


CITY AND COUNTY OF SAN FRANCISCO
BOARD OF SUPERVISORS
BUDGET AND LEGISLATIVE ANALYST

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June 16, 2015

TO: Budget and Finance Committee

FROM: Budget and Legislative Analyst 

SUBJECT: Recommendations of the Budget and Legislative Analyst for Amendment of the Mayor's Fiscal Year 2015-2016 to Fiscal Year 2016-2017 Budget.

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BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2015-16

Budget Changes

The Department’s proposed \$177,045,506 budget for FY 2015-16 is \$13,821,064 or 8.5% more than the original FY 2014-15 budget of \$163,224,442.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 916.89 FTEs, which are 23.71 FTEs more than the 893.18 FTEs in the original FY 2014-15 budget. This represents a 2.7% increase in FTEs from the original FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$114,541,575 in FY 2015-16 are \$1,518,742 or 1.3% more than FY 2014-15 revenues of \$113,022,833. General Fund support of \$62,503,931 in FY 2015-6 is \$12,302,322 or 24.5% more than FY 2014-15 General Fund support of \$50,201,609.

YEAR TWO: FY 2016-17

Budget Changes

The Department’s proposed \$167,619,995 budget for FY 2016-17 is \$9,425,511 or 5.3% less than the Mayor’s proposed FY 2015-16 budget of \$177,045,506.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 922.28 FTEs, which are 5.39 FTEs more than the 916.89 FTEs in the Mayor’s proposed FY 2015-16 budget. This represents a 0.6% increase in FTEs from the Mayor’s proposed FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$111,842,189 in FY 2016-17 are \$2,699,386 or 2.4% less than FY 2015-16 estimated revenues of \$114,541,575. General Fund support of \$55,777,806 in FY 2016-17 is \$6,726,125 or 10.8% less than FY 2015-16 General Fund support of \$62,503,931.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: REC– RECREATION AND PARK COMMISSION

RECOMMENDATIONS

YEAR ONE: FY 2015-16

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$698,541 in FY 2015-16. Of the \$698,541 in recommended reductions, \$165,569 are ongoing savings and \$532,972 are one-time savings. These reductions would still allow an increase of \$13,122,523 or 8.0% in the Department’s FY 2015-16 budget.

The Budget and Legislative Analyst recommends placing \$250,000 on Budget and Finance Committee Reserve for the Open Space Neighborhood Parks and Squares Program, pending submission of a program plan and budget details.

YEAR TWO: FY 2016-17

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$205,812 in FY 2016-17. Of the \$205,812 in recommended reductions, \$90,941 are ongoing savings and \$114,871 are one-time savings.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: REC– RECREATION AND PARK COMMISSION

SUMMARY OF PROGRAM EXPENDITURES:

Program	FY 2014-2015 Budget	FY 2015-2016 Proposed	Increase/ Decrease from FY 2014-2015	FY 2016-2017 Proposed	Increase/ Decrease from FY 2015-2016
RECREATION AND PARK COMMISSION					
CAPITAL PROJECTS	22,866,027	32,112,750	9,246,723	20,023,542	(12,089,208)
CHILDREN'S BASELINE	11,204,598	11,416,329	211,731	11,571,599	155,270
CHILDREN'S SVCS - NON - CHILDREN'S FUND	1,100,000	1,286,332	186,332	1,309,485	23,153
GOLDEN GATE PARK	10,885,319	11,404,698	519,379	11,590,175	185,477
MARINA HARBOR	3,907,336	3,926,872	19,536	3,974,749	47,877
PARKS	79,515,425	79,869,465	354,040	81,353,542	1,484,077
REC & PARK ADMINISTRATION	76,350	326,350	250,000	326,350	0
RECREATION	18,344,488	19,227,881	883,393	19,892,364	664,483
STRUCTURAL MAINTENANCE	15,324,899	17,474,829	2,149,930	17,578,189	103,360
RECREATION AND PARK COMMISSION	163,224,442	177,045,506	13,821,064	167,619,995	(9,425,511)

FY 2015-16

The Department's proposed FY 2015-16 budget has increased by \$13,821,064 largely due to:

- Enhancements to the Park Patrol Division, including the addition of one Park Patrol Supervisor (8210), eleven Park Patrol Officers (8208) and one Communications Dispatcher (1704), as well as funding for additional materials and supplies, and uniforms;
- The creation of a new Assistant Facility Coordinator classification as a result of mediation with SEIU Local 1021. This position has not yet been created so the department added 13.5 FTE Recreation Coordinators (3286) to the budget as place holders;
- The replacement of Lifeguards (3208) and Swim Instructors (3209) with 6.0 FTE of permanent part-time Swim Instructors/Pool Lifeguards (3210);
- The addition of a Project Manager I position to the department's Structural Maintenance Yard to scope projects, create bid documents and manage a variety of small capital projects including deferred maintenance projects, hazardous materials abatement, assessment of suspect occupational hazards at RPD facilities, and larger preventative maintenance projects;
- Investments in systems improvements and vehicle maintenance, including implementation of a golf tee sheet and resident card software system that will allow the department to end its relationship with the Treasurer's Office for the issuance of resident golf cards; and
- The addition of a swing shift to the Golden Gate Parks auto shop to work through a significant backlog of vehicle and equipment repairs.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: REC— RECREATION AND PARK COMMISSION

FY 2016-17

The Department's proposed FY 2016-17 budget has decreased by \$9,425,511 largely due to a decrease to funding for capital projects.

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 916.89 FTEs, which are 23.71 FTEs more than the 893.18 FTEs in the original FY 2014-15 budget. This represents a 2.7% change in FTEs from the original FY 2014-15 budget.

The Department's proposed FTE increases include:

- In the Park Patrol department, the addition of one park patrol supervisor, eleven park patrol officers, and one communications dispatcher;
- The addition of recreation coordinators and permanent part-time swim instructors and pool lifeguards to address concerns raised during labor mediations with SEIU Local 1021; and
- The addition of two Project Manager I positions, one to the Structural Maintenance Yard to oversee deferred maintenance projects and one to the Capital Division to manage ongoing 2012 bond projects.

FY 2016-17

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 922.28 FTEs, which are 5.39 FTEs more than the 916.89 FTEs in the Mayor's proposed FY 2015-16 budget. This represents a 0.6% change in FTEs from the Mayor's proposed FY 2015-16 budget.

This increase results from the annualization of new positions that were budgeted at .50 FTE in the FY 2015-16 budget.

DEPARTMENT REVENUES:

FY 2015-16

The Department's revenues of \$114,541,575 in FY 2015-16 are \$1,518,742 or 1.3% more than FY 2014-15 revenues of \$113,022,833. General Fund support of \$62,503,931 in FY 2015-6 is \$12,302,322 or 24.5% more than FY 2014-15 General Fund support of \$50,201,609.

Specific changes in the Department's FY 2015-16 revenues include:

- An increase in local tax revenue allocated to the Department;
- An increase in charges for Department services, such as golf and other recreation fees;
- An increase in recoveries from other City departments;
- A decrease to the revenue that the City received from Candlestick Park; and

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: REC— RECREATION AND PARK COMMISSION

- A decrease to the amount of funding from the department’s Budget Savings Incentive Reserve.

FY 2016-17

The Department's revenues of \$111,842,189 in FY 2016-17 are \$2,699,386 or 2.7% less than FY 2015-16 estimated revenues of \$114,541,575. General Fund support of \$55,777,806 in FY 2016-17 is \$6,726,125 or 10.8% less than FY 2015-16 General Fund support of \$62,503,931.

Specific changes in the Department’s FY 2016-17 revenues include:

- A decrease to the Department’s General Fund support
- The elimination of a one-time appropriation of lease revenue bond proceeds
- The elimination of the remaining revenue from Candlestick Park

COMMENTS:

FY 2015-16

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$698,541 in FY 2015-16. Of the \$698,541 in recommended reductions, \$165,569 are ongoing savings and \$532,972 are one-time savings. These reductions would still allow an increase of \$13,122,523 or 8.0% in the Department’s FY 2015-16 budget.

The Budget and Legislative Analyst recommends placing \$250,000 on Budget and Finance Committee Reserve for the Open Space Neighborhood Parks and Squares Program, pending submission of a program plan and budget details to the Budget and Finance Committee.

FY 2016-17

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$205,812 in FY 2016-17. Of the \$205,812 in recommended reductions, \$90,941 are ongoing savings and \$114,871 are one-time savings.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

REC - Recreation and Parks Department

Object Title	FY 2015-16						FY 2016-17						
	FTE		Amount		GF 1T	Savings	FTE		Amount		GF 1T	Savings	
	From	To	From	To			From	To	From	To			
ECD -- Structural Maintenance													
Materials and Supplies - Budget			\$ 635,161	\$585,161	\$ 50,000	X			\$ 485,161	\$460,161		\$25,000	X
Reduce Materials and Supplies expenditures. The department underspent on materials and supplies in FY 2014-15 for structural maintenance by \$75,000. The FY 2015-16 budget allocates an additional \$150,000 to this program over the current year for deferred maintenance projects. This adjustment will still allow for an increase of \$100,000 in FY 2015-16.													
Ford F-350 XL 4x4 Diesel Crew Cab Long B			\$60,356	\$40,414	\$19,942	X	X						
Reduce expenditure based on actual quote provided by the department.													
Attrition Savings			\$0	(\$61,156)	\$61,156	X	X						
Mandatory Fringe Benefits			\$0	(\$34,558)	\$34,558	X	X						
<i>Total Savings \$62,214</i>													
Increase attrition savings to reflect estimated hiring timeline for one Project Manager and one vacant Junior Administrative Analyst.													
Attrition Savings			\$ (1,271,153)	(\$1,319,153)	\$ 48,000	X	X						
Mandatory Fringe			\$ (548,439)	(\$566,736)	\$ 18,297	X	X						
<i>Total Savings \$66,297</i>													
Increase attrition savings to reflect estimated hiring timeline for two vacant Operating Engineers.													
PETERBILT 367 VOCATIONAL									\$315,375	\$283,036		\$32,339	X
Reduce expenditure based on actual quote provided by the department.													

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

REC - Recreation and Parks Department

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		GF 1T	Savings	FTE		Amount		GF 1T	Savings
	From	To	From	To			From	To	From	To		
ECU -- Recreation												
Materials & Supplies - Budget			\$ 566,123	\$466,123	\$ 100,000	X			\$ 566,123	\$516,123	\$ 50,000	X
Reduce Materials and Supplies expenditures. The department underspent on materials and supplies in the recreation program by \$260,000 in FY 2014-15.												
Cushman Hauler 1200XL									\$32,625	\$12,220	\$20,405	X
Reduce expenditure based on actual quote provided by the department.												
EAP -- Parks												
Toro Workman with Cab			\$32,850	\$30,097	\$2,753	X						
Reduce expenditure based on actual quote provided by the department.												
Toro 52" Mower			\$38,063	\$26,117	\$11,946	X						
Reduce expenditure based on actual quote provided by the department.												
Toro Workman HDX			\$27,375	\$26,225	\$1,150	X						
Reduce expenditure based on actual quote provided by the department.												
Toro Infield Rake			\$24,090	\$22,525	\$1,565	X						
Reduce expenditure based on actual quote provided by the department.												
John Deere Infield Groomer			\$16,863	\$16,354	\$509	X						
Reduce expenditure based on actual quote provided by the department.												
Toro Workman with Cab			\$32,850	\$30,097	\$2,753	X						
Reduce expenditure based on actual quote provided by the department.												
Toro 648 Aerator			\$29,565	\$27,056	\$2,509	X						
Reduce expenditure based on actual quote provided by the department.												

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

Object Title	FY 2015-16					FY 2016-17					
	FTE		Amount		GF 1T	FTE		Amount		Savings	GF 1T
	From	To	From	To		From	To	From	To		
Ford F-350								\$73,515	\$63,625	\$9,890	X
											X
Ford F-350								\$73,515	\$70,563	\$2,952	X
											X
2015 Toyota Tacoma Dbl Cab 4x4								\$48,642	\$36,518	\$12,124	X
											X
											X
											X
FAL - Permits and Reservations											
Attrition Savings	(4.62)	(5.57)	\$	(290,660)	\$	60,000	X				
Mandatory Fringe Benefits			\$	(137,999)	\$	28,487	X				
	<i>Total Savings</i>			\$88,487							
	Increase attrition savings to reflect estimated hiring timeline for vacant Manager I.										
EIA - Purchasing and Contracts											
Attrition Savings	(1.17)	(1.72)	\$	(122,569)	\$	58,000	X				
Mandatory Fringe Benefits			\$	(48,038)	\$	22,732	X				
	<i>Total Savings</i>			\$80,732							
	Increase attrition savings to reflect estimated hiring timeline for vacant Manager I.										
EAA -- Golden Gate Park											
Attrition Savings	(14.56)	(15.38)	\$	(997,447)	\$	56,504	X				
Mandatory Fringe Benefits			\$	(458,242)	\$	25,959	X				
	<i>Total Savings</i>			\$82,463							
	Increase attrition savings to reflect estimated timeline for Manager I and Park Section Supervisor positions, as provided by the department.										

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

REC - Recreation and Parks Department

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		GF 1T	Savings	FTE		Amount		GF 1T	Savings
	From	To	From	To			From	To	From	To		
Chief Nursery	1.00	0.00	\$ 90,120	\$0	X	\$ 90,120	1.00	0.00	\$ 93,188		X	\$93,188
Mandatory Fringe Benefits			\$ 37,122	\$0	X	\$ 37,122			\$ 37,305		X	\$37,305
Nursery Specialist	7.00	8.00	\$ 544,980	\$622,834	X	(\$77,854)	7.00	8.00	\$ 563,530	\$644,034	X	(\$80,504)
Mandatory Fringe Benefits			\$ 236,732	\$270,551	X	(\$33,819)			\$ 238,336	\$272,384	X	(\$34,048)
Attrition Savings	(3.59)	(4.46)	\$ (246,097)	(\$306,045)	X	\$ 59,948						
Mandatory Fringe Benefits			\$ (113,031)	(\$129,236)	X	\$ 16,205						
			Total Savings	\$ 91,722					Total Savings	\$ 15,941		
Disapprove upward substitution. The Department proposes to fill a vacant Gardener position with the Chief Nursery Specialist to support nursery operations at Golden Gate Park. The department already has a total of 9 of supervisory positions in this division, and a Nursery Specialist will have the necessary skills for the assignment. Adjust attrition savings to reflect hiring timeline for this position.												
Ford F 150									\$54,375	\$37,790	X	\$16,585
Reduce expenditure based on quote provided by the department.												
Compact truck									\$43,500	\$22,924	X	\$20,576
Reduce expenditure based on quote provided by the department.												

FY 2015-16

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$532,972	\$165,569	\$698,541
Non-General Fund	\$0	\$0	\$0
Total	\$532,972	\$165,569	\$698,541

FY 2016-17

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$114,871	\$90,941	\$205,812
Non-General Fund	\$0	\$0	\$0
Total	\$114,871	\$90,941	\$205,812

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

REC - Recreation and Parks Department

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T
	From	To	From	To			From	To	From	To		
Reserve Recommendations												
ECS - Neighborhood Parks Lighting and Camera System												
OS Neighborhood Parks and Squares Budget			\$250,000	\$0	\$250,000	X						
Place \$250,000 in OS Neighborhood Parks and Squares budget on Budget and Finance Committee Reserve. This line item includes estimated costs for a new lighting and camera program to enhance security at parks. The Department has not yet determined the scope of this program or developed an implementation plan. The Budget and Legislative Analyst recommends reserving these funds at this time, pending submission of a detailed program plan and budget details to the Budget Finance Committee.												

FY 2015-16

Total Reserve Recommendations

	One-Time	Ongoing	Total
General Fund	\$250,000	\$0	\$250,000
Non-General Fund	\$0	\$0	\$0
Total	\$250,000	\$0	\$250,000

FY 2016-17

Total Reserve Recommendations

	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2015-16

Budget Changes

The Department's proposed \$71,729,836 budget for FY 2015-16 is \$21,167,920 or 22.9% less than the original FY 2014-15 budget of \$92,447,756.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 289.55 FTEs, which are 2.21 FTEs more than the 287.34 FTEs in the original FY 2014-15 budget. This represents a 0.8% increase in FTEs from the original FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$71,729,836 in FY 2015-16 are \$21,167,920 or 22.9% less than FY 2014-15 revenues of \$92,447,756.

YEAR TWO: FY 2016-17

Budget Changes

The Department's proposed \$69,168,277 budget for FY 2016-17 is \$2,111,559 or 3.0% less than the Mayor's proposed FY 2015-16 budget of \$ 71,279,836.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 290.88 FTEs, which are 1.33 FTEs more than the 289.55 FTEs in the Mayor's proposed FY 2015-16 budget. This represents a 0.5% increase in FTEs from the Mayor's proposed FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$69,168,277 in FY 2016-17, are \$2,111,559 or 3.0% less than FY 2015-16 estimated revenues of \$71,279,836.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: DBI– DEPARTMENT OF BUILDING INSPECTION

RECOMMENDATIONS

YEAR ONE: FY 2015-16

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$1,468,129 in FY 2015-16. Of the \$1,468,129 in recommended reductions, \$1,173,429 are ongoing savings and \$294,700 are one-time savings.

The Budget and Legislative Analyst also recommends placing \$1,000,000 on Budget and Finance Committee Reserve.

YEAR TWO: FY 2016-17

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$1,388,934 in FY 2016-17. Of the \$1,388,934 in recommended reductions, \$1,198,934 are ongoing savings and \$190,000 are one-time savings.

