

File No. 110887

Committee Item No. _____

Board Item No. 57

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Board of Supervisors Meeting

Date August 2, 2011

Cmte Board

- | | | |
|--------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Ethics Form 126 |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Correspondence |

OTHER

(Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____

Completed by: Andrea Ausberry Date July 28, 2011

Completed by: _____ Date _____

An asterisked item represents the cover sheet to a document that exceeds 25 pages.
The complete document is in the file.

1 [Accept and Expend Grant - Technical Assistance to Support President's Emergency Plan for
2 Aid - \$62,123]

3
4 **Resolution authorizing the San Francisco Department of Public Health to retroactively**
5 **accept and expend a grant in the amount of \$62,123 from the University of California**
6 **San Francisco, to participate in a program entitled "Atlanta HQ UCSF Technical**
7 **Assistance to Support President's Emergency Plan for Aid" for the period of April 1,**
8 **2011, through March 31, 2012.**

9
10 WHEREAS, UCSF is the recipient of a grant award from the Centers for Disease
11 Control (CDC) supporting the Atlanta HQ UCSF Technical Assistance to Support President's
12 Emergency Plan for Aid; and,

13 WHEREAS, With a portion of these funds, UCSF has subcontracted with DPH in the
14 amount of \$72,877 for the period of April 1, 2011 through March 31, 2012; and,

15 WHEREAS, As a condition of receiving the grant funds, UCSF requires the City to
16 enter into an agreement (the "Agreement"), a copy of which is on file with the Clerk of the
17 Board of Supervisors in File No.11887 which is hereby declared to be a part of this resolution
18 as if set forth fully herein; and,

19 WHEREAS, DPH will subcontract with Public Health Foundation Enterprises, Inc., in
20 the total amount of \$9,354; for the period of April 1, 2011 through March 31, 2012; and,

21 WHEREAS, An ASO amendment is not required as the grant partially reimburses DPH
22 for three existing positions, one Supervising Physician Specialist (Job Class 2233) at .06 FTE,
23 one Manager I (Job Class 0922) at .18 FTE, and one Epidemiologist I (Job Class 2802) at .06
24 FTE, for the period of April 1, 2011 through March 31, 2012; and,

FILE NO.

RESOLUTION NO.

1 WHEREAS, A request for retroactive approval is being sought because DPH did not
2 receive notification of the contract until July 1, 2011 for a project start date of April 1, 2011;
3 and,

4 WHEREAS, The budget includes a provision for indirect costs in the amount of \$5,654;
5 now, therefore, be it

6 RESOLVED, That DPH is hereby authorized to accept and expend a grant retroactively
7 in the amount of \$62,123 from UCSF; and, be it

8 FURTHER RESOLVED, That DPH is hereby authorized to retroactively accept and
9 expend the grant funds pursuant to San Francisco Administrative Code section 10.170-1; and,
10 be it

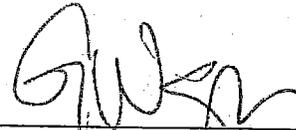
11 FURTHER RESOLVED, That the Director of Health is authorized to enter into the
12 agreement on behalf of the City.

13
14 RECOMMENDED:

15 

16 _____
17 Barbara A. Garcia, MPA
18 Director of Health

APPROVED:

19 

20 _____
21 Office of the Mayor

22 

23 _____
24 Office of the Controller
25



Edwin M. Lee
Mayor

Barbara A. Garcia, MPA
Director of Health

TO: Angela Calvillo, Clerk of the Board of Supervisors

FROM: Barbara A. Garcia
Director of Health

DATE: July 15, 2011

SUBJECT: Grant Accept and Expend

GRANT TITLE: Atlanta HQ UCSF Technical Assistance to Support
President's Emergency Plan for Aid - \$62,123

Attached please find the original and 4 copies of each of the following:

- Proposed grant resolution, original signed by Department
- Grant information form, including disability checklist -
- Budget and Budget Justification
- Grant application: Not Applicable. No application submitted. Asked to participate in the project.
- Agreement / Award Letter
- Other (Explain):

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted resolution:

Name: Richelle-Lynn Mojica

Phone: 255-3555

Interoffice Mail Address: Dept. of Public Health, Office of Quality Management for
Community Programs, 1380 Howard St.

Certified copy required Yes

No

FORM SFEC-126:
NOTIFICATION OF CONTRACT APPROVAL
(S.F. Campaign and Governmental Conduct Code § 1.126)

City Elective Officer Information (Please print clearly.)	
Name of City elective officer(s): Members, SF Board of Supervisors	City elective office(s) held: Members, SF Board of Supervisors
Contractor Information (Please print clearly.)	
Name of contractor: Public Health Foundation Enterprises, Inc.	
Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.	
<ol style="list-style-type: none"> 1. Azhar K. Qureshi; Ellen R. DiGiampaolo; Mark J. Bertler; Michael S. Ascher; Eugene F. Carpino; Bruce Y. Lai; Senator Deborah Ortiz (retired); Robert D. Westfall; Peter Jacobson; Dennis V. Ferrero; Karen Angel; Patrick M. Libbey 2. Mark J. Bertler, President/CEO, Susan Vacko, VP, Director of Operations 3. N/A 4. N/A 5. N/A 	
Contractor address: 12801 Crossroads Parkway South, suite 200, City of Industry, CA 91746	
Date that contract was approved: July 1, 2011	Amount of contract: \$9,354
Describe the nature of the contract that was approved: HIV Prevention	
Comments: PHFE is a 501 (c) 3 Nonprofit with a Board of Directors	

This contract was approved by (check applicable):

the City elective officer(s) identified on this form (Mayor, Edwin M. Lee)

a board on which the City elective officer(s) serves San Francisco Board of Supervisors

