

1 [Establishing an Administrative Services Vehicle Leasing Program Fund.]

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3 **Ordinance amending the San Francisco Administrative Code by adding**
4 **Section 10.100-9, to establish an Administrative Services Vehicle Leasing Program**
5 **Fund.**

6 Note: Additions are *single-underline italics Times New Roman*;
7 deletions are ~~*strikethrough italics Times New Roman*~~.
8 Board amendment additions are double underlined.
9 Board amendment deletions are ~~strikethrough normal~~.

9 Be it ordained by the People of the City and County of San Francisco:

10 Section 1. The San Francisco Administrative Code is hereby amended by adding
11 Section 10.100-9, to read as follows:

12 **SEC. 10.100-9. ADMINISTRATIVE SERVICES VEHICLE LEASING PROGRAM FUND.**

13 *(a) Establishment of Fund. The Administrative Services Vehicle Leasing Program Fund is*
14 *established as a category six fund for the purpose of receiving funds work-ordered or transferred to the*
15 *Department of Administrative Services by City departments for the use, maintenance, and replacement*
16 *of City-owned general purpose vehicles, in accordance with the City's comprehensive fleet*
17 *management program and Administrative Code Section 4.10-1.*

18 *(b) Use of the Fund. Money or property received into the fund shall be used exclusively for*
19 *maintaining and replacing general purpose vehicles and for administering the vehicle leasing program.*

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1 (c) Administration of Fund. The Director of Administrative Services shall submit semi-annual
2 reports to the Mayor and the Board of Supervisors regarding expenditures from the fund, including the
3 number, type, and cost of vehicles purchased, the capacity of the fund to replace the City's fleet, and
4 the rates charged to leasing departments.

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6 APPROVED AS TO FORM:
7 DENNIS J. HERRERA, City Attorney

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10 By: _____
11 THOMAS J. OWEN
12 Deputy City Attorney