The Budget and Legislative Analyst also recommends placing \$1,000,000 on Budget and Finance Committee Reserve.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: DBI– DEPARTMENT OF BUILDING INSPECTION

SUMMARY OF PROGRAM EXPENDITURES:

Program	FY 2014-2015 Budget	FY 2015-2016 Proposed	Increase/ Decrease from FY 2014-2015	FY 2016-2017 Proposed	Increase/ Decrease from FY 2015-2016
BUILDING INSPECTION					
ADMINISTRATION/SUPPORT SERVICES	44,472,380	22,225,672	(22,246,708)	20,506,236	(1,719,436)
HOUSING INSPECTION/CODE ENFORCEMENT SVCS	11,062,962	11,162,163	99,201	11,424,234	262,071
INSPECTION SERVICES	21,532,577	22,792,094	1,259,517	21,813,876	(978,218)
PLAN REVIEW SERVICES	15,379,837	15,099,907	(279,930)	15,423,931	324,024
BUILDING INSPECTION	92,447,756	71,279,836	(21,167,920)	69,168,277	(2,111,559)

FY 2015-16

The Department’s proposed FY 2015-16 budget has decreased by \$21,167,920 largely due to reductions in:

- Professional services associated with technological upgrades;
- Capital expenditures for building and tenant improvements to the Department’s current office space; and,
- Transfers to the Department’s own fund balances.

FY 2016-17

The Department’s proposed FY 2016-17 budget has decreased by \$2,111,559 largely due to continued reductions in funding for professional services and improvements to the Department’s current office space.

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 289.55 FTEs, which are 2.21 FTEs more than the 287.34 FTEs in the original FY 2014-15 budget. This represents a 0.8% increase in FTEs from the original FY 2014-15 budget. This increase is due to the annualization of several new positions created in FY 2014-15.

FY 2016-17

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 290.88 FTEs, which are 1.33 FTEs more than the 289.55 FTEs in the Mayor’s proposed FY 2015-16 budget. This represents a 0.5% change in FTEs from the Mayor’s proposed FY 2015-16 budget. The increase in FTEs is due to annualized positions added in FY 2015-16.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: DBI– DEPARTMENT OF BUILDING INSPECTION

DEPARTMENT REVENUES:

FY 2015-16

The Department's revenues of \$71,729,836 in FY 2015-16 are \$21,167,920 or 22.9% less than FY 2014-15 revenues of \$92,447,756.

Specific changes in the Department's FY 2015-16 revenues include a proposed new fee schedule, detailed below. Department revenues will also decrease significantly due to a reduction in the Department's utilization of its fund balance.

FY 2016-17

The Department's revenues of \$69,168,277 in FY 2016-17 are \$2,111,559 or 3.0% less than FY 2015-16 estimated revenues of \$71,729,836. This reduction in revenues is primarily the result of further reductions in fee collections due to the new proposed fee schedule.

Fee Legislation

File 15-0559: The proposed fee legislation amends the Building Code's Fee Schedule, which would make permanent the temporary 7.0% reduction in some fees collected by the Department instituted by the Building Inspection Commission in July 2014. The proposal also includes additional tiers for plan review and building inspection fees imposed on projects valued at \$5,000,000 or more, and ends the Department's technology surcharge fee due to adequate funds in the Department's fund balance for this need.

Projected revenues for FY 2015-16 are based on the proposed fee ordinance as follows:

File No.	Fee Description	FY 2014-15	FY 2015-16				FY 2016-17			
		Projected Revenue	Projected Revenue	Change from PY	Annualized Revenue Thereafter	% Cost Recovery	Projected Revenue	Change from PY	Annualized Revenue Thereafter	% Cost Recovery
150559	Amending the Building Code to revise Fee Schedules	\$74,234,287	\$61,471,815	(\$12,762,472)	\$61,471,815	100.0%	\$59,974,968	(\$1,496,847)	\$61,471,815	100.0%

Recommendation: Approval of the proposed fee ordinance is a policy matter for the Board of Supervisors. However, the Budget and Legislative Analyst notes that these revenues are a source of funds to balance the Department's budget.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: DBI– DEPARTMENT OF BUILDING INSPECTION

RECOMMENDATIONS:

FY 2015-16

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$1,468,129 in FY 2015-16. Of the \$1,468,129 in recommended reductions, \$1,173,429 are ongoing savings and \$294,700 are one-time savings.

The Budget and Legislative Analyst also recommends placing \$1,000,000 on Budget and Finance Committee Reserve.

FY 2016-17

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$1,388,934 in FY 2016-17. Of the \$1,388,934 in recommended reductions, \$1,198,934 are ongoing savings and \$190,000 are one-time savings.

The Budget and Legislative Analyst also recommends placing \$1,000,000 on Budget and Finance Committee Reserve.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

DBI- Building Inspection

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		GF	Savings	FTE		Amount		GF	Savings
	From	To	From	To			From	To	From	To		
BAN - Administration/Support Services												
Attrition Savings	2.00	1.77	(\$55,578)	(\$117,167)		\$61,589						
Mandatory Fringe Benefit			(\$24,580)	(\$46,447)		\$21,867						
			<i>Total Savings</i>	<i>\$83,457</i>								<i>Total Savings</i>
Increase attrition savings to reflect expected hiring date for one vacant 1042 IS Engineer and one vacant 1044 Engineer Principal.												
1042 IS Engineer Journey	2.00	1.00	\$244,312	\$122,156		\$122,156		2.00	1.00		\$252,629	\$126,315
Mandatory Fringe Benefit			\$90,333	\$45,167		\$45,167					\$90,301	\$45,151
1094 IT Operations Support Admin IV	0.00	1.00	\$0	\$108,427		(\$108,427)		0.00	1.00		\$0	\$112,117
Mandatory Fringe Benefit			\$0	\$41,826		(\$41,826)					\$0	(\$41,182)
			<i>Total Savings</i>	<i>\$17,070</i>							<i>Total Savings</i>	<i>\$18,166</i>
Deny upward substitution of 1.00 FTE 1052 Business Analyst to 1.00 FTE 1042 IS Engineer Journey and replace with 1094 IT Operations Support Admin IV position, which is a more appropriate classification for the function.												
1094 IT Operations Support Admin IV	1.00	0.00	\$108,427	\$0		\$108,427		1.00	0.00		\$112,117	\$0
Mandatory Fringe Benefit			\$41,826	\$0		\$41,826					\$42,091	\$0
5203 Assistant Engineer	0.00	1.00	\$0	\$102,280		(\$102,280)		0.00	1.00		\$0	\$105,671
Mandatory Fringe Benefit			\$0	\$40,695		(\$40,695)					\$0	(\$41,004)
			<i>Total Savings</i>	<i>\$7,278</i>							<i>Total Savings</i>	<i>\$7,533</i>
Deny upward substitution of vacant 1.00 FTE 5203 Assistant Engineer position to 1.00 FTE 1094 IT Operations Support Admin IV position that the Department has not justified.												
1822 Administrative Analyst			\$0	(\$20,477)		\$20,477						
Mandatory Fringe Benefits			\$0	(\$8,487)		\$8,487						
			<i>Total Savings</i>	<i>\$28,964</i>							<i>Total Savings</i>	
Increase attrition savings to reflect hiring date for one vacant 1822 Administrative Analyst position.												
Entertainment & Promotion			\$50,000	\$25,000		\$25,000					\$50,000	\$25,000
Reduce based on historical expenditures. Department plans to utilize funds for community outreach and public education work in the future but has not justified this request.												
Rents & Leases-Equipment			\$127,000	\$90,000		\$37,000					\$127,000	\$90,000
Reduce based on historical expenditures. Requested funds are to be used for new IT management system in addition to funds requested for this purpose elsewhere in Department's budget. Revised amount is still above the Department's projected surplus for this category in FY2014-15.												
Training			\$53,500	\$45,500		\$8,000					\$53,500	\$45,500
Deny additional funding request for Training. Remaining budget still exceeds historical need.												

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

DBI- Building Inspection

Object Title	FY 2015-16						FY 2016-17							
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
BHS - Housing Inspection & Code Enforcement														
Attrition Savings			(\$190,576)	(\$254,723)	\$64,147		X							
Mandatory Fringe Benefits			(\$81,836)	(\$104,968)	\$23,132		X							
			<i>Total Savings</i>	<i>\$87,280</i>										
	Increase attrition savings to reflect expected hire date for 2.00 FTE vacant positions.													
Training			\$40,407	\$20,407	\$20,000						\$40,407	\$20,407	\$20,000	
	Deny additional funding and further reduce budget for Training based on historical expenditures.													
Equipment Purchase			\$74,000	\$30,000	\$44,000		X				\$148,000	\$60,000	\$88,000	X
	Reduce one replacement vehicle. In total the Department is replacing 5 vehicles in FY 2015-16 that have CNG tanks that are no longer functional. In total, the Budget and Legislative Analyst recommends reducing 2 vehicles and approving 3 replacement vehicles which are sufficient to meet the Department's requirements.													
	Reduce two replacement vehicles. In total the Department is replacing 10 vehicles in FY 2016-17 that have CNG tanks that are no longer functional. In total the Budget and Legislative Analyst recommends reducing 4 replacement vehicles and approving 6 replacement vehicles which are sufficient to meet the Department's requirements.													

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

DBI- Building Inspection

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		GF	1T	FTE		Amount		GF	1T
	From	To	From	To			From	To	From	To		
BIS - Inspection Services												
6331 Building Inspector	29.00	27.00	\$3,326,474	\$3,097,062			29.00	27.00	\$3,439,703	\$3,202,482		
Mandatory Fringe Benefits			\$1,307,871	\$1,217,673					\$1,315,248	\$1,224,541		
			<i>Total Savings</i>	<i>\$319,610</i>					<i>Total Savings</i>	<i>\$327,928</i>		
	Delete 2.00 FTE of 4.00 FTE long-term vacant 6331 Building Inspector positions. Positions have been vacant since March 2013 and September 2013.											
6242 Plumbing Inspector	17.00	16.00	\$1,950,002	\$1,835,296			17.00	16.00	\$2,003,001	\$1,885,177		
Mandatory Fringe Benefits			\$784,228	\$738,097					\$788,344	\$741,971		
			<i>Total Savings</i>	<i>\$160,837</i>					<i>Total Savings</i>	<i>\$164,197</i>		
	Delete 1.00 FTE 6242 Plumbing Inspector position that has been vacant since September 2013.											
Training			\$126,437	\$100,000					\$126,437	\$100,000		
	Reduce training for Building Inspection and Electrical Inspection divisions based on historical expenditures. Reduction still leaves substantial budget for training programwide.											
Maintenance Services-Equipment			\$272,782	\$200,000					\$272,782	\$200,000		
	Reduce budget for vehicle maintenance based on historical expenditures and decreased need given the retirement of ten vehicles across the Department.											
Equipment Purchase			\$111,000	\$60,000		X			\$222,000	\$120,000		X
	Reduce one replacement vehicle. In total the Department is replacing 5 vehicles in FY 2015-16 that have CNG tanks that are no longer functional. In total, the Budget and Legislative Analyst recommends reducing 2 vehicles and approving 3 replacement vehicles which are sufficient to meet the Department's requirements.											
	Reduce two replacement vehicles. In total the Department is replacing 10 vehicles in FY 2016-17 that have CNG tanks that are no longer functional. In total the Budget and Legislative Analyst recommends reducing 4 replacement vehicles and approving 6 replacement vehicles which are sufficient to meet the Department's requirements.											

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

DBI- Building Inspection

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		GF	1T	FTE		Amount		GF	1T
	From	To	From	To			From	To	From	To		
BPS - Permit Services												
6331 Building Inspector	12.00	10.00	\$1,376,472	\$1,032,354			12.00	10.00	\$1,423,326	\$1,067,495		
Mandatory Fringe Benefits			\$541,189	\$405,892	\$344,118				\$544,242	\$408,182	\$355,832	
			<i>Total Savings</i>	<i>\$479,415</i>	<i>\$135,297</i>				<i>Total Savings</i>	<i>\$491,892</i>	<i>\$136,061</i>	
Delete 2.00 FTE 6331 Building Inspector positions that were new in FY 2014-15 but never filled.												

FY 2015-16

Total Recommended Reductions			
One-Time	Ongoing	Total	
General Fund	\$0	\$0	\$0
Non-General Fund	\$294,700	\$1,173,429	\$1,468,129
Total	\$294,700	\$1,173,429	\$1,468,129

FY 2016-17

Total Recommended Reductions			
One-Time	Ongoing	Total	
General Fund	\$0	\$0	\$0
Non-General Fund	\$190,000	\$1,198,934	\$1,388,934
Total	\$190,000	\$1,198,934	\$1,388,934

Recommended Reserves												
BAN - Administration/Support Services												
Programmatic Projects - Budget			\$1,800,000	\$1,000,000		X			\$1,800,000	\$1,000,000		X
Place \$1,000,000 on Budget and Finance Reserve, pending detailed project plan and budget. The Department has budgeted these funds for information technology projects but has not provided details what the project will be or the project costs.												

FY 2015-16

Total Recommended Reserves			
One-Time	Ongoing	Total	
General Fund	\$0	\$0	\$0
Non-General Fund	\$1,000,000	\$0	\$1,000,000
Total	\$1,000,000	\$0	\$1,000,000

FY 2016-17

Total Policy Recommendations			
One-Time	Ongoing	Total	
General Fund	\$0	\$0	\$0
Non-General Fund	\$1,000,000	\$0	\$1,000,000
Total	\$1,000,000	\$0	\$1,000,000

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2015-16

Budget Changes

The Department’s proposed \$14,463,718 budget for FY 2015-16 is \$394,873 or 2.8% more than the original FY 2014-15 budget of \$14,068,845.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 28.86 FTEs, which are 0.09 FTEs more than the 28.77 FTEs in the original FY 2014-15 budget. This represents a 0.3% increase in FTEs from the original FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$6,116,338 in FY 2015-16, are \$93,033 or 1.5% less than FY 2014-15 revenues of \$6,209,371. General Fund support of \$8,347,380 in FY 2015-16 is \$487,906 or 6.2% more than FY 2014-15 General Fund support of \$7,859,474.

YEAR TWO: FY 2016-17

Budget Changes

The Department’s proposed \$15,311,787 budget for FY 2016-17 is \$848,069 or 5.9% more than the Mayor’s proposed FY 2015-16 budget of \$14,463,718.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 28.85 FTEs, which are 0.01 FTEs less than the 28.86 FTEs in the Mayor’s proposed FY 2015-16 budget. This represents a 0.03% decrease in FTEs from the Mayor’s proposed FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$6,131,923 in FY 2016-17, are \$15,585 or 0.3% more than FY 2015-16 estimated revenues of \$6,116,338. General Fund support of \$9,179,864 in FY 2016-17 is \$832,484 or 10.0% more than FY 2015-16 General Fund support of \$8,347,380.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: ART– ARTS COMMISSION

RECOMMENDATIONS

YEAR ONE: FY 2015-16

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$54,036 in FY 2015-16. Of the \$54,036 in recommended reductions, \$44,036 are ongoing savings and \$10,000 are one-time savings. These reductions would still allow an increase of \$340,837 or 2.4% in the Department’s FY 2015-16 budget.

The Mayor's proposed FY 2015-16 budget includes \$1,000,000 in new funding for the City Grant Program. The Department has not provided a specific spending plan for these new funds, but according to the Department, these new funds will be allocated to existing grant programs. Approval of the \$1,000,000 is a policy matter for the Board of Supervisors because it represents a new, ongoing General Fund commitment.

YEAR TWO: FY 2016-17

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$44,036 in FY 2016-17. Of the \$44,036 in recommended reductions, all are ongoing savings. These reductions would still allow an increase of \$804,033 or 5.6% in the Department’s FY 2016-17 budget.

The Mayor's proposed FY 2016-17 budget includes \$1,000,000 in new funding for the City Grant Program. The Department has not provided a specific spending plan for these new funds, but according to the Department, these new funds will be allocated to existing grant programs. Approval of the \$1,000,000 is a policy matter for the Board of Supervisors because it represents a new, ongoing General Fund commitment.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: ART– ARTS COMMISSION

SUMMARY OF PROGRAM EXPENDITURES:

Program	FY 2014-2015 Budget	FY 2015-2016 Proposed	Increase/ Decrease from FY 2014-2015	FY 2016-2017 Proposed	Increase/ Decrease from FY 2015-2016
ARTS COMMISSION					
ART COMMISSION-ADMINISTRATION	1,779,001	898,250	(880,751)	816,100	(82,150)
CIVIC COLLECTION	928,177	1,245,379	317,202	1,072,206	(173,173)
CIVIC DESIGN	194,595	136,039	(58,556)	138,787	2,748
COMMUNITY ARTS & EDUCATION-GEN ADMIN	4,019,975	670,567	(3,349,408)	1,780,295	1,109,728
COMMUNITY INVESTMENTS	0	7,463,581	7,463,581	7,501,260	37,679
CULTURAL EQUITY	3,096,007	0	(3,096,007)	0	0
EDUCATIONAL PROGRAMS	764,041	583,017	(181,024)	563,017	(20,000)
GALLERY	504,462	559,751	55,289	520,151	(39,600)
MUNICIPAL SYMPHONY CONCERTS	2,260,000	2,380,000	120,000	2,380,000	0
PUBLIC ART	129,586	129,586	0	134,586	5,000
STREET ARTISTS	393,001	397,548	4,547	405,385	7,837
ARTS COMMISSION	14,068,845	14,463,718	394,873	15,311,787	848,069

FY 2015-16

The Department’s proposed FY 2015-16 budget has increased by \$394,873 largely due to increased funding for Cultural Equity Grants.

