

File No. 191058

Committee Item No. 2

Board Item No. 29

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date October 21, 2019

Board of Supervisors Meeting

Date October 29, 2019

#### Cmte Board

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| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Introduction Form                            |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Memorandum of Understanding (MOU)            |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 126 - Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter                                 |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 700                                     |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Vacancy Notice                               |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Information Sheet                            |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Public Correspondence                        |

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Completed by: Victor Young Date Oct 17, 2019  
 Completed by: Victor Young Date 10/24/19

1 [Appointments, Housing Conservatorship Working Group - Jessica Lehman, Jennifer Esteen,  
2 and Sara Short]

3 **Motion appointing Jessica Lehman (residency requirement waived), Jennifer Esteen**  
4 **(residency requirement waived), and Sara Short, for indefinite terms, to the Housing**  
5 **Conservatorship Working Group.**

6  
7 MOVED, That the Board of Supervisors of the City and County of San Francisco does  
8 hereby appoint the hereinafter designated person to serve as a member of the Housing  
9 Conservatorship Working Group, pursuant to the provisions of Chapter 5 of the Administrative  
10 Code, Article XXXVII, Sections 537- to 5.37-5, for the term specified:

11 Jessica Lehman (residency requirement waived), seat 2, initial appointment, must be a  
12 representative of a disability rights advocacy group, for an indefinite term;

13 Jennifer Esteen (residency requirement waived), seat 4, initial appointment, must be a  
14 representative of a labor union for an indefinite term;

15 Sara Short, seat 6, initial appointment, must be a representative of an organization  
16 providing direct services to homeless individuals or families for an indefinite term; and, be it

17 FURTHER MOVED, That the Board of Supervisors makes the following findings:

- 18 1. The membership of the Housing Conservatorship Working Group has a goal to be  
19 representative of the diversity of the City and County of San Francisco.
- 20 2. Applicants Jessica Lehman and Jennifer Esteen, who are not residents of San  
21 Francisco, are persons with experience that uniquely qualifies them to serve on the  
22 Housing Conservatorship Working Group.
- 23 3. The Housing Conservatorship Working Group has attempted to fill the positions, for  
24 which Jessica Lehman and Jennifer Esteen were nominated, with individuals who are  
25 City residents and who have the specific experience, skills, and qualifications, but has

1           been unable to do so at this time. The Rules Committee has certified that Jessica  
2           Lehman and Jennifer Esteen, are qualified to serve on the Housing Conservatorship  
3           Working Group.

- 4           4. After exercising due diligence, the Board of Supervisors concludes that there are no  
5           other possible representatives, who are residents of San Francisco, and who have the  
6           specific experience, skills, or qualifications possessed by these applicants, and who  
7           are willing to serve on the Housing Conservatorship Working Group at this time; and,  
8           be it

9           FURTHER MOVED, That the Board of Supervisors waives the residency requirement  
10          for Jessica Lehman and Jennifer Esteen, as allowed in cases where no qualified City resident,  
11          willing to serve, can be found, pursuant to Charter, Section 4.101(a)(2), that requires  
12          person(s) appointed to boards, commissions, and advisory bodies established by legislative  
13          act of the Board of Supervisors to be resident(s) of the City and County of San Francisco.



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Housing Conservator Working Group

Seat # or Category (If applicable): 2 District:

Name: Michael (Miguel) Leyva

[Redacted] Zip: 94117

Occupation: Program Manager / Outreach & Dev.

Work Phone: 415-579-3021 Employer: RAMS, Inc. Division of Peer-Based Srvc.

Business Address: 1282 & 1292 Market Street, San Francisco, C.A. Zip: 94102

Business E-Mail: michaelleyva@ramsinc.org Home E-Mail: [Redacted]

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes [X] No [ ] If No, where registered:

Resident of San Francisco [X] Yes [ ] No If No, place of residence:

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

At the forefront of the peer provider profession, employed under RAMS that offers culturally congruent peer counseling & support, outreach, resource linkage, and education & training throughout San Francisco to clients of Behavior Health Services. As Program Manager I actively engaged in workforce & professional development activities and engage in behavioral health wellness promotion & outreach efforts to SFBHS & DPH agencies. As I Peer, I am an active advocate and voice for those who experience homelessness, barriers to health care and connect with those who are incarcerated. Along with RAMS, my Peer Wellness Center Team and I uphold principles of wellness and recovery with an approach that is strengths-based and promotes a sense of empowerment, self- direction, and hope.

