, by the County Board of Supervisors of the County of \_\_\_\_\_ by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
County Executive

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
County Attorney

OFFICE OF THE MAYOR  
SAN FRANCISCO



EDWIN M. LEE

TO: Angela Calvillo, Clerk of the Board of Supervisors  
FROM: *EW* Mayor Edwin M. Lee   
RE: Application to the Department of Housing and Community Development –  
No Place Like Home Program - \$150,000  
DATE: July 25, 2017

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Attached for introduction to the Board of Supervisors is a resolution authorizing the Department of Homelessness and Supportive Housing to apply for a technical assistance grant in an amount up to \$150,000 from the State of California, Department of Housing and Community Development to support the planning and implementation of No Place Like Home (NPLH).

Should you have any questions, please contact Mawuli Tugbenyoh (415) 554-5168.

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO  
2017 JUL 25 PM 3:59  
BY *EW*