FY 2016-17

The Department’s proposed FY 2016-17 budget has increased by \$848,069 largely due to increased capital spending.

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 28.86 FTEs, which are 0.09 FTEs more than the 28.77 FTEs in the original FY 2014-15 budget. This represents a 0.3% increase in FTEs from the original FY 2014-15 budget. The increase stems from the annualization of several positions added in FY 2014-15.

FY 2016-17

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 28.85 FTEs, which are 0.01 FTEs less than the 28.86 FTEs in the Mayor’s proposed FY 2015-16 budget. This represents a 0.03% decrease in FTEs from the Mayor’s proposed FY 2015-16 budget.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: ART– ARTS COMMISSION

DEPARTMENT REVENUES:

FY 2015-16

The Department's revenues of \$6,116,338 in FY 2015-16 are \$93,033 or 1.5% less than FY 2014-15 revenues of \$6,209,371. General Fund support of \$8,347,380 in FY 2015-16 is \$487,906 or 6.2% more than FY 2014-15 General Fund support of \$7,859,474.

The Department's FY 2015-16 revenues are decreasing due to a decrease in revenues from street artist license administration.

FY 2016-17

The Department's revenues of \$6,131,923 in FY 2016-17 are \$15,585 or 0.3% more than FY 2015-16 revenues of \$6,116,338. General Fund support of \$9,179,864 in FY 2016-17 is \$832,484 or 10.0% more than FY 2015-16 General Fund support of \$8,347,380.

The Department's FY 2016-17 revenues are increasing due to a projected restoration and slight increase in revenues from street artist license administration.

RECOMMENDATIONS:

FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$54,036 in FY 2015-16. Of the \$54,036 in recommended reductions, \$44,036 are ongoing savings and \$10,000 are one-time savings. These reductions would still allow an increase of \$340,837 or 2.4% in the Department's FY 2015-16 budget.

The Mayor's proposed FY 2015-16 budget includes \$1,000,000 in new funding for the City Grant Program. The Department has not provided a specific spending plan for these new funds, but according to the Department, these new funds will be allocated to existing programs that award grants to community organizations. Approval of the \$1,000,000 is a policy matter for the Board of Supervisors because it represents a new, ongoing General Fund commitment without specific allocations to community organizations.

FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$44,036 in FY 2016-17. Of the \$44,036 in recommended reductions, all are ongoing savings. These reductions would still allow an increase of \$804,033 or 5.6% in the Department's FY 2016-17 budget.

The Mayor's proposed FY 2016-17 budget includes \$1,000,000 in new funding for the City Grant Program. The Department has not provided a specific spending plan for these new funds, but according to the Department, these new funds will be allocated to existing programs that award grants to community organizations. Approval of the \$1,000,000 is a policy matter for the Board of Supervisors because it represents a new, ongoing General Fund commitment without specific allocations to community organizations.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

ART - Art Commission

Object Title	FY 2015-16						FY 2016-17						
	FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T	
	From	To	From	To			From	To	From	To			
Other Current Expenses			\$20,000	\$10,000	\$10,000	X	X					\$0	
Reduce budget to reflect historical expenditures.													
EER - Civic Collection													
Attrition Savings			\$0	(\$15,000)	\$15,000	X				\$0	(\$15,000)	\$15,000	X
Mandatory Fringe Benefits			\$0	(\$7,018)	\$7,018	X				\$0	(\$7,018)	\$7,018	X
			<i>Total Savings</i>		\$22,018								
Increase attrition savings to reflect historical salary savings. The Department projects a salary surplus of \$31,000 in Annual Projects in FY 2014-15.													
EES - Gallery													
Attrition Savings			\$0	(\$15,000)	\$15,000	X				\$0	(\$15,000)	\$15,000	X
Mandatory Fringe Benefits			\$0	(\$7,018)	\$7,018	X				\$0	(\$7,018)	\$7,018	X
			<i>Total Savings</i>		\$22,018								
Increase attrition savings to reflect historical salary savings. The Department projects a salary surplus of \$31,000 in Annual Projects in FY 2014-15.													

FY 2015-16

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$10,000	\$44,036	\$54,036
Non-General Fund	\$0	\$0	\$0
Total	\$10,000	\$44,036	\$54,036

FY 2016-17

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$0	\$44,036	\$44,036
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$44,036	\$44,036

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

ART - Art Commission

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		Savings		GF		1T			
	From	To	From	To	From	To	From	To	From	To		
EEY - Community Investments			\$1,458,361		\$458,361		\$1,000,000	X				
City Grant Programs							\$1,458,361		\$458,361		\$1,000,000	X

Policy Recommendations

City Grant Programs The Mayor's proposed FY 2015-16 budget includes \$1,000,000 in new funding for the City Grant Program. The Department has not provided a specific spending plan for these new funds, but according to the Department, these new funds will be allocated to existing programs that award grants to community organizations. Approval of the \$1,000,000 is a policy matter for the Board of Supervisors because it represents a new, ongoing General Fund commitment without specific allocations to community organizations.	Ongoing savings.
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FY 2015-16

Total Policy Recommendations

	One-Time	Ongoing	Total
General Fund	\$0	\$1,000,000	\$1,000,000
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$1,000,000

FY 2016-17

Total Policy Recommendations

	One-Time	Ongoing	Total
General Fund	\$0	\$1,000,000	\$1,000,000
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$1,000,000

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2015-16

Budget Changes

The Department’s proposed \$25,701,338 budget for FY 2015-16 is \$12,164,949 or 89.9% more than the original FY 2014-15 budget of \$13,536,389.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 65.64 FTEs, which are 7.73 FTEs more than the 57.91 FTEs in the original FY 2014-15 budget. This represents a 13.3% increase in FTEs from the original FY 2014-15 budget.

Revenue Changes

The Department’s revenues of \$25,701,338 in FY 2015-16 are \$12,164,949 or 89.9% more than FY 2014-15 revenues of \$13,536,389.

YEAR TWO: FY 2016-17

Budget Changes

The Department’s proposed \$26,715,101 budget for FY 2016-17 is \$1,013,763 or 3.9% more than the Mayor’s proposed FY 2015-16 budget of \$25,701,338.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 65.45 FTEs, which are 0.19 FTEs less than the 65.64 FTEs in the Mayor’s proposed FY 2015-16 budget. This represents a 0.3% decrease in FTEs from the Mayor’s proposed FY 2015-16 budget.

Revenue Changes

The Department’s revenues of \$26,715,101 in FY 2016-17 are \$1,013,763 or 3.9% more than FY 2015-16 revenues of \$25,701,338.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: WAR– WAR MEMORIAL

RECOMMENDATIONS

YEAR ONE: FY 2015-16

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$110,715 in FY 2015-16. Of the \$110,715 in recommended reductions, all are one-time savings. These reductions would still allow an increase of \$12,054,234 or 89.1% in the Department’s FY 2015-16 budget.

YEAR TWO: FY 2016-17

The Budget and Legislative Analyst has no recommended reductions to the proposed budget in FY 2016-17.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: WAR– WAR MEMORIAL

SUMMARY OF PROGRAM EXPENDITURES:

Program	FY 2014-2015 Budget	FY 2015-2016 Proposed	Increase/ Decrease from FY 2014-2015	FY 2016-2017 Proposed	Increase/ Decrease from FY 2015-2016
WA R MEMORIAL					
OPERATIONS & MAINTENANCE	13,536,389	25,701,338	12,164,949	26,715,101	1,013,763
WA R MEMORIAL	13,536,389	25,701,338	12,164,949	26,715,101	1,013,763

FY 2015-16

The Department’s proposed FY 2015-16 budget has increased by \$12,164,949 largely due to:

- The addition of 6.20 FTE new positions and the associated salary and fringe benefit costs;
- Increased debt service for the War Memorial Veterans Building seismic renovation; and,
- Increases in facilities maintenance and programmatic projects, including new telephonic and data network connectivity and general aesthetic restoration to the Veterans Building totaling \$3,000,536.

FY 2016-17

The Department’s proposed FY 2016-17 budget has increased by \$1,013,763 largely due to:

- Increased debt service for the War Memorial Veterans Building seismic renovation;
- Increases in facilities maintenance and capital expenditures on general aesthetic improvements to the Veterans Building, including the restroom facilities; and,
- Restoration of Veterans Building scavenger service, pest control service and building maintenance services following completion of Veterans Building seismic retrofit construction.

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 65.64 FTEs, which are 7.73 FTEs more than the 57.91 FTEs in the original FY 2014-15 budget. This represents a 13.3% increase in FTEs from the original FY 2014-15 budget. Specific position changes include:

- A new 1406 Senior Clerk and the annualization of a part-time Senior Clerk position added in FY 2014-15 will provide support to the Booking Divisions for War Memorial venues.
- A new 7377 Stage Electrician to provide services and maintenance to two new performance venues in the Veterans Building.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: WAR– WAR MEMORIAL

- An additional 7334 Stationary Engineer and the filling of a previous vacancy (1.85 FTE) to provide service to two new performance venues in the Veterans Building.
- An additional 8207 Building & Grounds Patrol Officer and the filling of a previous vacancy (1.85 FTE) to increased security shifts covering two new performance venues at the Veterans Building.

FY 2016-17

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 65.45 FTEs, which are 0.19 FTEs less than the 65.64 FTEs in the Mayor’s proposed FY 2015-16 budget. This represents a 0.3% decrease in FTEs from the Mayor’s proposed FY 2015-16 budget. The decrease is primarily due to a decrease in the Department’s Temporary Salary FTEs from a proposed 3.66 FTE in FY 2015-16 to a proposed 3.47 FTE in FY 2016-17.

DEPARTMENT REVENUES:

FY 2015-16

The Department’s revenues of \$25,701,338 in FY 2015-16 are \$12,164,949 or 89.9% more than FY 2014-15 revenues of \$13,536,389.

The Department’s FY 2015-16 revenues are increasing primarily due to the increase in revenues from bookings and rentals following the re-opening of several War Memorial venues.

FY 2016-17

The Department’s revenues of \$26,715,101 in FY 2016-17 are \$1,013,763 or 3.9% more than FY 2015-16 revenues of \$25,701,338.

The Department’s FY 2016-17 revenues are increasing primarily due to a continued, but modest increase in revenues from bookings and rentals following the re-opening of several War Memorial venues.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: WAR– WAR MEMORIAL

RECOMMENDATIONS:

FY 2015-16

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$110,715 in FY 2015-16. Of the \$110,715 in recommended reductions, all are one-time savings. These reductions would still allow an increase of \$12,054,234 or 89.1% in the Department’s FY 2015-16 budget.

FY 2016-17

The Budget and Legislative Analyst has no recommended reductions to the proposed budget in FY 2016-17.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

WAR - War Memorial

Object Title	FY 2015-16						FY 2016-17							
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
EED - Operations & Maintenance														
Attrition Savings			(\$247,740)	(\$324,602)	\$76,862		X							
Mandatory Fringe Benefits			(\$107,273)	(\$141,126)	\$33,853		X							
			<i>Total Savings</i>	\$110,715										\$0
Increase Attrition Savings to account for vacancies and delayed hire dates in the following positions: Stage Electrician, Stationary Engineer, Senior Clerk, and Apprentice Stationary Engineer.														

FY 2015-16

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$110,715	\$0	\$110,715
Total	\$110,715	\$0	\$110,715

FY 2016-17

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2015-16

Budget Changes

The Department’s proposed \$51,683,709 budget for FY 2015-16 is \$28,250,470 or 120.6% more than the original FY 2014-15 budget of \$23,433,239.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 15.5 FTEs, which are 5.50 FTEs more than the 10.00 FTEs in the original FY 2014-15 budget. This represents a 55% increase in FTEs from the original FY 2014-15 budget.

Revenue Changes

The Department’s revenues of \$51,683,709 in FY 2015-16, are \$28,250,470 or 120.6% more than FY 2014-15 revenues of \$23,433,239.

YEAR TWO: FY 2016-17

Budget Changes

The Department’s proposed \$18,412,274 budget for FY 2016-17 is \$33,271,435 or 64.4% less than the Mayor’s proposed FY 2015-16 budget of \$51,683,709.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 8.03 FTEs, which are 7.47 FTEs less than the 15.50 FTEs in the Mayor’s proposed FY 2015-16 budget. This represents a 48.2% decrease in FTEs from the Mayor’s proposed FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$18,412,274 in FY 2016-17 are \$33,271,435 or 64.4% less than FY 2015-16 estimated revenues of \$51,683,709.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: CFC– CHILDREN & FAMILIES COMMISSION

RECOMMENDATIONS

YEAR ONE: FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$308,415 in FY 2015-16, which are on-going savings. These reductions would still allow an increase of \$27,942,055 or 119.2% in the Department's FY 2015-16 budget.

YEAR TWO: FY 2016-17

The Budget and Legislative Analyst has no recommendations in FY 2016-17.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: CFC– CHILDREN & FAMILIES COMMISSION

SUMMARY OF PROGRAM EXPENDITURES:

Program	FY 2014-2015 Budget	FY 2015-2016 Proposed	Increase/ Decrease from FY 2014-2015	FY 2016-2017 Proposed	Increase/ Decrease from FY 2015-2016
CHILDREN & FAMILIES COMMISSION					
CHILDREN AND FAMILIES FUND	23,433,239	51,683,709	28,250,470	18,412,274	(33,271,435)
CHILDREN & FAMILIES COMMISSION	23,433,239	51,683,709	28,250,470	18,412,274	(33,271,435)

FY 2015-16

The Department’s proposed FY 2015-16 budget has increased by 120.6%. The increase is due to a technical adjustment in the budget in which the FY 2015-16 proposed budget of \$51.7 million is \$6.9 million less than estimated FY 2014-15 expenditures of \$58.6 million.

FY 2016-17

The Department’s proposed FY 2016-17 budget has decreased by \$33,271,436 largely due to the passage of Proposition C in November 2014, which transfers the administration and funding of Preschool for All, funded by the Public Education Enrichment Fund, to the Office of Early Care and Education within the Human Services Agency.

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 15.50 FTEs, which are 5.50 FTEs more than the 10.0 FTEs in the original FY 2014-15 budget. This represents a 55.0% increase in FTEs from the original FY 2014-15 budget. The increase in the FTE count is due to a technical adjustment to the budget in FY 2015-16.

FY 2016-17

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 8.03 FTEs, which are 7.47 FTEs less than the 15.50 FTEs in the Mayor’s proposed FY 2015-16 budget. This represents a 48.2% decrease in FTEs from the Mayor’s proposed FY 2015-16 budget which is due largely to the transfer of Preschool for All to the Office of Early Care and Education.

DEPARTMENT REVENUES:

FY 2015-16

The Department’s revenues of \$51,683,709 in FY 2015-16, are \$28,250,470 or 120.6% more than FY 2014-15 revenues of \$23,433,239. As noted above, the change in revenues is due to a technical adjustment to the budget.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: CFC– CHILDREN & FAMILIES COMMISSION

FY 2016-17

The Department’s revenues of \$18,412,274 in FY 2016-17, are \$33,271,435 or 64.4% less than FY 2015-16 revenues of \$51,683,709, due largely to the transfer of the Preschool for All program to the Office of Early Care and Education.

RECOMMENDATIONS:

FY 2015-16

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$308,415 in FY 2015-16, which are on-going savings. These reductions would still allow an increase of \$27,942,055 or 119.2% in the Department’s FY 2015-16 budget.

FY 2016-17

The Budget and Legislative Analyst has no recommendations in FY 2016-17.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

CFC - Children & Families Commission

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		GF	1T	FTE		Amount		GF	1T
	From	To	From	To			From	To	From	To		
CFC - Children and Families Fund												
Professional & Specialized Services			\$149,723	\$75,000	\$74,723	x						
	Reduce to reflect actual expenditures that have historically been less than \$60,000.											
Professional & Specialized Services			\$207,987	\$134,168	\$73,819	x						
	Reduce amount for 027 Professional and Specialized Services to reflect historical expenditures and the Department's estimated need for FY 2015-16 of \$134,168.											
Professional & Specialized Services			\$199,873	\$40,000	\$159,873	x						
	Reduce amount for 027 Professional and Specialized Services to reflect historical expenditures and the Department's estimated need for FY 2015-16 of \$40,000.											

FY 2015-16

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$0
Non-General Fund	\$308,415	\$0
Total	\$308,415	\$308,415

FY 2016-17

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$0
Non-General Fund	\$0	\$0
Total	\$0	\$0

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2015-16

Budget Changes

The Department's proposed \$166,347,457 budget for FY 2015-16 is \$4,372,213 or 2.7% more than the original FY 2014-15 budget of \$161,975,244.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 41.24 FTEs, which are 3.04 FTEs more than the 38.20 FTEs in the original FY 2014-15 budget. This represents an 8.0% increase in FTEs from the original FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$134,612,954 in FY 2015-16 are \$2,444,558 or 1.8% more than FY 2014-15 revenues of \$132,168,396. General Fund support of \$31,734,503 in FY 2015-16 is \$1,927,655 or 6.5% more than FY 2014-15 General Fund support of \$29,806,848.

