



San Francisco Department of Public Health

Grant Colfax, MD
Director of Health

City and County of San Francisco
London N. Breed
Mayor

Memorandum

To: Honorable Members of the Board of Supervisors

From: San Francisco Department of Public Health

Date: Thursday, July 18, 2024

Re: Accept and Expend San Francisco Public Health Foundation - San Francisco Public Health Foundation Fiscal Year 2023 - \$57,264.40

This Resolution seeks authorization for the Department of Public Health (DPH) to retroactively accept and expend funds in the amount of \$57,264.40 from the San Francisco Public Health Foundation (SFPHF).

This item is retroactive due to delays in the negotiation and development of the Memorandum of Understanding (MOU) between DPH and the San Francisco Public Health Foundation (SFPHF). The MOU was finalized early 2023 and the Board of Supervisors approved the MOU on July 18, 2023 (File No. 230673). The MOU was executed beginning November 1, 2023. In the meantime, DPH received an in-kind gift of supplies valued in the amount of \$57,264.40 in support of the Division Primary Care for use from July 1, 2022, to June 30, 2023.

Once the MOU was executed, DPH then put together the accept and expend packet and forwarded it to the Controller's Office for review on November 15, 2023. After discussing the details of the gift, the Controller's Office approved the accept and expend and forwarded the signed package to the Mayor's Office on June 3, 2024, for introduction on June 11, 2024. We respectfully request retroactive authorization for this item.

Please contact Greg Wong, grants analyst, at greg.wong@sfdph.org for any questions about this request for retroactive authorization.