



August 28, 2023

Jeff Suess  
Real Estate Division, City & County of San Francisco  
25 Van Ness Ave., Suite 400  
San Francisco, CA 94102

**Application Number:** 2023-007460GPR  
**Project:** Lease at 2205 Jennings Street  
**Location:** 2205 Jennings Street, Block 4831/Lot 003  
**Staff Contact:** Amnon Ben-Pazi, [Amnon.Ben-Pazi@sfgov.org](mailto:Amnon.Ben-Pazi@sfgov.org); 628-652-7428

Dear Mr. Suess:

The Planning Department received a General Plan Referral application for a lease at 2205 Jennings Street, Block 4831/Lot 003. This letter is to inform you that a General Plan Referral is not required for this project.

General Plan Referrals are only required for Board of Supervisors actions outlined in Admin Code Sec. 2A.53, including among others “Proposed ordinances and resolutions concerning the acquisition, extension, widening, narrowing, removal, relocation, vacation, abandonment, sale or change in the use of any public way, transportation route, ground, open space, building, or structure owned by the City and County.” [Admin Code Sec. 2A.53(c)(1)]

The proposed lease would be for a period of approximately three years. The project would not include significant alterations to the existing structure, and the existing warehouse use would be retained. Planning staff does not believe this project requires a General Plan Referral, as it would not change the ownership, physical characteristics, or use of the subject property in a significant way as delineated in the Administrative Code.

Please accept this letter as clarifying that the General Plan Referral requirements of Administrative Code Section 2A.53 are not applicable here.

Sincerely,

*Amnon Ben-Pazi*

Amnon Ben-Pazi, Senior Planner  
Citywide Division  
San Francisco Planning  
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