YEAR TWO: FY 2016-17

Budget Changes

The Department's proposed \$174,100,395 budget for FY 2016-17 is \$7,752,938 or 4.7% more than the Mayor's proposed FY 2015-16 budget of \$166,347,457.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 43.68 FTEs, which are 2.44 FTEs more than the 41.24 FTEs in the Mayor's proposed FY 2015-16 budget. This represents a 5.9% increase in FTEs from the Mayor's proposed FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$141,129,490 in FY 2016-17 are \$6,516,536 or 4.8% more than FY 2015-16 estimated revenues of \$134,612,954. General Fund support of \$32,970,905 in FY 2016-17 is \$1,236,402 or 3.9% more than FY 2015-16 General Fund support of \$31,734,503.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: CHF– CHILDREN, YOUTH & THEIR FAMILIES

RECOMMENDATIONS

YEAR ONE: FY 2015-16

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$547,057 in FY 2015-16. Of the \$547,057 in recommended reductions, \$150,000 are ongoing savings and \$397,057 are one-time savings. These reductions would still allow an increase of \$3,825,156 or 2.4% in the Department’s FY 2015-16 budget.

YEAR TWO: FY 2016-17

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$318,944 in FY 2016-17. Of the \$318,944 in recommended reductions, all are ongoing savings. These reductions would still allow an increase of \$7,433,994 or 4.5% in the Department’s FY 2016-17 budget.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: CHF– CHILDREN, YOUTH & THEIR FAMILIES

SUMMARY OF PROGRAM EXPENDITURES:

Program	FY 2014-2015 Budget	FY 2015-2016 Proposed	Increase/ Decrease from FY 2014-2015	FY 2016-2017 Proposed	Increase/ Decrease from FY 2015-2016
CHILDREN, YOUTH & THEIR FAMILIES					
CHILDREN'S BASELINE	42,475,174	35,592,344	(6,882,830)	35,822,760	230,416
CHILDREN'S FUND PROGRAMS	56,769,778	61,613,000	4,843,222	67,596,300	5,983,300
CHILDREN'S SVCS - NON - CHILDREN'S FUND	6,068,493	1,323,467	(4,745,026)	1,118,999	(204,468)
PUBLIC EDUCATION FUND (PROP H)	50,690,000	60,200,000	9,510,000	61,700,000	1,500,000
TRANSITIONAL-AGED YOUTH BASELINE	0	4,216,873	4,216,873	4,448,998	232,125
VIOLENCE PREVENTION	5,971,799	3,401,773	(2,570,026)	3,413,338	11,565
CHILDREN, YOUTH & THEIR FAMILIES	161,975,244	166,347,457	4,372,213	174,100,395	7,752,938

FY 2015-16

The Department's proposed FY 2015-16 budget has increased by \$4,372,213 largely due to:

- An increase in grants and aid assistance offered by the Department, notably associated with the inclusion of transitional-age youth in education and workforce programming, new violence-prevention initiatives, and the expansion of summer programs.
- The creation of the Our Children, Our Families Council and the preparation of a Children and Families Plan, as required by Proposition C, which was approved by voters in November 2014.
- An increase in the pass-through of Public Education Enrichment Fund (Proposition H) funds from the Department's budget to the San Francisco Unified School District.
- An increase in contracts associated with the Community Needs Assessment, as required by Proposition C.

FY 2016-17

The Department's proposed FY 2016-17 budget has increased by \$7,752,938 largely due to:

- An increase in grants and aid assistance offered by the Department.
- An increase in the pass-through of Public Education Enrichment Fund (Proposition H) funds from the Department's budget to the San Francisco Unified School District.
- Initial funding for a Committee on Information Technology (COIT) approved Content Management System upgrade for work plans from the new RFP process.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: CHF– CHILDREN, YOUTH & THEIR FAMILIES

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 41.24 FTEs, which are 3.04 FTEs more than the 38.20 FTEs in the original FY 2014-15 budget. This represents an 8.0% increase in FTEs from the original FY 2014-15 budget.

The increase in FTEs is due to the proposed addition of 2.31 new FTEs for FY 2015-16 to manage community-based organization grants, support the funding teams, and serve as a Community Engagement Manager. The increase is also due to the annualization of positions added during FY 2014-15.

FY 2016-17

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 43.68 FTEs, which are 2.44 FTEs more than the 41.24 FTEs in the Mayor's proposed FY 2015-16 budget. This represents a 5.9% increase in FTEs from the Mayor's proposed FY 2015-16 budget.

The increase in FTEs is due to the proposed 2.00 FTE off-budget staff for the Our Children, Our Families Council in FY 2015-16, which are proposed to become General Fund supported in FY 2016-17, and the annualization of the 2.31 new FTEs proposed in FY 2015-16.

INTERIM EXCEPTIONS

The Department has requested approval of 2.0 FTE new positions as an interim exception. The Budget and Legislative Analyst recommends approval of one (1.00 FTE) position as an interim exception and disapproval of one (1.00 FTE) position.

One position is needed to staff the new Our Children, Our Families Council as required by Proposition C. However, the Department has not demonstrated a critical need for a second 1.00 FTE position to staff the same council.

DEPARTMENT REVENUES:

FY 2015-16

The Department's revenues of \$134,612,954 in FY 2015-16 are \$2,444,558 or 1.8% more than FY 2014-15 revenues of \$132,168,396. General Fund support of \$31,734,503 in FY 2015-16 is \$1,927,655 or 6.5% more than FY 2014-15 General Fund support of \$29,806,848.

The Department's FY 2015-16 revenues are increasing primarily due to:

- An increase in Children and Youth Fund revenue, including an increase in the San Francisco Unified School District allocation of Proposition H dollars that pass through the Department's budget.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: CHF– CHILDREN, YOUTH & THEIR FAMILIES

- A three-year award to the City for violence prevention through the Edward Byrne Memorial Justice Assistance Grant Program that greatly increases the amount of funding that the City receives for State Justice Assistance Grant (JAG) funding.

FY 2016-17

The Department's revenues of \$141,129,490 in FY 2016-17 are \$6,516,536 or 4.8% more than FY 2015-16 estimated revenues of \$134,612,954. General Fund support of \$32,970,905 in FY 2016-17 is \$1,236,402 or 3.9% more than FY 2015-16 General Fund support of \$31,734,503.

The Department's FY 2016-17 revenues are increasing primarily due to an increase in Children and Youth Fund revenue and the San Francisco Unified School District allocation of Proposition H dollars that pass through the Department's budget.

RECOMMENDATIONS:

FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$547,057 in FY 2015-16. Of the \$547,057 in recommended reductions, \$150,000 are ongoing savings and \$397,057 are one-time savings. These reductions would still allow an increase of \$3,825,156 or 2.4% in the Department's FY 2015-16 budget.

FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$318,944 in FY 2016-17. Of the \$318,944 in recommended reductions, all are ongoing savings. These reductions would still allow an increase of \$7,433,994 or 4.5% in the Department's FY 2016-17 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

CHF - Children, Youth & Their Families

Object Title	FY 2015-16						FY 2016-17						
	FTE		Amount		GF	1T	FTE		Amount		GF	1T	
	From	To	From	To			From	To	From	To			Savings
Principal Administrative Analyst Mandatory Fringe Benefits	1.00	0.00			\$0								
					\$0								
			Total Savings		\$0								
	Delete the proposed 1.00 FTE new 1824 Principal Administrative Analyst position for administering the Our Children, Our Families Council. The responsibilities and functions of the new position should be carried out by the other requested 1.00 FTE new 1823 Senior Administrative Analyst position, which the Budget and Legislative Analyst recommends approval of. Both positions are proposed as Off-Budget grant-funded positions in FY 2015-16, but are requested to be supported by the General Fund under the Program FAL - Children's Baseline in FY 2016-17.												
	FAL - Children's Baseline												
Principal Administrative Analyst Mandatory Fringe Benefits							1.00	0.00	\$124,195	\$0	\$124,195	x	
									\$44,749	\$0	\$44,749	x	
									Total Savings		\$168,944		
	As noted above, savings to the General Fund for the recommended deletion of the Principal Administrative Analyst position begin in FY 2016-17 when the position is reassigned to the General Fund in the Children's Baseline program from the Children's Services program.												
City Grant Programs			\$449,430	\$304,092	\$145,338	X	X						
	Reduce to reflect expected costs during FY 2015-16, allowing for a 3-month RFP process in which no funds are needed and a subsequent 3-month planning period in which the grantee will finalize the workplan using only the administrative budget. The recommended reduced budget provides 6 months of programmatic spending and 9 months of administrative spending.												
City Grant Programs			\$4,145,204	\$4,045,204	\$100,000	X	X			\$4,215,204	\$4,115,204	\$100,000	X
	Reduce to reflect historic underspending of the line item. This reduction still allows for a \$405,000 increase from the Department's proposed budget for this line item in FY 2015-16.												
													Ongoing savings.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

CHF - Children, Youth & Their Families

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		GF	1T	FTE		Amount		GF	1T
	From	To	From	To			From	To	From	To		
CBI - Children's Fund Programs												
Attrition Savings			(\$419,785)	(\$494,550)		X						
Mandatory Fringe Benefits			(\$168,492)	(\$200,108)		X						
			<i>Total Savings</i>	<i>\$106,381</i>								
Increase Attrition Savings to reflect anticipated hiring date of new 0.77 FTE 0922 Manager I, 0.77 FTE 1840 Junior Management Assistant, and 0.77 FTE 9772 Community Development Specialist positions added in FY 2015-16.												
FAY - Transitional-Aged Youth Baseline												
City Grant Programs			\$1,801,956	\$1,751,956	\$50,000	X			\$1,801,956	\$1,751,956	\$50,000	X
	Reduce to reflect historic underspending of the line item, which in past years was budgeted under CVP - Violence Prevention CHF131GAAPV.											
City Grant Programs			\$503,589	\$358,251	\$145,338	X	X					
	Reduce to reflect expected costs during FY 2015-16, allowing for a 3-month RFP process in which no funds are needed and a subsequent 3-month planning period in which the grantee will finalize the workplan using only the administrative budget. The recommended reduced budget provides 6 months of programmatic spending and 9 months of administrative spending.											

FY 2015-16

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$290,676	\$150,000
Non-General Fund	\$106,381	\$0
Total	\$397,057	\$150,000

FY 2016-17

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$318,944
Non-General Fund	\$0	\$0
Total	\$0	\$318,944

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2015-16

Budget Changes

The Department's proposed \$2,029,595,423 budget for FY 2015-16 is \$45,334,236 or 2.3% more than the original FY 2014-15 budget of \$1,984,261,187.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 6,609.35 FTEs, which are 325.18 FTEs more than the 6,284.17 FTEs in the original FY 2014-15 budget. This represents a 5.2% increase in FTEs from the original FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$1,391,492,456 in FY 2015-16, are \$21,380,109 or 1.6% more than FY 2014-15 revenues of \$1,370,112,347. General Fund support of \$638,102,967 in FY 2015-16 is \$23,954,127 or 3.9% more than FY 2014-15 General Fund support of \$614,148,840.

YEAR TWO: FY 2016-17

Budget Changes

The Department's proposed \$2,069,857,831 budget for FY 2016-17 is \$40,262,408 or 2.0% more than the Mayor's proposed FY 2015-16 budget of \$2,029,595,423.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 6,768.70 FTEs, which are 158.35 FTEs more than the 6,609.35 FTEs in the Mayor's proposed FY 2015-16 budget. This represents a 2.4% increase in FTEs from the Mayor's proposed FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$1,400,159,243 in FY 2016-17, are \$8,666,787 or 0.6% more than FY 2015-16 estimated revenues of \$1,391,492,456. General Fund support of \$669,698,588 in FY 2016-17 is \$31,595,621 or 5.0% more than FY 2015-16 General Fund support of \$638,102,967.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: DPH– DEPARTMENT OF PUBLIC HEALTH

RECOMMENDATIONS

YEAR ONE: FY 2015-16

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$5,803,812 in FY 2015-16. Of the \$5,803,812 in recommended reductions, all are ongoing savings. These reductions would still allow an increase of \$39,530,424 or 2.0% in the Department’s FY 2015-16 budget.

YEAR TWO: FY 2016-17

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$6,805,980 in FY 2016-17. Of the \$6,805,980 in recommended reductions, \$5,872,248 are ongoing savings and \$933,732 are one-time savings. These reductions would still allow an increase of \$33,456,428 or 1.6% in the Department’s FY 2016-17 budget.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: DPH– DEPARTMENT OF PUBLIC HEALTH

SUMMARY OF PROGRAM EXPENDITURES:

Program	FY 2014-2015 Budget	FY 2015-2016 Proposed	Increase/ Decrease from FY 2014-2015	FY 2016-2017 Proposed	Increase/ Decrease from FY 2015-2016
PUBLIC HEALTH					
CENTRAL ADMINISTRATION	50,318,215	91,555,146	41,236,931	111,163,552	19,608,406
CHILDREN'S BASELINE	53,539,032	53,083,360	(455,672)	53,043,412	(39,948)
COMM HLTH - COMM SUPPORT - HOUSING	35,499,446	34,274,039	(1,225,407)	35,067,860	793,821
COMM HLTH - PREV - MATERNAL & CHILD HLTH	30,664,045	34,701,682	4,037,637	34,838,329	136,647
COMM HLTH - PREVENTION - AIDS	21,615,499	23,136,114	1,520,615	23,197,820	61,706
COMM HLTH - PREVENTION - DISEASE CONTROL	21,764,541	23,134,228	1,369,687	24,058,905	924,677
COMM HLTH - PREVENTION - HLTH EDUCATION	8,220,529	8,512,333	291,804	8,559,073	46,740
EMERGENCY SERVICES AGENCY	1,250,000	1,500,000	250,000	1,500,000	0
ENVIRONMENTAL HEALTH SERVICES	21,182,397	22,015,568	833,171	22,458,712	443,144
FORENSICS - AMBULATORY CARE	30,839,962	31,435,122	595,160	31,774,802	339,680
HEALTH AT HOME	7,178,019	7,267,271	89,252	7,342,971	75,700
HIV HEALTH SERVICES	37,747,829	37,653,596	(94,233)	37,705,220	51,624
LAGUNA HONDA - LONG TERM CARE	239,010,607	243,812,236	4,801,629	248,376,097	4,563,861
LAGUNA HONDA - NON LHH PROGRAM EXPENSES	1,491,130	1,230,054	(261,076)	1,585,829	355,775
LAGUNA HONDA HOSP - ACUTE CARE	3,868,675	3,640,527	(228,148)	3,668,344	27,817
LAGUNA HONDA HOSP - COMM SUPPORT CARE	2	0	(2)	0	0
MENTAL HEALTH - ACUTE CARE	3,462,797	3,462,797	0	3,462,797	0
MENTAL HEALTH - CHILDREN'S PROGRAM	44,707,253	45,572,408	865,155	46,067,142	494,734
MENTAL HEALTH - COMMUNITY CARE	175,659,423	177,239,231	1,579,808	178,483,052	1,243,821
MENTAL HEALTH - LONG TERM CARE	31,430,422	32,486,501	1,056,079	32,530,289	43,788
PRIMARY CARE - AMBU CARE - HEALTH CNTRS	77,742,104	82,160,110	4,418,006	87,891,371	5,731,261
SFGH - ACUTE CARE - FORENSICS	3,173,656	3,219,803	46,147	3,241,729	21,926
SFGH - ACUTE CARE - HOSPITAL	714,303,264	686,644,666	(27,658,598)	692,190,581	5,545,915
SFGH - ACUTE CARE - PSYCHIATRY	25,816,268	25,866,583	50,315	26,076,185	209,602
SFGH - AMBU CARE - ADULT MED HLTH CNTR	40,310,585	46,141,031	5,830,446	46,405,786	264,755
SFGH - AMBU CARE - METHADONE CLINIC	2,698,196	2,932,820	234,624	2,960,451	27,631
SFGH - AMBU CARE - OCCUPATIONAL HEALTH	4,260,514	4,411,764	151,250	4,507,053	95,289
SFGH - EMERGENCY - EMERGENCY	37,742,830	42,677,032	4,934,202	43,970,943	1,293,911
SFGH - EMERGENCY - PSYCHIATRIC SERVICES	7,955,566	8,443,899	488,333	8,073,279	(370,620)
SFGH - LONG TERM CARE - RF PSYCHIATRY	11,897,359	11,934,564	37,205	12,131,950	197,386
SFHN-MANAGED CARE	167,549,779	158,506,629	(9,043,150)	158,661,616	154,987
SUBSTANCE ABUSE - COMMUNITY CARE	68,977,473	73,919,107	4,941,634	71,824,012	(2,095,095)
TRANSITIONAL-AGED YOUTH BASELINE	0	5,262,546	5,262,546	5,262,546	0
TRANSITIONS	2,383,770	1,762,656	(621,114)	1,776,123	13,467
PUBLIC HEALTH	1,984,261,187	2,029,595,423	45,334,236	2,069,857,831	40,262,408

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: DPH– DEPARTMENT OF PUBLIC HEALTH

FY 2015-16

The Department’s proposed FY 2015-16 budget has increased by \$45,334,236 largely due to:

- Increased spending on the Department’s Information Technology infrastructure, including \$12,783,000 in FY 2015-16 on the Department’s new Electronic Health Record system. Implementation of the Electronic Health Records project is estimated to cost approximately \$225 million over five years and will require the addition of 88 new staff positions over the next two fiscal years.
- Increased spending on new initiatives including population health, communicable diseases, supportive housing and homeless outreach, support for HIV positive populations, workforce development, and the establishment of wellness centers at four HOPE SF public housing sites.
- Personnel cost increases associated with addition of newly proposed FTEs in the FY 2015-16 budget and the annualization of prior year new positions. With the exception of Laguna Honda Hospital, staffing increases are anticipated across the Department due to the aforementioned new initiatives.
- The restoration of \$8.8 million in planned reductions for contracts with community-based behavioral health programs.
- Additional costs associated with the opening of new San Francisco General Hospital.