**Business and/or professional experience:**

In my position of Peer Wellness Center Program Manager my job duties include but not limited to: daily operations of the center including the outreach and facilitation of programming, and the provision of culturally responsive and strengths-based services to clients. Participate & support the planning, implementation, and evaluation of program services; Provide direct administrative support & supervision of over 30 Peer Staff Specialist (in various fields) & Mental Health Counselors; Provide, monitor, and supervise the quality of culturally competent program services and the therapeutic-milieu; Monitor the quality and timeliness of Center staff's administrative and service delivery; Address client needs &

**Civic Activities:**

Participate with Filipino Community groups through San Francisco Filipino Mental Health Initiative & provide additional support with assessment and resources for individuals seeking mental health services.  
Provide information about healthcare, coverage, eligibility as well as assisting in enrolling uninsured clients receiving/applying for designated SF BHS clinics & programs.  
Reach out and engage with people who are experiencing mental health issues, alcohol and/or drug use, poverty, homelessness, and/or other barriers; as well as provide outreach to those who are incarcerated.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: Sept. 06 '19 Applicant's Signature: (required) Miguel Leyva

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:  
Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

Employed under RAMS, the Division of Peer-Based Services offers culturally congruent peer counseling & support, outreach, resource linkage, and education & training throughout San Francisco to clients of Behavior Health Services. As Program Manager I actively engaged in workforce & professional development supervising 30 peer counselors, as well as engage with clients through outreach efforts to SFBHS & DPH agencies and community partners. I advocate and work with those who are seeking help navigating the system of care, folks experiencing homelessness, marginalized communities with barriers to health care and connect with those who are incarcerated by doing jail visits. Along with RAMS; the Peer Wellness Center Team and I work with clients in support of their wellness and recovery with an approach that is strengths-based and promotes a sense of empowerment, self-direction, and hope. To add, I am currently pursuing my education towards becoming a Paramedic.

I would like to begin by thank the rules committee supervisors, Supervisor Hillary Ronen, Supervisor Shaman Walton, and Supervisor Gordon Mar for allowing me to be in this meeting today. I want to thank Victor Young, Board of Supervisors; Erin Mundy Legislative Aid from the office of Supervisor Rafael Meandelman; and Angelica Almeida from the Forensic/Justice Involved Behavioral Health Services for making time to contacting me and assisting with my participation in the Housing Conservatorship Working Group.

I also want to thank Mayor London Breed as well as Senator Weiner for working to pass SB 1045 at the state level. I want to thank the San Francisco Department of Public Health and the Office of the Conservator for both working in the State legislature on SB 1045 on local planning and implementation work here in San Francisco.

In San Francisco, we have those in our community who are dual diagnosed both with mental health conditions and substance use that need care and special attention. I recognize that the growing challenge for our public health system, which acknowledges the crippling impacts of substance abuse and use on a growing number of people who are unhoused and experiencing homelessness are suffering from untreated mental illness.

With the implementation of SB 1045 in San Francisco it will allow Office of the Public Conservator to be appointed custodians providing wrap around care, supportive services, treatment and management of the individual's affair for the duration of the conservatorship. I understand that those under SB 1045 are those suffering from serious mental health disorders and substance use disorders and have been placed in involuntary psychiatric 5150 hold at least eight times in the prior year. These folks keep returning to PES over and over again. I meet with these same individuals who share that they have just been released from hospital emergency rooms, jails, being back in the streets, or share stories of people, family and friend who passed away from an overdose or illness.

I am honored and appreciate being given the opportunity to be part of the Housing Conservatorship Working Group. The SB 1045 gives us an opportunity to interrupt the vicious spinning of the revolving door of the sick and addiction by employing a public health response within a legal framework.

I was looking and reading what Rafael Mandelman shared in his social media post and strongly agree with him that "even we only reach a handful of folks, I believe we must try to get care to those hardest-to-reach people, the very sickest and those who are likely to voluntarily seek help."

As I continue my work and serving those needing help and seeking to work on their recovery. I am hopeful that this program will be an essential tool and support those under Housing Conservatorship Working Group.



