

File No. 200611 Committee Item No. 8  
Board Item No. 3

**COMMITTEE/BOARD OF SUPERVISORS**  
AGENDA PACKET CONTENTS LIST

Committee: Land Use and Transportation Committee Date October 19, 2020  
Board of Supervisors Meeting Date November 3, 2020

**Cmte Board**

- |                                     |                                     |  |
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| <input type="checkbox"/>            | <input type="checkbox"/>            | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Resolution                                   |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Ordinance                                    |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Introduction Form                            |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter                                 |
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**OTHER (Use back side if additional space is needed)**

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Completed by: Erica Major Date October 15, 2020  
Completed by: Erica Major Date October 21, 2020

1 [Administrative Code - COVID-19 Rent Resolution and Relief Fund]

2  
3 **Ordinance amending the Administrative Code to establish the COVID-19 Rent**  
4 **Resolution and Relief Fund, to provide financial support to landlords whose tenants**  
5 **have been unable to pay rent due to the COVID-19 pandemic.**

6 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
7 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
8 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.  
9 **Board amendment additions** are in double-underlined Arial font.  
10 **Board amendment deletions** are in ~~strikethrough Arial font~~.  
11 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
12 subsections or parts of tables.

13 Be it ordained by the People of the City and County of San Francisco:

14 Section 1. Article XIII of Chapter 10 of the Administrative Code is hereby amended by  
15 adding Section 10.100-51.1, to read as follows:

16 **SEC. 10.100-51.1. COVID-19 RENT RESOLUTION AND RELIEF FUND.**

17 *(a) Establishment of Fund. The COVID-19 Rent Resolution and Relief Fund (the “Fund”) is*  
18 *hereby established as a category eight fund to provide financial support to landlords of residential*  
19 *rental units as defined in Chapter 37 of the Administrative Code whose tenants have been unable to pay*  
20 *rent due to the COVID-19 pandemic.*

21 *(b) Use of Fund. The Mayor’s Office of Housing and Community Development*  
22 *(“MOHCD”) shall administer the Fund. The Fund shall be used to provide grants to landlords who*  
23 *have agreed to waive back rent that became due during the COVID-19 state of emergency. The grants*  
24 *shall cover up to 50% of the rent that the landlord has waived, up to \$3,000 per unit per month. In the*  
25 *case of small landlords facing hardship, the grant may exceed \$3,000 per month and may*  
*cover up to 65% of the rent that the landlord has waived. For purposes of this Section*

1 10.100-51.1, the term “small landlords” means landlords with 10 or fewer rental units in the  
2 City; and the term “facing hardship” means that the unpaid rent is likely to cause the landlord  
3 to become unable to pay mortgage payments, perform other preexisting obligations, or  
4 complete necessary repairs at the property. Any monies in the Fund that are not expended by  
5 December 31, 2022 may be used by the Mayor’s Office of Housing and Community  
6 Development (“MOHCD”) for back rent payment and eviction prevention programs.

7 (c) Administration of Fund.

8 (1) Responsible Agency. MOHCD shall administer the Fund, shall develop forms for  
9 landlords to use when applying for grants, and may consult with other City agencies such as the  
10 Residential Rent Stabilization and Arbitration Board (“Rent Board”). In consultation with the  
11 Controller’s Office and any other City agency as MOHCD deems appropriate, the MOHCD Director  
12 or the Director’s designee shall adopt rules for the distribution of monies in the Fund consistent with  
13 this Section 10.100-51.1. MOHCD shall make these rules available on its website and at its office.