FY 2016-17

The Department’s proposed FY 2016-17 budget has increased by \$40,262,408 largely due to:

- Increased spending on the Department’s Information Technology infrastructure and Electronic Health Records project.
- Personnel cost increases associated with addition of newly proposed FTEs in the FY 2016-17 budget and the annualization of prior year new positions.
- The annualization of costs related to the opening of the new San Francisco General Hospital.

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 6,609.35 FTEs, which are 325.18 FTEs more than the 6,284.17 FTEs in the original FY 2014-15 budget. This represents a 5.2% increase in FTEs from the original FY 2014-15 budget.

- The annualization of positions added during the prior year budget cycle, primarily associated with the opening of the new San Francisco General Hospital.
- Approximately 50 new full-time positions for the Electronic Health Record IT project.
- Staffing increases associated with the multiple new initiatives mentioned above.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: DPH– DEPARTMENT OF PUBLIC HEALTH

- Ongoing staff reorganization associated with the implementation of the Affordable Care Act.

FY 2016-17

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 6,768.70 FTEs, which are 158.35 FTEs more than the 6,609.35 FTEs in the Mayor’s proposed FY 2015-16 budget. This represents a 2.4% increase in FTEs from the Mayor’s proposed FY 2015-16 budget.

- The annualization of positions added during the prior year budget cycle.
- Approximately 30 new full-time positions for the Electronic Health Record IT project.
- Staffing increases associated with the multiple new initiatives mentioned above.
- Ongoing staff reorganization associated with the implementation of the Affordable Care Act.

INTERIM EXCEPTIONS

The Department has requested approval of 19.5 FTE positions as an interim exception. The Budget and Legislative Analyst recommends approval of 19.5 FTE positions, including 5.5 FTE 2424 X-Ray Laboratory Aides, 9.5 FTE 2467 Diagnostic Imaging Technologist I, 0.5 FTE 2536 Respiratory Care Practitioner, and 4.0 FTE 2736 Porter positions. These positions are being added as Interim Exceptions as the result of a negotiated labor settlement between the City and employee unions.

DEPARTMENT REVENUES:

FY 2015-16

The Department’s revenues of \$1,391,492,456 in FY 2015-16, are \$21,380,109 or 1.6% more than FY 2014-15 revenues of \$1,370,112,347. General Fund support of \$638,102,967 in FY 2015-16 is \$23,954,127 or 3.9% more than FY 2014-15 General Fund support of \$614,148,840.

Specific changes in the Department’s FY 2015-16 revenues include:

- Increasing General Fund support
- Increased charges for services as a result of the reorganization of the care system in response to the Affordable Care Act
- Flat or decreasing Federal and State support, also as a result of the reorganization of the care system

The Department has also mentioned the possibility of major future revenue changes that are either unknown at this time or outside of the FY 2015-17 period. These include the Medi-Cal 1115 waiver currently being negotiated between counties and the State, final reconciliation of State Realignment funds as authorized in Assembly Bill 85, anticipated reductions in the federal Disproportionate Share Hospital program sometime during FY 2016-17, and the Dual Eligibles and Coordinated Care Initiative which could result in the loss of state and federal reimbursements at Laguna Honda Hospital.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: DPH– DEPARTMENT OF PUBLIC HEALTH

One major impetus for the IT investments and initiative mentioned above is to help the Department maximize its reimbursements from State and Federal governments, and to enter into partnerships with major commercial insurance providers. According to the Department this effort takes on additional urgency in light of anticipated or potential revenue changes.

FY 2016-17

The Department's revenues of \$1,400,159,243 in FY 2016-17, are \$8,666,787 or 0.6% more than FY 2015-16 estimated revenues of \$1,391,492,456. General Fund support of \$669,698,588 in FY 2016-17 is \$31,595,621 or 5.0% more than FY 2015-16 General Fund support of \$638,102,967.

Specific changes in the Department's FY 2016-17 revenues include:

- Increasing General Fund support
- Increased charges for services as a result of the reorganization of the care system in response to the Affordable Care Act
- Flat or decreasing Federal support
- Increased State support

Other major potential revenue changes include the State and Federal items mentioned above.

Legislation

The Department has three pieces of legislation before the Board of Supervisors

- **File 15-0570** is an ordinance amending the Health Code to set patient rates and other services provided by the Department, effective from July 1, 2015 through June 30, 2017. Although there will be revenue impacts from these changes, the Department is not able to provide detailed projections at this time because there will be reimbursements from State and Federal sources depending on the services provided.

Recommendation: Approval of the proposed patient rate ordinance is a policy matter for the Board of Supervisors.

- **File 15-0581** is a resolution authorizing the acceptance and expenditure of recurring State grant funds by the Department of Public Health for FY 2015-16.

Recommendation: Approve the proposed resolution.

RECOMMENDATIONS:

FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$5,803,812 in FY 2015-16. Of the \$5,803,812 in recommended reductions, all are ongoing savings. These reductions would still allow an increase of \$39,530,424 or 2.0% in the Department's FY 2015-16 budget.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: DPH– DEPARTMENT OF PUBLIC HEALTH

FY 2016-17

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$6,805,980 in FY 2016-17. Of the \$6,805,980 in recommended reductions, \$5,872,248 are ongoing savings and \$933,732 are one-time savings. These reductions would still allow an increase of \$33,456,428 or 1.6% in the Department’s FY 2016-17 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

DPH - Department of Public Health

Object Title	FY 2015-16						FY 2016-17						
	FTE		Amount		GF	1T	FTE		Amount		GF	1T	
	From	To	From	To			From	To	From	To			Savings
DHA - Central Administration													
Professional & Specialized Services			\$151,037	\$75,000	\$76,037	X			\$151,037	\$75,000	\$76,037	X	
	Reduce based upon historical expenditures. In the last three fiscal periods there has been no spending within this budget line-item.												
Professional & Specialized Services			\$1,148,250	\$1,000,000	\$148,250	X			\$1,148,250	\$1,000,000	\$148,250	X	
	Reduce based upon historical expenditures. The budget for this line-item has already been reduced from FY 2014-15 but the additional recommended reductions are justified given prior year expenditures and significant IT investments elsewhere in the Department budget.												
Professional & Specialized Services			\$25,000	\$0	\$25,000	X			\$25,000	\$0	\$25,000	X	
	Delete the "rent for storage" item which the Department did not request in their annual budget. In addition, the Department has reported surpluses in this fund's subobject (Rents & Leases-Buildings & Structures) during each of the last three fiscal years.												
Professional & Specialized Services			\$1,413,709	\$1,000,000	\$413,709	X			\$1,413,709	\$1,000,000	\$413,709	X	
	Reduce based upon historical expenditures. The Department has had surpluses within the Object and Subobject categories for both this project and fund in each of the prior three fiscal years. In addition, the Department is undertaking significant IT investments elsewhere in the budget.												
Attrition Savings									\$0	(\$669,452)	\$669,452	X	X
Mandatory Fringe Benefits									\$0	(\$264,280)	\$264,280	X	X
			Total Savings		\$0				Total Savings		\$933,732		
	Increase attrition savings for the DPH Electronic Medical Records (EMR) IT project to an overall attrition rate of 8 percent. There are currently no attrition savings budgeted for this project in its second year, despite an anticipated attrition savings rate of 38 percent in its first year. Given that the project anticipates hiring approximately 50 employees in its first year, and an additional 30 employees in its second year, normal delays and standard turnover should be anticipated and budgeted for.												
DHM - SFHN-Managed Care													
Professional & Specialized Services			\$156,000	\$80,000	\$76,000	X			\$156,000	\$80,000	\$76,000	X	
	Deny a proposed \$76,000 increase in this budget line-item based upon historical expenditures. There were no expenditures against this line-item's \$80,000 budget in FY 2014-15.												
Professional & Specialized Services			\$100,000	\$25,000	\$75,000	X			\$100,000	\$25,000	\$75,000	X	
	Reduce proposed \$100,000 for "Managed Care specific marketing expenses" which the Department did not request. Advertising is not a core Department function. This reduction will still allow an increase of \$25,000 over the current baseline of \$0.												

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

DPH - Department of Public Health

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		GF	1T	FTE		Amount		GF	1T
	From	To	From	To			From	To	From	To		
DHH - Health at Home												
Home Health Aide	2.03	1.03	\$94,200	\$47,996	\$46,404	X	2.03	1.03	\$97,406	\$49,423	\$47,983	X
Mandatory Fringe Benefits			\$56,520	\$27,583	\$28,937	X			\$56,323	\$28,578	\$27,745	X
			<i>Total Savings</i>		\$75,341				<i>Total Savings</i>		\$75,729	
Delete 1.0 FTE 2583 Home Health Aide position which has been vacant since June 2013.												
DMF - Forensics - Ambulatory Care												
Registered Nurse	57.96	53.50	\$8,788,913	\$8,112,609	\$676,304	X	57.96	53.50	\$8,867,280	\$8,184,946	\$682,334	X
Mandatory Fringe Benefits			\$3,059,063	\$2,823,669	\$235,394	X			\$3,047,874	\$2,813,341	\$234,533	X
			<i>Total Savings</i>		\$911,697				<i>Total Savings</i>		\$916,867	
Delete 4.46 FTE 2320 Registered Nurse positions which have been vacant since between December 2010 and May of 2013.												
DHP - Primary Care - Ambulatory Care - Health Centers												
Health Worker III	1.00	0.00	\$68,409	\$0	\$68,409	X	1.00	0.00	\$70,737	\$0	\$70,737	X
Mandatory Fringe Benefits			\$31,350	\$0	\$31,350	X			\$31,668	\$0	\$31,668	X
			<i>Total Savings</i>		\$99,759				<i>Total Savings</i>		\$102,405	
Delete 1.0 FTE 2587 Health Worker III position which has been vacant since December 2011. The Department is projecting FY 2014-15 salary savings of approximately \$4.7 million within the Primary Care division.												
Health Worker III	0.50	0.00	\$34,204	\$0	\$34,204	X	1.00	0.00	\$35,368	\$0	\$35,368	X
Mandatory Fringe Benefits			\$15,676	\$0	\$15,676	X			\$15,834	\$0	\$15,834	X
			<i>Total Savings</i>		\$49,880				<i>Total Savings</i>		\$51,202	
Delete 0.5 FTE 2587 Health Worker III position which has been vacant since July 2007. The Department is projecting FY 2014-15 salary savings of approximately \$4.7 million within the Primary Care division.												
Manager I	10.00	8.00	\$1,204,533	\$963,626	\$240,907	X	10.00	8.00	\$1,245,533	\$996,426	\$249,107	X
Mandatory Fringe Benefits			\$490,961	\$392,769	\$98,192	X			\$490,081	\$392,065	\$98,016	X
			<i>Total Savings</i>		\$339,099				<i>Total Savings</i>		\$347,123	
Delete 2.0 FTE 0922 Manager I positions which have been vacant since July 2013. The Department is projecting FY 2014-15 salary savings of approximately \$4.7 million within the Primary Care division.												
Manager IV	1.00	0.00	\$149,642	\$0	\$149,642	X	1.00	0.00	\$154,735	\$0	\$154,735	X
Mandatory Fringe Benefits			\$54,890	\$0	\$54,890	X			\$54,620	\$0	\$54,620	X
			<i>Total Savings</i>		\$204,532				<i>Total Savings</i>		\$209,355	
Delete 1.0 FTE 0932 Manager IV position which has been vacant since July 2013. The Department is projecting FY 2014-15 salary savings of approximately \$4.7 million within the Primary Care division.												

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

DPH - Department of Public Health

Object Title	FY 2015-16						FY 2016-17						
	FTE		Amount		GF	1T	FTE		Amount		GF	1T	
	From	To	From	To			From	To	From	To			
Health Worker II	1.00	0.00	\$62,475	\$0	\$62,475	X		1.00	0.00	\$64,601	\$0	\$64,601	X
Mandatory Fringe Benefits			\$29,753	\$0	\$29,753	X				\$30,091	\$0	\$30,091	X
			Total Savings		\$92,228					Total Savings		\$94,692	
Delete 1.0 FTE 2587 Health Worker II position which has been vacant since July 2013. The Department is projecting FY 2014-15 salary savings of approximately \$4.7 million within the Primary Care division.													
Physician Specialist	4.84	4.34	\$1,077,772	\$966,432	\$111,340	X		4.84	4.34	\$1,087,382	\$975,049	\$112,333	X
Mandatory Fringe Benefits			\$314,680	\$282,172	\$32,508	X				\$307,481	\$275,716	\$31,765	X
			Total Savings		\$143,848					Total Savings		\$144,097	
Delete 0.5 FTE 2230 Physician Specialist position which has been vacant since June 2012. The Department is projecting FY 2014-15 salary savings of approximately \$4.7 million within the Primary Care division.													
DA5 - Laguna Honda - Long Term Care													
Home Health Aide	4.00	3.00	\$185,616	\$140,627	\$44,989	X		4.00	3.00	\$191,934	\$143,951	\$47,984	X
Mandatory Fringe Benefits			\$111,370	\$82,433	\$28,937	X				\$110,980	\$83,235	\$27,745	X
			Total Savings		\$73,927					Total Savings		\$75,729	
Delete 1.0 FTE 2583 Home Health Aide position which has been vacant since October 2012. The Controller's Office is projecting FY 2014-15 salary savings of \$971,126 within this fund.													
Home Health Aide	4.00	3.00	\$185,616	\$140,627	\$44,989	X		4.00	3.00	\$191,934	\$143,951	\$47,984	X
Mandatory Fringe Benefits			\$111,370	\$82,433	\$28,937	X				\$110,980	\$83,235	\$27,745	X
			Total Savings		\$73,927					Total Savings		\$75,729	
Delete 1.0 FTE 2583 Home Health Aide position which has been vacant since June 2013. The Controller's Office is projecting FY 2014-15 salary savings of \$971,126 within this fund.													
Home Health Aide	4.00	3.00	\$185,616	\$140,627	\$44,989	X		4.00	3.00	\$191,934	\$143,951	\$47,984	X
Mandatory Fringe Benefits			\$111,370	\$82,433	\$28,937	X				\$110,980	\$83,235	\$27,745	X
			Total Savings		\$73,927					Total Savings		\$75,729	
Delete 1.0 FTE 2583 Home Health Aide position which has been vacant since June 2013. The Controller's Office is projecting FY 2014-15 salary savings of \$971,126 within this fund.													
Home Health Aide	4.00	3.00	\$185,616	\$140,627	\$44,989	X		4.00	3.00	\$191,934	\$143,951	\$47,984	X
Mandatory Fringe Benefits			\$111,370	\$82,433	\$28,937	X				\$110,980	\$83,235	\$27,745	X
			Total Savings		\$73,927					Total Savings		\$75,729	
Delete 1.0 FTE 2583 Home Health Aide position which has been vacant since June 2013. The Controller's Office is projecting FY 2014-15 salary savings of \$971,126 within this fund.													

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

DPH - Department of Public Health

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		GF	1T	FTE		Amount		GF	1T
	From	To	From	To			From	To	From	To		
D3A - SFGH - Ambulatory Care - Adult Medical Health Center												
Health Worker II	11.00	9.00	\$687,225	\$562,275	\$124,950	X			\$710,617	\$581,414	\$129,203	X
Mandatory Fringe Benefits			\$327,270	\$267,766	\$59,504	X			\$331,006	\$270,823	\$60,183	X
			<i>Total Savings</i>	<i>\$184,454</i>					<i>Total Savings</i>	<i>\$189,386</i>		
Delete 2.0 FTE 2586 Health Worker II positions which have been vacant since January and June of 2013, respectively. The Department is projecting FY 2014-15 salary savings of approximately \$4.9 million in this fund.												
DPB - Environmental Health Services												
Professional & Specialized Services			\$40,572	\$29,000	\$11,572	X			\$40,752	\$29,000	\$11,752	X
Reduce based upon historical expenditures. Over the last two fiscal years there has been no spending against this line-item's \$11,572 budget. The proposed reduction will still allow for a 151% increase for this line-item, or \$17,428, which will be sufficient to pay for the proposed \$29,000 telematics and vehicle demand management system. The overall Professional Services budget for this Index (Consumer Protect Admin) is also increasing to adjust for previous overspending in another subobject ("Other Professional Services").												
D1H - SFGH - Acute Care - Hospital												
Professional & Specialized Services			\$2,013,502	\$1,750,000	\$263,502	X			\$2,013,502	\$1,750,000	\$263,502	X
Reduce based upon insufficient justification for the proposed 706% increase in the Maintenance Services Equipment Budget from the FY 2014-15 budget of \$250,002. This reduction would still provide sufficient funds for increased maintenance needs due to the forthcoming opening of the new San Francisco General Hospital. The proposed reduction will still allow for a 600% increase in the budget line-item. In addition, the recommended reduction will still allow the overall object-level budget to be well within the range of historical expenditures for Maintenance Services Equipment in this fund.												
Professional & Specialized Services			\$563,632	\$500,000	\$63,632	X			\$563,632	\$500,000	\$63,632	X
Reduce consulting services based upon recent and expected increases in permanent IT staff and significant investments elsewhere in the Department's IT budget.												
Materials & Supplies			\$709,035	\$500,000	\$209,035	X			\$709,035	\$500,000	\$209,035	X
Reduce based upon projected need. There have been significant recent investments in this line-item during the past fiscal year. The recommended reduction considers the opening of the new hospital, as well as the significant IT investments elsewhere in the Department budget.												
Professional & Specialized Services			\$2,397,602	\$2,000,000	\$397,602	X			\$2,397,602	\$2,000,000	\$397,602	X
Reduce based upon historical expenditures, recent and expected increases in permanent staff, and significant IT investments elsewhere in the Department budget.												