Print Name of Board

the board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on this form sits

Print Name of Board

Filer Information (Please print clearly.)	
Name of filer: Clerk of the SF Board of Supervisors	Contact telephone number: (415) 554-5184
Address: City Hall Room 244 1 Dr. Carlton B. Goodlett Place	E-mail: Bos. Legislation@sfgov.org

Signature of City Elective Officer (if submitted by City elective officer)

Date Signed

Signature of Board Secretary or Clerk (if submitted by Board Secretary or Clerk)

Date Signed

File Number: 110887
(Provided by Clerk of Board of Supervisors)

Grant Information Form
(Effective March 2005)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Atlanta HQ UCSF Technical Assistance to Support President's Emergency Plan for Aid
2. Department: Department of Public Health
AIDS Office
HIV Epidemiology Section
3. Contact Person: Henry Fisher Raymond Telephone: 554-9093
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$62,123
- 6a. Matching Funds Required: \$0
b. Source(s) of matching funds (if applicable): N/A
- 7a. Grant Source Agency: Centers for Disease Control (CDC)
b. Grant Pass-Through Agency (if applicable): The Regent of the University of California, San Francisco (UCSF)
8. Proposed Grant Project Summary: To implement a Biological & Behavioral Surveillance study among most-at-risk populations in multiple locations in Mozambique and provide training and technical assistance.
9. Grant Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: 04/1/2011 End-Date: 03/31/2012
- 10a. Amount budgeted for contractual services: \$9,354
b. Will contractual services be put out to bid? N/A
c. If so, will contract services help to further the goals of the department's MBE/WBE requirements? N/A
d. Is this likely to be a one-time or ongoing request for contracting out? N/A
- 11a. Does the budget include indirect costs? Yes No
b1. If yes, how much? \$5,654
b2. How was the amount calculated? 12% of total modified direct costs
c. If no, why are indirect costs not included?
 Not allowed by granting agency To maximize use of grant funds on direct services
 Other (please explain):
c2. If no indirect costs are included, what would have been the indirect costs?

12. Any other significant grant requirements or comments:

We respectfully request for approval to accept and expend these funds retroactive to April 1, 2011. The Department received the renewal subaward on July 1, 2011.

Grant Code is: HCAO23/11

****Disability Access Checklist****

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator and/or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

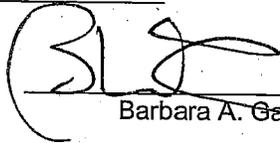
Comments:

Departmental or Mayor's Office of Disability Reviewer: _____


for Jason Hashimoto

Date Reviewed: _____

Department Approval: _____



Barbara A. Garcia, MPA

Director of Public Health

Dept. Div: HPH-03
 Fund Group: 2S/CHS/GNC
 Index Code: HCHPDI/IVSVGR
 Grant Code: HCAO23
 Grant Detail: 1100

SAN FRANCISCO DEPARTMENT OF PUBLIC HEALTH
 AIDS Office - HIV/AIDS Statistics and Epidemiology Section
 Atlanta HQ UCSF Technical Assistance to Support President's Emergency Plan for Aid
 April 1, 2011 to March 31, 2012

Category/Line Item	Annual Salary	30.89% Annual Frin Ben	Total Annual Sal/Frin Ben	% OF TIME	% OF FTE	Monthly Rate	Mth	Salary Budget	Frin Ben Budget	Total Budget	Comments
A. PERSONNEL											
** 1. Supervising Physician Specialist 2233 7 W. McFarland	196,924	60,830	257,754	6%	0.06	16,410	12	11,815	3,650	15,465	
** 2. Health Program Coordinator/III 2593 5 H. Raymond Manager I 0922 2 H. Raymond	90,818	28,054	118,872	18%	0.18	7,568	0	0	0	0	
** 3. Epidemiologist I 2802 5 YH Chen	108,888	33,636	142,524	19%	0.18	9,074	12	19,600	6,054	25,654	
5. COLA 4%	72,254	22,319	94,573	6%	0.06	6,021	12	4,335	1,399	5,674	
6. STEP Increases 5%	0	0	0	0%	0.00	0	0	249	72	321	
TOTAL PERSONNEL:	468,894	144,838	613,722		0.48			36,000	11,115	47,115	

00101 SALARIES:
 00103 MANDATORY FRINGE:
 TOTAL PERSONNEL:

36,000
 11,115
 47,115

C. TRAVEL

- 1. Local Travel (02301)
- 2. Out-of-Jurisdiction Travel(02101)

0
 0
 0

D. EQUIPMENT

- 1. Scanner (06061)

0
 0
 0

E. MATERIALS AND SUPPLIES

- 1. Office supplies (04951)
- 2. Non-inventoried equipment (04921)
- 3. Laboratory Supplies (04431)

0
 0
 0
 0

F. CONTRACTUAL SERVICES (02789)

- 1. PHFE

0
 9,354
 9,354

Dept / Div: HPH-03
 Fund Group: 2S/CHS/GNC
 Index Code: HQHPDHVSVGR
 Grant Code: HQAO23
 Grant Detail: 1100

SAN FRANCISCO DEPARTMENT OF PUBLIC HEALTH
 AIDS Office - HIV/AIDS Statistics and Epidemiology Section
 Atlanta HQ UCSF Technical Assistance to Support President's Emergency Plan for Aid
 April 1, 2011 to March 31, 2012

Category/Line Item	Annual Salary	Annual Frin Ben	Total Annual Sal/Frin Ben	% OF TIME	% OF FTE	Monthly Rate	Mth	Salary Budget	Frin Ben Budget	Total Budget	Comments
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- G. OTHER
1. Rent support/ing fac (03011)
 2. Telephone/Com (03241)
 3. Postage (03561)
 4. Photocopier/leasing (03131)
 5. Photocopier Maintenance (02931)
 6. Reproduction Services (In House) (081PR)
 7. Reproduction/printing/graphic services (Outside) (03552)
 8. Staff Training (02201)
 9. Incentives (02783)
 10. Promotions/Advertising (03599)
 11. DP/WP Equipment Maint (02911)