14 (2) Criteria for Disbursement. MOHCD’s rules regarding the distribution of monies  
15 from the Fund shall incorporate and develop the following criteria:

16 (A) Eligibility. To be eligible to receive a grant from the Fund, the landlord must  
17 submit an application signed under penalty of perjury by both the landlord and the tenant that  
18 establishes all of the following: (i) the grant request is based on unpaid rent that initially became due  
19 during the COVID-19 state of emergency or up to 60 days thereafter; (ii) the tenant was unable to pay  
20 the rent due to COVID-19 related income loss or expenses; (iii) the landlord will waive and fully  
21 release the tenant from any obligation to pay rent for the entire period covered by the grant, even  
22 though the grant will cover only a percentage 50% of the amount owed for that period; and (iv) the  
23 tenant still resides in the rental unit and has no present intent to vacate. MOHCD may also develop  
24 additional requirements and procedures to ensure that landlords who receive grant funds

1 continue to operate their units as residential rental units for at least 5 years after the date of  
2 the grant acceptance.

3 (B) Priority. To the extent claims exceed available funds, MOHCD shall give priority  
4 to small landlords facing hardship. For purposes of this subsection (c)(2)(B), “small landlords”  
5 means landlords with 10 or fewer rental units in the City, and “facing hardship” means that  
6 the unpaid rent is likely to cause the landlord to become unable to pay mortgage payments,  
7 perform other preexisting obligations, or complete necessary repairs at the property. MOHCD  
8 may also develop additional criteria and procedures to allocate funds should claims exceed available  
9 funds.

10 (C) Expiration. MOHCD may award grants from the Fund until March 31,  
11 2023. Any monies in the Fund that are not expended by March 31, 2023 may be used by  
12 MOHCD for other back rent payment assistance and eviction prevention programs. The  
13 Board of Supervisors may extend this date by ordinance.

14 (3) Outside Consultation. MOHCD may consult with organizations representing the  
15 interests of landlords and/or tenants regarding its implementation of this Section 10.100-51.1.

16  
17 Section 2. Background.

18 It is the intent of the Board of Supervisors to appropriate to the COVID-19 Rent  
19 Resolution and Relief Fund 50% of the revenues in the General Fund that are generated from  
20 the application of any real property transfer tax increase that may be passed by the San  
21 Francisco electorate in the November 3, 2020 election to real property transfers that occur  
22 between January 1, 2021 and December 31, 2022 assuming MOHCD awards grants only until  
23 March 31, 2023; and to appropriate revenues generated from subsequent transfers if MOHCD  
24 receives authorization to continue awarding grants after March 31, 2023. However, although  
25 nothing in this Section 10.100-51.1 ordinance requires the City to appropriate any revenues

1 from such real property transfer tax increase for this purpose. The Fund may also receive any  
2 legally available monies donated for the purpose set forth in Section 1, including but not  
3 limited to other funds appropriated by the Board of Supervisors, funding made available from  
4 the federal or State governments, and private donations and grants.

5  
6 Section 3. Effective Date. This ordinance shall become effective 30 days after  
7 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the  
8 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board  
9 of Supervisors overrides the Mayor's veto of the ordinance.

10  
11 APPROVED AS TO FORM:  
12 DENNIS J. HERRERA, City Attorney

13 By: /s/  
14 MANU PRADHAN  
15 Deputy City Attorney

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**REVISED LEGISLATIVE DIGEST**  
(Amended in Committee, 10/05/2020)

[Administrative Code - COVID-19 Rent Resolution and Relief Fund]

**Ordinance amending the Administrative Code to establish the COVID-19 Rent Resolution and Relief Fund, to provide financial support to landlords whose tenants have been unable to pay rent due to the COVID-19 pandemic.**

Existing Law

The City does not currently have a program to award grants to residential landlords whose tenants have been unable to pay rent due to the COVID-19 pandemic.

Amendments to Current Law

The proposed ordinance would create a fund, to be known as the COVID-19 Rent Resolution and Relief Fund, from which the City could provide financial support to residential landlords who have agreed to waive back rent for tenants who were unable to pay their rent during the COVID-19 emergency. If a landlord waived a tenant's rent, the landlord could apply to the City for a grant from the Fund equal to 50% of the amount waived, up to \$3,000 per unit per month. Landlords with 10 or fewer units could get grants for up to 65% of the amount waived, without regard to the \$3,000 cap.

The Mayor's Office of Housing and Community Development (MOHCD) would be in charge of administering the Fund. MOHCD could require that a landlord must agree to remain in the rental housing business for at least 5 years as a condition of accepting a grant.

