

1 [Grant Agreement - Japanese Community Youth Council - Opportunities for All - Not to
2 Exceed \$43,214,178]

3 **Resolution retroactively authorizing the Human Rights Commission to execute a Grant**
4 **Agreement between the City and County of San Francisco and Japanese Community**
5 **Youth Council, Inc., for the Opportunities for All-YouthWorks program for a total**
6 **contract amount not to exceed \$43,214,178 and an initial term of five years**
7 **commencing on June 10, 2024, through June 30, 2029, with no option to extend the**
8 **term.**

9
10 WHEREAS, The Opportunities for All (OFA)-YouthWorks program provides critical
11 youth workforce development services, ensuring that San Francisco's youth are ready for
12 college, work, and productive adulthood; and

13 WHEREAS, The Department of Children, Youth, and Their Families (DCYF) has
14 historically administered the OFA program in partnership with the Human Rights Commission
15 (HRC); and

16 WHEREAS, During the Budget and Finance Committee hearing on October 25, 2023, it
17 was recognized that the management of the Opportunities for All (OFA) program faced
18 several administrative and fiscal challenges, highlighting the need for improved coordination
19 and oversight; and

20 WHEREAS, DCYF and HRC have agreed for HRC to take over the fiscal
21 administration and oversight of the OFA-YouthWorks program, as part of a strategic initiative
22 to centralize program and administrative management and ensure effective delivery of
23 services and fiscal integrity; and

1 WHEREAS, DCYF intends to provide necessary support and assistance to HRC during
2 the transition period to ensure a smooth and effective transfer of fiscal and program
3 administration responsibilities for the OFA-YouthWorks program; and

4 WHEREAS, DCYF issued a Request for Proposals (RFP) for Opportunities for All-
5 YouthWorks for the 2024-2029 grant cycle, resulting in the award of the contract to the
6 identified Japanese Community Youth Council (JCYC); and

7 WHEREAS, JCYC will administer OFA-YouthWorks by coordinating work-based
8 learning placements, providing job readiness training, ensuring cultural competence, and
9 supporting youth with financial empowerment and leadership development.

10 WHEREAS, Through the RFP process, JCYC has been awarded the following
11 amounts for the OFA-YouthWorks program over the next five fiscal years (FY2024-2025
12 through FY2028-2029):

- 13 FY 2024/25: \$8,139,588
- 14 FY 2025/26: \$8,383,776
- 15 FY 2026/27: \$8,635,289
- 16 FY 2027/28: \$8,894,348
- 17 FY 2028/29: \$9,161,178

18 Total Cycle Award Amount: \$43,214,178; and

19 WHEREAS, The Charter, Section 9.118, requires that agreements entered into by a
20 department or commission requiring anticipated expenditures of 10 million dollars or more be
21 approved by the Board of Supervisors; and

22 WHEREAS, The bulk of the OFA-YouthWorks program is summer work-based learning
23 for youth and begins in June 2024, prior to the start of the City’s fiscal year, and JCYC must
24 incur expenditures in June 2024 for program covered under this Grant Agreement; and
25

1 WHEREAS, To cover summer program expenditures and set the OFA-YouthWorks
2 program on a path towards improvement, HRC desires to retroactively enter into the Grant
3 Agreement with JCYC for a term from June 10, 2024, through June 30, 2029, in a total
4 amount not to exceed \$43,214,178 to provide San Francisco youth with meaningful work-
5 based learning opportunities in city government and private sector agencies, focusing on job
6 skill development, financial empowerment, and leadership training; and

7 WHEREAS, A draft of the final form Grant Agreement is on file with the Clerk of the
8 Board of Supervisors in File No. 240647, which is hereby declared to be a part of this
9 Resolution as set forth fully herein; now, therefore, be it

10 RESOLVED, That the Board of Supervisors hereby authorizes the Executive Director
11 of HRC (“Director”) or their designee to retroactively enter into the Grant Agreement with
12 JCYC for a total not to exceed amount of \$43,214,178 for a five-year period from June 10,
13 2024, through June 30, 2029, with the understanding that any necessary adjustments will be
14 managed collaboratively by HRC and DCYF to ensure fiscal prudence and program integrity;
15 and, be it

16 FURTHER RESOLVED, That the DCYF shall provide necessary support and
17 assistance to the HRC during the transition period to ensure a smooth and effective transfer of
18 fiscal and program administration responsibilities for the OFA-YouthWorks program; and

19 FURTHER RESOLVED, That within thirty (30) days of the Grant Agreement being fully
20 executed by all parties, the Human Rights Commission shall provide the final Grant
21 Agreement to the Clerk of the Board for inclusion into the official file.