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Housing Conservatorshi

Seat # or Category (If applicable): 2 District: \_\_\_\_\_

Name: Jessica Lehman

[Redacted] Zip: 4608

Occupation: Nonprofit Director

Work Phone: \_\_\_\_\_ Employer: Senior & Disability Action

Business Address: 1360 Mission St. #400 SF CA Zip: 4103

Business E-Mail: jessica@sdaction.c Home E-Mail: [Redacted]

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes [ ] No [x] If No, where registered: Oakland

Resident of San Francisco [ ] Yes [x] No If No, place of residence: Oakland

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

As a person with a disability myself, I run an organization of people with disabilities and seniors and have extensive experience working with the cross-disability community, including people with mental health conditions and other types of disabilities. I am a queer white woman in my early 40s. Note that I live in Oakland because it is nearly impossible to find affordable, accessible housing in San Francisco.

**Business and/or professional experience:**

I conduct trainings on disability and ableism for government agencies, nonprofit organizations, for-profit companies, and union, and have extensive familiarity with disability-related laws and available services and resources. Through my work at Senior and Disability Action, I have worked closely with people who have experienced mental health crises and substance use. As one of the coordinators of the Voluntary Services First Coalition, I learned a great deal about conservatorship law and potential benefits and pitfalls, as well as individuals' experiences.

**Civic Activities:**

As a member of the disability community, I take part in numerous disability-related groups, in person and on social media, and I do extensive reading about disability issues. I am a founding leader of Hand in Hand, an organization of people with disabilities and seniors who hire home attendants, as well as people who employ nannies and housecleaners. I am an alumna of the California Youth Leadership Forum for high school students with disabilities and have gone back multiple years as volunteer staff. I co-chair the Organizers Forum, a project of the National Disability Leadership Alliance.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. *(Applications must be received 10 days before the scheduled hearing.)*

Date: 9/17/19 Applicant's Signature: (required) Jessica Lehman

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:  
Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_





1360 Mission St., Suite 400  
San Francisco, CA 94103  
415-546-1333  
www.sdaction.org

October 18, 2019

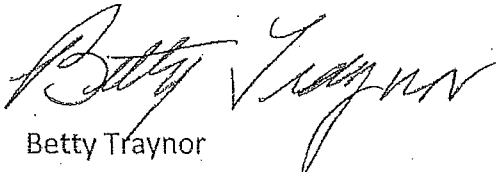
Dear Supervisors Ronen, Haney, and Walton,

Senior and Disability Action strongly recommends that you appoint Jessica Lehman for Seat 2 on the Housing Conservatorship Working Group, representing a disability rights organization. As Executive Director of our organization, she is a strong and effective advocate for the needs of people with disabilities and seniors. While she does not live in San Francisco, due to the challenge of finding accessible and affordable housing here, she has worked closely with San Francisco people with disabilities and seniors for the past seven years and is very familiar with needs, concerns, and possible solutions.

Jessica played an active role in leading the Voluntary Services First Coalition, a group of concerned organizations that came together to address concerns about SB 1045. As the legislation worked its way through the California state legislature and the Board of Supervisors, she was able to speak authoritatively about the history of institutionalization and treatment of people with mental health disabilities and has educated herself about the workings of conservatorship and treatment alternatives. Based on this knowledge and experience, along with her ability to ask hard questions and work with people holding differing viewpoints, Jessica is the right person for this seat.

The Board of Senior and Disability Action endorses Jessica to represent SDA and to fill Seat 2. Feel free to contact me at [btraynor@att.net](mailto:btraynor@att.net) or (415) 931-1126 if you have any questions. Thank you.

Sincerely,



Betty Traynor



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Housing Conservatorship Working Group

Seat # or Category (If applicable): Seat 4 District:

Name: Jennifer Esteen

Home Address: [Redacted] Avenue San Leandro Zip: 94578

Home Phone: [Redacted] Occupation: RN

Work Phone: 628-206-4606 Employer: City and County of SF

Business Address: 887 Potrero Avenue San Francisco Zip: 94110

Business E-Mail: jennifer.esteen@sfdph.org Home E-Mail: [Redacted]

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes [ ] No [x] If No, where registered: Alameda County

Resident of San Francisco [ ] Yes [x] No: If No, place of residence: San Leandro

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I am a member of several marginalized groups, but I am also aware that being a member does not make me an expert about the experiences of all people in each group. We are all individuals with individual experiences and histories. Nevertheless, I try to remain sensitive to the needs of all marginalized communities. I am a black Jewish woman, masculine presenting, lesbian, single mother to two black boys, with chronic pain. I have faced poverty, been a recipient of public assistance, filed bankruptcy, been on the brink of homelessness and overcome. I live in a working class neighborhood and was educated in the public school system. I have been a Bay Area resident for 16 years and employed by the City and County of San Francisco for nine years. I have overlapping representation in multiple groups and can relate to the experience of many people who are in need, in communities of interest and in San Francisco.