TOTAL DIRECT COST

56,469

BUDGET SUMMARY

A. SALARIES	36,000
B. MANDATORY FRINGE	11,115
C. TRAVEL	0
D. EQUIPMENT	0
E. MATERIALS AND SUPPLIES	0
F. CONTRACT / MOU	9,354
G. OTHER	0
DIRECT COSTS	
	56,469
INDIRECT COST (12% of Total Modified Direct Cost)	
	5,654
TOTAL BUDGET	
	62,123
AWARD	
	62,123

San Francisco Department of Public Health (SFPDH)
 AIDS Office
 HIV/AIDS Statistics & Epidemiology Section

**Atlanta HQ UCSF Technical Assistance to Support President's Emergency
 Plan for Aid**

BUDGET JUSTIFICATION
 April 1, 2011 – March 31, 2012

A. PERSONNEL
B. MANDATORY FRINGE

1. 0.06 2233 – Supervising Physician Specialist: W. McFarland
 Annual Salary \$196,924 x 0.06 FTE for 12 months = \$11,815
 Mandatory Fringe Benefits (@ 30.89%) = \$3,650 \$15,465

Dr. McFarland will provide expertise in sampling frame and overall study design.

2. 0.18 0922 – Manager I: H. Raymond
 Annual Salary \$108,888 x 0.18 FTE for 12 months = \$19,600
 Mandatory Fringe Benefits (@ 30.89%) = \$6,054 \$25,654

Mr. Raymond will provide training and tools development and participate in in-country staff training.

3. 0.06 2802 – Epidemiologist I: YH Chen
 Annual Salary \$72,254 x 0.06 FTE for 12 months = \$4,335
 Mandatory Fringe Benefits (@ 30.89%) = \$1,339 \$5,674

Ms. Chen will provide guidance and expertise during the data analysis phase of the project.

4. The salary expenditures also include an annual cost of living adjustment for study staff as follows: COLA @ 3% = \$321 and Step increase = \$0

Total Personnel:	\$47,115
Total Salaries	\$36,000
Total Fringe	\$11,115
TOTAL PERSONNEL:	\$47,115

C. TRAVEL	\$0
D. EQUIPMENT	\$0
E. SUPPLIES	\$0

F. CONTRACTUAL **\$9,354**
 1. Name of contractor: Public Health Foundation Enterprises, Inc. (PHFE)
 Period of performance: 4/1/2011 – 3/31/2012

a. & b. PHFE PERSONNEL AND MANDATORY FRINGE BENEFITS

i) 0.117 Research Assistant: Mike Grasso

Annual Salary \$56,250 x 0.117 FTE for 12 months = \$6,581
 Mandatory Fringe Benefits (@ 31%) = \$2,040 \$8,621

Mr. Grasso will assist with development of study materials and provide training and technical assistance on the daily operational aspects of respondent-driven sampling (RDS) implementation.

ii) The salary expenditures also include an annual cost of living adjustment for study staff as follows: COLA @ 3% = \$0 and Step increase = \$0

TOTAL PHFE PERSONNEL AND MFB **\$8,621**

TOTAL PHFE INDIRECT COST (8.5% of Direct Costs) **\$733**

TOTAL PHFE SUBCONTRACT **\$9,354**

G. OTHER **\$0**

TOTAL DIRECT COSTS **\$56,469**

H. INDIRECT COSTS (12% of total modified direct costs) **\$5,654**

TOTAL BUDGET: **\$62,123**

**Amendment 2
to Subaward 6051sc
between**

**The Regents of the University of California
and**

San Francisco Department Public Health

**Prime Grant Number: U2 GPS001468
DPA / Fund Numbers: 590419 / 29515
CFDA Number: 93.067**

This Agreement ("Agreement") between The Regents of the University of California, on behalf of its San Francisco campus, a corporation of the State of California ("University") and San Francisco Department of Public Health (Subcontractor") for the conduct of a program titled "Atlanta HQ UCSF Technical Assistance to Support President's Emergency Plan for Aid" under the direction of George Rutherford, MD, Principal Investigator designated for University and William McFarland, MD, PhD, Project Director designated for Subcontractor, is amended as follows:

Article I - Scope of Work

Additional tasks are required for this period of performance as indicated in the Scope of Work, included as Attachment A.

Article III - Term

The Amendment 2 period of performance is 4/1/2011 through 3/31/2012.

Article IV - Compensation

Amendment 2 allocates \$62,123.00, as itemized in Attachment B, for the period of performance reflected in Article III. This amount will not be exceeded without prior written approval of the University's Principal Investigator and a subsequent formal amendment to this Agreement.

Article XIX - Agency Policies

Applicable provisions of the current Award are hereby incorporated.
The Notice of Award is included as Attachment C.

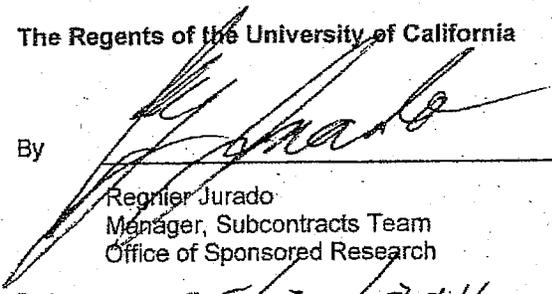
All other terms and conditions remain the same.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the month, day and year specified below.