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

DPH - Department of Public Health

Object Title	FY 2015-16						FY 2016-17						
	FTE		Amount		GF	1T	FTE		Amount		GF	1T	
	From	To	From	To			From	To	From	To			Savings
Professional & Specialized Services			\$293,965	\$250,000	\$43,965	X			\$293,965	\$250,000	\$43,965	X	
	Reduce based upon significant IT investments elsewhere in the Department budget and ongoing changes in the Department's IT organization, including estimated efficiencies in the procurement of software services.												
Professional & Specialized Services			\$3,655,529	\$3,290,000	\$365,529	X			\$3,655,529	\$3,290,000	\$365,529	X	
	Reduce consulting services based upon recent and expected increases in permanent IT staff and significant investments elsewhere in the Department's IT budget.												
Materials & Supplies			\$120,000	\$60,000	\$60,000	X			\$120,000	\$60,000	\$60,000	X	
	Reduce the proposed 500% increase from a FY 2014-15 materials and supplies budget of \$20,000 for Electronic Health Records based upon lower projected need given significant investments in the Department's IT resources elsewhere in the budget (DPH Electronic Medical Records and IT). The proposed reduction will still allow for a \$60,000 increase, or 300% year-over-year, in this budget line-item.												
Health Worker II	59.61	55.61	\$3,724,134	\$3,474,234	\$249,900	X		59.61	55.61	\$3,850,899	\$3,592,493	\$258,406	X
Mandatory Fringe Benefits			\$1,773,502	\$1,654,495	\$119,007	X			\$1,793,743	\$1,673,378	\$120,365	X	
			Total Savings		\$368,907				Total Savings		\$378,771		
	Delete 4.0 FTE 2586 Health Worker II positions which have been vacant since January 2011, June 2012, and July 2012, respectively. The Department is projecting FY 2014-15 salary savings of \$4.9 million within this fund.												
Porter	177.80	176.80	\$10,223,384	\$10,165,885	\$57,499	X		177.80	176.80	\$10,571,374	\$10,511,917	\$59,457	X
Mandatory Fringe Benefits			\$5,203,148	\$5,173,884	\$29,264	X			\$5,251,055	\$5,221,522	\$29,533	X	
			Total Savings		\$86,763				Total Savings		\$88,990		
	Delete 1.0 FTE 2736 Porter position which has been vacant since February 2013. The Department is projecting a FY 2014-15 salary savings of approximately \$4.9 million within this fund. In addition, the Department has approximately 28 additional 2736 Porter positions which the Budget and Legislative Analyst recommends approval in the FY 2015-16 budget.												
Senior Clerk	35.62	34.62	\$2,032,962	\$1,975,888	\$57,074	X		35.62	34.62	\$2,102,162	\$2,043,146	\$59,016	X
Mandatory Fringe Benefits			\$1,007,954	\$979,657	\$28,297	X			\$1,020,780	\$992,123	\$28,657	X	
			Total Savings		\$85,371				Total Savings		\$87,674		
	Delete 1.0 FTE 1406 Senior Clerk position which has been vacant since March 2013. The Department is projecting FY 2014-15 salary savings of approximately \$4.9 million within this fund. In addition, the Department has requested 1.0 new FTE within this classification in the FY 2015-16 budget, for which we are recommending approval.												

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

DPH - Department of Public Health

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		GF	1T	FTE		Amount		GF	1T
	From	To	From	To			From	To	From	To		
Senior Hospital Eligibility Worker	83.99	81.99	\$6,583,676	\$6,426,903	\$156,773	X	35.62	34.62	\$6,807,775	\$6,645,666	\$162,109	X
Mandatory Fringe Benefits			\$2,890,937	\$2,822,097	\$68,840	X			\$2,917,652	\$2,848,176	\$69,476	X
			<i>Total Savings</i>	<i>\$225,613</i>					<i>Total Savings</i>	<i>\$231,585</i>		
Delete 2.0 FTE 2908 Senior Hospital Eligibility Worker positions which have been vacant since October 2010 and March 2012, respectively. The Department is projecting FY 2014-15 salary savings of \$4.9 million within this fund.												
Psychiatric Technician	8.40	7.40	\$648,612	\$571,396	\$77,216	X	8.40	7.40	\$670,689	\$590,845	\$79,844	X
Mandatory Fringe Benefits			\$290,412	\$255,839	\$34,573	X			\$292,045	\$257,278	\$34,767	X
			<i>Total Savings</i>	<i>\$111,789</i>					<i>Total Savings</i>	<i>\$114,611</i>		
Delete 1.0 FTE 2305 Psychiatric Technician position which has been vacant since November 2011. The Department is projecting FY 2014-15 salary savings of approximately \$4.9 million within this fund.												
Health Care Billing Clerk II	29.00	28.00	\$2,103,449	\$2,030,916	\$72,533	X	29.00	28.00	\$2,175,048	\$2,100,046	\$75,002	X
Mandatory Fringe Benefits			\$941,335	\$908,875	\$32,460	X			\$950,074	\$917,313	\$32,761	X
			<i>Total Savings</i>	<i>\$104,993</i>					<i>Total Savings</i>	<i>\$107,763</i>		
Delete 1.0 FTE 1636 Health Care Billing Clerk II position which has been vacant since June 2013. The Department projects FY 2014-15 salary savings of approximately \$4.9 million within this fund.												
Cashier III	1.00	0.00	\$68,701	\$0	\$68,701	X	1.00	0.00	\$71,040	\$0	\$71,040	X
Mandatory Fringe Benefits			\$31,430	\$0	\$31,430	X			\$31,743	\$0	\$31,743	X
			<i>Total Savings</i>	<i>\$100,131</i>					<i>Total Savings</i>	<i>\$102,783</i>		
Delete 1.0 FTE 4322 Cashier III position which has been vacant since June 2012. The Department projects FY 2014-15 salary savings of approximately \$4.9 million within this fund.												
Medical Evaluations Assistant	38.80	37.80	\$2,478,746	\$2,414,861	\$63,885	X	38.80	37.80	\$2,563,119	\$2,497,059	\$66,060	X
Mandatory Fringe Benefits			\$1,202,159	\$1,171,176	\$30,983	X			\$1,211,671	\$1,180,442	\$31,229	X
			<i>Total Savings</i>	<i>\$94,869</i>					<i>Total Savings</i>	<i>\$97,288</i>		
Delete 1.0 FTE 2430 Medical Evaluations Assistant position which has been vacant since January 2013. The Department projects FY 2014-15 salary savings of approximately \$4.9 million within this fund.												

FY 2015-16

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$5,803,812
Non-General Fund	\$0	\$0
Total	\$0	\$5,803,812

FY 2016-17

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$933,732	\$5,872,248
Non-General Fund	\$0	\$0
Total	\$933,732	\$6,805,980

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2015-16

Budget Changes

The Department's proposed \$932,367,336 budget for FY 2015-16 is \$61,505,393 or 7.1% more than the original FY 2014-15 budget of \$870,605,943.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 2,054.93 FTEs, which are 83.52 FTEs more than the 1,971.41 FTEs in the original FY 2014-15 budget. This represents a 4.2% change in FTEs from the original FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$648,360,625 in FY 2015-16, are \$39,416,199 or 6.5% more than FY 2014-15 revenues of \$608,944,426. General Fund support of \$284,006,711 in FY 2015-16 is \$22,089,194 or 8.4% more than FY 2014-15 General Fund support of \$261,917,517.

YEAR TWO: FY 2016-17

Budget Changes

The Department's proposed \$944,016,117 budget for FY 2016-17 is \$11,648,781 or 1.2% more than the Mayor's proposed FY 2015-16 budget of \$932,367,336.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 2,120,22 FTEs, which are 65.29 FTEs more than the 2,054.93 FTEs in the Mayor's proposed FY 2015-16 budget. This represents a 3.2% increase in FTEs from the Mayor's proposed FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$651,118,934 in FY 2016-17, are \$2,758,309 or 0.4% more than FY 2015-16 estimated revenues of \$648,360,625. General Fund support of \$292,897,183 in FY 2016-17 is \$8,890,472 or 3.1% more than FY 2015-16 General Fund support of \$284,006,711.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: DSS – HUMAN SERVICES AGENCY

RECOMMENDATIONS

YEAR ONE: FY 2015-16

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$9,120,367 in FY 2015-16. Of the \$9,120,367 in recommended reductions, \$4,813,911 are ongoing savings and \$4,306,456 are one-time savings. These reductions would still allow an increase of \$52,385,026 or 6.0% in the Department’s FY 2015-16 budget.

YEAR TWO: FY 2016-17

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$7,916,543 in FY 2016-17. Of the \$7,916,543 in recommended reductions, \$7,825,805 are ongoing savings and \$90,738 are one-time savings. These reductions would still allow an increase of \$3,732,238 or 0.4% in the Department’s FY 2016-17 budget.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: DSS – HUMAN SERVICES AGENCY

SUMMARY OF PROGRAM EXPENDITURES:

Program	FY 2014-2015 Budget	FY 2015-2016 Proposed	Increase/ Decrease from	FY 2016-2017 Proposed	Increase/ Decrease from
			FY 2014-2015		FY 2015-2016
HUMAN SERVICES					
ADMINISTRATIVE SUPPORT	102,205,663	101,081,307	(1,124,356)	105,903,985	4,822,678
ADULT PROTECTIVE SERVICES	6,520,432	6,777,980	257,548	7,118,649	340,669
CALWORKS	56,178,668	55,340,623	(838,045)	57,262,510	1,921,887
CHILDREN'S BASELINE	29,002,875	29,784,217	781,342	30,272,236	488,019
COUNTY ADULT ASSISTANCE PROGRAM	49,386,957	51,880,479	2,493,522	50,586,395	(1,294,084)
COUNTY VETERANS SERVICES	452,571	711,829	259,258	806,138	94,309
DIVERSION AND COMMUNITY INTEGRATION PROG	4,032,139	4,832,139	800,000	4,832,139	0
DSS CHILDCARE	72,307,176	71,698,662	(608,514)	62,249,282	(9,449,380)
FAMILY AND CHILDREN'S SERVICE	129,877,292	132,676,891	2,799,599	134,941,807	2,264,916
HOMELESS SERVICES	112,011,026	130,063,703	18,052,677	131,902,972	1,839,269
IN HOME SUPPORTIVE SERVICES	170,560,963	180,018,092	9,457,129	186,848,826	6,830,734
INTEGRATED INTAKE	2,047,859	2,287,695	239,836	2,198,607	(89,088)
MEDI-CAL	6,591,812	0	(6,591,812)	0	0
OFFICE ON AGING	33,023,693	37,858,077	4,834,384	37,933,051	74,974
PUBLIC ADMINISTRATOR	1,531,942	1,543,282	11,340	1,577,597	34,315
PUBLIC CONSERVATOR	1,535,595	1,590,315	54,720	1,656,611	66,296
PUBLIC GUARDIAN	2,890,729	2,912,214	21,485	2,877,227	(34,987)
REPRESENTATIVE PAYEE	601,085	714,474	113,389	730,160	15,686
SF BENEFITS NET	52,054,331	71,513,675	19,459,344	75,605,485	4,091,810
TRANSITIONAL-AGED YOUTH BASELINE	1,497,275	8,195,114	6,697,839	8,005,825	(189,289)
WELFARE TO WORK	36,551,860	40,886,568	4,334,708	40,706,615	(179,953)
HUMAN SERVICES	870,861,943	932,367,336	61,505,393	944,016,117	11,648,781

FY 2015-16

The Department's proposed FY 2015-16 budget has increased by \$61,505,939 largely due to:

The hiring of 83.52 FTE of programmatic and administrative staff to support the Department's expected continued growth, demand for existing services and the implementation of new services.

FY 2016-17

The Department's proposed FY 2016-17 budget has increased by \$11,648,781 largely due to:

The hiring of 65.29 FTE of programmatic and administrative staff to support the Department's expected continued growth and demand for services.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: DSS – HUMAN SERVICES AGENCY

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 2,054.93 FTEs, which are 83.52 FTEs more than the 1,971.41 FTEs in the original FY 2014-15 budget. This represents a 4.2% increase in FTEs from the original FY 2014-15 budget.

Growth in number of position is largely due to the expansion of existing programs related to expected service demand and the implementation of new services.

FY 2016-17

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 2,120.22 FTEs, which are 65.29 FTEs more than the 2,054.93 FTEs in the Mayor's proposed FY 2015-16 budget. This represents a 3.2% increase in FTEs from the Mayor's proposed FY 2015-16 budget.

Growth in number of position is largely due to the expansion of existing programs related to expected service demand and the implementation of new services.

DEPARTMENT REVENUES:

FY 2015-16

The Department's revenues of \$648,360,625 in FY 2015-16, are \$39,416,199 or 6.5% more than FY 2014-15 revenues of \$608,944,426. General Fund support of \$284,006,711 in FY 2015-16 is \$22,089,194 or 8.4% more than FY 2014-15 General Fund support of \$261,917,517.

Specific changes in the Department's FY 2015-16 revenues include:

6.6% increase in Federal and State revenues.

FY 2016-17

The Department's revenues of \$651,118,934 in FY 2016-17, are \$2,758,309 or 0.4% more than FY 2015-16 estimated revenues of \$648,360,625. General Fund support of \$292,897,183 in FY 2016-17 is \$8,890,472 or 3.1% more than FY 2015-16 General Fund support of \$284,006,711.

Specific changes in the Department's FY 2016-17 revenues include:

2.1% increase in Federal and State revenues.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: DSS – HUMAN SERVICES AGENCY

Proposed Legislation

Item x – File 15-0578: Approval of Expenditure Plans- Human Services Care Fund- FYs 2015-16

The Human Services Agency is required to submit planned expenditures for the Human Services Care Fund for FY 2015-16 and FY 2016-17 to the Board of Supervisors pursuant to Section 10-100.77(f) of the San Francisco Administrative Code. The budget for the Department of Human Services includes proposed expenditures from the Human Services Care Fund of \$15,710,855 in FY 2015-16 and of \$15,710,855 in FY 2016-17. The proposed FY 2015-16 expenditures are supported by \$15,000,222 in projected FY 2015-16 Care Fund revenues, and \$710,633 in General Fund. The proposed FY 2016-17 expenditures are supported by \$15,021,542 in projected FY 2016-17 Care Fund revenues, and \$689,313 in General Fund

The Housing First Program is funded by the Human Services Care Fund. The beneficiaries of the proposed spending under this plan are homeless and formerly-homeless clients of the Department of Human Services. These clients are offered an opportunity to apply for housing if it is available. The FY 2015-16 Care Fund budget is based on a projected average monthly homeless caseload of 437.

Recommendation: Approval of the proposed resolution is a policy matter for the Board of Supervisors. However, the Budget and Legislative Analyst notes that the submitted plan meets the Administrative Code’s requirements and appear consistent with the Fund’s intended purpose.

RECOMMENDATIONS:

FY 2015-16

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$9,120,367 in FY 2015-16. Of the \$9,120,367 in recommended reductions, \$4,813,911 are ongoing savings and \$4,306,456 are one-time savings. These reductions would still allow an increase of \$52,385,026 or 6.0% in the Department’s FY 2015-16 budget.

FY 2016-17

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$7,916,543 in FY 2016-17. Of the \$7,916,543 in recommended reductions, \$7,825,805 are ongoing savings and \$90,738 are one-time savings. These reductions would still allow an increase of \$3,732,238 or 0.4% in the Department’s FY 2016-17 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget**

**DSS - Human
Services Agency**

Object Title	FY 2015-16						FY 2016-17							
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
CAO - Administrative Support														
SYSTEMS CONSULTING SERVICES										\$2,149,388	\$794,388	\$1,355,000	x	
SYSTEMS CONSULTING SERVICES			\$1,136,382	\$1,056,382	\$80,000	x				\$1,136,382	\$492,682	\$643,700	x	
EQUIPMENT PURCHASE										\$90,738		\$90,738	x	x

Reduce to FY 2014-15 budget. The Department requested an ongoing increase of \$1,355,000 for various one-time technology projects. The projects are included in the City's 5-year COIT plan. The Budget and Legislative Analyst recommends approving the additional \$1,355,000 funds in FY 2015-16, but returning to the previous FY 2014-15 spending level starting in FY 2016-17, since the planned spending is one-time and not ongoing.

Reduce by \$643,700 to account for a one-time increase in FY 2015-16 for various one-time technology purchases. The Budget and Legislative Analyst recommends approving \$1,056,382 funds in FY 2015-16, but returning to the previous FY 2014-15 spending level starting in FY 2016-17, since the planned spending is one-time and not ongoing.

