

April 26, 2018

Michael Lambert
Acting City Librarian
San Francisco Public Library
100 Larkin Street
San Francisco, CA 94102

Dear Michael Lambert,

On behalf of our Board of Directors, I am pleased to inform you that Friends of the San Francisco Public Library has approved funding for the requests you submitted for Fiscal Year 2018–2019.

Included in this total is **\$813,350** in direct funding for programs that Friends has traditionally supported in the past, along with new initiatives, discretionary funding for staff development, grants for branch libraries and grants for innovative programs throughout the system.

We are pleased to approve **\$426,500** in traditionally funded programs: Grants to Branches (\$15,000) Children and Youth Services (\$169,300); Public Affairs (\$35,000); Community Programs & Exhibitions (\$97,500); Strategic Initiatives (\$30,000); Professional Development (\$49,000); *At the Library* publication support (\$9,000); and *One City One Book* program (\$21,700).

In addition, **\$386,850** will be available through donor-designated funds which Friends holds in trust for your use. As in past years, we look forward to receiving an estimate of the amount you plan to use and the timeline for expenditures when you are able to develop it. Please recall that we are asking for quarterly estimates for use of these funds to enable us to calculate our cash flow needs.

Funds granted for this cycle have become available at the beginning of the new fiscal year, beginning July 1, 2018. We appreciate the assessment and reporting done by you and your staff during the course of the past year to measure and reflect their impact, both on the library and the community which it serves. This information helps Friends seek additional funding of these programs, and also gives our Board and donors a clear and compelling picture of the effects of their generosity.

We look forward to Friends being acknowledged on all materials developed through our funding as well as at programs in the libraries and to continue to receive any evaluations or other measures of the programs. This information will help us make the case to funders that libraries are a sound investment of their philanthropic dollars.

Thank you for this opportunity to support San Francisco Public Library—the City’s greatest public asset. We look forward to an exciting year!

Best regards,



Marie Ciepiela
Executive Director
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Cc: David Stringer Calvert, Chair of the Board of Directors