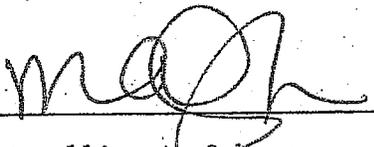
The Regents of the University of California

San Francisco Department of Public Health

By


Regnier Jurado
Manager, Subcontracts Team
Office of Sponsored Research

By


Name: Marcellina A. Ogbu
Title: Director of Community Programs

Date

06/21/2011

Date

7/1/11

SFDPH – UCSF 6051sc
Subcontract Amendment #2
Scope of Work
April 1, 2011 to March 31, 2012

Activity #1 – Mozambique BSS

The University of California, San Francisco (UCSF) and CDC-Mozambique, will implement a Biological & Behavioral Surveillance study among most-at-risk populations including truckers, miners, female sex workers, and MSM in multiple locations in Mozambique. The surveys will use time location sampling (TLS) and respondent-driven sampling (RDS) for recruitment of the various most at risk populations along with multiple methods to estimate the size of these populations. A behavioral questionnaire will be administered and participants will be offered HIV and syphilis testing.

Deliverables:

1. Assist with development and review of all study materials including Protocol, Consent Forms, Qualitative Interview Guides, Quantitative Survey, Field Forms and Procedures Manual.
2. Participate in planning and implementation discussions with UCSF, CDC, and in-country partners.
3. Conduct trainings for in-country staff on various study procedures including RDS and TLS recruitment and monitoring, and daily operations.
4. Assist with pilot-testing of survey and field procedures prior to launch of study.
5. Be present in country during study launch to provide TA and oversight during recruitment in first site.
6. Provide TA on other aspects of study design and implementation.
7. Attend training workshops as needed.
8. Support Mozambique team as appropriate including team strategic meetings and conference calls with CDC and sub awardees.
9. Travel to Mozambique as requested.

Roles and Responsibilities:

Willi McFarland will provide expertise in sampling frame and overall study design at 6% FTE x 12 months;

Henry Raymond will provide expertise in training and tools development and participate in in-country staff training at 18% effort for 12 months;

Mike Grasso will assist with development of study materials and provide training and technical assistance on the daily operational aspects of RDS implementation at 12% effort for 12 months.

Yea-Hung Chen, MS will provide guidance and expertise during the data analysis phase of the project. We request 6% salary support for this position for 12 months.

TOTAL STAFF ALLOCATIONS:

Willi McFarland: 6%

Henry Raymond: 18%

Mike Grasso: 12%

Yea-Hung Chen: 6%

San Francisco Department of Public Health Subcontract
 Budget Period: 4/1/11 - 3/31/12
 CDC HQ FY03 - SFDPH 6051sc Amendment #2
 CDC HQ: Mozambique Projects

Attachment B

Personnel	Position Title	Current Sal	% effort	# mos.	Salary	Benefits	Total
McFarland, Willi	Sr. Physician Specialist	\$196,924	6%	12	\$12,209	\$3,277	\$15,486
Raymond, Henry	Program Manager	\$108,888	18%	12	\$19,600	\$6,343	\$25,942
Chen, YH	Epidemiologist	\$72,254	6%	12	\$4,191	\$1,495	\$5,686
Total Personnel			42%		\$42,581	\$13,155	\$47,115
Total Direct Costs							\$47,115
Overhead @ 12% for McFarland, Raymond, Chen							\$5,654
Subtotal SFDPH							\$52,769
Grasso, Mike	Research Assistant	\$56,250	12%	12	\$6,581	\$2,040	\$8,621
Overhead @ 8.5% for Grasso							\$733
Subtotal PHFE							\$9,354
Grand Total							\$62,123



ATTACHMENT C

Grant Number: 5U2GPS001468-03

Principal Investigator(s):
GEORGE WILLIAMS RUTHERFORD, MD

Project Title: ATLANTA HQ UCSF TECHNICAL ASSISTANCE TO SUPPORT PRESIDENTS
EMERGENCY PLAN FOR AID

JOAN ERICA KAISER
REGENTS OF UC SAN FRANCISCO
3333 CALIFORNIA STREET
SUITE 315
SAN FRANCISCO, CA 94118

Award e-mailed to: cgrasteam@ucsf.edu

Budget Period: 04/01/2011 – 03/31/2012
Project Period: 04/01/2009 – 03/31/2014

Dear Business Official:

The Centers for Disease Control and Prevention hereby awards a grant in the amount of \$3,986,486 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to UNIVERSITY OF CALIFORNIA-SAN FRANCISCO in support of the above referenced project. This award is pursuant to the authority of Section 307 Public Health Service Act, 42 U.S.C. Section 2421 and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact the individual(s) referenced in Section IV.

Sincerely yours,

Roslyn Curlington
Grants Management Officer
Centers for Disease Control and Prevention

Additional information follows

SECTION I – AWARD DATA – 5U2GPS001468-03

Award Calculation (U.S. Dollars)

Salaries and Wages	\$1,085,393
Fringe Benefits	\$328,505
Personnel Costs (Subtotal)	\$1,413,898
Equipment	\$15,000
Supplies	\$101,481
Consortium/Contractual Cost	\$3,456,992
Consulting Costs	\$36,220
Travel Costs	\$767,819
Other	\$629,161

Federal Direct Costs	\$6,420,571
Federal F&A Costs	\$830,846
Approved Budget	\$7,251,416
Federal Share	\$7,251,416
Less Unobligated Balance	\$3,264,930
TOTAL FEDERAL AWARD AMOUNT	\$3,986,486

AMOUNT OF THIS ACTION (FEDERAL SHARE) \$3,986,486

Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

04 \$500,000
05 \$500,000

Fiscal Information:

CFDA Number: 93.067
EIN: 1946036493A6
Document Number: UPS001468A

IC	CAN	2011	2012	2013
GH	921ZDPA	\$650,000		
GH	921ZDXP	\$450,000		
GH	921ZEQP	\$215,000		
GH	921ZGYW	\$300,000		
GH	921ZHNG	\$1,500,000		
GH	921ZHSG	\$5,000		
GH	9390633	\$1		
GH	9391106	\$492,000		
GH	939ZKZN	\$150,000	\$500,000	\$500,000
GH	939ZKZP	\$224,485		

SUMMARY TOTALS FOR ALL YEARS		
YR	THIS AWARD	CUMULATIVE TOTALS
3	\$3,986,486	\$3,986,486
4	\$500,000	\$500,000
5	\$500,000	\$500,000

Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project

CDC Administrative Data:
PCC: N / QC: 4151 / Processed: CURINGTONR 03/31/2011

SECTION II – PAYMENT/HOTLINE INFORMATION – 5U2GPS001468-03

For payment information see Payment Information section in Additional Terms and Conditions.