Disapprove requested 3 replacement Toyota Priuses. Based on data provided by Central Shops, the Department has 18 in-service vehicles with less than 100,000 miles, which had minimal mileage increases in FY 2014-15. Two of the vehicles were Toyota Prius hybrids, which are the same model as the requested vehicle purchases.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget**

**DSS - Human
Services Agency**

Object Title	FY 2015-16						FY 2016-17						
	FTE		Amount		GF	1T	FTE		Amount		GF	1T	
	From	To	From	To			From	To	From	To			Savings
EQUIPMENT PURCHASE		\$132,999	\$88,669	\$44,330	x	x					\$0		
	Disapprove 1 of the 3 requested replacement Ford F150 pickup truck purchases. The Department purchased a Ford F150 in FY 2014-15, which has been in service since July 2014, and according to Central Shops data, had minimal mileage increase in FY 2014-15.												
EQUIPMENT PURCHASE		\$44,588	\$0	\$44,588	x	x							
	Disapprove 1 replacement Ford Transit Connect van because the Department has 10 in-service mini-van with less than 100,000 miles. According to Central Shops data, 3 of the mini-vans showed minimal mileage increases during FY 2014-15.												
EQUIPMENT PURCHASE		\$83,436	\$0	\$83,436	x	x					\$0	x	
	Disapprove requested 3 replacement Toyota Priuses. Based on data provided by Central Shops, the Department has 18 in-service vehicles with less than 100,000 miles, which had minimal mileage increase in FY 2014-15. Two of the low-mileage vehicles were Toyota Prius hybrids, which are the same model as the requested vehicle purchases.												
Personnel Analyst	1.00	0.00	\$92,888	\$0	\$92,888	x		1.00	0.00	\$96,050	\$0	\$96,050	x
Mandatory Fringe Benefits			\$37,184	\$0	\$37,184	x				\$37,474	\$0	\$37,474	x
Payroll Clerk	0.00	1.00	\$0	\$70,431	(\$70,431)	x		0.00	1.00	\$0	\$72,828	(\$72,828)	x
Mandatory Fringe Benefits			\$0	\$31,895	(\$31,895)	x				\$0	\$32,203	(\$32,203)	x
			<i>Total Savings</i>	\$27,746					<i>Total Savings</i>	\$28,493			
	Disapprove upward substitution of a 1220 Payroll Clerk to a 1241 Personnel Analyst. Request is based on improving HR operational efficiency; however, the Department has noted separately that it has achieved significant HR operational improvements at its current staffing level.												

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget**

DSS - Human Services Agency

Object Title	FY 2015-16						FY 2016-17						
	FTE		Amount		GF	IT	FTE		Amount		GF	IT	
	From	To	From	To			From	To	From	To			
Junior Administrative Analyst	1.00	0.00	\$67,717	\$0	\$67,717	x		1.00	0.00	\$70,022	\$0	\$70,022	x
Mandatory Fringe Benefits			\$31,163	\$0	\$31,163	x				\$31,482	\$0	\$31,482	x
Clerk	0.00	1.00	\$0	\$55,051	(\$55,051)	x		0.00	1.00	\$0	\$56,925	(\$56,925)	x
Mandatory Fringe Benefits			\$0	\$29,612	(\$29,612)	x				\$0	\$29,493	(\$29,493)	x
	<i>Total Savings</i>		<i>\$14,217</i>					<i>Total Savings</i>		<i>\$15,086</i>			
	Disapprove upward substitution of a 1404 Clerk to 1820 Junior Administrative Analyst. The position has reporting duties appropriate for the current Clerk title. The requested substitution is not consistent with current job duties.												
	Ongoing												
Manager II	1.00	1.00	\$139,451	\$0	\$139,451	x		1.00	1.00	\$144,198	\$0	\$144,198	x
Mandatory Fringe Benefits			\$52,867	\$0	\$52,867	x				\$52,662	\$0	\$52,662	x
Manager I	1.00	1.00	\$0	\$120,453	(\$120,453)	x		1.00	1.00	\$0	\$124,553	(\$124,553)	x
Mandatory Fringe Benefits			\$0	\$49,095	(\$49,095)	x				\$0	\$49,009	(\$49,009)	x
	<i>Total Savings</i>		<i>\$22,770</i>					<i>Total Savings</i>		<i>\$23,298</i>			
	Disapprove upward substitution of a 1824 Principal Management Analyst to a 0923 Manager II, and instead approve an upward substitution to a 0922 Manager I. Position will oversee a "small" team of unspecified size and 0922 Manager I would be the appropriate classification.												
	Ongoing												
IS Business Analyst-Senior	13.00	12.00	\$1,437,638	\$1,323,517	\$114,121	x		13.00	12.00	\$1,534,067	\$1,416,062	\$118,005	x
Mandatory Fringe Benefits			\$563,261	\$519,933	\$43,328	x				\$566,447	\$522,874	\$43,573	x
	<i>Total Savings</i>		<i>\$157,449</i>					<i>Total Savings</i>		<i>\$161,578</i>			
	Delete 1 FTE, which has been vacant since February 2009. Department realized a \$6,556,969 General Fund salary surplus in FY 2013-14 and estimates a similar surplus in FY 2014-15.												
	Ongoing												

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget**

DSS - Human Services Agency

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		GF	IT	FTE		Amount		GF	IT
	From	To	From	To			From	To	From	To		
IS Programmer Analyst-Principal	4.00	3.00	\$481,707	\$361,280	\$120,427	x	4.00	3.00	\$498,103	\$373,577	\$124,526	x
Mandatory Fringe Benefits			\$179,268	\$134,451	\$44,817	x			\$179,244	\$134,433	\$44,811	x
	<i>Total Savings</i>		<i>\$165,244</i>				<i>Total Savings</i>		<i>\$169,337</i>			
Delete 1 FTE, which has been vacant since May 2009. Department realized a \$6,556,969 General Fund salary surplus in FY 2013-14 and estimates a similar surplus in FY 2014-15.												
IS Programmer Analyst	4.00	3.00	\$340,473	\$255,355	\$85,118	x	4.00	3.00	\$352,062	\$264,047	\$88,016	x
Mandatory Fringe Benefits			\$144,322	\$108,242	\$36,081	x			\$145,819	\$109,364	\$36,455	x
	<i>Total Savings</i>		<i>\$121,199</i>				<i>Total Savings</i>		<i>\$124,470</i>			
Delete 1 FTE that has been vacant since June 2012. Department realized a \$6,556,969 General Fund salary surplus in FY 2013-14 and estimates a similar surplus in FY 2014-15.												
Payroll Clerk	7.00	6.00	\$493,015	\$422,584	\$70,431	x	7.00	6.00	\$509,797	\$436,969	\$72,828	x
Mandatory Fringe Benefits			\$223,258	\$191,364	\$31,894	x			\$225,423	\$193,220	\$32,203	x
	<i>Total Savings</i>		<i>\$102,325</i>				<i>Total Savings</i>		<i>\$105,031</i>			
Delete 1 FTE that has been vacant since September 2012. Department realized a \$6,556,969 General Fund salary surplus in FY 2013-14 and estimates a similar surplus in FY 2014-15.												
Institution Utility Worker	2.00	1.00	\$109,784	\$54,892	\$54,892	x	2.00	1.00	\$113,520	\$56,760	\$56,760	x
Mandatory Fringe Benefits			\$60,831	\$30,416	\$30,416	x			\$60,421	\$30,211	\$30,211	x
	<i>Total Savings</i>		<i>\$85,308</i>				<i>Total Savings</i>		<i>\$86,971</i>			
Delete 1 FTE that has been vacant since February 2013. Department realized a \$6,556,969 General Fund salary surplus in FY 2013-14 and estimates a similar surplus in FY 2014-15.												
Ongoing												

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget**

DSS - Human Services Agency

Object Title	FY 2015-16						FY 2016-17							
	FTE		Amount		Savings	GF	IT	FTE		Amount		Savings	GF	IT
	From	To	From	To				From	To	From	To			
Training Officer	6.00	4.00	\$561,956	\$374,637	\$187,319	x		6.00	4.00	\$581,083	\$387,389	\$193,694	x	
Mandatory Fringe Benefits			\$230,262	\$153,508	\$76,754	x				\$232,311	\$154,874	\$77,437	x	
			<i>Total Savings</i>	<i>\$264,073</i>						<i>Total Savings</i>	<i>\$271,131</i>			
Delete 2 FTEs that have been vacant since May and June of 2013. Department realized a \$6,556,969 General Fund salary surplus in FY 2013-14 and estimates a similar surplus in FY 2014-15.														
Principal Account Clerk	0.77	0.00	\$59,456	\$0	\$59,456	x		1.00	0.00	\$79,844	\$0	\$79,844	x	
Mandatory Fringe Benefits			\$25,965	\$0	\$25,965	x				\$34,004	\$0	\$34,004	x	
Account Clerk	3.08	3.85	\$182,015	\$227,519	(\$45,504)	x		4.00	5.00	\$244,429	\$305,536	(\$61,107)	x	
Mandatory Fringe Benefits			\$88,832	\$111,040	(\$22,208)	x				\$116,776	\$145,970	(\$29,194)	x	
			<i>Total Savings</i>	<i>\$17,709</i>						<i>Total Savings</i>	<i>\$23,547</i>			
Delete one new Principal Account Clerk and add one new Account Clerk. The Budget and Legislative Analyst recommends approval of five new Account Clerks (3.85 FTEs in FY 2014-15).														
Senior Administrative Analyst	1.54	1.20	\$139,727	\$108,878	\$30,849	x								
Mandatory Fringe Benefits			\$58,127	\$45,294	\$12,833	x								
Principal Administrative Analyst	0.77	0.60	\$69,864	\$54,439	\$15,424	x								
Mandatory Fringe Benefits			\$29,064	\$22,647	\$6,417	x								
Junior Administrative Analyst	1.54	1.20	\$139,727	\$108,878	\$30,849	x								
Mandatory Fringe Benefits			\$58,127	\$45,294	\$12,833	x								
Administrative Analyst	0.77	0.60	\$69,864	\$54,439	\$15,424	x								
Mandatory Fringe Benefits			\$29,064	\$22,647	\$6,417	x								

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget**

**DSS - Human
Services Agency**

Object Title	FY 2015-16						FY 2016-17							
	FTE		Amount		Savings	GF	IT	FTE		Amount		Savings	GF	IT
	From	To	From	To				From	To	From	To			
Manager II	0.77	0.60	\$99,551	\$77,572	\$21,979	X	X							
Mandatory Fringe Benefits			\$39,154	\$30,510	\$8,644	X	X							
Clerk	0.77	0.60	\$42,389	\$33,030	\$9,359	X	X							
Mandatory Fringe Benefits			\$22,802	\$17,768	\$5,034	X	X							
Management Assistant	0.77	0.60	\$63,103	\$49,171	\$13,932	X	X							
Mandatory Fringe Benefits			\$26,950	\$21,000	\$5,950	X	X							
Personnel Analyst	3.08	2.40	\$286,094	\$222,930	\$63,164	X	X							
Mandatory Fringe Benefits			\$114,524	\$89,239	\$25,285	X	X							
Senior Personnel Analyst	0.77	0.60	\$83,489	\$65,056	\$18,433	X	X							
Mandatory Fringe Benefits			\$31,451	\$24,507	\$6,944	X	X							
Institution Utility Worker	1.54	1.20	\$84,534	\$65,871	\$18,663	X	X							
Mandatory Fringe Benefits			\$46,838	\$36,497	\$10,341	X	X							
IS Business Analyst-Assistant	0.77	0.60	\$65,541	\$51,071	\$14,470	X	X							
Mandatory Fringe Benefits			\$27,781	\$21,648	\$6,133	X	X							
IS Business Analyst-Senior	0.77	0.60	\$87,873	\$68,472	\$19,401	X	X							
Mandatory Fringe Benefits			\$33,362	\$25,996	\$7,366	X	X							
			<i>Total Savings</i>	<i>\$386,143</i>										
	Reduce to reflect hiring timelines in FY 2015-16.													

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget**

DSS - Human Services Agency

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		GF	1T	FTE		Amount		GF	1T
	From	To	From	To			From	To	From	To		
FAL - Children's Baseline												
DAY CARE ASSISTANCE		\$3,324,586	\$924,586	\$2,400,000	x	x						
Reduce by \$2,400,000 to account for surplus funds in FY 2014-15 that will be carried forward to FY 2015-16.												
Controller's Office notes that the General Fund is budgeted to contribute \$3.2 million over the charter mandated amount of Children's baseline funding. The recommended use of surplus funds will not impact the charter requirement and will not alter the Department's requested spending level in FY 2015-16.												
CGU - DSS Childcare												
Administrative Analyst	2.00	\$178,059	\$89,030	\$89,030	x		2.00	1.00	\$184,120	\$92,060	\$92,060	x
Mandatory Fringe Benefits		\$73,803	\$36,902	\$36,902	x				\$74,280	\$37,140	\$37,140	x
			Total Savings	\$125,931					Total Savings	\$129,200		
Delete 1 FTE that has been vacant since March 2013. Department realized a \$6,556,969 General Fund salary surplus in FY 2013-14 and estimates a similar surplus in FY 2014-15.												
OTHER PROFESSIONAL SERVICES									\$285,000	\$75,000	\$210,000	
Reduce to reflect actual expenditures. Preschool for All, which is under the jurisdiction of First 5 in FY 2015-16, will be transferred to the Office of Early Care and Education in HSA in FY 2016-17. This reduction reflects underspending the Preschool for All program. These funds will be returned to the Public Education and Enrichment Fund balance.												

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget**

DSS - Human Services Agency

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		GF	IT	Savings		FTE		Amount	
	From	To	From	To			From	To	From	To	From	To
CAL - Family and Children's Service (FCS)												
Human Services Technician	6.16	4.80	\$410,087	\$319,548	x	x	\$90,539					
Mandatory Fringe Benefits			\$192,433	\$149,948	x	x	\$42,485					
Manager II	3.08	2.40	\$398,204	\$310,289	x	x	\$87,915					
Mandatory Fringe Benefits			\$156,617	\$122,039	x	x	\$34,578					
HAS Social Worker	2.31	1.80	\$186,543	\$145,358	x	x	\$41,185					
Mandatory Fringe Benefits			\$80,096	\$62,412	x	x	\$17,684					
Senior Eligibility Worker	1.54	1.20	\$120,715	\$94,064	x	x	\$26,651					
Mandatory Fringe Benefits			\$53,007	\$41,304	x	x	\$11,703					
Social Work Supervisor	1.54	1.20	\$139,727	\$108,878	x	x	\$30,849					
Mandatory Fringe Benefits			\$58,127	\$45,294	x	x	\$12,833					
Program Support Analyst	0.77	0.60	\$82,075	\$63,954	x	x	\$18,120					
Mandatory Fringe Benefits			\$32,351	\$25,209	x	x	\$7,142					
Protective Services Supervisor	0.77	0.60	\$86,172	\$67,147	x	x	\$19,025					
Mandatory Fringe Benefits			\$33,039	\$25,745	x	x	\$7,294					
			<i>Total Savings</i>				\$448,004					
	Reduce to reflect hiring timelines in FY 2015-16.											

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget**

DSS - Human Services Agency

Object Title	FY 2015-16						FY 2016-17						
	FTE		Amount		GF	1T	FTE		Amount		GF	1T	
	From	To	From	To			From	To	From	To			
Social Work Specialist	0.77	0.00	\$66,852	\$0	\$66,852	x		1.00	0.00	\$89,776	\$0	\$89,776	x
Mandatory Fringe Benefits			\$28,252	\$0	\$28,252	x				\$36,978	\$0	\$36,978	x
	<i>Total Savings</i>		\$95,104					<i>Total Savings</i>		\$126,754			
	Delete one new position that is not justified by Department. The Department has requested 21 new positions in FY 2015-16 funded by the State's IV-E Waiver grant funds to provide child welfare services for which the Budget and Legislative Analyst recommends approval. The Department has not shown the need for this additional new General Fund position to provide these services to foster children, which is funded by the General Fund.												
	Ongoing												
	CAG - CalWORKS												
HSA Social Worker	7.69	3.85	\$621,002	\$310,905	\$310,097	x		10.00	5.00	\$835,033	\$417,517	\$417,517	x
Mandatory Fringe Benefits			\$266,640	\$133,493	\$133,147	x				\$349,436	\$174,718	\$174,718	x
	<i>Total Savings</i>		\$443,244					<i>Total Savings</i>		\$592,235			
	Reduce to 5 new HSA Social Workers (3.85 FTE in FY 2015-16) from the requested 10 new HSA Social Workers (7.69 FTE in FY 2015-16). The Department intends to use the positions staff the new Project 500 initiative. However, the Department has sufficient current staff in the CalWORKS program to reassign to the Project 500 initiative. The CalWORKS average monthly caseload has declined by any average of 4.0% annually for the past three years, which continues to reduce current staff's caseload. Caseload is projected by the Department to continue to decline FY 2015-16, allowing the department to shift staff from CalWORKS to Project 500. The Department will still have 5 out of the total 10 requested HSA Social Workers. The Budget and Legislative Analyst recommends approval of the 5 HSA Social Workers.												
	Ongoing												

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget**

DSS - Human Services Agency

Object Title	FY 2015-16						FY 2016-17							
	FTE		Amount		Savings	GF	IT	FTE		Amount		Savings	GF	IT
	From	To	From	To				From	To	From	To			
Senior Psychiatric Social Worker	3.08	2.40	\$305,189	\$237,810	\$67,379	X								
Mandatory Fringe Benefits			\$122,000	\$95,065	\$26,935	X								
Social Work Specialist	2.31	1.80	\$200,557	\$156,278	\$44,279	X								
Mandatory Fringe Benefits			\$84,757	\$66,044	\$18,713	X								
Manager IV	0.77	0.60	\$115,224	\$89,785	\$25,439	X								
Mandatory Fringe Benefits			\$42,266	\$32,935	\$9,331	X								
			<i>Total Savings</i>	<i>\$192,076</i>										
	Reduce to reflect hiring timelines in FY 2015-16.													
Employment & Training Specialist II	31.00	26.00	\$2,578,451	\$2,162,572	\$415,879	X		31.00	26.00	\$2,666,218	\$2,236,183	\$430,035		
Mandatory Fringe Benefits			\$1,106,998	\$928,449.94	\$178,548	X				\$1,116,292	\$936,244.90	\$180,047		
			<i>Total Savings</i>	<i>\$594,427</i>					<i>Total Savings</i>		<i>\$610,082</i>			
	Delete 5 vacant Employment & Training Specialist II positions that have been vacant since 2013. Two of the 5 vacant positions were substituted from Employment & Training Specialist I positions in the FY 2015-16 budget, for which the Budget and Legislative Analyst is recommending disapproval of the substitutions and deletion of the positions.													
	Ongoing													