**Business and/or professional experience:**

I am a certified Psychiatric Mental Health Registered Nurse, and have been working in this capacity for a decade, nine of those years have been with the Department of Public health in San Francisco. I spent five years working in PES at SFGH and gained intimate working knowledge of the mental health system in San Francisco and the wider Bay Area. I currently work in the Transitions Division of DPH and work directly with conservators and conserved clients in multiple settings and various levels of care. I also have worked at Kaiser in the Psychiatric Call Center which afforded me first hand knowledge of the limitations within their HMO network of care. Additionally I have served as an adjunct and clinical professor with Samuel Merritt University teaching in the classroom and at clinical sites, as well as having served as a preceptor on numerous occasions to nursing students, medical residents, and other licensed professionals working on advance practice degrees while I worked in PES.

**Civic Activities:**

I am a member of the board of JYCA, the Jewish Youth for Community Action, a member of Stonewall Democratic Club and the SEIU Committee for Political Education in both Alameda County and San Francisco County. I am actively engaged in my children's school and am actively engaged in advocating for patients rights. As a community member and advocate for change I use my current position as a black, LGBT, woman, union member, and city worker to garner attention, and in turn, greater resources for marginalized communities who often have no visibility and no representation.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (*Applications must be received 10 days before the scheduled hearing.*)

Date: 10/8/2019 Applicant's Signature: (required) Jennifer Esteen

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:  
Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

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BOARD OF SUPERVISORS  
SAN FRANCISCO

2019 JUL 30 AM 9:08

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**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: HOUSING CONSERVATORSHIP WORKING GROUP

Seat # or Category (If applicable): 6 District: \_\_\_\_\_

Name: Alison Livingston

Home Address: 1612 [REDACTED] Zip: 94109

Home Phone: 415 [REDACTED] Occupation: Clinical Social Worker Manager

Work Phone: 415-597-8083 Employer: UCSF- Department of psychiatry

Business Address: 982 Mission Street Zip: 94103

Business E-Mail: alison.livingston@ucsf.edu Home E-Mail: [REDACTED]

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes  No  If No, where registered: \_\_\_\_\_

Resident of San Francisco  Yes  No If No, place of residence: \_\_\_\_\_

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I have extensive experience in working with the population that this law will impact. I work with diverse populations within San Francisco that struggle with severe mental illness, substance use, homelessness, cycling through psychiatric and medical hospitals and the criminal justice system.

**Business and/or professional experience:**

I have worked with UCSF- Department of Psychiatry, Citywide Case management for the past 8 years and for the past four years with Citywide Assisted Outpatient Treatment. These programs provide intensive case management to the most severely mentally ill adults in San Francisco who are often homeless and struggling with substance use. I have effectively provided treatment and supported adults I have worked with in receiving a higher level of care when clinically indicated and under LPS conservatorships well. I have direct experience around providing treatment to adults on conservatorships in the community. I have worked closely with the Conservatorship office, psychiatric inpatient hospitals, and many of systems of care within San Francisco that will impact those referred to SB1045. I deeply care about the implementation of SB1045 in ensuring that the program is able to effectively and ethically serve the vulnerable population meeting this program's criteria. Most recently I have been overseeing the implementation of social workers at Psychiatric Emergency Services where there have not been social work staff in over 10 years. I am acutely aware of what adults face when they are placed on a 5150 and sensitive to the support and barriers to treatment to adults struggling with high utilization of acute care. Within the AOT program I oversaw the treatment of adults that were mandated to treatment and was able to develop meaningful and trusting relationships with the participants where they felt agency and empowerment in their recovery. This played a significant role in their stability. Whether care is voluntary or mandated the therapeutic relationship is key.