Data collection activities, evaluations or assessments, examination of patient records done for the purpose of research, evaluation or surveillance will require protocol submission, review and approval or determination from CDC/Atlanta prior to implementation. Also, any impact evaluation that would involve surveys, interviews, focus groups, etc. would need protocols in advance for human subject review and approval. Any local IRB approvals, IRB-exempt determinations or institutional non-research determinations already obtained that relate to project activities should be submitted to CDC GAP/Atlanta.

Grantee is required to submit responses to these restrictions within 30 days of receiving the Notice of Award. Failure to respond timely could result in the disapproval of funds or future funds. Funds for these activities should not be drawn down until approval is received and the restrictions are lifted.

NOTE 4. USE OF UNOBLIGATED FUNDS: This award includes use of Year 2010 unobligated in the amount of \$3,264,930 from budget period 02 to budget period 03 in accordance with the grantee's request dated February 22, 2011. Please see the attached spreadsheet for further details.

The use of unobligated is approved based on the Financial Status Report (FSR) dated March 18, 2011. The total notice of award will be subject to a reduction if the actual unobligated amount is less than funding shown on the referenced FSR.

NOTE 5. RESTRICTED FUNDS - ADMINISTRATIVE: Of the current available amount funds in the amount of \$15,000 is restricted from the "Equipment" cost category until price quotes are received for the large -20 degree freezer.

The grantee is also reminded that per diem rates for travel should be in accordance with the U.S. Department of State and U.S. General Services Administration websites.

NOTE 6. INDIRECT COSTS: Indirect costs are approved based on the Indirect Cost Rate Agreement dated 08/28/2009, which calculates indirect costs as follows, a Predetermined rate is approved at 26% of the base, which includes modified total direct costs. The effective dates of this indirect cost rate are from July 1, 2009 to June 30, 2012.

NOTE 7. RENT OR SPACE COSTS: Recipients are responsible for ensuring that all costs included in this proposal to establish billing or final indirect cost rates are allowable in accordance with the requirements of the Federal award(s) to which they apply and 2 CFR Part 225, Cost Principles for State, Local, and Indian Tribal Governments (OMB Circular A-87). The recipient also has a responsibility to ensure sub-recipients expend funds in compliance with federal laws and regulations. Furthermore, it is the responsibility of the recipient to ensure rent is a legitimate direct cost line item which the recipient has supported in current and/or prior projects and these same costs have been treated as indirect costs that have not been claimed as direct costs. If rent is claimed as direct cost, the recipient must provide a narrative justification which describes their prescribed policy to include the effective date to the assigned Grants Management Specialist noted in Section IV, Staff Contacts.

NOTE 8. REPORTING REQUIREMENTS

CENTRAL CONTRACTOR REGISTRATION AND UNIVERSAL IDENTIFIER REQUIREMENTS:

All applicant organizations must obtain a DUN and Bradstreet (D&B) Data Universal Numbering System (DUNS) number as the Universal Identifier when applying for Federal grants or cooperative agreements. The DUNS number is a nine-digit number assigned by Dun and Bradstreet Information Services. An AOR should be consulted to determine the appropriate number. If the organization does not have a DUNS number, an AOR should complete the US D&B D-U-N-S Number Request Form or contact Dun and Bradstreet by telephone directly at 1-866-705-5711 (toll-free) to obtain one. A DUNS number will be provided immediately by telephone at no charge. Note this is an organizational number. Individual Program Directors/Principal Investigators do not need to register for a DUNS.

Additionally, all applicant organizations must register in the Central Contractor Registry (CCR) and maintain the registration with current information at all times during which it has an application under consideration for funding by CDC and, if an award is made, until a final financial report is submitted or the final payment is received, whichever is later. CCR is the primary registrant database for the Federal government and is the repository into which an entity must provide

information required for the conduct of business as a recipient. Additional information about registration procedures may be found at the CCR Internet site at www.ccr.gov.

If an award is granted, the grantee organization must notify potential sub-recipients that no organization may receive a subaward under the grant unless the organization has provided its DUNS number to the grantee organization.

FEDERAL INFORMATION SECURITY MANAGEMENT ACT (FISMA):

All information systems, electronic or hard copy which contain federal data need to be protected from unauthorized access. This also applies to information associated with CDC grants. Congress and the OMB have instituted laws, policies and directives that govern the creation and implementation of federal information security practices that pertain specifically to grants and contracts. The current regulations are pursuant to the Federal Information Security Management Act (FISMA), Title III of the E-Government Act of 2002 Pub. L. No. 107-347.

