
From: Fenlon, Christine@CDPH <Christine.Fenlon@cdph.ca.gov>
Sent: Friday, September 20, 2019 1:57 PM
To: Packer, Tracey (DPH); Burk, Katie (DPH); Shaikh, Sajid (DPH); Coffin, Phillip (DPH)
Cc: Wirtz, Steve@CDPH; Ridge, Cindy@CDPH; Jones, Elizabeth@CDPH; Webster, Laura@CDPH; Simmons, Karol@CDPH
Subject: RE: Single Room Occupancy (SRO) Project - Initial Meeting in Sacramento, CA

Hi SFDPH SRO Team,

After speaking with you all this morning, CDPH would like to offer a two year grant agreement between CDPH and SFDPH. There is some uncertainty about availability of additional funds for a second year. However, if there are funds available a two year agreement would prevent extra work for us all. We propose to set up the agreement for two years with a clear understanding that if funds are available there will be a second year and if not, it will end after one year.

Is this agreeable with SFDPH? Any reason you do not want to proceed with a two year grant agreement between SFDPH and CDPH? Please let us know at your earliest convenience so we can move forward with paperwork, etc. - thanks!

Here are CDPH points of contact for this grant agreement/project:

CDPH primary staff:

Program Activities (primary oversight): Elizabeth Jones, elizabeth.jones@cdph.ca.gov 916-552-9822

Fiscal Activities: Cindy Ridge, cindy.ridge@cdph.ca.gov 916-322-8412

CDPH back up staff:

Program Activities: Christine Fenlon, Christine.fenlon@cdph.ca.gov 916-650-6423

Fiscal Activities: Laura Webster, laura.webster@cdph.ca.gov 916-552-9826

Nice meeting you all, please don't hesitate to contact us with questions. Cindy will follow up with required paper work.

Best,

Christine

Phone: 916.650.6423

Email: christine.fenlon@cdph.ca.gov

From: Fenlon, Christine@CDPH

Sent: Friday, September 20, 2019 8:30 AM

To: Coffin, Phillip (DPH) <phillip.coffin@sfdph.org>; Behar, Emily (DPH) <emily.behar@sfdph.org>; Wirtz, Steve@CDPH <Steve.Wirtz@cdph.ca.gov>; Jones, Elizabeth@CDPH <Elizabeth.Jones@cdph.ca.gov>; Packer, Tracey (DPH) <tracey.packer@sfdph.org>; Burk, Katie (DPH) <katie.burk@sfdph.org>; Webster, Laura@CDPH <Laura.Webster@cdph.ca.gov>; Ridge, Cindy@CDPH <Cindy.Ridge@cdph.ca.gov>

Cc: Simmons, Karol@CDPH <Karol.Simmons@cdph.ca.gov>; Sogal, Arfana (DPH) <arfana.sogal@sfdph.org>; Shaikh, Sajid

(DPH) <sajid.shaikh@sfdph.org>

Subject: RE: Single Room Occupancy (SRO) Project - Initial Meeting in Sacramento, CA

Hi Phillip, please see below your email the call in information. Highlighted in yellow.

From: Coffin, Phillip (DPH) <phillip.coffin@sfdph.org>

Sent: Friday, September 20, 2019 6:58 AM

To: Fenlon, Christine@CDPH <Christine.Fenlon@cdph.ca.gov>; Behar, Emily (DPH) <emily.behar@sfdph.org>; Wirtz, Steve@CDPH <Steve.Wirtz@cdph.ca.gov>; Jones, Elizabeth@CDPH <Elizabeth.Jones@cdph.ca.gov>; Packer, Tracey (DPH) <tracey.packer@sfdph.org>; Burk, Katie (DPH) <katie.burk@sfdph.org>; Webster, Laura@CDPH <Laura.Webster@cdph.ca.gov>; Ridge, Cindy@CDPH <Cindy.Ridge@cdph.ca.gov>

Cc: Simmons, Karol@CDPH <Karol.Simmons@cdph.ca.gov>; Sogal, Arfana (DPH) <arfana.sogal@sfdph.org>; Shaikh, Sajid (DPH) <sajid.shaikh@sfdph.org>

Subject: Single Room Occupancy (SRO) Project - Initial Meeting in Sacramento, CA

Hey all

Do we have a call in # for this?

From: Fenlon, Christine@CDPH

Sent: Thursday, September 5, 2019 10:50:19 AM

To: Fenlon, Christine@CDPH <Christine.Fenlon@cdph.ca.gov>; Coffin, Phillip (DPH) <phillip.coffin@sfdph.org>; Behar, Emily (DPH) <emily.behar@sfdph.org>; Wirtz, Steve@CDPH <Steve.Wirtz@cdph.ca.gov>; Jones, Elizabeth@CDPH <Elizabeth.Jones@cdph.ca.gov>; Packer, Tracey (DPH) <tracey.packer@sfdph.org>; Burk, Katie (DPH) <katie.burk@sfdph.org>; Webster, Laura@CDPH <Laura.Webster@cdph.ca.gov>; Ridge, Cindy@CDPH <Cindy.Ridge@cdph.ca.gov>

Cc: Simmons, Karol@CDPH <Karol.Simmons@cdph.ca.gov>

Subject: Single Room Occupancy (SRO) Project - Initial Meeting in Sacramento, CA

When: Friday, September 20, 2019 9:00 AM-11:00 AM.

Where: CDPH Room 74.445 Bal

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Good Afternoon,

Please see below a conference line for tomorrow's call on the Single Room Occupancy Project.

Here is list of items that we will be discussing:

1. Congratulations and Welcome!
2. CDPH Grant Process – main contractor and subcontractors
3. Budget and Work Plan revisions – if any
4. Grant requirements –
 - a. Status update on project progress /accomplishments - monthly or bimonthly conference calls

- b. Annual progress report - determine measures, etc.
- 5. Fiscal document requirements
- 6. Point person on project – (CDPH, SFDPH, and subcontractors)

Please send additional items you'd like to discuss during tomorrow's call.

Thanks, the Opioid Prevention Initiative (OPI) Team

Hi all,

This is our initial meeting on the Single Room Occupancy (SRO) Project. We will discuss work plans, budgets, and getting a grant contract in place with SFDPH, who will then sub contract with other agencies/organizations involved in the project.

Thanks,

Christine

Christine Fenlon, MSSL, Coordinator
Opioid Overdose Prevention (PDOP) Initiatives
California Department of Public Health
Phone: 916.650.6423
Email: christine.fenlon@cdph.ca.gov
[Center for Healthy Communities](#)