**Civic Activities:**

I live in San Francisco and care deeply about the homeless population and have participated in numerous civic activities to support this population. This includes participating in the homeless count, attending amphetamine task force meetings, regularly attending events that discuss issues that impact the homeless within DPH, at Welcome to Manny's, and other venues. I make ongoing efforts to stay connected to what is happening politically in San Francisco that impacts the homeless and marginalized in San Francisco. I supported in the development of Assisted Outpatient Treatment and the new team that will directly treat adults that are considered "high Priority" in San Francisco and could potentially meet criteria for this law.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 7/29/19 Applicant's Signature: (required)



(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_



# FAX TRANSMISSION

UCSF / CITYWIDE PROGRAMS

982 MISSION STREET  
SAN FRANCISCO, CA 94103  
TEL: 415 / 597 - 8000  
FAX: 415 / 597 - 8004

To: Committees + Task Force

Date: 7/29/19

Fax#: 415 [REDACTED]

No. Of Pages: 3  
(Including cover sheet)

From: Livingston

Subject: Housing Conservatorship Committees

Comments:

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CONFIDENTIAL DOCUMENT. \_

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City and County of San Francisco
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(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Housing Conservatorship Working Group

Seat # or Category (If applicable): seat #6 District: 3

Name: Rachel Rodriguez

Home Address: 637 [redacted] Zip: 94133

Home Phone: 415 [redacted] Occupation: Social Worker and non-profit founder/director

Work Phone: same Employer: Community Payee Partnership and UCSF

Business Address: 602 Ellis Street, San Francisco Zip: 94109

Business E-Mail: rachelrodriguez@cpspsf.org Home E-Mail: [redacted]

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes [checked] No [ ] If No, where registered: \_\_\_\_\_

Resident of San Francisco [checked] Yes [ ] No [ ] If No, place of residence: \_\_\_\_\_

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I received a Masters in Social Welfare with a concentration in Community Mental Health in 2003, and have since been continuously working as a social worker in a variety of roles in SF only. I continue to serve the specific diverse population who will be specifically eligible for conservatorship, housing, and ancillary support services through 1045, but I often reflect back on how this work is more largely reflective of our entire community's shared mental health and wellness. My formal educational, ongoing professional development, national code of ethics, day-to-day practice and civic responsibility as a citizen of SF means that I value and will hold dear the diverse experiences and cultural values of all marginalized and systemically oppressed groups. Both to be aware in all professional and civic work, as well as to ameliorate such conditions of oppression and marginalization. My non-profit organization serves a diverse client population by ethnic group, age, citizenship, gender, sexual orientation, and many trans men and women seek us out when treated unacceptably by other similar organizations, the majority of our clients are currently experiencing homelessness or have within the past few years. Moreover, nearly 100% of those we serve have one or more serious disability (ie serious mental illness, SUD, cognitive impairment, physical/medical disability), and all of our population are very low-income (most on SSI), which has been the very model of population I co-founded this organization to serve.

**Business and/or professional experience:**

2007-2019 I was the psychiatric social worker at the locked inpatient psychiatric unit at St. Francis, providing treatment and discharge planning to individuals in behavioral health crisis, many of whom required continued involuntary treatment. I interacted with thousands of patients, community providers and family members to provide collaborative care. I worked closely with the psychiatrist to write and file petitions for conservatorship (both traditional and community based) to help the patient access the appropriate level of care. I represented the hospital medical director and psychiatrists in all the probable cause hearings 2x/week in front of the Mental Health Commissioner to argue a clinical case for 5250s and 5270s, 2017 to present I act as a private social worker for a client in the Misdemeanor Behavioral Health Collaborative court system. In 2011 I co-founded Community Payee Partnership, as discussed above, and continue to serve as director and provide daily direct service to our clients at HOT, in the Tenderloin, and at local mental health clinics.