FISMA applies to CDC grantees only when grantees collect, store, process, transmit or use information on behalf of HHS or any of its component organizations. In all other cases, FISMA is not applicable to recipients of grants, including cooperative agreements. Under FISMA, the grantee retains the original data and intellectual property, and is responsible for the security of this data, subject to all applicable laws protecting security, privacy, and research. If and when information collected by a grantee is provided to HHS, responsibility for the protection of the HHS copy of the information is transferred to HHS and it becomes the agency's responsibility to protect that information and any derivative copies as required by FISMA. For the full text of the requirements under Federal Information Security Management Act (FISMA), Title III of the E-Government Act of 2002 Pub. L. No. 107-347, please review the following website:
http://frwebgate.access.gpo.gov/cgi-bin/getdoc.cgi?dbname=107_cong_public_laws&docid=f:publ347.107.pdf

FEDERAL FUNDING ACCOUNTABILITY and TRANSPARENCY (FFATA)

REPORTING SUBAWARDS AND EXECUTIVE COMPENSATION

A. Reporting of first-tier subawards.

1. **Applicability.** Unless you are exempt as provided in paragraph D. of this award term, you must report each action that obligates \$25,000 or more in Federal funds that does not include Recovery funds (as defined in section 1512(a)(2) of the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5) for a subaward to an entity (see definitions in paragraph E of this award term).

2. **Where and when to report.**

i. You must report each obligating action described in paragraph A.1. of this award term to <http://www.fers.gov>.

ii. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010).

3. **What to report.** You must report the information about each obligating action that the submission instructions posted at <http://www.fers.gov> specify.

B. Reporting Total Compensation of Recipient Executives.

1. **Applicability and what to report.** You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if:

i. The total Federal funding authorized to date under this award is \$25,000 or more;

ii. In the preceding fiscal year, you received--

(a) 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

(b) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>).

2. **Where and when to report.** You must report executive total compensation described in paragraph A.1. of this award term:

i. As part of your registration profile at <http://www.ccr.gov>.

II. By the end of the month following the month in which this award is made, and annually thereafter.

C. Reporting of Total Compensation of Subrecipient Executives.

1. Applicability and what to report. Unless you are exempt as provided in paragraph D. of this award term, for each first-tier subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most highly compensated executives for the subrecipient's preceding completed fiscal year, if--

I. In the subrecipient's preceding fiscal year, the subrecipient received--

(a) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

(b) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and

II. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>).

2. Where and when to report. You must report subrecipient executive total compensation described in paragraph c.1. of this award term:

I. To the recipient.

II. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (i.e., between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.

D. Exemptions

If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:

I. Subawards, and

II. The total compensation of the five most highly compensated executives of any subrecipient.

E. Definitions. For purposes of this award term:

1. Entity means all of the following, as defined in 2 CFR part 25:

I. A Governmental organization, which is a State, local government, or Indian tribe;

II. A foreign public entity;

III. A domestic or foreign nonprofit organization;

IV. A domestic or foreign for-profit organization;

V. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.

2. Executive means officers, managing partners, or any other employees in management positions.

3. Subaward:

I. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.

II. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see Sec. __, 210 of the attachment to OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations").

III. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.

4. Subrecipient means an entity that:

I. Receives a subaward from you (the recipient) under this award; and

II. Is accountable to you for the use of the Federal funds provided by the subaward.

5. Total compensation means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):

I. Salary and bonus.

II. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS-123R), Shared Based Payments.

returned to the grantee unprocessed. Additionally, any requests involving funding issues must include an itemized budget and a narrative justification of the request.

Prior approval is required but is not limited to the following types of requests: 1) Use of unobligated funds from prior budget period (Carryover); 2) Lift funding restriction, withholding, or disallowance, 3) Redirection of funds, 4) Change in Contractor/Consultant; 5) Supplemental funds; 6) Response to Technical Review or Summary Statement, 7) Change in Key Personnel, or 8) Liquidation Extensions.

NOTE 17. CORRESPONDENCE: ALL correspondence (including emails and faxes) regarding this award must be dated, identified with the AWARD NUMBER, and include a point of contact (name, phone, fax, and email). All correspondence should be addressed to the Grants Management Specialist listed below and submitted with an original plus two copies.

Ina Jee, Grants Management Specialist
Centers for Disease Control, PGO, Branch VII
2920 Brandywine Road, Mail Stop K-75
Atlanta, GA 30341-4146
Telephone: (770) 488-2919
Fax: (770) 488-2688
Email: IJee@cdc.gov

NOTE 18. INVENTIONS: Acceptance of grant funds obligates recipients to comply with the standard patent rights clause in 37 CFR 401.14.

NOTE 19. PUBLICATIONS: Publications, journal articles, etc. produced under a CDC grant support project must bear an acknowledgment and disclaimer, as appropriate, for example: This publication (journal article, etc.) was supported by the Cooperative Agreement Number above from The Centers for Disease Control and Prevention. Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Centers for Disease Control and Prevention.

NOTE 20. CANCEL YEAR. 31 U.S.C. 1552(a) Procedure for Appropriation Accounts Available for Definite Periods states the following, On September 30th of the 5th fiscal year after the period of availability for obligation of a fixed year appropriation account ends, the account shall be closed and any remaining balances (whether obligated or unobligated) in the account shall be canceled and thereafter shall not be available for obligation or expenditure for any purpose. An example is provided below:

FY 2005 funds will expire September 30, 2010. All FY 2005 funds should be drawn down and reported to Payment Management System (PMS) prior to September 30, 2010. After this date, corrections or cash requests will not be permitted.

NOTE 21. CONFERENCE DISCLAIMER AND USE OF LOGOS:

Disclaimer. If a conference is funded by a grant, cooperative agreement, sub-grant and/or a contract the recipient must include the following statement on conference materials, including promotional materials, agenda, and internet sites:

Funding for this conference was made possible (in part) by the Centers for Disease Control and Prevention. The views expressed in written conference materials or publications and by speakers and moderators do not necessarily do not reflect the official policies of the Department of Health and Human Services, nor does the mention of trade names, commercial practices, or organizations imply endorsement by the U.S. Government.