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget**

DSS - Human Services Agency

Object Title	FY 2015-16						FY 2016-17						
	FTE		Amount		GF	IT	FTE		Amount		GF	IT	
	From	To	From	To			From	To	From	To			
Health Worker II	4.62	0.00	\$288,635	\$0	\$288,635	x		6.00	0.00	\$387,609	\$0	\$387,609	x
Mandatory Fringe Benefits			\$137,452	\$0	\$137,452	x				\$180,548	\$0	\$180,548	x
	<i>Total Savings</i>			\$426,087				<i>Total Savings</i>			\$568,157		
<p>Disapprove the request for 6 new Health Worker II positions (4.62 FTE in FY 2015-16) intended to staff the new Homeward Bound initiative. The Department has sufficient staff to shift 6 of the 86 existing positions to staff the new initiative. Average monthly caseload of the County Adult Assistance Program (CAAP) program has declined by any average of 6.9% annually for the past three years, reducing current staff's caseload. While caseload is projected to temporarily increase in FY 2015-16 due to a change in program eligibility, it is projected to continue to decline beginning in FY 2016-17. Therefore existing staff will continue to have reduced caseload, allowing for transfer of these staff to the Homeward Bound program.</p> <p align="center">Ongoing</p>													
Eligibility Worker Supervisor	0.77	0.00	\$66,852	\$0	\$66,852	x		1.00	0.00	\$89,776	\$0	\$89,776	x
Mandatory Fringe Benefits			\$28,252	\$0	\$28,252	x				\$36,978	\$0	\$36,978	x
	<i>Total Savings</i>			\$95,104				<i>Total Savings</i>			\$126,754		
<p>Delete one new Eligibility Worker Supervisor. This position would have supervised six new Health Worker II positions, for which the Budget and Legislative Analyst is recommending be deleted.</p> <p align="center">Ongoing</p>													
Clerk	0.77	0.60	\$84,779	\$66,062	\$18,717	x	x						
Mandatory Fringe Benefits			\$45,600	\$35,532	\$10,068	x	x						
Medical Records Clerk	1.54	1.20	\$66,852	\$52,092	\$14,760	x	x						
Mandatory Fringe Benefits			\$28,252	\$22,015	\$6,237	x	x						
	<i>Total Savings</i>			\$49,782				<i>Total Savings</i>					
Reduce to reflect hiring timelines in FY 2015-16.													

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget**

DSS - Human Services Agency

Object Title	FY 2015-16						FY 2016-17							
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
Clinical Psychologist	8.00	7.00	\$878,694	\$768,857	\$109,837	x		8.00	7.00	\$908,604	\$795,029	\$113,576	x	
Mandatory Fringe Benefits			\$335,795	\$293,821	\$41,974	x				\$336,928	\$294,812	\$42,116	x	
	<i>Total Savings</i>			<i>\$151,811</i>				<i>Total Savings</i>			<i>\$155,692</i>			
Delete 1 FTE that has been vacant since March 2013. Department realized a \$6,556,969 General Fund salary surplus in FY 2013-14 and estimates a similar surplus in FY 2014-15.														
CAN - Homeless Services (HHL)														
HSA Social Worker	1.54	1.20	\$124,362	\$96,905	\$27,457	x								
Mandatory Fringe Benefits			\$53,395	\$41,606	\$11,789	x								
Senior Eligibility Worker	0.77	0.60	\$60,358	\$47,032	\$13,326	x								
Mandatory Fringe Benefits			\$26,504	\$20,652	\$5,852	x								
Program Support Analyst	1.54	1.20	\$164,150	\$127,909	\$36,241	x								
Mandatory Fringe Benefits			\$64,700	\$50,416	\$14,284	x								
	<i>Total Savings</i>			<i>\$108,948</i>				<i>Total Savings</i>						
Reduce to reflect hiring timelines in FY 2015-16.														
Ongoing														

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget**

DSS - Human Services Agency

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T
	From	To	From	To			From	To	From	To		
	CGW - SF Benefits Net											
Senior Eligibility Worker	30.77	26.15	\$2,411,951	\$2,049,806	\$362,145	x	40.00	34.00	\$3,242,184	\$2,755,382	\$486,802	x
Mandatory Fringe Benefits			\$1,059,105	\$900,084	\$159,021	x			\$1,389,524	\$1,180,892	\$208,632	x
			<i>Total Savings</i>	<i>\$521,166</i>			<i>Total Savings</i>			<i>\$695,434</i>		
	Disapprove six (4.62 FTE in FY 2015-16) of the requested 40 (30.77 FTE in FY 2015-16) new Senior Eligibility Worker positions in FY 2015-16 for SF Benefits Net. The Department estimated participant growth in this program of 6.3% in FY 2015-16. However, this budgeted growth rate is based on the Department's rolling four-year average, which includes the unusually high growth year of FY 2014-15 due to the implementation of the Affordable Care Act (ACA), which increased enrollment in Medi-Cal and participation in SF Benefits Net (that assists Medi-Cal and other low-income individuals access benefits). The Budget and Legislative Analyst estimates lower participant growth in SF Benefits Net, resulting in the need for fewer new positions. The Department will still have 34 new Senior Eligibility Worker positions for which the Budget and Legislative Analyst is recommending approval.											
Eligibility Worker Supervisor	3.85	3.08	\$334,261	\$267,409	\$66,852	x	5.00	4.00	\$448,882	\$359,106	\$89,776	x
Mandatory Fringe Benefits			\$141,260	\$113,008	\$28,252	x			\$184,886	\$147,909	\$36,977	x
			<i>Total Savings</i>	<i>\$95,104</i>			<i>Total Savings</i>			<i>\$126,754</i>		
	Delete one new Eligibility Worker Supervisor. This position would have supervised six new Senior Eligibility Worker positions, for which the Budget and Legislative Analyst is recommending deleting. The Department will still have four new Eligibility Worker Supervisor positions for which the Budget and Legislative Analyst recommends approval.											
	Ongoing											

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget**

DSS - Human Services Agency

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		GF	IT	FTE		Amount		GF	IT
	From	To	From	To			From	To	From	To		
Senior Clerk	4.62	3.85	\$263,680	\$210,944	\$52,736	x	5.00	4.00	\$354,098	\$283,278	\$70,820	x
Mandatory Fringe Benefits			\$130,732	\$104,586	\$26,146	x			\$171,946	\$137,557	\$34,389	x
	<i>Total Savings</i>		\$78,882				<i>Total Savings</i>		\$105,209			
Reduce one new Senior Clerk position due to insufficient justification. The Department has requested 6 new Senior Clerk positions (4.62 FTEs in FY 2015-16) but 5 positions are sufficient to meet caseload projections, which the Budget and Legislative Analyst recommends approval.												
Program Specialist	3.85	3.08	\$401,114	\$320,891	\$80,223	x	5.00	4.00	\$538,658	\$430,926	\$107,732	x
Mandatory Fringe Benefits			\$169,515	\$135,612	\$33,903	x			\$221,862	\$177,490	\$44,372	x
	<i>Total Savings</i>		\$114,126				<i>Total Savings</i>		\$152,104			
Delete one new Program Specialist due to insufficient justification. The Department requested five new Program Specialist positions (3.85 FTE in FY 2015-16) but four positions are sufficient to meet caseload, which the Budget and Legislative Analyst recommends approval.												
CGV - Welfare to Work (WWD)												
Child Support Officer II	1.54	1.20	\$122,478	\$95,437	\$27,041	x						
Mandatory Fringe Benefits			\$52,890	\$41,213	\$11,677	x						
Employment & Training Specialist III	0.77	0.60	\$65,541	\$51,071	\$14,470	x						
Mandatory Fringe Benefits			\$27,899	\$21,739	\$6,160	x						
	<i>Total Savings</i>		\$59,347				<i>Total Savings</i>					
Reduce to reflect hiring timelines in FY 2015-16.												
Senior Clerk Typist	8.00	7.00	\$502,354	\$439,560	\$62,794	x	8.00	7.00	\$519,454	\$454,522	\$64,932	x
Mandatory Fringe Benefits			\$238,701	\$208,863	\$29,838	x			\$241,409	\$211,233	\$30,176	x
	<i>Total Savings</i>		\$92,632				<i>Total Savings</i>		\$95,108			
Delete 1 FTE that has been vacant since March 2013. Department realized a \$6,556,969 General Fund salary surplus in FY 2013-14 and estimates a similar surplus in FY 2014-15.												
Ongoing												

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget**

DSS - Human Services Agency

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T
	From	To	From	To			From	To	From	To		
Employment & Training Specialist II	8.00	7.00	\$665,407	\$582,231	\$83,176	x	8.00	7.00	\$688,056	\$602,049	\$86,007	x
Mandatory Fringe Benefits			\$285,677	\$249,967	\$35,710	x			\$288,078	\$252,068	\$36,010	x
			<i>Total Savings</i>	<i>\$118,886</i>					<i>Total Savings</i>	<i>\$122,017</i>		
	Delete 1 FTE. The Department substituted this position from a vacant 9702 Employment & Training Specialist I, which has been vacant since December 2012, in the FY 2015-16 budget.											
WORKING FAMILIES CREDIT PAYMENTS			\$250,000	\$0	\$250,000	x						
	Reduce by \$250,000 to for unspent surplus funds in FY 2014-15 that will be carried forward to FY 2015-16.											
	CGO - Child Protective Services											
Protective Services Worker	2.31	1.80	\$230,121	\$179,315	\$50,806	x						
Mandatory Fringe Benefits			\$92,718	\$72,248	\$20,470	x						
			<i>Total Savings</i>	<i>\$71,276</i>								
	Reduce to reflect hiring timelines in FY 2015-16.											
	CJ - COUNTY VETERANS SERVICES											
Estate Investigator	1.54	1.20	\$132,803	\$103,483	\$29,320	x						
Mandatory Fringe Benefits			\$56,026	\$43,657	\$12,369	x						
			<i>Total Savings</i>	<i>\$41,690</i>								
	Reduce to reflect hiring timelines in FY 2015-16.											
Clerk	0.77	0.00	\$42,389	\$0	\$42,389	x	1.00	0.00	\$56,925	\$0	\$56,925	x
Mandatory Fringe Benefits			\$22,802	\$0	\$22,802	x			\$29,493	\$0	\$29,493	x
			<i>Total Savings</i>	<i>\$65,191</i>					<i>Total Savings</i>	<i>\$86,418</i>		
	Delete one new Clerk position which the Department has not justified.											
	Ongoing											

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget**

DSS - Human Services Agency

Object Title	FY 2015-16						FY 2016-17							
	FTE		Amount		Savings	GF	IT	FTE		Amount		Savings	GF	IT
	From	To	From	To				From	To	From	To			
CIM - IN HOME SUPPORTIVE SERVICES (IHSS)														
Senior Psychiatric Social Worker	1.54	1.20	\$152,594	\$118,904	\$33,690	x	x							
Mandatory Fringe Benefits			\$60,999	\$47,532	\$13,467	x	x							
Administrative Analyst	0.77	0.60	\$68,553	\$53,418	\$15,135	x	x							
Mandatory Fringe Benefits			\$28,416	\$22,142	\$6,274	x	x							
	<i>Total Savings</i>			<i>\$68,566</i>										
	Reduce to reflect hiring timelines in FY 2015-16.													
CGQ - INTEGRATED INTAKE														
Medical Social Worker	1.54	1.20	\$146,121	\$113,861	\$32,260	x	x							
Mandatory Fringe Benefits			\$59,258	\$46,175	\$13,083	x	x							
	<i>Total Savings</i>			<i>\$45,343</i>										
	Reduce to reflect hiring timelines in FY 2015-16.													
CIF - OFFICE ON AGING														
Nutritionist	1.54	0.00	\$147,063	\$0	\$197,491	x		2.00	0.00	\$196,226	\$0	\$196,226	x	
Mandatory Fringe Benefits			\$59,861	\$0	\$78,411	x				\$77,388	\$0	\$77,388	x	
	<i>Total Savings</i>			<i>\$275,902</i>				<i>Total Savings</i>			<i>\$273,614</i>			
	Disapprove two new positions that the Department has not justified. The Department has not provided workload data to justify the need for these two new positions.													
	Ongoing													

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget**

DSS - Human Services Agency

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		GF	1T	FTE		Amount		GF	1T
	From	To	From	To			From	To	From	To		
SOCIAL SERVICES CONTRACTS									\$461,880	\$293,550	\$168,330	x
	<p>Reduce to FY 2014-15 budget. The Department requested an ongoing increase of \$168,330 for a space planning consultant and engineering services for the build out of a new facility. The Budget and Legislative Analyst recommends approving the additional \$168,330 funds in FY 2015-16, but returning to the previous FY 2014-15 spending level starting in FY 2016-17, since the planned spending is one-time and not ongoing.</p>											
	CGS - Public Guardian											
Legal Secretary I	5.00	4.00	\$665,407	\$532,326	\$133,081	x	5.00	4.00	\$688,056	\$550,445	\$137,611	x
Mandatory Fringe Benefits			\$285,677	\$228,542	\$57,135	x			\$288,078	\$230,462	\$57,616	x
			<i>Total Savings</i>				<i>Total Savings</i>		<i>\$195,227</i>			
	Delete 1 FTE that has been vacant since October 2012. Department realized a \$6,556,969 General Fund salary surplus in FY 2013-14 and estimates a similar surplus in FY 2014-15.											
	CGR - Public Conservator											
Psychiatric Social Worker	11.50	10.50	\$1,091,157	\$996,274	\$94,883	x	11.50	10.50	\$1,128,299	\$1,030,186	\$98,113	x
Mandatory Fringe Benefits			\$442,498	\$404,020	\$38,478	x			\$444,985	\$406,291	\$38,694	x
			<i>Total Savings</i>				<i>Total Savings</i>		<i>\$136,807</i>			
	Delete 1 FTE that has been vacant since September 2012. Department realized a \$6,556,969 General Fund salary surplus in FY 2013-14 and estimates a similar surplus in FY 2014-15.											
	Ongoing											
Senior Psychiatric Social Worker	1.00	0.00	\$99,087	\$0	\$99,087	x	1.00	0.00	\$102,460	\$0	\$102,460	x
Mandatory Fringe Benefits			\$39,610	\$0	\$39,610	x			\$39,809	\$0	\$39,809	x
			<i>Total Savings</i>				<i>Total Savings</i>		<i>\$142,269</i>			
	Delete 1 FTE that has been vacant since October 2013. Department realized a \$6,556,969 General Fund salary surplus in FY 2013-14 and estimates a similar surplus in FY 2014-15.											
	Ongoing											

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2014-15 and FY 2015-16 Two-Year Budget**

DSS - Human Services Agency

Object Title	FY 2015-16						FY 2016-17																																																																															
	FTE		Amount				FTE		Amount																																																																													
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T																																																																								
Psychiatric Social Worker	0.39	0.25	\$25,619	\$16,422	\$9,197	x																																																																																
Mandatory Fringe Benefits			\$10,393	\$6,662	\$3,731	x																																																																																
			<i>Total Savings</i>	<i>\$12,927</i>																																																																																		
Reduce to reflect hiring timelines in FY 2015-16.																																																																																						
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">FY 2015-16</th> <th colspan="6">FY 2016-17</th> </tr> <tr> <th colspan="2"></th> <th colspan="4">Total Recommended Reductions</th> <th colspan="2"></th> <th colspan="4">Total Recommended Reductions</th> </tr> <tr> <th colspan="2"></th> <th>One-Time</th> <th>Ongoing</th> <th colspan="2">Total</th> <th colspan="2"></th> <th>One-Time</th> <th>Ongoing</th> <th colspan="2">Total</th> </tr> </thead> <tbody> <tr> <td>General Fund</td> <td></td> <td>\$2,583,874</td> <td>\$2,888,346</td> <td colspan="2">\$5,472,220</td> <td>General Fund</td> <td></td> <td>\$54,443</td> <td>\$4,203,434</td> <td colspan="2">\$4,257,876</td> </tr> <tr> <td>Non-General Fund</td> <td></td> <td>\$1,722,582</td> <td>\$1,925,564</td> <td colspan="2">\$3,648,147</td> <td>Non-General Fund</td> <td></td> <td>\$36,295</td> <td>\$3,622,371</td> <td colspan="2">\$3,658,667</td> </tr> <tr> <td>Total</td> <td></td> <td>\$4,306,456</td> <td>\$4,813,911</td> <td colspan="2">\$9,120,367</td> <td>Total</td> <td></td> <td>\$90,738</td> <td>\$7,825,805</td> <td colspan="2">\$7,916,543</td> </tr> </tbody> </table>															FY 2015-16						FY 2016-17								Total Recommended Reductions						Total Recommended Reductions						One-Time	Ongoing	Total				One-Time	Ongoing	Total		General Fund		\$2,583,874	\$2,888,346	\$5,472,220		General Fund		\$54,443	\$4,203,434	\$4,257,876		Non-General Fund		\$1,722,582	\$1,925,564	\$3,648,147		Non-General Fund		\$36,295	\$3,622,371	\$3,658,667		Total		\$4,306,456	\$4,813,911	\$9,120,367		Total		\$90,738	\$7,825,805	\$7,916,543	
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