**Civic Activities:**

I believe that doing the work to improve conditions for people in crisis is crucial (we in SF are impacted by staffing shortages in all levels of care in order to address the needs of those experiencing serious mental illness, substance use disorders, and homelessness). However, I also believe it is our duty to do more and take this action into our unpaid "off" time. I volunteer consistently at North Beach Citizens (an organization serving our homeless neighbors) by providing pro bono social work and case management services both on site and in the field. I am an active member of 2 neighborhood associations in my district and serve on the board to organize events for my community. I regularly volunteer my time to serve as a panelist at free programs throughout the city to present as a social worker with direct expertise in the SF behavioral health system and homelessness, dispelling myths, offering tools and promoting compassion and action. I was an active volunteer in the Prop C Our City Our Home campaign. I value and want to continue my civic involvement

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 7/29/19 Applicant's Signature: (required) Rachel Rodriguez

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:  
Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_





Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-5163

**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: Housing Conservatorship Working Group

Seat # or Category (If applicable): 6 District: \_\_\_\_\_

Name: SARA SHOLTZ

Home Address: \_\_\_\_\_ Zip: 94102 10

Home Phone: \_\_\_\_\_ Occupation: Director

Work Phone: 415- Employer: Community Housing Partnership

Business Address: 20 Jones, SF, CA Zip: 94102

Business E-Mail: s.sholtz@chp-sf.org Home E-Mail: \_\_\_\_\_

**Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Resident of San Francisco: Yes  No  If No, place of residence: \_\_\_\_\_

Registered Voter in San Francisco: Yes  No  If No, where registered: \_\_\_\_\_

**Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

See attachment.

**Business and/or professional experience:**

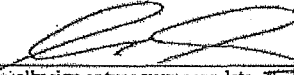
See attachment.

**Civic Activities:**

See attachment.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

Appointments confirmed by the Board of Supervisors require an appearance before the Rules Committee. Once your application is received, the Rules Committee Clerk will contact you when a hearing is scheduled. *(Please submit your application 10 days before the scheduled hearing.)*

Date: 10/16/19 Applicant's Signature: (required)   
(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

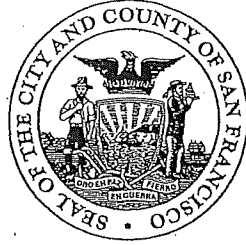
**FOR OFFICE USE ONLY:**  
Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

S.Shortt- Application for Seat Number 6, Housing Conservatorship Working Group

Attachment 1.

1. I am 20 year resident of San Francisco's Mission District. I am a queer, 49 year-old, Jewish woman. I work in homeless services and currently work and serve low income residents of the Tenderloin neighborhood. I am also the family member of an uncle who lives with chronic, severe mental illness, who has been in varying levels of mandated care over his lifetime.
2. Professional Experience: I have over 20 years of professional experience advocating on behalf of and providing services to low income individuals and communities. I have worked in non-profit, community-based organizations in the areas of affordable housing, tenant's rights, and homelessness. My direct work with clients has primarily been with residents of SROs, Public Housing and Section 8 renters and people experiencing homelessness. I spent three years coordinating a multi-disciplinary homeless outreach team on LA's Skid Row, where I became intimately familiar with the issues of chronic mental illness among those living on the streets. Along with our team's mental health clinicians and outreach staff from the Department of Mental Health, we addressed many cases of severe and persistent mental illness where we utilized the County's mental health system of care, including the 5150 process, the Assisted Outpatient Program and the office of Conservator. Currently, I work for Community Housing Partnership, which is a supportive housing provider that provides homes and services to people experiencing homelessness. CHP has 1700 units of affordable housing, many of which are SROs in the Tenderloin and the Central City and includes family housing on Treasure Island and a Navigation Center at the Civic Center Hotel. I have a Master's in Social Work (MSW) degree from San Francisco State University.
3. Civic Activities: I have served on numerous boards and committees, including serving as Board Member of the National Housing Law Project, sitting on the HOPESF Task Force, serving on the Policy Committee of the Mental Health Association of SF, member of the Mayor's Re-Envisioning Public Housing Task Force.

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## VACANCY NOTICE

### HOUSING CONSERVATORSHIP WORKING GROUP

#### Inaugural Notice

NOTICE IS HEREBY GIVEN of the seat information and term expirations (**in bold**), appointed by the Board of Supervisors:

**Vacant Seat 2**, initial appointment, must be a representative of a disability rights advocacy group, for an indefinite term.

**Vacant Seat 4**, initial appointment, must be a representative of a labor union, for an indefinite term.

**Vacant Seat 6**, initial appointment, must be a representative of an organization providing direct services to homeless individuals or families, for an indefinite term.

Report: None.

Sunset Date: December 31, 2023.

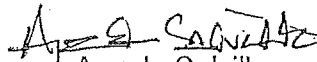
Additional information relating to the Housing Conservatorship Working Group may be obtained by reviewing Health Code, Division IV, Sections 4131 through 4136, at <http://www.sfbos.org/sfmunicodes>.

Interested persons may obtain an application from the Board of Supervisors website at [http://www.sfbos.org/vacancy\\_application](http://www.sfbos.org/vacancy_application) or from the Rules Committee Clerk, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689. Completed applications should be submitted to the Clerk of the Board. All applicants must be residents of San Francisco, unless otherwise stated.

**Next Steps:** Applicants who meet minimum qualifications will be contacted by the Rules Committee Clerk once the Rules Committee Chair determines the date of the hearing. Members of the Rules Committee will consider the appointment(s) at the meeting and applicant(s) may be asked to state their qualifications. The appointment(s) of the individual(s) who are recommended by the Rules Committee will be forwarded to the Board of Supervisors for final approval.

*Please Note: Depending upon the posting date, a vacancy may have already been filled. To determine if a vacancy for this Commission is still available, or if you require additional information, please call the Rules Committee Clerk at (415) 554-5184.*

*Further Note: Additional seats on this body may be available through other appointing authorities, including the Mayor's Office.*

  
Angela Calvillo  
Clerk of the Board

DATED/POSTED: July 17, 2019

ARTICLE XXXVII:  
HOUSING CONSERVATORSHIP WORKING GROUP

<u>Sec. 5.37-1.</u>	Establishment of Working Group.
<u>Sec. 5.37-2.</u>	Membership.
<u>Sec. 5.37-3.</u>	Organization and Terms of Office.
<u>Sec. 5.37-4.</u>	Duties.
<u>Sec. 5.37-5.</u>	Sunset.

☐ SEC. 5.37-1. ESTABLISHMENT OF WORKING GROUP.

There is hereby established the Housing Conservatorship Working Group (the “Working Group”) of the City and County of San Francisco.

(Added by Ord. 108-19, File No. 181042, App. 6/21/2019, Eff. 7/22/2019)

☐ SEC. 5.37-2. MEMBERSHIP.

The Working Group shall be comprised of 12 members, appointed as follows:

(a) Seats 1 and 2 shall be held by representatives of disability rights advocacy groups, appointed by the Mayor and the Board of Supervisors, respectively.

(b) Seats 3 and 4 shall be held by representatives of labor unions, appointed by the Mayor and the Board of Supervisors, respectively.

(c) Seats 5 and 6 shall be held by representatives of organizations providing direct services to homeless individuals or families, appointed by the Mayor and the Board of Supervisors, respectively.

(d) Seat 7 shall be held by an employee of a hospital located in San Francisco with experience in mental health and substance use disorders, appointed by the Director of Health.

(e) Seat 8 shall be held by an employee of the Behavioral Health Services program of the Department of Public Health, appointed by the Director of Health.

(f) Seat 9 shall be held by an employee of the Department of Public Health, appointed by the Director of Health.

(g) Seat 10 shall be held by an employee of the Human Services Agency, appointed by the Director of the Human Services Agency.

(h) Seat 11 shall be held by an employee of the Department of Homelessness and Supportive Housing, appointed by the Director of the Department of Homelessness and Supportive Housing.

(i) Seat 12 shall be held by an employee of the San Francisco Police Department, appointed by the Chief of Police.

(Added by Ord. 108-19, File No. 181042, App. 6/21/2019, Eff. 7/22/2019)

☐ SEC. 5.37-3. ORGANIZATION AND TERMS OF OFFICE.

(a) Members of the Working Group shall serve at the pleasure of their respective appointing authorities, and may be removed by the appointing authority at any time.

(b) Appointing authorities shall make initial appointments to the Working Group by no later than 90 days after the effective date of this Article XXXVII.

(c) The Working Group shall hold its inaugural meeting not more than 30 days after a quorum of the Working Group, defined as a majority of seats, has been appointed. Thereafter, the Working Group shall meet at least once every four months until the sunset date in Section 5.37-5.

(d) Members of the Working Group shall receive no compensation from the City, except that the members in Seats 8, 9, 10, 11, and 12 who are City employees may receive their respective City salaries for time spent working on the Working Group.

(e) Any member who misses three regular meetings of the Working Group within any 12-month period without the express approval of the Working Group at or before each missed meeting shall be deemed to have resigned from the Working Group 10 days after the third unapproved absence. The Working Group shall inform the appointing authority of any such resignation.

(f) The Department of Public Health shall provide administrative and clerical support for the Working Group, and the Controller's Office shall provide technical support and policy analysis for the Working Group upon request. All City officials and agencies shall cooperate with the Working Group in the performance of its functions.

(Added by Ord. 108-19, File No. 181042, App. 6/21/2019, Eff. 7/22/2019)

SEC. 5.37-4. DUTIES.

(a) The Working Group shall conduct an evaluation of the effectiveness of the implementation of Chapter 5 (commencing with Section 5450) of the California Welfare and Institutions Code ("Chapter 5") in addressing the needs of persons with serious mental illness and substance use disorders in the City. The evaluation shall include: 1) an assessment of the number and status of persons who have been recommended for a Housing Conservatorship, evaluated for eligibility for a Housing Conservatorship, and/or conserved under Chapter 5; 2) the effectiveness of these conservatorships in addressing the short- and long-term needs of those persons, including a description of the services they received; 3) the impact of conservatorships established pursuant to Chapter 5 on existing conservatorships established pursuant to Division 4 (commencing with Section 1400) of the California Probate Code or Chapter 3 (commencing with Section 5350) of the California Welfare and Institutions Code, and on mental health programs provided by the City; 4) the number of detentions for evaluation and treatment under Section 5150 of the California Welfare and Institutions Code that occurred in San Francisco during the evaluation period, broken down by the type of authorized person who performed the detention (e.g., peace officer or designated member of a mobile crisis team); and 5) where a detention for evaluation and treatment under Section 5150 was performed by a peace officer, an explanation as to why the peace officer was the appropriate person to perform the detention.

(b) The Working Group shall prepare and submit reports to the Mayor, the Board of Supervisors, and the Legislature on its findings and recommendations regarding the implementation of Chapter 5.

(1) **Reports to the Mayor and Board of Supervisors.** The Working Group shall submit its first report to the Mayor and the Board of Supervisors by no later than six months after the effective date of the ordinance in Board File No. 181042 establishing Division IV of Article 41 of the Health Code, and annually thereafter.

(2) **Reports to the Legislature.** A preliminary report shall be submitted to the Legislature by no later than January 1, 2021, in compliance with Section 9795 of the California Government Code. A final report shall be submitted to the Legislature by no later than January 1, 2023, in compliance with Section 9795 of the California Government Code.

(Added by Ord. 108-19, File No. 181042, App. 6/21/2019, Eff. 7/22/2019)

SEC. 5.37-5. SUNSET.

Unless the Board of Supervisors by ordinance extends the term of the Working Group, this Article XXXVII shall expire by operation of law, and the Working Group shall terminate, on

December 31, 2023. In that event, after that date, the City Attorney shall cause this Article XXXVII to be removed from the Administrative Code.



October 18, 2019

Dear Supervisors Ronen, Mar, and Walton,

The Voluntary Services First Coalition, made up of more than 30 community organizations who work with people with disabilities, seniors, and homeless people, urges you to appoint Jessica Lehman, Jennifer Esteen, and Sara Shortt to the new Housing Conservatorship Working Group at the Rules Committee meeting on Monday, October 21, 2019.

Jessica Lehman, recommended for Seat 2, a representative of a disability rights advocacy group, has many years of experience advocating for people with disabilities, including people with mental health disabilities. She serves as Executive Director of San Francisco Senior and Disability Action. She understands and can articulate options and concerns regarding various types of treatment. Jessica played a leadership role in the Voluntary Services First Coalition and is very knowledgeable of SB 1045.

Jennifer Esteen, recommended for Seat 4, a representative of a labor union, is a registered nurse and intimately acquainted with care and treatment options for people with mental health conditions and substance use, including people experiencing homelessness. Jennifer has been recommended by SEIU 1021. She is a longtime community advocate and brings a consumer-directed health care approach to the table.

Sara Shortt, recommended for Seat 6, a representative of an organization providing direct services to homeless individuals or families, has more than 20 years of experience working on housing, homelessness, and mental health. She currently works at Community Housing Partnership and has served at Housing Rights Committee, as well as working with homeless people in Los Angeles. Sara is a San Francisco resident and is an insightful, knowledgeable, experienced and effective advocate.

Thank you for considering these three well-respected community members for the Housing Conservatorship Working Group.

Best,

Voluntary Services First Coalition