Logos. Neither the HHS nor the CDC logo may be displayed if such display would cause confusion as to the conference source or give false appearance of Government endorsement. Use of the HHS name or logo is governed by U.S.C. 1320b-10, which prohibits misuse of the HHS name and emblem in written communication. A non-federal entity is unauthorized to use the HHS name or logo governed by U.S.C. 1320b-10. The appropriate use of the HHS logo is subject to review and approval of the Office of the Assistant Secretary for Public Affairs (OASPA). Moreover, the Office of the Inspector General has authority to impose civil monetary penalties for violations (42 C.F.R. Part 1003). Neither the HHS nor the CDC logo can be used on conference materials, under a grant, cooperative agreement, and contract or co-sponsorship agreement without the expressed, written consent of either the Project Officer or the Grants Management Officer. It is the

[Insert recipient Name] is acting under a grant of authority from CDC to carry out [Name of project/activity] which is authorized by [Statutory authority from Public Health Service Act, Comprehensive Environmental Response, Compensation, and Liability Act, or other legislation (this information should be provided by the awarding program)]. The CDC grants this authority to UCSF for purposes of this project. Further, CDC considers this to be [type of public health activity, i.e. disease/injury reporting, vital events, surveillance, investigations, intervention, registry] for which disclosure of protected health information by covered entities is authorized by section 164.512(b)).

NOTE 28. COST RECOVERY CONDITIONS: The Comprehensive Environmental Response, Compensation and Liability Act of 1980 (CERCLA), as amended, by the Superfund Amendments and Reauthorization Act of 1986 (SARA), provides for the recovery of costs incurred at each Superfund site from potential responsible parties. The recipient agrees to maintain an accounting system that will keep an accurate, complete and current accounting of all financial transactions on a site specific basis, i.e., individual, time, travel, and associated costs including indirect costs, as appropriate for the site. The recipient will retain the documents and records to support these financial transactions, for possible use in a cost recovery case, for a minimum of ten (10) years after submission of a Financial Status Report (FSR)/Federal Financial Report (FFR), unless there is a litigation claim, negotiation, audit or other action involving the specific site, then the records will be maintained until resolution of all issues on the specific site.

All purchases for equipment must be approved in writing prior to purchase and meet the following conditions:

- a. The equipment must be compatible with ATSDR hardware.
- b. The equipment must be returned to ATSDR in operable condition at the conclusion of the project period.

NOTE 29. THIRD PARTY AGREEMENTS - ATSDR: Applicant must justify the need to use a contractor. If contractors are proposed, the following must be provided: (1) name of contractor, (2) method of selection, (3) period of performance, (4) detailed budget, (5) justification for use of contractor, and (6) assurance of non-conflict of interest.

Project activities which are approved for contracting pursuant to the prior approval provisions shall be formalized in a written agreement that clearly establishes the relationship between the recipient and the third party. The written agreement shall, at a minimum:

- a. State or incorporate by reference all applicable requirements imposed on the contractors under the terms of the grant and/or cooperative agreement, including requirements concerning technical review (ATSDR selected reviewers), ownership of data, and the arrangement for copyright when publications, data, or other copyrightable works are developed under or in the course of work under a PHS grant-supported project or activity.
- b. State that any copyrighted or copyrightable works shall be subject to a royalty-free, nonexclusive, and irrevocable license to the government to reproduce, publish, or otherwise use them, and to authorize others to do so for Federal government purposes.
- c. State that whenever any work subject to this copyright policy may be developed in the course of a grant by a contractor under a grant, the written agreement (contract) must require the contractor to comply with these requirements and can in no way diminish the government's right in that work.
- d. State the activities to be performed, the time schedule for those activities, the policies and procedures to be followed in carrying out the agreement, and the maximum amount of money for which the grantee may become liable to the third party under the agreement.
- e. State non-conflict of interest concerning activities conducted for ATSDR and site-remediation activities for other parties.

The written agreement required shall not relieve the recipient of any part of its responsibility or accountability to PHS under the cooperative agreement. The agreement shall, therefore, retain sufficient rights and control to the recipient to enable it to fulfill this responsibility and accountability.

NOTE 30. COMPLIANCE WITH EO13513, Federal Leadership on Reducing Text Messaging while Driving, October 1, 2009 is required. Grant recipients and sub-recipients of grant funds are prohibited from texting while driving a Government owned vehicle or when using Government furnished electronic equipment while driving any vehicle. This award is subject to the requirements

of Executive Order (EO 13513). For the full text of the award term and condition, please review the following website: http://www.cdc.gov/od/pgo/funding/Additional_Reqmnts.htm.

NOTE 31. PAYMENT INFORMATION:

Automatic Drawdown (Direct/Advance Payments):

PAYMENT INFORMATION: Payment under this award will be made available through the Department of Health and Human Services (HHS) Payment Management System (PMS). PMS will forward instructions for obtaining payments.

a.) PMS correspondence, mailed through the U.S. Postal Service, should be addressed as follows:
Director, Division of Payment Management, OS/ASAM/PSC/FMS/DPM
P.O. Box 6021
Rockville, MD 20852
Phone Number: (877) 614-5533
Email: PMSsupport@psc.gov
Website: http://www.dpm.psc.gov/grant_recipient/shortcuts/shortcuts.aspx?explorer.event=true

Please Note: To obtain the contact information of DPM staff within respective Payment Branches refer to the links listed below:

University and Non-Profit Payment Branch:

http://www.dpm.psc.gov/contacts/dpm_contact_list/univ_nonprofit.aspx?explorer.event=true

Governmental and Tribal Payment Branch:

http://www.dpm.psc.gov/contacts/dpm_contact_list/gov_tribal.aspx?explorer.event=true

Cross Servicing Payment Branch:

http://www.dpm.psc.gov/contacts/dpm_contact_list/cross_servicing.aspx

International Payment Branch: Bhavin Patel (301) 443-9188

Note: Mr. Patel is the only staff person designated to handle all of CDC's International cooperative agreements.

b.) If a carrier other than the U.S. Postal Service is used, such as United Parcel Service, Federal Express, or other commercial service, the correspondence should be addressed as follows:

US Department of Health and Human Services
PSC/DFO/Division of Payment Management
7700 Wisconsin Avenue, 10th Floor
Bethesda, MD 20814

To expedite your first payment from this award, attach a copy of the Notice of Grant/Cooperative Agreement to your payment request form.

