



**San Francisco Office of the City Administrator
City Administrator Carmen Chu**

Refuse Collection Services (TC 83150)

Office of Contract Administration

Board of Supervisors' Government Audit & Oversight Committee

June 16, 2022

Brief History

- Since 2004, City consolidated contract for refuse collection services for City government facilities through the Office of Contract Administration
- Last sole source contract approved in 2014 for 6 years, NTE \$48M
- November 2020 : new contract was before the Board but no action taken
- For continuity of refuse service, OCA entered into an interim contract covering Dec 20, 2020 – Nov 20, 2021
 - **NTE:** \$9.9M
 - **Duration:** December 1, 2020 – November 30, 2021
- Board approved contract extension in Nov. 2021
 - **Current NTE:** \$15.6M
 - **Current Duration:** December 1, 2020 – June 30, 2022

Proposed Amendment - Overview of Major Provisions

- Duration : 2- year extension to June 30 , 2024
- NTE: \$39.6M – based on current utilization
- Scope: No change
- Continues favorable contract terms

Substantive change from previously introduced item requires continuance

- Rates: Today's rates adjusted by CPI in Year 1 (July '22 – June '23) and Year 2 (July '23 – June '24)

Projected Expenditures

Average Monthly Spend	\$ 807,417
Yr 1 – Projected Expenditures w/ 4.996% CPI Adjustment <i>(7/1/22 - 6/30/23)</i>	\$ 10,172,486
Yr 2 – Projected Expenditures w/ 4.996% CPI Adjustment <i>(7/1/23 - 6/30/24)</i>	\$ 10,680,093
SUBTOTAL PROJECTED EXPENDITURES	\$ 20,852,579
15%contingency	\$ 3,127,887
Current NTE	\$ 15,622,000
NEW NTE TOTAL	\$ 39,602,466

Sample Monthly Charges by Dept*

City Department	Total Charge
Adult Probation Dept	661
Department Of Health	25,403
DEPT HOMELESSNESS	12,404
Dept of Elections	1,214
Dept of Emergency Management	1,823
Dept Of Human Services	15,908
Dept Of Parking & Traffic	1,657
Dept Of Telecommunications	3,174
Dpw - Bureau Of Building Repair	15,057
Fine Arts Museum	6,694
GSA-Central Shops	2,306
Laguna Honda Hospital	77,774
Municipal Railway /Structures	66,525
Public Defender's Office	63
Public Utilities Commission PUC	20,865
Real Estate Department	63,505
S F Sheriff's Dept	3,378
SF Fire Department	30,225
SF General Hospital	87,421
SF Library	12,930
SF Police Department	20,612
SF Port Commission	32,237
SF PUC	5,251
SF Rec & Park	189,422
SF Water Department	9,506
SFPUC Waste Water Enterprise	51,818
TIDA	1,172
War Memorial	8,783
Youth Guidance Center	2,567
Total	\$ 770,354

*April 2022 billings; Proposed Amendment NTE based on average monthly charges

Next Steps

- **June 2022:** Issue solicitation for new contract
- **November 2022:** Evaluation complete, issue Conditional Notice of Intent to Award
- **Winter 2022:** CEQA process begins
- **Spring 2023:** DPH permitting (*concurrent with CEQA*)*
- **June 2023:** CEQA process complete*
- **July 2023:** Finalize contract
- **September 2023 :** BOS Approval
- **September 2023:** Execute contract
- **Fall 2023 – Spring 2024:** Transition 375+ City sites to new contract (*assumes 6 - month process*)*

**Timeline based on winning proposal*

Thank You