The Board of Supervisors would still need to appropriate money into the Fund. If the appropriated funds are not enough to cover all claims, MOHCD could prioritize small landlords (those with 10 or fewer units) who are facing hardship due to their tenants' inability to pay rent. MOHCD could continue making grants until March 31, 2023. Any monies in the Fund that MOHCD that have not been expended by that date would be reallocated to other back rent payment and eviction prevention programs.

Background

This version of the legislative digest reflects amendments made on October 5, 2020.

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BOARD of SUPERVISORS



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1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## MEMORANDUM

TO: Eric D. Shaw, Director, Mayor's Office of Housing and Community Development  
Robert Collins, Executive Director, Rent Board  
Ben Rosenfield, City Controller, Controller

FROM: Erica Major, Assistant Clerk, Land Use and Transportation Committee

DATE: June 16, 2020

SUBJECT: LEGISLATION INTRODUCED

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The Board of Supervisors' Land Use and Transportation Committee has received the following proposed legislation, introduced by Supervisor Preston on June 9, 2020:

**File No. 200611**

**Ordinance amending the Administrative Code to establish the COVID-19 Rent Resolution and Relief Fund, to provide financial support to landlords whose tenants have been unable to pay rent due to the COVID-19 pandemic.**

If you have comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: [erica.major@sfgov.org](mailto:erica.major@sfgov.org).

cc: Eugene Flannery, Mayor's Office of Housing and Community Development  
Amy Chan, Mayor's Office of Housing and Community Development  
Todd Rydstrom, Controller  
Peg Stevenson, Controller

**From:** [Gabriella Ruiz](#)  
**To:** [Major, Erica \(BOS\)](#)  
**Subject:** Administrative Code - Community Opportunity to Purchase Act + Administrative Code - COVID-19 Rent Resolution and Relief Fund  
**Date:** Monday, October 19, 2020 1:39:09 PM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Erica Major,

Tenderloin Neighborhood Development Corporation would like to express support for items 3 and 8 on today's Land Use Agenda. Please let me know if you have any questions.

Best,

Gabriella Ruiz, Policy and Planning Manager  
Tenderloin Neighborhood Development Corporation  
210 Golden Gate Ave. San Francisco, CA 94102  
o: 415.358.3955 | c: 415.912.0118  
pronouns: she, her



**From:** [Aaron Goodman](#)  
**To:** [Major, Erica \(BOS\)](#)  
**Cc:** [Safai, Ahsha \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Peskin, Aaron \(BOS\)](#)  
**Subject:** SFBOS Land Use - sept 28th  
**Date:** Monday, September 28, 2020 1:24:13 PM

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Please note I just noted today's agenda and although late to comment I am unable to call in due to wife and kid working from home (internet bandwidth) with multiple callers etc or call in So I would like to voice support on agenda items 1 and 2 and three today On the agenda, as well as the Baking Co. item on Mission street preservation item. We don't have a lot of good preservation items in the excelsior and need to assure that some buildings and cultural landmarks are preserved.

We also need to stabilize housing needs and create a fund to purchase larger scale sites. Example would be the Safeway site or Valentina funeral home site as permanently affordable public housing stock in D11 and other parts of the city. (See prior comments on purchasing back parkmerced!) its very realistic considering the overall housing needs and costs to build new housing stock...

Thank you for including in the support on comments.

Aaron Goodman D11

Sent from my iPhone

# Introduction Form

By a Member of the Board of Supervisors or Mayor

Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor  inquiries"
- 5. City Attorney Request.
- 6. Call File No.  from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No.
- 9. Reactivate File No.
- 10. Topic submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.**

Sponsor(s):

Supervisor Preston; Ronen, Mar, Walton, Haney

Subject:

Administrative Code - Social Housing Program Fund

The text is listed:

Ordinance amending the Administrative Code to establish the Social Housing Program Fund for the acquisition, creation, and operation of affordable Social Housing Developments.

Signature of Sponsoring Supervisor:

For Clerk's Use Only