NOTE 32. ACCEPTANCE OF THE TERMS OF AN AWARD: By drawing or otherwise obtaining funds from the grant payment system, the recipient acknowledges acceptance of the terms and conditions of the award and is obligated to perform in accordance with the requirements of the award. If the recipient cannot accept the terms, the recipient should notify the Grants Management Officer.

NOTE 33. CERTIFICATION STATEMENT: By drawing down funds, Awardee certifies that proper financial management controls and accounting systems to include personnel policies and procedures have been established to adequately administer Federal awards and funds drawn down are being used in accordance with applicable Federal cost principles, regulations and Budget and Congressional intent of the President.

NOTE 34. ADDITIONAL REQUIREMENTS:

The Additional Requirements that apply to this grant or cooperative agreement are indicated below. The full text of the Additional Requirements may be found on the CDC web site at: http://www.cdc.gov/od/pgo/funding/grants/additional_req.shtml.

AR-4: HIV/AIDS Confidentiality Provisions
AR-6: Patient Care
AR-9: Paperwork Reduction Act Requirements
AR-10: Smoke-Free Workplace Requirements
AR-12: Lobbying Restrictions

- AR-14: Accounting System Requirements
- AR-23: Compliance with 45 C.F.R. Part 87
- AR-24: Health Insurance Portability and Accountability Act Requirements
- AR-25: Release and Sharing of Data

NOTE 35. CDC CONTACTS

Programmatic and Technical Contact:
 Abu Abdul-Quader, Project Officer
 CDC/Global AIDS Program
 Corporate Square, Bldg. 1, MS E-30
 Atlanta, GA 30329
 Telephone: (404) 639-4505
 Email: AAbdul-Quader@cdc.gov

STAFF CONTACTS

Grants Management Specialist: Ina Jee
 Procurement and Grants Office
 Center for Disease Control and Prevention
 Koger Center/Colgate Bldg/Room 2604
 MS K75
 Atlanta, GA 30331
 Email: ipc6@cdc.gov Phone: 770-488-2919 Fax: 770-488-2688

Grants Management Officer: Roslyn Curlington
 Centers for Disease Control and Prevention
 OD/OCOO/PGO/AABI
 Koger Center, Colgate Bldg
 2920 Brandywine Road, Mailstop E15
 Atlanta, GA 30341
 Email: rcurlington@cdc.gov Phone: (770) 488-2832 Fax: 770-488-2868

SPREADSHEET SUMMARY

GRANT NUMBER: 5U2GPS001468-03

INSTITUTION: UNIVERSITY OF CALIFORNIA SAN FRANCISCO

Budget	Year 3	Year 4	Year 5
Salaries and Wages	\$1,085,393		
Fringe Benefits	\$328,505		
Personnel Costs (Subtotal)	\$1,413,898		
Equipment	\$15,000		
Supplies	\$101,481		
Consortium/Contractual Cost	\$3,456,992		
Consulting Costs	\$36,220		
Travel Costs	\$767,819		
Other	\$629,161		
TOTAL FEDERAL DC	\$6,420,571	\$500,000	\$500,000
TOTAL FEDERAL F&A	\$830,845		
TOTAL COST	\$3,986,486	\$500,000	\$500,000

INTRODUCTION FORM

By a member of the Board of Supervisors or the Mayor

Time Stamp or
Meeting Date

I hereby submit the following item for introduction:

- 1. For reference to Committee:
 An Ordinance, Resolution, Motion, or Charter Amendment
- 2. Request for next printed agenda Without Reference to Committee
- 3. Request for Committee Hearing on a subject matter
- 4. Request for letter beginning "Supervisor _____ inquires..."
- 5. City Attorney request
- 6. Call matter from Committee (File Number: _____)
- 7. Budget Analyst request (attach written Motion)
- 8. Substitute Legislation (File Number: _____)
- 9. Request for Closed Session
- 10. Board to Sit as a Committee of the Whole
- 11. Question(s) submitted for Mayoral Appearance before the BOS on _____

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- | | |
|---|--|
| <input type="checkbox"/> Small Business Commission | <input type="checkbox"/> Youth Commission |
| <input type="checkbox"/> Ethics Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Building Inspection Commission | |

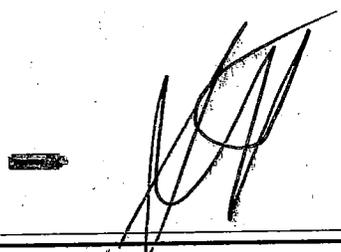
Note: For the Imperative Agenda (a Resolution not on the printed agenda), use a different form.

Sponsor(s): Supervisor Scott Wiener

Subject: Accept and Expend Federal Pass-through State Grant – Atlanta HQ UCSF Technical Assistance to Support President’s Emergency Plan for Aid - \$62,123

The text is listed below or attached:

Resolution authorizing the San Francisco Department of Public Health (DPH) to accept and expend retroactively a grant in the amount of \$62,123 from the University of California San Francisco (UCSF), to participate in a program entitled "Atlanta HQ UCSF Technical Assistance to Support President's Emergency Plan for Aid;" for the period of April 1, 2011 through March 31, 2012.


Signature of Sponsoring Supervisor: _____

For Clerk's Use Only: