

File No. 171278

Committee Item No. 14

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date January 11, 2018

Board of Supervisors Meeting

Date _____

Cmte Board

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| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution |
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| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
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| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
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OTHER

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Completed by: Linda Wong

Date January 5, 2018

Completed by: Linda Wong

Date _____

1 [Emergency Declaration - Repair and Servicing of the Tesla Treatment Facility Flywheel
2 Uninterruptible Power Supply Units - Hetch Hetchy Regional Water System - Not to Exceed
3 Cost of \$500,000]

4 **Resolution approving an emergency declaration of the San Francisco Public Utilities**
5 **Commission pursuant to Administrative Code, Section 6.60, for the repair and servicing**
6 **of the Tesla Treatment Facility Flywheel Uninterruptible Power Supply Units of the**
7 **Hetch Hetchy Regional Water System, with an estimated total cost not to**
8 **exceed \$500,000.**

9
10 WHEREAS, The San Francisco Public Utilities Commission's (SFPUC) Tesla
11 Treatment Facility is a critical asset that disinfects water from the Hetch Hetchy Regional
12 Water System and provides continuous delivery of clean water to SFPUC water customers;
13 and

14 WHEREAS, The Tesla Treatment Facility has three Flywheel Uninterruptible Power
15 Supply (UPS) Units that provide continuous power to the ultraviolet (UV) reactors during a
16 utility power outage; and

17 WHEREAS, The UV reactors powered by the three UPS Units disinfect the Hetch
18 Hetchy Regional Water System water passing through the Tesla Treatment Facility and
19 ensure the delivery of continuous clean water to SFPUC water customers and compliance
20 with the SFPUC's drinking water permit requirements; and

21 WHEREAS, UPS Unit 8130, one of the three UPS Units at the Tesla Treatment
22 Facility, has failed; and

23 WHEREAS, Following the Unit 8130 failure, the UPS Units' manufacturer informed
24 SFPUC staff that Unit 8130 was unsafe to run, and that leaving the other two still-functioning
25 UPS Units online could potentially cause a worker safety issue, requiring SFPUC staff to

1 remove the remaining two UPS Units from service until repairs and servicing could be
2 performed; and

3 WHEREAS, Without all three UPS Units functioning, the UV reactors are vulnerable to
4 failure during a utility power outage, and keeping the UPS Units out of service for extended
5 time periods increases the risk of further damage to them; and

6 WHEREAS, The UPS Units provide additional power conditioning that protects
7 sensitive data and communication systems at the Tesla Treatment Facility, and SFPUC
8 Information and Technology staff advise that repair of the UPS units should be expedited to
9 avoid long-term damage to these data and communication systems; and

10 WHEREAS, It is necessary to immediately procure repair of the UPS Units to ensure
11 the continued delivery of clean drinking water to SFPUC water customers and to maintain the
12 protection of public health and welfare; and

13 WHEREAS, Administrative Code, Chapter 6, Section 6.60(b), authorizes department
14 heads to declare an emergency to execute emergency work for the breakdown of any
15 equipment necessitating immediate emergency repair or reconditioning to safeguard the lives
16 or property of the citizens; or the property of the City; or to maintain the public health or
17 welfare; and

18 WHEREAS, On October 17, 2017, the SFPUC General Manager declared an
19 emergency, approved by the President of the SFPUC, for the immediate repair of the UPS
20 Units at the Tesla Treatment Facility, and on December 1, 2017, the SFPUC General
21 Manager issued a revised declaration of the emergency clarifying that the repair work should
22 proceed under Chapter 6 of the Administrative Code; and

23 WHEREAS, Administrative Code, Section 6.60(d), requires that the General Manager
24 seek Board of Supervisors approval of the declaration of emergency for emergency work with
25 an estimated cost in excess of \$250,000; and

1 WHEREAS, The SFPUC General Manager estimates that the repair of the UPS Units
2 would have a total anticipated cost not to exceed \$500,000; and

3 WHEREAS, The SFPUC has attempted to obtain at least three bids for the repair and
4 servicing of the three UPS Units; and

5 WHEREAS, After reviewing the three bids, the SFPUC anticipates executing an
6 emergency contract with Holt of California for the repair of the three UPS Units for an amount
7 not to exceed \$500,000; and

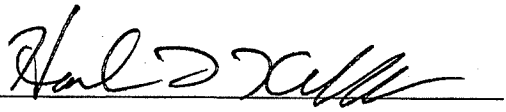
8 WHEREAS, The Controller has certified that funds are available for this emergency
9 procurement; now, therefore, be it

10 RESOLVED, That the Board of Supervisors approves the emergency declaration for
11 the immediate repair and servicing of the three UPS Units at the Tesla Treatment Facility
12 made by the SFPUC General Manager on October 17, 2017, as amended on December 1,
13 2017; and, be it

14 FURTHER RESOLVED, That actions taken to date by the San Francisco Public
15 Utilities Commission to secure such emergency contracts and resolve the emergency
16 condition are hereby ratified.

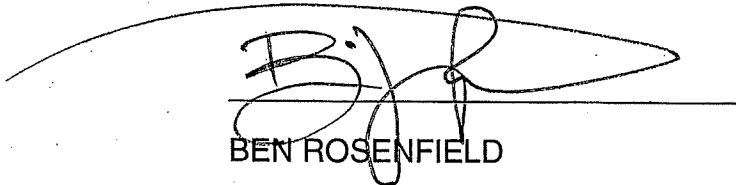
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RECOMMENDED:



HARLAN L. KELLY, JR.
General Manager of the SFPUC

FUNDS AVAILABLE:



BEN ROSENFELD
Controller

<p>Item 14 File 17-1278</p>	<p>Department: Public Utilities Commission (PUC)</p>
<p>EXECUTIVE SUMMARY</p>	
<p style="text-align: center;">Legislative Objectives</p>	
<ul style="list-style-type: none"> • The proposed resolution would approve an emergency declaration by the San Francisco Public Utilities Commission pursuant to Administrative Code section 6.60 for the repair and servicing of the Hetch Hetchy Regional Water System’s Tesla Treatment Facility Flywheel Uninterruptible Power Supply Units, with an estimated total cost of \$500,000. 	
<p style="text-align: center;">Key Points</p>	
<ul style="list-style-type: none"> • The San Francisco Public Utilities Commission’s (SFPUC) Tesla Treatment Facility has three Flywheel Uninterruptible Power Supply Units (Flywheel Unit) that provide power to the ultraviolet reactors in order to disinfect the Hetch Hetchy Regional Water System water and ensure the delivery of clean water to San Francisco. The three Flywheel Units provide power to the treatment units if there is a utility power outage. • In April 2017, a senior stationary engineer discovered a failure of one of the three Flywheel Units. On December 1, 2017, the SFPUC General Manager issued a revised declaration of the emergency. • SFPUC requested bids from the only two certified contractors: A&A Electronic Testing based in Alabama and Holt of California. SFPUC selected Holt of California to repair the bearings on the Flywheel Units because Holt is based in California. 	
<p style="text-align: center;">Fiscal Impact</p>	
<ul style="list-style-type: none"> • The proposed resolution states that the emergency work will cost approximately \$500,000, and should be amended to correctly state that the emergency work will cost approximately \$322,548. 	
<p style="text-align: center;">Policy Consideration</p>	
<ul style="list-style-type: none"> • More than six months passed between the discovery of the Flywheel Unit failure in April 2017 and the revised emergency declaration in December 2017. According to SFPUC, delays were due to the fact that SFPUC staff first tried to assess and remedy the problem. After it was determined that outside help was needed, the SFPUC obtained quotes for maintenance work. • SFPUC had initially budgeted for the replacement of the bearings in the operating funds, and identified the original maintenance contract with Bay Cities for renewal. However, the maintenance contract lapsed and is still currently lapsed. The Budget and Legislative Analyst considers approval of the emergency declaration to be a policy matter for the Board of Supervisors because the declaration of emergency could potentially have been avoided through regular maintenance and more immediate response to the initial Flywheel Unit failure. 	
<p style="text-align: center;">Recommendations</p>	
<ul style="list-style-type: none"> • Amend the proposed resolution to correctly state that the emergency work will cost approximately \$322,548 rather than \$500,000. • Approval of the proposed resolution as amended is a policy matter for the Board of Supervisors. 	

MANDATE STATEMENT

Administrative Code Section 6.60(d) states that contracts entered into for emergency work that are more than \$250,000 are subject to Board of Supervisors approval. The proposed resolution approving the emergency determination shall be submitted to the Board of Supervisors within 60 days of the department's emergency declaration.

BACKGROUND

The San Francisco Public Utilities Commission's (SFPUC) Tesla Treatment Facility is located in Tracy, California, and is one of the largest ultraviolet water treatment facilities in California. The Tesla Treatment Facility has three Flywheel Uninterruptible Power Supply Units that provide continuous power to the ultraviolet reactors in order to disinfect the Hetch Hetchy Regional Water System water and ensure the delivery of clean water to San Francisco Public Utilities Commission water customers. The three Flywheel Uninterruptible Power Supply Units (Flywheel Unit) operate continuously, but only provide power to the treatment units if there is a utility power outage and during the time it takes for the backup generators to start up and come online. According to Mr. Steve Ritchie, Assistant General Manager of the Water Enterprise, utility power outages occur on average one to two times per year. Failure to disinfect the water supply would be a violation of the SFPUC's drinking water permit.

In April 2017, a senior stationary engineer discovered a failure of one of the three Flywheel Units during the daily inspections. The Flywheel Unit was experiencing a high bearing temperature, and shut itself off. Within a few days, the other two Flywheel Units were also experiencing high bearing temperatures but did not turn themselves off.

Following the failure of one of the units, as well as the warnings on the other two, SFPUC's internal staff of engineers, operators, machinists, and electronic maintenance technicians tried to diagnose and fix the problem. In September 2017, SFPUC staff called on a manufacturer's representative to provide an assessment. The representative inspected the Flywheel Unit and determined that the moving parts of all three Flywheel Units would be a safety issue if they were not serviced and recommended that they all should be shut down until serviced.

On October 17, 2017, the SFPUC General Manager declared an emergency for the immediate repair of the Flywheel Units at the Tesla Treatment Facility. On December 1, 2017, the SFPUC General Manager issued a revised declaration of the emergency clarifying that the repair work should proceed under Chapter 6 of the Administrative Code.

SFPUC contacted the manufacturer of the Flywheel Units, Caterpillar, and obtained contact information for certified trained contractors. SFPUC requested bids from the only two contractors: A&A Electronic Testing based in Alabama and Holt of California. SFPUC selected Holt of California to repair the bearings on the Flywheel Units. According to Mr. Ritchie, because Holt of California is based in California, SFPUC will not have to pay for staff travel.

The agreement between SFPUC and Holt of California to repair the Flywheel Units has not yet been executed.

DETAILS OF PROPOSED LEGISLATION

The proposed resolution would approve an emergency declaration by the San Francisco Public Utilities Commission pursuant to Administrative Code section 6.60 for the repair and servicing of the Hetch Hetchy Regional Water System's Tesla Treatment Facility Flywheel Uninterruptible Power Supply Units, with an estimated total not to exceed cost of \$500,000.

In accordance with the City Administrative Code, because the project was declared an emergency, the SFPUC awarded the emergency contract to Holt of California without undergoing a formal competitive bidding process because the SFPUC determined that there was insufficient time to go through such a competitive selection process (see Policy Considerations below).

FISCAL IMPACT

The emergency service work includes replacing a number of components including bearings and capacitors. A&A Electronic Testing submitted a quote of \$294,775 for the work, while Holt of California only submitted a partial quote to SFPUC. As noted above, SFPUC selected Holt of California rather than A&A Electronic Testing for the work because Holt is located in-state. According to Mr. Ritchie, SFPUC believes that although Holt of California only submitted a partial bid, Holt will have substantially the same costs as A&A Electronic Testing. This is based on the conversation with the manufacturer, which stated that the cost differences between the two firms would be in travel for repair staff, which A&A Electronic Testing estimated would cost \$1,550.

The estimated cost of repairs is therefore \$293,225, as seen in Table 1 below.

Table 1: Estimated Costs for Three Flywheel Unit Replacements

Clean Flywheel Unit	\$6,840
AC/DC Adapters	68,980
Removal, Disposal and Installation of Caps	10,560
36 Month Service for bearings	144,880
Removal, disposal, and installation of bearings	14,400
Annual Preventative Maintenance	6,290
Vacuum pump rebuild kits	4,400
Disassemble, rebuild and reinstall	1,440
New replacement vacuum pumps	25,600
Remove old pumps, purge lines, install new pumps	7,920
Remove and repair main circuit board	1,195
Troubleshoot, pack, ship and reinstallation labor	720
<u>Contingency (ten percent)¹</u>	<u>29,323</u>
Total	\$322,548

The proposed resolution states that the emergency work will cost approximately \$500,000, and should be amended to correctly state that the emergency work will cost approximately \$322,548.

SFPUC anticipates procuring the parts in four weeks, and spending six weeks on installation, for a total of ten weeks. The project is expected to be completed by the end of March.

The SFPUC plans to transfer funds from the Treatment Chemicals Budget to the Transmission System Budget in order to pay for the emergency work. The current available balance of the Treatment Chemicals Budget is \$3,090,531, and if the amended resolution is approved, the remainder of the fund will be \$2,767,984.

POLICY CONSIDERATION

More than five months passed between the discovery of the original Flywheel Unit failure in April 2017 and the initial declaration of an emergency by the president of the Public Utilities Commission on October 17, 2017. An additional six weeks passed between the original declaration on October 17, 2017 and the revised declaration on December 1, 2017, resulting in more than six months between the discovery of the Flywheel Unit failure and the revised emergency declaration.²

According to Mr. Ritchie, the delay of more than four months between the identification of the problem in April 2017 and the inspection in September 2017 was due to the fact the SFPUC staff first tried to assess and remedy the problem. After it was determined that outside help

¹ Per Administrative Code Section 6.22(h)(1). For any increase in price in excess of 10 percent of the original contract price or scope, the Department Head shall obtain the approval of the Mayor or Mayor's designee or the board or commission as appropriate and also the approval of the Controller.

² The original declaration declared the emergency under Administrative Code Section 21.15(c), which applies to goods and services, and the revised declaration declared the emergency under Administrative Code Section 6.60(d), which applies to public works.

was needed, the SFPUC obtained quotes for maintenance work. The normal contractor selection process is between three and five months in duration, which would have delayed contractor selection until February or March 2018.

The declaration of emergency could have been avoided had SFPUC conducted regular maintenance on the Flywheel UPS units. SFPUC had initially budgeted for the replacement of the bearings in the operating funds, and identified the original maintenance contract with Bay Cities for renewal. However, after the retirement of two successive Operations Superintendents, the maintenance contract lapsed. The contract is still currently lapsed. According to Mr. Ritchie, the lapse in contracting for the Flywheel Units was due to SFPUC staff misunderstanding the scope and critical nature of the maintenance services. SFPUC currently views the Flywheel Units maintenance contracting as its highest priority, and will review the recent \$4.8 billion design and construction program in order to identify and prioritize any other mission-critical maintenance items to avoid the necessity of future emergency responses.

The Budget and Legislative Analyst considers approval of the emergency declaration to be a policy matter for the Board of Supervisors because the declaration of emergency could potentially have been avoided through regular maintenance and more immediate response to the initial Flywheel Unit failure.

RECOMMENDATIONS

1. Amend the proposed resolution to correctly state that the emergency work will cost approximately \$322,548 rather than \$500,000.
2. Approval of the proposed resolution as amended is a policy matter for the Board of Supervisors.



San Francisco
Water Power & Sewer
 Operator of the Hetch Hetchy Regional Water System

525 Golden Gate Avenue, 13th Floor
 San Francisco, CA 94102
 T 415.554.4603
 F 415.554.3225
 TTY 415.554.3488

INTER-OFFICE MEMORANDUM

October 17, 2017

TO: Ike Kwon, President

FROM: Harlan L. Kelly, Jr., General Manager *HK*

SUBJECT: Declaration of Emergency – CS-1091(E) Tesla Treatment Facility Flywheel UPS

In accordance with Chapter 21, Section 21.15(c) of the Administrative Code of the City and County of San Francisco, I am declaring an emergency on behalf of the San Francisco Public Utilities Commission ("SFPUC").

Starting in mid-2017, the Tesla Treatment Facility (TTF) Flywheel Uninterruptible Power Supply (UPS) Unit 8130 (one of three Flywheel UPS units) failed. The main function of the UPS units is to provide continuous power to the ultraviolet (UV) reactors during a utility power outage. The UVs disinfect the Hetch Hetchy water passing through the TTF and ensure compliance with the SFPUC's drinking water permit requirements.

Following the Unit 8130 failure, SFPUC staff called on a manufacturer's representative to provide an assessment. The representative informed SFPUC staff that Unit 8130 was unsafe to run, and that leaving the other two still-functioning UPS units online could potentially cause a worker safety issue. Therefore, SFPUC removed the remaining two UPS units from service until maintenance and repairs could be performed. Without all three UPS units functioning, the UV reactors' automatic control system is vulnerable during a utility power outage. Moreover, extended periods out of service increase the risk of further damage to the UPS units.

The TTF is a critical asset, providing continuous delivery of clean water to SFPUC water customers. The inability to disinfect Hetch Hetchy water in the event of a utility power outage poses a risk to public health and safety due to the risk of being unable to deliver water from the Hetch Hetchy system in compliance with the SFPUC's drinking water permit.

Edwin M. Lee
 Mayor

Ike Kwon
 President

Vince Courtney
 Vice President

Ann Moller Caen
 Commissioner

Francesca Viator
 Commissioner

Anson Moran
 Commissioner

Harlan L. Kelly, Jr.
 General Manager

Services of the San Francisco Public Utilities Commission

OUR MISSION: To provide our customers with high-quality, efficient and reliable water, power and sewer services in a manner that values environmental and community interests and sustains the resources entrusted to our care.



In addition, SFPUC subsequently has become aware of another unanticipated ramification from the breakdown of the Flywheel UPS units. The UPS units provide additional power conditioning that protects sensitive data and communication systems at the TTF. Accordingly, SFPUC Information and Technology staff advise that restoration of the UPS units should be expedited to avoid long-term damage to these data and communication systems.

Thus, immediate action is necessary to address these concerns. The SFPUC intends to enter into an emergency contract to minimize the UPS outage duration and thereby minimize the risks of: 1) interrupting the delivery of water in violation of drinking water permits; 2) damage to sensitive data and communications systems; and 3) additional deterioration or breakdown of the other two UPS units.

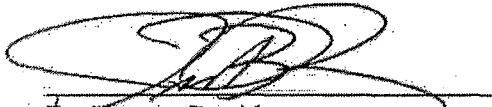
The Flywheel UPS units, installed as part of the TTF Water System Improvement Program in 2011, are one-of-a-kind in the Regional Water System. The skillset to service them does not reside within SFPUC staff and requires specialized vendors, who have not been under contract since May of 2016.

The emergency service work includes replacing a number of components including costly bearings and capacitors. The service will return the UPS units to a high state of readiness and allow the SFPUC time to get an ongoing service contract in place to avoid a repeat incident. Because it is necessary to immediately procure these repair services to safeguard the property of the City and to maintain public health or welfare as a result of this breakdown, an "actual emergency" exists within the meaning of Section 21.15(a) of the Administrative Code.

This request for an emergency declaration is for resources to perform work beyond the capabilities of City forces as soon as possible. The estimated total cost is not anticipated to exceed \$500,000.

I am therefore declaring the existence of an emergency. I trust that this meets with your concurrence and approval.

CONCUR AND APPROVE:



Ilse Kwon - President,
San Francisco Public Utilities Commission

cc: SFPUC Commissioners
Steven R. Ritchie, Asst. General Manager, Water



INTER-OFFICE MEMORANDUM

December 1, 2017

TO: Ike Kwon, President

FROM: Harlan L. Kelly, Jr., General Manager *MPC*

SUBJECT: Emergency Declaration Revision
 WD-2846 (E) Tesla Treatment Facility Flywheel UPS

In my memorandum to you dated October 17, 2017, I declared an emergency due to the failure of, and need to repair, the Tesla Treatment Facility (TTF) Flywheel Uninterruptible Power Supply (UPS). You provided your written concurrence and approval.

I declared the emergency under Chapter 21, Section 21.15(c) of the San Francisco Administrative Code, which pertains to the emergency procurement of commodities or services. Staff has now learned further information about the scope of the needed repair work and determined that a contractor holding a California Contractors C-10 Electrical License should perform the work. Staff, in consultation with the City Attorney's office, has determined that the emergency repair work meets the definition of a "public work" under Chapter 6 of Administrative Code, and not "services" under Chapter 21. Accordingly, the appropriate authority for an emergency declaration in this case is Administrative Code Chapter 6, Section 6.60(b).

I have determined that the UPS failure constitutes an "actual emergency" under:

- Administrative Code Section 6.60(c) as an unexpected occurrence involving a clear and imminent danger, demanding immediate action to prevent or mitigate loss of or damage to life, health, or essential public services; and
- Section 6.60(c)(2)(C) as the breakdown of equipment necessitating immediate emergency repair to maintain the public health.

I am therefore updating the October 17, 2017 declaration of an emergency to reflect these changes – authorization of the declaration under Chapter 6, Section 6.60 (b). I trust that this meets with your concurrence and approval.

Edwin M. Lee
 Mayor

Ike Kwon
 President

Vince Courtney
 Vice President

Ann Moller Caen
 Commissioner

Francesca Viator
 Commissioner

Anson Moran
 Commissioner

Harlan L. Kelly, Jr.
 General Manager

Services of the San Francisco Public Utilities Commission

OUR MISSION: To provide our customers with high-quality, efficient and reliable water, power and sewer services in a manner that values environmental and community interests and sustains the resources entrusted to our care.



CONCUR AND APPROVE:



Ike Kwon – President,
San Francisco Public Utilities Commission

cc: SFPUC Commissioners
Steven R. Ritchie, Asst. General Manager, Water
Clerk of the Board of Supervisors
Ben Rosenfield, Controller
Mayor Ed Lee

Attachment: October 17, 2017 Emergency Declaration



San Francisco Water Power Sewer

Services of the San Francisco Public Utilities Commission

525 Golden Gate Avenue, 13th Floor

San Francisco, CA 94102

T 415.554.3155

F 415.554.3161

TTY 415.554.3488

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO

2017 DEC -4 AM 9:06

TO: Angela Calvillo, Clerk of the Board *AC*

FROM: Sara Chandler, Policy and Government Affairs

DATE: December 4, 2017

SUBJECT: Emergency Declaration – Repair and servicing of the Tesla Treatment Facility Flywheel Uninterruptible Power Supply Units – Total Estimated Cost Not to Exceed \$500,000

Attached please find an original and one copy of a proposed resolution approving an emergency declaration of the San Francisco Public Utilities Commission pursuant to Administrative Code, Section 6.60 for the repair of the Tesla Treatment Facility Flywheel Uninterruptible Power Supply Units, with an estimated total not to exceed cost of \$500,000.

The following is a list of accompanying documents (2 sets):

1. Board of Supervisors Resolution
2. Letter from the SFPUC Commission President Ratifying Declaration
3. Amended Letter from the SFPUC Commission President Ratifying Declaration
4. Form SFEC-126

Please contact Sara Chandler at SChandler@sfgwater.org if you need additional information on these items.

Edwin M. Lee
Mayor

Francesca Vietor
President

Anson Moran
Vice President

Ann Moller Caen
Commissioner

Vince Courtney
Commissioner

Ike Kwon
Commissioner

Harlan L. Kelly, Jr.
General Manager



President, District 5
BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-7630
Fax No. 554-7634
TDD/TTY No. 544-5227

BOS-11
COB Aides,
GRD Clerk,
BS/FC Clerk,
Mayor's Office,
Deputy Finance

London Breed

PRESIDENTIAL ACTION

Date: 12/20/17

To: Angela Calvillo, Clerk of the Board of Supervisors

Madam Clerk,
Pursuant to Board Rules, I am hereby:

Waiving 30-Day Rule (Board Rule No. 3.23)

File No. _____ (Primary Sponsor)

Title. _____

Transferring (Board Rule No 3.3)

File No. 171278 Department _____ (Primary Sponsor)

Title. Emergency Declaration - Repair and Servicing of the Tesla Treatment Facility Flywheel Uninterruptible Power Supply Units - Hetch Hetchy

From: Government Audit & Oversight Committee

To: Budget & Finance Committee

Assigning Temporary Committee Appointment (Board Rule No. 3.1)

Supervisor _____

Replacing Supervisor _____

For: _____ Meeting
(Date) (Committee)

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2017 DEC 20 PM 4:36

London Breed, President
Board of Supervisors

FORM SFEC-126:
NOTIFICATION OF CONTRACT APPROVAL
 (S.F. Campaign and Governmental Conduct Code § 1.126)

City Elective Officer Information <i>(Please print clearly.)</i>	
Name of City elective officer(s): Members, Board of Supervisors	City elective office(s) held: Members, Board of Supervisors

Contractor Information <i>(Please print clearly.)</i>	
Name of contractor: Holt of California	
<p><i>Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.</i></p> <p>1) Vic Wykoff, Gordon Beatie, Ron Monroe, Ryan Beatie, Ken Monroe</p> <p>2) Ken Monroe-CEO, Dan Johns-CFO, COO-N/A</p> <p>3) Ken Monroe</p> <p>4) None</p> <p>5) None</p>	
Contractor address: 7310 Pacific Ave, Pleasant Grove, CA 95668	
Date that contract was approved:	Amount of contract: Not to exceed \$500k
Describe the nature of the contract that was approved: Emergency repair and servicing of UPS units at Tesla Treatment Facility	
Comments:	

This contract was approved by (check applicable):

the City elective officer(s) identified on this form

a board on which the City elective officer(s) serves San Francisco Board of Supervisors
Print Name of Board

the board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Relocation Appeals Board, and Local Workforce Investment Board) on which an appointee of the City elective officer(s) identified on this form sits

<small>Print Name of Board</small>	
Filer Information <i>(Please print clearly.)</i>	
Name of filer: Angela Calvillo, Clerk of the Board	Contact telephone number: (415) 554-5184
Address: City Hall, Room 244, 1 Dr. Carlton B. Goodlett Pl., San Francisco, CA 94102	E-mail: Board.of.Supervisors@sfgov.org

 Signature of City Elective Officer (if submitted by City elective officer)

 Date Signed

 Signature of Board Secretary or Clerk (if submitted by Board Secretary or Clerk)

 Date Signed

