

**File Number:** \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **Complex Care Capacity Building**
2. Department: **Juvenile Probation Department**
3. Contact Person: **Veronica Martinez** Telephone: **415-680-8451**
4. Grant Approval Status (check one):  
 Approved by funding agency                       Not yet approved
5. Amount of Grant Funding Approved or Applied for: **\$360,570**
6. a. Matching Funds Required: **\$0**  
b. Source(s) of matching funds (if applicable):
7. a. Grant Source Agency: California Department of Social Services  
b. Grant Pass-Through Agency (if applicable): **San Francisco Human Services Agency**
8. Proposed Grant Project Summary: **Intensive foster care services and intensive family preservation services for youth, ages 13 - 18, ordered to out of home placement by the San Francisco Juvenile Court, and who need a higher level of treatment and behavioral support.**
9. Grant Project Schedule, as allowed in approval documents, or as proposed:  
Start-Date: **October 1, 2021**                      End-Date: **September 30, 2026**
10. a. Amount budgeted for contractual services: **\$0**  
b. Will contractual services be put out to bid? **N/A**  
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **N/A**  
d. Is this likely to be a one-time or ongoing request for contracting out? **N/A**
11. a. Does the budget include indirect costs?  
 Yes                       No  
b. 1. If yes, how much? \$ **CDSS allows the use of an indirect cost rate (ICR) to determine the fair allocation of administrative costs that grant- or subvention-funded programs should bear. JPD's case management and overhead costs associated with the administration of complex care funds will be included in the County Expense Claim Reporting Information System (CECRIS) in the appropriate quarter as the grant is expended. Estimated indirect costs associated with managing this grant are \$24,200.**

b. 2. How was the amount calculated? **The ICR is calculated in accordance with the County Cost Allocation Plan (CCAP), federal requirements outlined in 2 CFR §200 Appendix VII, and CDSS instructions in County Fiscal Letter (CFL) 14/15-29.**

c. 1. If no, why are indirect costs not included? **N/A**  
 Not allowed by granting agency                       To maximize use of grant funds on direct services  
 Other (please explain):

c. 2. If no indirect costs are included, what would have been the indirect costs? **N/A**

**12. Any other significant grant requirements or comments: CDSS distributed Complex Care funds based on the county's share of youth in California in short term residential treatment programs from July 1, 2019, to June 30, 2021. The funds are available for five years (starting on October 1, 2021) and must be used to supplement, and not supplant, existing funding. Grant-eligible costs are paid through the County Expense Claim Reporting Information System (CECRIS).**

**\*\*Disability Access Checklist\*\*\*(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Existing Site(s)      | <input type="checkbox"/> Existing Structure(s)      | <input type="checkbox"/> Existing Program(s) or Service(s)       |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input checked="" type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s)           | <input type="checkbox"/> New Structure(s)           |  |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

\_\_\_\_\_  
Preston Treichel  
(Name)

\_\_\_\_\_  
Human Resources Director  
(Title)

Date Reviewed: 11/9/2023

DocuSigned by:  
*Preston Treichel*  
\_\_\_\_\_  
7429013A3003287...  
(Signature Required)

**Department Head or Designee Approval of Grant Information Form:**

Katherine Weinstein Miller

(Name)

Chief Probation Officer

(Title)

11/9/2023

Date Reviewed:

DocuSigned by:

*Katherine Miller*

(Signature Required)