#### CITY AND COUNTY OF SAN FRANCISCO

#### FIRST AMENDMENT TO THE GRANT AGREEMENT

#### **BETWEEN**

# CITY AND COUNTY OF SAN FRANCISCO

**AND** 

#### **Self-Help for the Elderly**

This **AMENDMENT** of the, **July 1, 2021** Grant Agreement (the "Agreement") is dated as of **April 1, 2022** and is made in the City and County of San Francisco, State of California, by and between **SELF-HELP FOR THE ELDERLY, 731 SANSOME STREET, SUITE 100, SAN FRANCISCO, CA 94111** ("Grantee") and the City and County of San Francisco, a municipal corporation ("City") acting by and through the Human Services Agency ("Department").

#### RECITALS

WHEREAS, the Agreement was competitively procured as required through Request for Proposal (RFP) #920 issued on March 8, 2021 and this modification is consistent therewith; and

WHEREAS, the City's Disability and Aging Services Commission approved this Amendment on April 6, 2022; and

WHEREAS, Grantee has submitted to the Agency the Application Documents (as hereinafter defined) seeking a grant for the purpose of funding the matters set forth in the Grant Plan (as defined in the Agreement); and

WHEREAS, City and Grantee desire to modify the Agreement on the terms and conditions set forth herein to increase the grant amount to **provide Home-Delivered Meal Nutrition Services for older adults;** and

WHEREAS, City and Grantee desire to execute this amendment to update the prior Agreement;

**NOW, THEREFORE**, City and Grantee agree to amend said Grant Agreement as follows:

- **Definitions.** Terms used and not defined in this Amendment shall have the meanings assigned to such terms in the Grant Agreement.
  - a. Agreement. The term "Agreement" shall mean the Agreement dated July 1,2021 between Grantee and City.

- b. Contract Monitoring Division. Contract Monitoring Division. Effective July 28, 2012, with the exception of Sections 14B.9(D) and 14B.17(F), all of the duties and functions of the Human Rights Commission under Chapter 14B of the Administrative Code (LBE Ordinance) were transferred to the City Administrator, Contract Monitoring Division ("CMD"). Wherever "Human Rights Commission" or "HRC" appears in the Agreement in reference to Chapter 14B of the Administrative Code or its implementing Rules and Regulations, it shall be construed to mean "Contract Monitoring Division" or "CMD" respectively.
- **c. Other Terms.** Terms used and not defined in this Amendment shall have the meanings assigned to such terms in the Agreement.
- **2. Modifications to the Agreement.** The Grant Agreement is hereby modified as follows:
  - **a. Article 5.1.** <u>Maximum Amount of Grant Funds</u> of the Agreement currently reads as follows:

The amount of the Grant Funds disbursed hereunder shall not exceed <u>Four Million</u>, <u>Four Hundred Twenty Seven Thousand</u>, <u>Five Hundred Sixty Five Dollars</u> (\$4,427,565) for the period <u>from July 1, 2021 to June 30, 2025</u>, <u>plus any contingent amount authorized by City and certified as available by the Controller</u>.

Contingent amount: Up to Four Hundred Forty two Thousand, Seven Hundred Fifty Seven Dollars (\$442,757) for the period from July 1, 2024 to June 30, 2025 (Y4), may be available, in the City's sole discretion as a contingency but only subject to written authorization by the City and if monies are certified as available by the Controller.

The maximum amount of Grant Funds disbursed hereunder shall not exceed <u>Four Million</u>, <u>Eight Hundred Seventy Thousand</u>, <u>Three Hundred Twenty Two Dollars</u> (\$4,870,322) for the period <u>from July 1, 2021 to June 30, 2025 (Y1 to Y4)</u>.

Grantee understands that, of the maximum dollar disbursement listed in Section 5.1 of this Agreement, the amount shown as the Contingent Amount may not to be used in Program Budgets attached to this Agreement as Appendix B, and is not available to Grantee without a revision to the Program Budgets of Appendix B specifically approved by Grant Agreement Administrator. Grantee further understands that no payment of any portion of this contingency amount will be made unless and until such funds are certified as available by Controller. Grantee agrees to fully comply with these laws, regulations, and policies/procedures."

Such section is hereby superseded in its entirety to read as follows:

The amount of the Grant Funds disbursed hereunder shall not exceed <u>Six Million</u>, <u>Six Hundred Ninety Nine Thousand</u>, <u>Two Hundred Sixty Four Dollars</u> (\$6,699,264) for the period from <u>July 1, 2021 to June 30, 2025</u>, <u>plus any</u>

# <u>contingent amount authorized by City and certified as available by the</u> Controller.

Contingent amount: Up to <u>Six Hundred Sixty Nine Thousand</u>, <u>Nine Hundred Twenty Six Dollars (\$669,926)</u> for the period from <u>July 1, 2024 to June 30</u>, <u>2025 may be available</u>, in the <u>City's sole discretion as a contingency but only subject to written authorization by the City and if monies are certified as available by the Controller</u>.

The maximum amount of Grant Funds disbursed hereunder shall not exceed **Seven Million, Three Hundred Sixty Nine Thousand, One Hundred Ninety Dollars (\$7,369,190)** for the period from **July 1, 2021 to June 30, 2025.** 

Grantee understands that, of the maximum dollar disbursement listed in Section 5.1 of this Agreement, the amount shown as the Contingent Amount may not to be used in Program Budgets attached to this Agreement as Appendix **B-1**, and is not available to Grantee without a revision to the Program Budgets of Appendix **B-1** specifically approved by Grant Agreement Administrator. Grantee further understands that no payment of any portion of this contingency amount will be made unless and until such funds are certified as available by Controller. Grantee agrees to fully comply with these laws, regulations, and policies/procedures.

**b. Appendix A.** Appendix A, of the aforesaid agreement describes the services to be provided.

Such section is hereby superseded in its entirety by Appendix A1, attached to this Modification Agreement, which displays the additional services to be provided under this Modification Agreement.

**c. Appendix B.** Appendix B, Calculation of Charges, pp. **1-3** of the Aforesaid Agreement displays the original total amount of \$4,427,565.

Such section is hereby superseded in its entirety by Appendix B1, Calculation of Charges, pp. 1-5, which displays the budget as herein modified to \$6,699,264.

- **d. 17.6 Entire agreement.** Section 17.6 is hereby replaced in its entirety to read as follows:
  - **17.6 Entire Agreement**. This Agreement and the Application Documents set forth the entire Agreement between the parties, and supersede all other oral or written provisions. If there is any conflict between the terms of this Agreement and the Application Documents, the terms of this Agreement shall govern. The following appendices are attached to and a part of this Agreement:

Appendix A1, Services to be Provided

Appendix B1, Budget

Appendix C, Method of Payment

Appendix D, Interests in Other City Grants

Appendix E, Permitted Subgrantees

Appendix F1 Site Chart

Appendix G, HIPAA BAA

Appendix H, Federal Award Information

Appendix I, Federal Requirements for Subrecipients

Appendix J, Fema Emergency & Exigency Contracts Requirements

- **3. Effective Date.** Each of the modifications set forth in Section 2 shall be effective on and after the date of this Amendment.
- **4. Legal Effect.** Except as expressly modified by this Amendment, all of the terms and conditions of the Grant Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the date first specified herein.

# CITY GRANTEE:

#### **HUMAN SERVICES AGENCY**

# By: 5/17/2022 Trent Rhorer Date Executive Director

Executive Director Human Services Agency

# **Approved as to Form:**

David Chiu City Attorney



#### **SELF HELP FOR THE ELDERLY**



Print Name: Anni Chung Title: Executive Director

Address: 731 Sansome Street, Suite 100 City, State ZIP: San Francisco, CA 94111

Phone: 415-677-7600

Federal Tax ID #: 94-1750717 City Supplier Number: 0000011273 DUNS Number: 051409951

# Appendix A1– Services to be Provided Self Help for the Elderly

Home-Delivered Nutrition Services for Older Adults

July 1, 2021 - June 30, 2025 **Modification #1: April 6, 2022** 

# I. Purpose

The purpose of this grant is to provide home-delivered nutrition services for older adults living in the City and County of San Francisco. Home-delivered nutrition services include the provision of nutritious meals, nutrition education, and nutrition risk screening. Home-delivered nutrition services support individuals to live independently in their own homes and communities, help ensure health and well-being through improved nutrition and reduced isolation, and serve as an access point for other home and community-based services.

#### **II.** Definitions

Grantee	Self Help for the Elderly
Adult with a Disability	A person 18-59 years of age living with a disability.
At Risk of Institutionalization	To be considered at risk of institutionalization, a person must have, at a minimum, one of the following:  1) functional impairment in a minimum of two Activities of Daily Living (ADL): eating, dressing, transfer, bathing, toileting, and grooming; or  2) or a medical condition to the extent requiring the level of care that would be provided in a nursing facility; or  3) be unable to manage his/her own affairs due to emotional and/or cognitive impairment, evidenced by functional impairment in a minimum of three Instrumental Activities of Daily Living (IADLs): preparing meals, managing money, shopping for groceries or personal items, performing housework, using a telephone.
CA-GetCare	A web-based application that provides specific functionalities for contracted agencies to use to perform consumer intake/assessment/enrollment, record service units, run reports, etc.
CARBON	Contracts Administration, Reporting, and Billing On-line System.
CCR-Title 22	California Code of Regulations, Title 22, Social Security, Division 1.8. California Department of Aging
CDA	California Department of Aging.

City	City and County of San Francisco, a municipal corporation
Communities of Color	An inclusive term and unifying term for persons who do not identify as White, who have been historically and systemically disadvantaged by institutionalized and interpersonal racism.
CRFC	California Retail Food Code, which is a uniform statewide health and sanitation standard for food facilities. (Sec. 113700 et seq., California Health and Safety Code)
DAS	Department of Disability and Aging Services.
DETERMINE Your Nutritional Health Checklist / DETERMINE Checklist	A screening tool published by the Nutrition Screening Initiative used to identify individuals at nutritional risk. All grantees must use the DETERMINE Checklist to evaluate the nutrition risk status of congregate and home-delivered meal nutrition services participants. <a href="http://www.dhs.gov.vi/home/documents/DetermineNutritionChecklist.pdf">http://www.dhs.gov.vi/home/documents/DetermineNutritionChecklist.pdf</a>
DGA/ Dietary Guidelines for Americans	Evidence-based food and beverage recommendations for Americans ages two (2) and older that aim to promote health, prevent chronic disease, and help people reach and maintain a healthy weight. Published jointly every 5 years by the U.S. Department of Health and Human Services (HHS) and the U.S. Department of Agriculture (USDA).
DRI/ Dietary Reference Intakes	Nutrient reference values published by the Institute of Medicine (IOM) that represent the most current scientific knowledge on nutrient needs of healthy populations.
Disability	Mental, cognitive and/or physical impairments, including hearing and visual impairments, that result in substantial functional limitations in one (1) or more of the following areas of major life activity: self-care, receptive and expressive language, learning, mobility, and self-direction, capacity for independent living, economic self-sufficiency, cognitive functioning, and emotional adjustment. (CCR Title 22 Sec. 7630)
HACCP	Hazard Analysis of Critical Control Point. A systematic approach to the identification, evaluation, and control of food safety hazards. (CCR Title 22 Sec. 7630)

Home-Delivered Nutrition Services/HDM Nutrition Services	The procurement, preparation, transporting and delivery of meals that meet nutrition requirements to eligible consumers who are homebound by reason of illness, disability, or are otherwise isolated, and have no safe, healthy alternative for meals. Home-delivered nutrition services also include initial assessments, annual assessments, and reassessments of consumer edibility, nutrition education, health promotion, and nutrition risk screening.
HDM Nutrition Services Assessment (Initial and Annual)	An assessment conducted by a qualified staff member in the home of an individual within two weeks of beginning meal service and annually thereafter that documents the need for service and the type of meal appropriate for the participant in their living environment. The assessment covers physiological, socioeconomic, and psychological factors including acute or chronic disease, syndromes or conditions, family/support system and functional ability including activities of daily living (ADL) and instrumental activities of daily living (IADL) which contribute to an individual's need for meals and other related services. (CCR Title 22 Sec. 7638.3)
LGBTQ+	An acronym/term used to refer to persons who self-identify as non - heterosexual and/or whose gender identity does not correspond to their birth sex. This includes, but is not limited to, lesbian, gay, bisexual, transgender, genderqueer, and gender non-binary.
Limited English- Speaking Proficiency	Any person who does not speak English well or is otherwise unable to communicate effectively in English because English is not the person's primary language.
Low-Income	Having income at or below 100% of the federal poverty line as defined by the federal Bureau of the Census and published annually by the U.S. Department of Health and Human Services. Eligibility for program enrollment and participation is not means tested. Consumers self-report income status.
Menu Planning and Nutrient Analysis	The development of a menu cycle that adheres to DAS OCP and CDA menu standards and the nutrition requirements of meals. A Registered Dietitian conducts the menu analysis, and the analysis will demonstrate adherence to the menu standards and nutrition requirements of the meals. (CDA Program Memo 12-17 as amended)
Modified Diet	A menu approved by a registered dietitian (RD) that meets the current DGA and adjusts the typical home-delivered meal components to control the intake of certain foods, food textures, and/or nutrients to meet the dietary needs of individuals. Examples include, but are not limited to, low sodium diet, diabetic diet, and mechanical soft diets.

NCQA	Nutrition Compliance and Quality Assurance are components of congregate and home-delivered nutrition services that are programmatically required and include, but are not limited to, actions that ensure food safety, certify menu compliance, provide nutrition education, confirm consumer eligibility, and assess consumers' physiological, socioeconomic, and psychological well-being as well as need for nutrition and other supportive services. NCQA also includes nutrition counseling performed by a registered dietitian, when feasible and appropriate.
Nutrition Counseling	Provision of individualized advice and guidance to individuals who are at nutritional risk because of their health or nutritional history, dietary intake, medications use, or chronic illnesses about options and methods for improving their nutritional status, performed by a registered dietitian in accordance with Sections 2585 and 2586, Business and Professions Code. (CCR Title 22 Sec. 7630)
Nutrition Education	Informing recipients of congregate and home-delivered meals about current nutrition facts and information, which will promote improved food selection, eating habits, nutrition, health promotion, and disease prevention practices. (CCR Title 22 Sec. 7630 & 7638.11)
Nutrition Requirements of Meals	Each meal provided through congregate and home-delivered nutrition services shall adhere to the current Dietary Guidelines for Americans (DGA) and provide a minimum of one-third of the Dietary Reference Intakes (DRI). (CCR Title 22 Sec. 7638.5)
Nutrition Screening	Completion of a nutrition screening checklist by eligible individuals to determine if they are at nutrition risk. A nutrition screening checklist is a federal public information collection requirement in the National Aging Program Information System (NAPIS), found in the Federal Register, Volume 59, No. 188, September 29, 1994. (CCR Title 22 Sec. 7630)
Nutrition Services	The procurement, preparation, transport, and service of meals, nutrition education, nutrition screening, and nutrition counseling, to eligible individuals at congregate sites or in their homes. (CCR Title 22 Sec. 7630)
OCP	Office of Community Partnerships.
OCM	Office of Contract Management, San Francisco Human Services Agency.

OCNP	Older Californians Nutrition Program (previously known as Elderly Nutrition Program, ENP) - Title III C1 and C2. A program that provides nutrition services, as authorized by the Older Americans Act of 1965, as amended, and is provided in accordance with the provision of CCR Title 22, Chapter 4, Article 5, Sec. 7630.
Older Adult	A person who is 60 years of age or older, used interchangeably with the term "senior".
Reassessment	A reassessment conducted quarterly by qualified staff that documents the need for service. Such reassessment shall be done in the home of the participant at least every six months. (CCR Title 22 Sec. 7638.3) Initial and annual assessments count towards the quarterly reassessment requirement.
Registered Dietitian (RD) Registered Dietitian Nutritionist (RDN)	Registered Dietitian or Registered Dietitian Nutritionist: An individual who shall be both: 1) Qualified as specified in Sections 2585 and 2586, Business and Professions Code, and 2) Registered by the Commission on Dietetic Registration.
Senior	A person who is 60 years of age or older, used interchangeably with the term "older adult".
SF-HSA	Human Services Agency of the City and County of San Francisco.
Socially Isolated	Having few social relationships and few people to interact with regularly.
SOGI	Sexual Orientation and Gender Identity; <i>Ordinance No. 159-16</i> amended the San Francisco Administrative Code to require City departments and contractors that provide health care and social services to seek to collect and analyze data concerning the sexual orientation and gender identity of the clients they serve ( <i>Chapter 104</i> , <i>Sections 104.1 through 104.9</i> ).
Unduplicated Consumer (UDC)	An individual who participates in congregate nutrition services and their participation is reflected in CA-GetCare by the grantee.

# **III.** Target Population

The target population is older adults living in the City and County of San Francisco who are homebound due to illness or disability, or are otherwise isolated, lack a support network, and have no safe, healthy alternative for meals. Services shall be designed to engage one or more of the following target populations, which have been identified as demonstrating the greatest economic and social need:

- 1. Persons with low income
- 2. Persons who are socially isolated
- 3. Persons with limited English-speaking proficiency
- 4. Persons from communities of color
- 5. Persons who identify as LGBTQ+
- 6. Persons at risk of institutionalization

#### IV. Eligibility for Services

To participate in home-delivered nutrition services, an individual must meet one of the following criteria:

- 1. An older adult living in the City and County of San Francisco who is homebound due to illness or disability, or is otherwise isolated.
- 2. A spouse or domestic partner of an older adult enrolled in the program if an assessment by the grantee's social worker or assessment staff concludes that it is in the best interest of the enrolled older adult.
- 3. An individual with a disability who resides at home with an enrolled older adult, if an assessment by the grantee's social worker or assessment staff concludes that it is in the best interest of the enrolled older adult.

Grantee shall give priority to an eligible older adult.

#### V. Location and Time of Services

The grantee will provide home-delivered nutrition services in the City and County of San Francisco. The grantee, with approval from DAS OCP, will determine the service and delivery times for the provision of home-delivered nutrition services.

### VI. Description of Services and Program Requirements

- 1. Grantee will develop and maintain nutrition policies and procedures that are in compliance with and meet the nutrition and food service standards set forth by California Retail Food Code (CRFC), CCR Title 22, CDA, and DAS OCP. Policies and procedures shall also include consumer assessment and reassessment guidelines.
- 2. Grantee will provide home-delivered nutrition services for older adults and individuals who are determined eligible by the grantee. The provision of services will include the following:
  - Enrollment of consumers in home-delivered nutrition services and the delivery of meals to those consumers as indicated in Table A below and in the various neighborhoods and/or districts as indicated in the DAS OCP approved site chart.
  - ii. Provision of home-delivered meals that meet nutritional standards by adhering to the current DGA and offering a minimum of one-third of the DRIs if the grantee provides one meal per day. If the grantee provides two meals per day, the meals must contain at least two-thirds of the DRIs. If the grantee provides three meals per day, the meals must contain 100% of the DRIs. The grantee may not count fractions of meals or snacks cumulatively. Each meal must

- individually meet one-third of the DRIs. Meals offered may be hot, chilled, or frozen, and be regular or modified meals as approved by DAS OCP.
- iii. Annual nutrition screenings for each consumer and documentation of individual responses in CA-GetCare within one month of obtaining them. Required screenings include a nutritional risk screening using the DETERMINE Checklist and a food security screening. The grantee will refer clients screened at high nutritional risk to the DAS funded citywide nutrition counseling and education program.
- 3. Grantee will conduct Nutrition Compliance-Quality Assurance (NCQA) as follows:
  - i. Submit for review and approval by DAS OCP, at least one month in advance of use, a minimum of a five-week cycle menu with the required corresponding menu analysis. The registered dietitian (RD) on staff or consultant RD must participate in menu planning and complete the corresponding nutrient analysis. The grantee may seek approval to submit a cycle menu with fewer weeks. DAS OCP will review requests for exceptions and approve if appropriate.
  - ii. Document menu substitutions. The RD on staff or consultant RD must review and approve menu substitutions in advance of their use.
  - iii. Provide nutrition education to consumers enrolled and participating in services at least quarterly. The total units of nutrition education will be, at minimum, as shown on the DAS OCP approved site chart. The grantee will report in CA-GetCare the number of nutrition education units provided in the applicable month. One unit of nutrition education is one set of nutrition education material given to each consumer.
  - iv. Conduct end-of-route home-delivered meal temperature checks every other week per route to ensure the meals maintain temperatures that meet food safety standards during the timeframe of the route. The grantee will document, and keep on file the temperatures for quarterly review by the registered dietitian.
  - v. Monitor the food safety and sanitation of the HDM routes including but not limited to the packing, transporting, and delivery of meals. A qualified staff member, trained by a food safety manager or RD, may monitor routes, and document and submit the results to the agency within two weeks of the monitoring. The grantee will monitor each HDM route, at minimum, two (2) times per year.
  - vi. Conduct and document an on-site HACCP safety and sanitation monitoring of the production kitchen at least once per quarter and a minimum of four times during the fiscal year. The RD on staff or consultant RD must conduct and document the results of the HACCP safety and sanitation monitoring. HACCP monitoring must also include, but is not limited to the review of HDM route temperature checks and monitoring reports.
  - vii. Provide orientation and training to all new staff, paid and volunteers, to perform their assigned responsibilities and tasks as described in the CCR Title 22 Regulations Sec. 7636.5. Training, at a minimum, shall include:
    - (1) Food safety, prevention of foodborne illness, and HACCP principles.

- (2) Accident prevention, instruction on fire safety, first aid, choking, earthquake preparedness, and other emergency procedures.
- viii. Provide a minimum of four (4) hours annually of in-service trainings for nutrition program staff (e.g. food service and delivery workers) as described in the CCR-Title 22 Regulations Sec. 7636.5 and DAS OCP policy memoranda. The grantee will also document, schedule, and conduct in-service trainings in a timely manner when there are monitoring findings. A registered dietitian (RD) must review and approve an annual in-service training plan and the training curriculum for nutrition program staff.
- ix. Conduct initial in-home assessments by qualified staff to evaluate a consumer's eligibility for program enrollment within two weeks of starting meal service. During the assessment, the grantee will provide participants with a welcome packet and program information as described in DAS OCP policy memoranda. The welcome packet will include at minimum, the following information: a meal delivery schedule, sample menu, written instructions for handling and reheating meals, voluntary contribution policy and collection procedures, directions on how to request a change in meal delivery, grievance policy, and information on how to request assistance, if needed. The welcome packet at minimum must be available in the language of the majority of the program participants.
- x. Conduct in-home assessments annually to evaluate a consumer's eligibility for continued program enrollment. Qualified staff must complete the annual assessment, document the need for service, and evaluate function and ability as described in DAS OCP policy memoranda.
- xi. Conduct quarterly reassessments to determine a consumer's eligibility for continued program enrollment. The grantee shall conduct quarterly reassessments as described in DAS OCP policy memoranda. The grantee must conduct at least one quarterly assessment in the home of the consumer. A trained HDM program driver or volunteer may complete a quarterly reassessment in person or by phone.
- 4. Grantee will ensure the suggested voluntary contribution per meal complies with DAS OCP policy memoranda including an approval by the grantee's board of directors.
- 5. Grantee will administer an annual consumer satisfaction survey using a survey tool approved by DAS OCP. The grantee will share the survey results with DAS OCP by March 15 each grant year or on a mutually agreed upon date between OCP and the grantee. At minimum, the completed number of surveys shall be a sample size of at least forty percent (40%) of the enrolled unduplicated consumer.
- 6. Grantee will have a qualified manager on staff who conducts the day-to-day management and administrative functions of the nutrition program. The grantee will ensure the manager on staff possesses a food safety manager certification and has the required qualifications as described in CCR Title 22 Sec. 7636.3 and DAS OCP policy memoranda.
- 7. Grantee will ensure there is a sufficient number of qualified staff, paid and/or volunteer, with the appropriate education, experience, and cultural competency to

- carry out the requirements of the program and deliver quality services to meet the needs of the consumers.
- 8. Grantee will attend in-service trainings and nutrition meetings coordinated and provided by DAS OCP, and share the information with their staff and volunteers as needed.
- 9. Grantee shall follow guidance or instructions from the Centers for Disease Control and Prevention (CDC), California Department of Public Health (CDPH), and local health departments related to the provision of services in the community. If there are contradictory requirements between the most current CDC, CDPH, and local health department guidance or health orders, providers should follow the strictest requirements. The grantee shall follow the requirements with the intent to maximize the health and safety of their staff and clients receiving services.

#### VII. Service Objectives

1. Grantee will enroll at minimum the number of unduplicated consumers and provide the units of service detailed in Table A below:

Table A	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Number of Unduplicated Consumers (UDC)	486	371	371	371
Modification	494	276	276	276
Revised UDC	980	647	647	647
Number of Meals	146,000	111,361	111,361	111,361
Modification	70,361	36,818	36,818	36,818
Revised Number of Meals	216,361	148,179	148,179	148,179

#### VIII. Outcome Objectives

- 1. Consumers report increased consumption of fruits, vegetables, and/or whole grains. Target: 75%.
- 2. Consumers feel less worried about getting enough food to meet their needs. Target: 85%.
- 3. Consumers rate the quality of meals they received as excellent or good. Target: 85%.

Based on a consumer survey and a sample size of at least forty percent (40%) of the enrolled unduplicated consumer.

#### IX. Reporting and Other Requirements

1. Grantee will enroll eligible consumers into the program funded through this grant agreement by entering the consumer data obtained from consumers using the DAS

- OCP approved HDM intake form, which includes the annual nutrition risk screening and the food security screening, into the CA-GetCare database in accordance to DAS OCP policy memorandum.
- 2. Grantee will enter into the CA-GetCare Service Unit section all service objectives by the 5<sup>th</sup> working day of the month for the preceding month.
- 3. Grantee will enter monthly reports and metrics into the CARBON database system by the 15<sup>th</sup> of the following month that includes the following information:
  - Number of unduplicated consumers served
  - Number of meals prepared and delivered
  - Number nutrition compliance units provided
- 4. Grantee will submit HACCP monitoring reports of the production kitchen and congregate sites to DAS OCP once per quarter. Quarterly reports due Oct. 15; Jan. 15; April 15; and June 15.
- 5. Grantee will enter the annual outcome objective metrics identified in Section VIII of the Appendix A in the CARBON database by the 15<sup>th</sup> of the month following the end of the program year.
- 6. Grantee shall issue a Fiscal Closeout Report at the end of the fiscal year. The report is due to HSA no later than July 31 each grant year. Grantee must submit the report in the CARBON system.
- 7. Grantee shall develop and deliver bi-annual summary reports of SOGI data collected in the year as requested by SF-HSA, DAS, and OCP. The due dates for submitting the bi-annual summary reports are July 10 and January 10.
- 8. Grantee shall develop and deliver ad hoc reports as requested by SF-HSA, DAS, and OCP.
- 9. Grantee program staff will complete the California Department of Aging (CDA) Security Awareness Training on an annual basis. The grantee will maintain evidence of staff completion of this training.
- 10. Grantee shall be compliant with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) privacy and security rules to the extent applicable.
- 11. Grantee will develop a grievance policy consistent with DAS OCP policy memorandum.
- 12. Grantee will assure that services delivered are consistent with professional standards for this service.
- 13. Pursuant to California Department of Aging Requirement, Grantor reserves the right to reduce funding available for this contract in the event that actual costs are below funding levels initially budgeted for the delivery of services.
- 14. Through the Older Americans Act Area Plan development process, the City of San Francisco identifies "Focal Points" which are designed to help older adults connect to services throughout the City. These Focal Points are:

Designated Community Focal Points													
Name	Address	Phone											
Western Addition Senior Center	1390 1/2 Turk St, San Francisco, 94115	415-921-7805											
Bayview Senior Connections	5600 3rd St, San Francisco, 94124	415-647-5353											
OMI Senior Center (CCCYO)	65 Beverly St, San Francisco, 94132	415-335-5558											
Richmond Senior Center (GGSS)	6221 Geary Blvd, San Francisco, 94121	415-404-2938											
30th Street Senior Center (On Lok)	225 30th St, San Francisco, 94131	415-550-2221											
Openhouse	1800 Market St, San Francisco, 94102	415-347-8509											
SF Senior Center (SFSC)	481 O'Farrell St, San Francisco, 94102	415-202-2983											
Aquatic Park Senior Center (SFSC)	890 Beach St, San Francisco, 94109	415-202-2983											
South Sunset Senior Center (SHE)	2601 40th Ave , San Francisco, 94116	415-566-2845											
Self-Help for the Elderly	601 Jackson St, San Francisco, 94133	415-677-7585											
Geen Mun Activity Center (SHE)	777 Stockton St, San Francisco, 94108	415-438-9804											
Toolworks	25 Kearny St, San Francisco, 94108	415-733-0990											
DAS Benefits and Resources Hub	2 Gough St, San Francisco, 94103	415-355-6700											

15. For assistance with reporting and contract requirements, please contact:

Tiffany Kearney, RD Lead Nutritionist DAS OCP Tiffany.Kearney@sfgov.org

and

Tahir Shaikh Contract Manager HSA OCM Tahir.Shaikh@sfgov.org

#### X. Monitoring Activities

1. Nutrition Program Monitoring: Program monitoring will include review of compliance to specific program standards or requirements; client eligibility and targeted mandates, back up documentation for the units of service and all reporting, and progress of service and outcome objectives; how participant records are collected and maintained; reporting performance including monthly service unit reports on CA-GetCare, maintenance of service unit logs; agency and organization standards, which include current organizational chart, evidence of provision of training to staff regarding the Elder Abuse Reporting; evidence of provision of the California Department of Aging (CDA) Security Awareness training to staff; program operation, which includes a review of a written policies and procedures manual of all DAS OCP-funded programs, written project income policies if applicable, grievance procedure posted in the center/office, and also given to the consumers who are homebound, hours of operation are current according to the site chart; a board of directors list and whether services are provided appropriately according to Sections VI and VII, the log of service units which are based on the hours of scheduled activities; sign-in sheets of consumers

- who participated in each activity; documentation that shows reported units of service are based on scheduled activities at the site, not activities that are always available at the facility such as cards or pool; translation and social services are based on staff hours.
- 2. <u>Fiscal Compliance and Contract Monitoring</u>: Fiscal monitoring will include review of the Grantee's organizational budget, general ledger, quarterly balance sheet, cost allocation procedures and plan, State and Federal tax forms, audited financial statement, fiscal policy manual, supporting documentation for selected invoices, cash receipts and disbursement journals. The compliance monitoring will include review of the Personnel Manual, Emergency Operations Plan, Compliance with the Americans with Disabilities Act, subcontracts, MOUs, the current board roster and selected board minutes for compliance with the Sunshine Ordinance.





5/3/2022 5/3/2022 5/3/2022 Appendix B-1, Page 1 5/3/2022 HUMAN SERVICES AGENCY BUDGET SUMMARY BY PROGRAM SELF-HELP FOR THE ELDERLY Check One) New Renewal Modification X.

If modification, Effective Date of Mod. No. of Mod. 2

Program: Home-delivered meals for (X ) older adults, () adults with Budget Reference Page No.(s)

Budget Reference Page No. (Check One) REV BUDGET Budget FY 22/23 14 361 REV BUDGET Budget

EV 23/24 FY 24/25

411 361 Budget FY 21/22 edification FY 21/22 Adjustment Program Term
Annual # Meals Contracted FY 21/22 216,361 Adjustment 36,818 FY 22/23 148,179 Adjustment 36,818 FY 24/25 148,179 Salaries & Benefits \$550,08 \$33,101 \$583,185 \$419,526 \$59,129 \$478,655 \$419,526 \$59,129 \$478,655 \$419,526 \$59,129 \$478,655 \$2,019,150 Operating Expenses \$487,844 \$561,06 \$1,048,910 \$372,150 \$286,723 \$658,873 \$286,723 \$658,873 \$658,873 \$5 \$8 Subtotal \$1,037,928 \$594,167 \$1,632,095 \$791,676 \$345,852 \$1,137,528 \$791,676 \$345,852 \$1,137,528 \$791,676 \$345,852 \$1,137,528 \$5,044,679 Indirect Percentage (%) 10.00% Indirect Cost
Indirect Cost
Capital/Subcontractor Expenditures
NCQA Expenditures \$113,752 \$174,300 \$143,329 \$103,792 \$59,417 \$163,209 \$79,167 \$34,585 \$79,167 \$34,585 \$113,752 \$79,167 \$34,585 \$113,752 \$504,465 \$1 \$199,656 \$102,846 \$473,956 \$676,164 \$1 \$1 \$143,32 \$143,329 \$143,329 on DAS Expenditures \$77,058 \$200,661 \$277,719 \$190,807 \$315,032 \$124,225 \$1,222,815 \$2 Salaries & Benefits \$124,225 \$124,225 \$190,807 \$315,032 \$190,807 \$315,032 \$343,471 \$257,512 \$274,193 \$15,448 \$289,641 \$274,193 \$37,675 \$311,868 \$274,193 \$61,383 \$335,576 \$1,194,597 \$2 Capital/Subcontractor Expenditures otal Non DAS Expenditures \$420,529 \$114,702 \$535,231 \$398,418 \$206,255 \$604,673 \$398,418 \$228,482 \$626,900 \$398,418 \$252,190 \$650,608 \$2,417,412 OTAL DAS AND NON DAS EXPEDITURES \$1,805,578 \$1,412,590 \$2,173,582 \$2,045,217 \$9,116,676 \$1,141,720 \$1,141,720 \$870,843 \$870,843 \$870,843 \$3,754,249 \$6 Meals- General Fund \$870,843 \$870,843 \$870,843 Meals- State Fund Meals- Federal Fund OTO CODB 21/22 \$100,000 \$100,000 \$100,000 \$0 \$61,994 \$7,697 \$252,000 \$331,893 \$61,994 \$7,697 \$252,000 \$331,893 \$61,994 \$7,697 \$252,000 \$61,994 \$7,697 \$252,000 \$61,994 \$7,697 \$252,000 \$61,994 \$7,697 \$252,000 \$61,994 \$7,697 \$252,000 \$247,976 \$30,788 \$1,008,000 \$331,893 \$61,994 MCO 21/22 Dignity Fund & Allocation Plan 21/22 OTO Meals FY 21/22 \$7,697 \$252,000 \$2 OTO 3/17/22 \$199,656 \$199,656 \$174,300 \$174,300 Additional Meals FY22/23-FY24-25 \$58,746 \$58,746 \$58,746 \$58,746 \$58,746 \$58,746 \$176,238 NCQA Fund \$143,329 \$102,848 \$246,177 \$143,329 \$143,329 \$143,329 \$143,329 \$143,329 \$143,329 \$676,164 \$1 Total DAS Revenue \$1,385,049 \$956,088 \$2,341,137 \$1,014,172 \$554,737 \$1,568,909 \$1,014,172 \$380,437 \$1,394,609 \$1,014,172 \$380,437 \$1,394,609 \$6,699,264 \$10 PER MEAL COST, DAS PER MEAL COST (with NCQA), DAS Agency Cash- Fundraising \$274,529 \$225,430 \$499,959 \$285,057 \$291,272 \$576,329 \$285,057 \$313,499 \$598,556 \$337,207 \$622,264 \$2,297,107 \$3 Agency In-kind Volunteer NCQA Revenue Total Non DAS Revenue \$420,529 \$114,702 \$535,231 \$398,418 \$206,255 \$604,673 \$398,418 \$228,482 \$626,900 \$398,418 \$252,190 \$650,608 \$2,417,412 \$4 OTAL DAS AND NON DAS REVENUE \$1,805,578 \$1,070,790 \$2,876,368 \$1,412,590 \$760,992 \$2,173,582 \$1,412,590 \$2,021,509 \$1,412,590 \$632,627 \$2,045,217 \$9,116,676 \$14 \$608,919 PER MEAL COST, Total
PER MEAL COST (with NCQA), Total \$12 \$13 \$13 \$13 \$14 Full Time Equivalent (FTE) 47.50 47.50 47.50 47.50 190.00 Prepared by: Leny Nair HSA-CO Review Signature: Date: 3/24/2022

1

Program: Home-delivered meals (Same as Line 11 on HSA #1)	s for (X ) olde	r adults, ( ) a	adults with disa	abilities or ( )	emergency												endix B-1, Page 2 nt Date: 3/24/2022
								Salaries	& Benefits Det	ail							
AS Salaries & Benefits	Agency	Totals	HSA Pr	rogram	FY 21/22	FY 21/22	FY 21/22	FY 22/23	FY 22/23	FY 22/23	FY 23/24	FY 23/24	FY 23/24	FY 24/25	FY 24/25	FY 24/25	FY 21/25
	Annual Full Time Salary		funded by				Revised			Revised			Revised			Revised	
Position Title	for FTE	Total FTE	HSA (Max 100%)	Adjusted FTE	Budgeted Salary	Modification	Revised Budgeted Salary	Total									
Nutrition Director	\$97,182	1.00	10.00%	0.10	\$4,635	\$5,483	\$10,118	\$4,635	\$5,483	\$10,118	\$4,635	\$5,483	\$10,118	\$4,635	\$5,483	\$10,118	\$40,47
Contracts Manager	\$59,987	1.00	5.00%	0.05	\$2,999		\$2,999	\$2,999		\$2,999	\$2,999		\$2,999	\$2,999 \$9,152		\$2,999	\$11,99
Community Outreach Wor HDM Coordinator	\$45,760 \$49,920	1.00	20.00%	0.20	\$9,152 \$2,496		\$9,152 \$2,496	\$36,60 \$9,98									
HDM Supervisor	\$39,520	1.00	65.00%		\$13,832	\$11,700	\$25,532	\$13,832	\$11,700	\$25,532	\$13,832	\$11,700	\$25,532	\$13,832	\$11,700	\$25,532	\$102,12
Nutrition Manager	\$72,100	1.00	25.00%	0.25	\$7,210	\$10,918	\$18,128	\$7,210	\$10,918	\$18,128	\$7,210	\$10,918	\$18,128	\$7,210	\$10,918	\$18,128	\$72,51
Transportation Dispatcher HDM Driver	\$47,840 \$39,520	1.00	36.00% 75.00%	0.36 0.75	\$12,438 \$29,640	\$5,000	\$17,438 \$29,640	\$69,75 \$118,56									
HDM Driver	\$45,032	1.00	100.00%	1.00	\$45,032		\$45,032	\$45,032		\$45,032	\$45,032		\$45,032	\$45,032		\$45,032	\$180,12
HDM Driver	\$38,480	1.00	100.00%	1.00	\$38,480		\$38,480	\$38,480		\$38,480	\$38,480		\$38,480	\$38,480		\$38,480	\$153,92
HDM Driver	\$38,480	1.00	50.00%		\$19,240		\$19,240	\$19,240		\$19,240	\$19,240		\$19,240	\$19,240		\$19,240	\$76,96
HDM Driver HDM Driver	\$38,480 \$36,400	1.00	50.00% 50.00%	0.50	\$19,240 \$18,200		\$19,240 \$18,200	\$76,96 \$72,80									
HDM Driver	\$36,400	1.00	50.00%	0.50	\$18,200		\$18,200	\$18,200		\$18,200	\$18,200		\$18,200	\$18,200		\$18,200	\$72,80
HDM Driver	\$38,400	1.00	50.00%	0.50	\$19,200		\$19,200	\$19,200		\$19,200	\$19,200		\$19,200	\$19,200		\$19,200	\$76,80
HDM Worker HDM Worker	\$35,464 \$35,464	1.00	50.00%	0.50	\$17,732 \$17,732		\$17,732 \$17,732	\$70,92 \$70,92									
HDM Worker HDM Worker	\$35,464 \$35,464	1.00	50.00%		\$17,732 \$17,732		\$17,732 \$17,732	\$17,732 \$8,155		\$17,732 \$8,155	\$17,732 \$8,155		\$17,732 \$8,155	\$17,732 \$8,155		\$17,732 \$8,155	\$70,92 \$42,19
HDM Worker	\$35,464	1.00	50.00%	0.50	\$17,732		\$17,732	90,100		90,100	φυ, 100		ψ0,100	φο, 133		90,100	\$17,73
HDM Worker	\$35,464	1.00	50.00%		\$17,732		\$17,732										\$17,73
HDM Worker	\$35,464 \$35,464	1.00	50.00%	0.50	\$17,732 \$17,732		\$17,732										\$17,73
HDM Worker HDM Worker	\$35,464 \$35,464	1.00	50.00%	0.50	\$17,732 \$17,732		\$17,732 \$17,732										\$17,732 \$17,732
HDM Worker	\$35,464	1.00	34.00%	0.34	\$12,058		\$12,058	\$12,058		\$12,058	\$12,058		\$12,058	\$12,058		\$12,058	\$48,232
HDM Driver	\$36,400	0.75	100.00%	0.75					\$26,028	\$26,028		\$26,028	\$26,028		\$26,028	\$26,028	\$78,084
Totals	\$1,079,077	24.75	1225.00%	12.00	\$413,908	\$33,101	\$447,009	\$315,671	\$59,129	\$374,800	\$315,671	\$59,129	\$374,800	\$315,671	\$59,129	\$374,800	\$1,571,409
		i															
Fringe Benefits Rate Employee Fringe Benefits	30.00% \$323,723				\$136,176		30% \$136,176	\$103,855		28% \$103,855	\$103,855		28% \$103,855	\$103,855		28% \$103,855	\$447,741
Linployee Filinge Delients	9323,723				\$130,170		\$130,170	\$100,000		\$105,055	\$103,033		\$103,033	\$103,033		\$103,033	\$447,741
Total DAS Salaries and																	
Benefits	\$1,402,800				\$550,084	\$33,101	\$583,185	\$419,526	\$59,129	\$478,655	\$419,526	\$59,129	\$478,655	\$419,526	\$59,129	\$478,655	\$2,019,150
Non DAS Salaries & Benefits	Agency	Totals	HSA Pr	rogram	FY 21/22	FY 21/22	FY 21/22	FY 22/23	FY 22/23	FY 22/23	FY 23/24	FY 23/24	FY 23/24	FY 24/25	FY 24/25	FY 24/25	FY 21/25
	Annual Full		% FTE funded by														
Position Title	Time Salary for FTE	Total FTE	HSA (Max 100%)	Adjusted FTE	Budgeted Salary	Adjustment	Revised Budgeted Salary	Budgeted Salary									
HDM Driver	\$38,480	1.00	12.50%	0.13	\$4,810	Adjustment	\$4,810	\$19,240									
HDM Driver	\$36,400	1.00	12.50%	0.13	\$4,550		\$4,550	\$4,550		\$4,550	\$4,550		\$4,550	\$4,550		\$4,550	\$18,200
HDM Driver	\$36,400	1.00	12.50%	0.13	\$4,550		\$4,550	\$4,550		\$4,550	\$4,550		\$4,550	\$4,550		\$4,550	\$18,200
HDM Driver	\$36,400	1.00	12.50%	0.13	\$4,550		\$4,550	\$4,550		\$4,550	\$4,550		\$4,550	\$4,550		\$4,550	\$18,200
HDM Driver HDM Worker	\$36,400 \$35,464	1.00	12.50% 12.50%	0.13 0.13	\$4,550 \$4,433		\$4,550 \$4,433	\$18,200 \$17,732									
HDM Worker	\$35,464	1.00	12.50%		\$4,433 \$4,680		\$4,433 \$4,680	\$17,732 \$18,720									
HDM Worker	\$37,440	1.00	12.50%	0.13	\$4,680		\$4,680	\$4,680		\$4,680	\$4,680		\$4,680	\$4,680		\$4,680	\$18,720
HDM Worker	\$36,067	1.00	12.50%	0.13	\$4,433		\$4,433	\$4,433		\$4,433	\$4,433		\$4,433	\$4,433		\$4,433	\$17,732
HDM Worker Nutrition Director	\$36,067 \$92,700	1.00	12.50%	0.13	\$4,433 \$9,270		\$4,433 \$9,270	\$4,433 \$9,270		\$4,433 \$9,270	\$4,433 \$9,270		\$4,433 \$9,270	\$4,433 \$9.270		\$4,433 \$9,270	\$17,732 \$37.080
Contracts Manager	\$92,700 \$59,987	1.00	5.00%	0.10	\$9,270	\$24,000	\$9,270	\$9,270	\$24,000	\$9,270	\$9,270	\$24,000	\$9,270	\$9,270	\$24,000	\$9,270	\$37,080
HDM Worker	\$36,067	1.00	12.50%		42,000	,12.,130		\$4,433	,=.,	\$4,433	\$4,433	,2.,550	\$4,433	\$4,433	¥=.,=00	\$4,433	\$13,299
HDM Worker	\$36,067	1.00	12.50%					\$4,433		\$4,433	\$4,433		\$4,433	\$4,433		\$4,433	\$13,299
HDM Worker	\$36,067	1.00	12.50%			\$10,002	\$10,002	\$4,433	\$10,002	\$14,435	\$4,433	\$10,002	\$14,435	\$4,433	\$10,002	\$14,435	\$53,307
HDM Worker HDM Worker	\$36,067 \$36,067	1.00	12.50% 12.50%	0.13				\$4,433 \$4,433		\$4,433 \$4,433	\$4,433 \$4,433		\$4,433 \$4,433	\$4,433 \$4,433		\$4,433 \$4,433	\$13,299 \$13,299
HDM Worker	\$36,067	1.00	12.50%	0.13				\$4,433		\$4,433	\$4,433		\$4,433	\$4,433		\$4,433	\$13,299
HDM Worker	\$36,067	1.00	12.50%	0.13				\$4,433		\$4,433	\$4,433		\$4,433	\$4,433		\$4,433	\$13,299
HDM Worker	\$36,067	1.00	12.50%	0.13				\$4,433		\$4,433	\$4,433		\$4,433	\$4,433		\$4,433	\$13,299
HDM Program Assistant Program Coordinator	\$45,760 \$48,880	1.00	100.00%	1.00		\$45,760 \$48,880	\$45,760 \$48,880	\$183,040 \$195,520									
HDM Worker	\$46,000	0.75	100.00%	0.75		\$40,000	\$40,000		\$40,080	\$40,000		\$40,000	\$40,000		\$40,000	\$20,288	\$195,520
Tatala	\$000 to:		p,		A	g	ga	pac 10-	g,	80.000	g.a	g, 10 00 ·	go. 10. 10.	g.co. 10-	g		00.00
Fotals	\$938,488	22.75	540.00%	5.15	\$57,938	\$155,692	\$213,630	\$93,402	\$148,930	\$242,332	\$93,402	\$148,930	\$242,332	\$93,402	\$148,930	\$242,332	\$940,626
Fringe Benefits Rate Employee Fringe Benefits	30.00% \$281,546				\$19,120	\$44,969	30% \$64,089	\$30,823	\$41,877	30% \$72,700	\$30,823	\$41,877	30% \$72,700	\$30,823	\$41,877	30% \$72,700	\$282,189
Total Non DAS Salaries and Benefits	\$1,220,034				\$77,058	\$200,661	\$277,719	\$124,225	\$190,807	\$315,032	\$124,225	\$190,807	\$315,032	\$124,225	\$190,807	\$315,032	\$1,222,81
Total DAS and Non DAS																	
Salaries and Benefits	\$2,622,834				\$627,142	\$233,762	\$860,904	\$543,751	\$249,936	\$793,687	\$543,751	\$249,936	\$793,687	\$543,751	\$249,936	\$793,687	\$3,241,965

Program: Home-delivered meals for (X ) older adults, ( ): (Same as Line 11 on HSA #1)	adults with disabilitie	es or ( ) emergency	,										Appendix B-1, Page 3 ment Date: 3/24/2022
	Budget FY 21/22	Modification FY 21/22	Revised Budget FY 21/22	Budget FY 22/23		Revised Budget FY 22/23	Budget FY 23/24	Modification FY 21/22	Revised Budget FY 23/24	Budget FY 24/25	Modification FY 21/22	Revised Budget FY 24/25	Total FY 21/25
Annual # Meals Contracted	146,000	70,361	216,361	111,361	36,818	148,179	111,361	36,818	148,179	111,361	36,818	148,179	660,898
DAS Operating Expenses													
Expenditure Category Rental of Property		\$7,886	\$7,886		\$42.000	\$42,000		\$42,000	\$42,000		\$42,000	\$42,000	\$133,886
Utilities (Elec, Water, Gas, Phone, Garbage)	\$204		\$204	\$204	\$282	\$486	\$204	\$282	\$486	\$204	\$282	\$486	\$1,662
Office Supplies, Postage					•						•		
Building Maintenance Supplies and Repair							-			-			
Printing and Reproduction Insurance					\$4,000	\$4,000	-	\$4,000	\$4,000	-	\$4,000	64,000	\$12,000
Staff Training				. ———	\$4,000	\$4,000		\$4,000	\$4,000		\$4,000	\$4,000	\$12,000
Staff Travel-(Local & Out of Town)													-
Rental of Equipment							-			-			
Food Cost													
Raw Food per meal ##### ###	\$14,600			\$11,136		\$41,490	\$11,136		\$41,490	\$11,136			\$185,573
HDM Food Svc Supplies per meal ##### ###	\$20,440			\$15,591	\$30,354	\$45,945	\$15,591	\$30,354	\$45,945	\$15,591	\$30,354		\$198,938
Catered Meals per meal ##### ###	\$452,600	\$456,765	\$909,365	\$345,219	\$179,733	\$524,952	\$345,219	\$179,733	\$524,952	\$345,219	\$179,733	\$524,952	\$2,484,221
				. —									
Consultant													
Consultant A													
				· <del></del>									-
													-
Other Vehicle Expenses		\$9,249	\$9,249	•									\$9,249
venicie Expenses		\$5,245	\$5,245				-			-			\$5,245
							-			-			
				-									
													-
Total DAS Operating Expenses	\$487,844	\$561,066	\$1,048,910	\$372,150	\$286,723	\$658,873	\$372,150	\$286,723	\$658,873	\$372,150	\$286,723	\$658,873	\$3,025,529
Non DAS Operating Expenses													
Expenditure Category				-	_								
Rental of Property	\$22,584 \$1,200	\$20,000	\$42,584 \$1,200	\$22,584 \$1,200		\$22,584 \$1,200	\$22,584 \$1,200		\$22,584 \$1,200	\$22,584 \$1,200		\$22,584 \$1,200	\$110,336 \$4,800
Utilities (Elec, Water, Gas, Phone, Garbage) Office Supplies, Postage	\$1,200		\$1,200 \$500	\$1,200		\$1,200 \$500	\$1,200		\$1,200 \$500	\$1,200		\$1,200 \$500	\$4,800
Building Maintenance Supplies and Repair	9500		\$500	4500		ψ500	4500		4000	φοσο		4000	\$2,000
Printing and Reproduction													
Insurance	\$7,000		\$7,000			\$7,000	\$7,000		\$7,000	\$7,000		\$7,000	\$28,000
Staff Training Staff Travel-(Local & Out of Town)	\$250 \$250		\$250 \$250	\$250 \$250		\$250 \$250	\$250 \$250		\$250 \$250	\$250 \$250		\$250 \$250	\$1,000 \$1,000
Rental of Equipment	9230		9230	9230		\$2.00			\$230	9230	·	\$230	\$1,000
Food Cost			-		=								
Raw Food per meal	\$7,300	(\$7,300	)	\$5,568	(\$5,568)		\$5,568	(\$5,568		\$5,568	(\$5,568	()	-
HDM Food Svc Supplies per meal	\$7,300			\$5,568			\$5,568			\$5,568		)	
Catered Meals per meal ##### ###	\$277,400	(\$104,859	\$172,541	\$211,586	\$26,584	\$238,170	\$211,586	\$48,811	\$260,397	\$211,586	\$72,519	\$284,105	\$955,213
				. —									
Consultant													
Consultant A													
							-			-			
Other Recruitment Exp	\$2,000		\$2,000	\$2,000	-	\$2,000	\$2,000		\$2,000	\$2,000	)	\$2,000	\$8,000
Auto & General Insurance	\$10,000	\$7,000	\$17,000	\$10,000		\$10,000	\$10,000		\$10,000	\$10,000	)	\$10,000	\$47,000
Vehicle Expenses	\$7,500					\$7,500	\$7,500		\$7,500	\$7,500		\$7,500	\$36,500
Bank Charges	\$187		\$187	\$187		\$187	\$187		\$187	\$187		\$187	\$748
	-												
Total Non DAS Operating Expenses	\$343,471	(\$85,959	\$257,512	\$274,193	\$15,448	\$289,641	\$274,193	\$37,675	\$311,868	\$274,193	\$61,383	\$335,576	\$1,194,597
Total Non DAS Operating Expenses  Total DAS and Non DAS Operating Expenses	\$343,471 \$831,315					\$289,641 \$948,514	\$274,193 \$646,343		\$311,868 \$970,741	\$274,193 \$646,343			\$1,194,597 \$4,220,126

(Same as Line 11 on HSA #1)	s, ( ) adults with disa	bilities or ( ) emerg	ency				pendix B-1, Page 4 ent Date: 3/24/2022
	Capit	al & Subcontra	ctor Expenditu	re Detail			
DAS Capital Expenditure	Budget	Modification	Revised Budget	Budget	Budget	Budget	Total
Equipment (Qty)	FY 21/22	ОТО	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 21/25
TOYOTA SIENNA HYBRID (2 @ \$50,000)	\$100,000		\$100,000				\$100,000
Thermal Bags Foldable Carts		\$6,300 \$420	\$6,300 \$420				\$6,300 \$420
Stainless Steel Food Carts		\$1,400	\$1,400				\$1,400
WORK Gloves		\$350	\$350				\$350
Back Support Belts		\$900	\$900				\$900
Rain Jackets		\$1,500	\$1,500				\$1,500
Vaccum Cleaner		\$320	\$320				\$320
Car Dash Cam		\$1,400	\$1,400				\$1,400
Car Sear Covers		\$1,750	\$1,750				\$1,750
Back-up Jump Battery		\$100	\$100				\$100
Desktop Computer		\$2,400	\$2,400				\$2,400
Monitor		\$600	\$600				\$600
Laptop		\$4,000	\$4,000				\$4,000
Heated Cabinet (warmer)		\$8,000	\$8,000				\$8,000
Utility Cart		\$600	\$600				\$600
File Cabinet		\$1,400	\$1,400			<b></b>	\$1,400
Walk-ın Freezer Walk-ın Refrigerator		<b>60.000</b>	60 000			<b> </b>	<b>*</b> 0.000
Rent		\$8,000 \$45,900	\$8,000 \$45,900	\$91,800		1	\$8,000 \$137,700
Refrigerator / Freezer Thermometers		\$45,900 \$16	\$45,900 \$16	000,1 ep		<del> </del>	\$137,700
Work Tables		\$1,400	\$1,400			<del> </del>	\$1,400
Steam table	<b></b>	\$5,000	\$5,000			<del>                                     </del>	\$5,000
3-Compartment Sink w/plumbing and Grease	<b></b>	\$9,800	\$9,800			<del>                                     </del>	\$9,800
Reception and Office Desk with chairs		\$4,500	\$4,500			1	\$4,500
Internet Setup		\$1,600	\$1,600				\$1,600
Signage		\$500	\$500				\$500
Microwave		\$600	\$600				\$600
All-in-one printer		\$400	\$400				\$400
Security Cameras		\$8,000	\$8,000				\$8,000
ivew verilcles		\$82,500	\$82,500	\$82,500			\$165,000
Total Equipment Cost	\$100,000	\$199,656	\$299,656	\$174,300			\$473,956
Remodeling	FY 21/22			FY 22/23	FY 23/24	FY 24/25	FY 21/25
Total Remodeling Cost			J				
la	51/04/00	1	1	51/00/00	51,00,01	51/04/05	F14.04/05
Subcontractor	FY 21/22			FY 22/23	FY 23/24	FY 24/25	FY 21/25
Total Subcontractor Cost							
Total Gubcontractor Gost		ı				ı	I
Total DAS Capital & Subcontractor Expenditure	\$100,000	\$199,656	\$299,656	\$174,300			\$473,956
Non DAS Capital Expenditure							
Equipment (Qty)	FY 21/22			FY 22/23	FY 23/24	FY 24/25	FY 21/25
	//		İ		0/2 1		
Total Equipment Cost							
Remodeling	FY 21/22			FY 22/23	FY 23/24	FY 24/25	FY 21/25
						<u> </u>	
						1	•
Total Remodeling Cost							
	EV.01/0-			EV 20% -	E/ 20/2 :		EV.04:
	FY 21/22			FY 22/23	FY 23/24	FY 24/25	FY 21/25
	FY 21/22			FY 22/23	FY 23/24	FY 24/25	FY 21/25
	FY 21/22			FY 22/23	FY 23/24	FY 24/25	FY 21/25
	FY 21/22			FY 22/23	FY 23/24	FY 24/25	FY 21/25
Subcontractor	FY 21/22			FY 22/23	FY 23/24	FY 24/25	FY 21/25
	FY 21/22			FY 22/23	FY 23/24	FY 24/25	FY 21/25
Subcontractor  Total Subcontractor Cost	FY 21/22			FY 22/23	FY 23/24	FY 24/25	FY 21/25
Subcontractor  Total Subcontractor Cost  Total Non DAS Capital & Subcontractor	FY 21/22			FY 22/23	FY 23/24	FY 24/25	FY 21/25
Subcontractor  Total Subcontractor Cost  Total Non DAS Capital & Subcontractor	FY 21/22			FY 22/23	FY 23/24	FY 24/25	FY 21/25
<u>Subcontractor</u> Total Subcontractor Cost	FY 21/22			FY 22/23	FY 23/24	FY 24/25	FY 21/25
Subcontractor  Total Subcontractor Cost  Total Non DAS Capital & Subcontractor	FY 21/22			FY 22/23	FY 23/24	FY 24/25	FY 21/25
Subcontractor  Total Subcontractor Cost  Total Non DAS Capital & Subcontractor  Expenditure	FY 21/22 FY 31/22	\$199,656	\$299,656	FY 22/23 FY 174,300	FY 23/24	FY 24/25	
Subcontractor  Total Subcontractor Cost  Total Non DAS Capital & Subcontractor Expenditure  Total DAS and Non DAS Capital & Subcontractor		\$199,656	\$299,656		FY 23/24	FY 24/25	FY 21/25  FY 21/25  \$473,956

Program: Home-delivered meals for (X ) older adu	lts, ( ) adults with disabilities or (	) emergency						Ap	pendix B-1, Page 5
(Same as Line 11 on HSA #1)								Docume	ent Date: 3/24/2022
			NCQA Exper	nditure Detail					
			Budget	Modification	Revised Budget	Budget	Budget	Budget	Total
DAS NCQA Expenditure	Unit price	Unit	FY 21/22	FY 21/22	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 21/25
Menu planning and nutrition analysis	\$673.64 /set	2.00	\$1,347		\$1,347	\$1,347	\$1,347	\$1,347	\$5,388
Kitchen and food service monitoring	\$630.17	4.00	\$2,521		\$2,521	\$2,521	\$2,521	\$2,521	\$10,084
HDM Route Monitoring	\$389.53 /route	36.00	\$14,023		\$14,023	\$14,023	\$14,023	\$14,023	\$56,092
Nutrition education	\$39.81	4.00	\$159		\$159	\$159	\$159	\$159	\$636
Nutrition counseling (optional)	/hour								
In-service training	\$79.82 /training	4.00	\$319		\$319	\$319	\$319	\$319	\$1,276
HDM Assessment for ENP/C2 nutrition									
program (Initial and annual)	\$257.12 /assessment	486.00	\$124,960	\$102,848	\$227,808	\$124,960	\$124,960	\$124,960	\$602,688
Annual Assessment for the HDM program for	/annual								
Adults with Disabilities (optional)	assessment								
Total DAS NCQA Expenditure			\$143,329	\$102,848	\$246,177	\$143,329	\$143,329	\$143,329	\$676,164
·				1	T				
Non DAS NCQA Expenditure	Unit price	Unit	FY 21/22			FY 22/23	FY 23/24	FY 24/25	FY 21/25
Menu planning and nutrition analysis	/set								
Kitchen and food service monitoring									
HDM Route Monitoring	/route								
Nutrition education									
Nutrition counseling (optional)	/hour								
In-service training	/training								
HDM Assessment for ENP/C2 nutrition program (Initial and annual)	/assessment								
Annual Assessment for HDM program for Adults with Disabilities (optional)	/annual assessment								
Total Non DAS NCQA Expenditure	2222211011		1		1	1			
			<u> </u>				1		
Total DAS and Non DAS NCQA Expenditure			\$143,329	\$102,848	\$246,177	\$143,329	\$143,329	\$143,329	\$676,164
·						•			
HSA #4									10/25/2016

		ANNUAL SITE	DHART - HOME-DE	LIVERED WEALS		0	FFICE OF COMMU	NTY PARTNERSH	PS .																						•
	Assendix F1						FY 2821-2822	(Ryised 3/21/22)																							
	Swit Herp for the Si																														•
		et, Suite 100, San I	Francisia, CA 9611																												
50//00MMMMM050	Emberra Wood		74H	THORIXANDUM	DAMES AND	ACCRECATE AND	(415) 677-7605																								
					,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Private no.	MINISTER, PARKET																								
HEM Program Type (SIP or ASE)	DP .	DP	100	DP.	DP	0.0	DP.	ar.	80	DP	ne .	89	DP	100	DP.	DP	0.0	D/P	DP.	80	p.p	ae .	89	DP.	ne ne	DIP.	DP .	0.0	DP.	DP	Total Earl Delivery Soutes
Name of Delivery Bouts (s.g. Fouts 1, Fouts II, Doublin Fouts are )	Review A-1	Reute A2	See H	State S0	Reste CI	Resta GI	Fourte E	Finale PS	Rest 19	Restr J	Review All	Street of	See 2	Street, III	Revie K	Florate NS	Review No.	Reute L	Finale M	Reute R	Reste S1	Finale S2	See Si	Route SS	Finale DE	Strate S7	Flourier SIX	Seute T1	Rests TO	Reset To	30
Address and Zip (a here reals are creational analyst society	160 Maur S	ME CLASS	SF CA WILL	1480 Mason St	NATIONAL DE	SECTION ST	SECTION D	MO Moor Br	1 dill Mason Br	March March Dr.	180 Meur Br	140 Mayor B	NAME AND ADDRESS OF	140 May 5	1487 Mayor Br	NATIONAL DE	140 Mayer St	SECTION ST	MONeyer By	DF CL NOTES	ORD Short D	180 Moon St	1 did Marcon St	NATIONAL DESCRIPTION	140 Mayer St	1 SEE Marrie St	NATIONAL D	140 Mayor St	1.650 Mayor St SF CA 94533	100 Nove St	-
Plane Sonier	W9 67 700	1819-677-7589	025-577.7580	10/9 677 7990	1819-677-7580	02 51577 2500	10/0477.700	029-97 2580	06 D ST 780	1819-677-799	029-677 790	WE 57.790	189 67.398	025-577.7500	10/9 677 7000	1419-677-7580	02/04/77 2500	10/04/77/7000	919-677 7580	000 07 700	1819 677,700	000-077 790	NE 57.790	1150 677 700	029-577-798	10.0 (7.70)	1819-677.758	025-577.7500	16/0/677700	1819-677-7580	1
Alternate Plana Sunter	(44) 677.766	1416 633 3686	(816) 677 7636	(449,677,766	(416)-677.7636	pr 6;477 7436.	project/3006	(814)-673 3636	(44) 677 3636	(a) 60,366	(846) 627 7494	(44) 677 7636	1445 617,768	(816) 677 7636	(449,677,766	H16 63388	(815) 677 7636	(44) 677706	(#16) 677 3636	(44) 677 3636	(44) 677,7656	(816)-673 7694	(44) 677 766	1110 677,766	(816)-677 7636	(410) 677 7606	1116 623 368	(61-61-677-7636	(449,677,766	(415,477,7636	
Neighberhand Geographia Delivery Service Area	Tamakrisia, Ciris Careter	South of Market	North Basels, Nati PEE	Sorth Branch, Soit NE	Criminum. Describer	Orinateuro, Describero	Terrelation, Clinic Genter Small of Market	Januar Washington	Polision, Wastern Liddion	Reference	Inner Robrasoni	Entreund	Schward	Reterent	Inglescola, Econologo, Marcani Palatina	Ingleminia, Escuriolar, Educació Malatria	Ve Valer, Person	Periols Violanien Valley	Tandarisin, South of Maries, Mission	Chinateurs, Tanderlain, Handern Addition, Lower Pacific Headen.	Serve	Sene	Senet	Server	Summer	Surrent	Serve	Tenderico. Escala di Merine	Tanderlein, Lower Recific Heights.	Tandarisin, Lower Parella Hagdon, Orbatesan	
Reproducted States 6	- 4		a a				- 4								7		7		6.9	356	4	-	4	- 4	4	- 4	4	- 6		3.6	
Jip Codes Served	Antille	ALEX BASE	A100 A100	8000 MUTS	Annua Annua Annua	BACK MILL BACK	BANK BANK	Acces 20.75	B100 B107	Acces Acces			AND DOOR	A444 A474	A443 A473		Aura	2017 2011	Acada Acada Acada	DEP SE DEP SE DEP SE.	Anne Auril								B1000 B1000	AND THE PARTY	
Wast Delivery Days.	- the - Ten						thr_Tun				-									1		-		-			-	- 1-			1
	_ 104 _ Don	1 No. 34	1 76 Br	1 Met 1 Dec	Link Ches	a tint a tine	West_s_Thom	a fine a Dans	a the a hear	a flat a flat	Pic Sal	that Dans	Pri Se	a fire floor	a that a three	No. 1 Ten	- Red Date	a that a Trans	- Mart Trans	that Days	a Net a Tree	a first a floor	a that a hear	Pic Ser	A Dis Ser	No. 1 Days	a Pri Ser	Test or Date	the has	- No. Sec.	
		-	-		-		-			-	-		t-	-		-			-			the state of the s	-	-	t-a		-	-		t-s	4 1
Office North	tun-Euro	ton Con	tian tan	tion Com	tun fan	Con Con	San Can	ten Con	Can Can	tan tan	tun-Lan	tion Com	ten Con	Sun-Eun	tion Com	ten Con	Can Con	Gam Cam	ten ten	tion Con	Sam East	ten ten	tun-Ean	tan Can	tun tun	Gan Con	tan Con	tun tun	tion Com	Earn Earn	
	Hot & Procure	His & Pressen.	Het & Freeze	Hot & Process	Hel & Process	Hot & Freuen	Presen	Het &Prosen	Het & Freuen	Het & Process	Fruen	Frame	Presen	Frans	Hot & Present	Proper.	Process	Hot & Program	France	Present	Het & Propert	He & Process	Hot & Property	Prosen.	France	Prosen	Process.	Proven	Process	Resen	4 1
DET Type (Reguler, Vegetanian, Montlant specify, e.g. Gallatio)	Regular, Low scalum.	Repair, Low sealors	Repár, Leu sadon	Regular, Low scalum	Region Loss sestion	Regular, Law sestion	Regular, Low scotlam	Repár, les solan	Repár, Lew sestum	Region, Lose sentum	Repair, Lee sedion	Regular, Low scalum.	Regular, Loss sention	Repair, Low sealors	Regular, Low scalum	Repair, Low waters	Repár, Lew sedien	Regular, Low scotlam	Regular, Loss soutians	Regular, Law scalars	Repáir, Lee sedon	Repár, les solun	Regular, Law sestum.	Regular, Lose scalum	Regular, Loss scations	Regular, Low scalum.	Repair, Loss waters	Repair, Low session	Regular, Low scalum	Regular, Loss workers	
Coloine Type (Salast Institut)	Orinana & Smartinan	Grimme & Jimerican	Olivera & American	Direce & Smerican	Olivana & American	Démail American	American	Oriena & American	Oriena Elinerican	Orinace & Emerican	Direce	Otiona	Orinna	Drives	Orinana & Smartson	Orinese	Grinne	Direct Limiter	American	American	Direce & Emerican	Olivena E.S.mericum	Orinan Literature	Oriena	Direce	Owne	Chinasa	Jimerisan	American	American	
d Undeplicated Consumers	10	×	27	8	**	4					10	27	27	27	M.	2	26	30	0	24	e			29	33	34	30			2	660
Maximum distriction was accord on restablishment day	36	×	20	м	×		- 11	*	2		а	24	24	24	30	20	20	30	10	28		-	a	28	30	30	30	7	16	4	801
Number of Meals on Reute	6,800	7790	5,800	6,000	9,000	40,000	3,600	10,000	7,000	11,800	7,60	6,000	4,000	6,000	4,300	4,790	4,800	4,300	2,900	4/101	11,600	11,000	11,300	7,600	9,300	6,000	8,600	2,360	6,000	2,200	246,369
# Note than Street levels (India)	144	- 00		140	166	160	46	-	106	- 100	10	96	w	66	130	10	80	120	44		48	100	188	10	CB CB	130	9	26	40	24	3,404
# Service Days (D1.0621 636/3003)	260	260	260	260	260	360	365	260	260	200	20	260	260	260	260	260	260	260	366	366	260	20	200	260	369	260	269	365	365	365	273
Anamaga il massis per day	30	31	20	36	- 14	40	19	-	26	- 4	20	24	24	24	26		30	26		- 11			4	30	337	36	34	6	16	4	830
Hiddings (but hiddings -no delivery between 1/1/2021 6/302020)	See Yarra Day Martin	Curbor Nov. Jr. Sec. Pre	ones the Newson De	htenderede ist	er Day Indonesia Provi	te De: Veteran De: Tran	tout the Day Star after	Turbutore Ontone	_																						

		ANNUAL SITE	CHART - HOME-DE	LIVERED MEALS		Oi	FFICE OF COMMUN	NITY PARTNERSH	HPS			-																			•
	Appendix F1						FY 22/23																								•
AGENCY:	Self-Help for the Eld	Sarty																													
MAILING ADDRESS:	731 Sarsome Stree	it, Suite 100, San Fr	ancisco, CA 94111																												-
DIRECTOR:	Alex Tan		EMAJL:	glost @selfhelpeide	irly.org	PHONE NO.:	(415) 677-7602																								•
PROGRAM MANAGER:	Frederick Wong		EMAJL:	fredericky Riselfhel	ipelderly.org	PHONE NO.:	(415) 677-7605																								
MM Program Type (ENP or AWD)	ENP	ENP	ENP	DAP	ENP	ENP	ENP	ENP	ENP	DNP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	Total # of Del
une of Delivery Route (s.g. Route 1, ute B. Excelsior Route, etc.)	Route A1	Route A2	Route B1	Route B2	Route C1	Route C2	Route E	Route H1	Route H2	Route J	Route JS	Route JG	Route J7	Route JB	Route K	Route KS	Route KG	Route L	Route M	Route R	Route S1	Route \$2	Route S3	Route SS	Route S6	Route S7	Rode S8	Route T1	Route T2	Route T3	30
ddress and Zip (where meals are oduced and/or packed)	1483 Mason St. SF, CA 94123	1483 Mason St. SF, CA 94133	1483 Mason St.	1403 Mason St. SF, CA 94123	1483 Mason St. SF, CA 94133	5482 Mason St. SF, CA 94122	1483 Mason St. SF, CA 94133	1483 Mason St. SF, CA 94123	1482 Mason St. SF, CA 94123	1483 Mason St.	1483 Mason St.	1483 Mason St.	1483 Mason St. SF, CA 94123	1483 Mason St.	1483 Mason St. SF, CA 94133	1483 Mason St.	1483 Mason St. SF. CA 94133	1483 Mason St. SF, CA 94123	1482 Mason St. SF, CA 94123	1483 Mason St. SF, CA 94133	5483 Mason St SF, CA 94123	1483 Mason St.	1483 Mason St. SF, CA 94133	1483 Mason St. SF, CA 94123	1403 Mason St.	1482 Mason St. SF, CA 94122	1483 Mason St. SF, CA 94123	1483 Mason St.	1483 Mason St SF, CA 94123	1403 Mason St.	4
none Number	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415)677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415)677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	1
Bernate Phone Number	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7625	(415) 677-7635	(415) 677-7635	(415) 677-7635	
leighborhood/Geographic Delivery Service Area	Total Color	Control of Marchael	Name Parant Name and	North Search Nich IIII	Chinatana Canadana	Chiestone Develope	Tenderloin, Civic Center	have Pintersons	Polk Guich,	Distance	Inner Birthmood	Distressed	Distanced	State of the state	Ingleside, Excelsion,	Ingleside, Excelsion,	Matteller Bestele	Portola, Visitacion	Tenderlain, South of	Chinatown, Tenderloin, Western Addition, Lower Pacific Heights	Const		Support	£	S	Court	£	Tenderloin,	Tenderloin,	Tenderloin, Lower Pacific Heights,	
Supervisorial District #	6	6	3	3	3	3	6	1	5	1	1	1	1	1	7	7	7	- 11	6.9	356	4	4	4	4	4	4	4	4	6	3.6	1
ip Codes Served	94102	94107 94107	94109 94123	94109 94133	94109, 94111, 94122	94108, 94111, 94123	04102 04105	94118,94121	9109,94115	94118, 94121	Garrie	94121	94118,94121	9118,9421	94112, 94132	94112	24124	94112,94134	94102, 94103, 94110	94102, 94109, 94115, 94133	94116.94122	94116.94122	94116, 94122	94116	94122	04145	94122	94102 94103	94102,94109		1
feat Delivery Days	x Mon x Tues x Wed x Thurs x Fit Sat	x Mon x Tues x Wed x Thurs x Fit Sat	x Mon x Tues x Wed x Thurs x Fri Sat	x Mon x Tues x Wed x Thue x Fe Set	x Mon x Tues x Wed x Thus x Fri Sat	x Mon x Tues x Wed x Thurs x Fri Set	x Mon Tues Wed x Thurs Fri Sat			x Mon x Tues x Wed x Thurs x Fel Sat	x Mon Tues Wed x There Fri Sat	Mon x Tues Wed Thurs x Fri Sat	x Mon Tues Wed x Thurs Fri Sat	Mon x Tues Wed There x Fri Sat	x Mon x Tues x Wed x Thurs x F4 Sat	x Mon Tues Wed x Thurs Fri Sat	Mon x Tues Wed Thurs x Fri Sat	x Mon x Tues x Wed x Tues x Fri Sat	Mon x Tues Wed Thurs x Fri Sat	Mon x Tues Wed Thus x Fri Sat	x Mon x Tues x Wed x Thurs x Fit Sat		x Mon x Tues x Wed x Thurs x Fel Sat	x Mon Tues Wed x Thurs Fri Sat	Mon x Tues Wed Thurs x Fri Sat	x Mon Tues Wed x Trues Fit Sat	Mon x Tues Wed Thurs x Fd Sat	x Mon Tues Wed x Thurs Fri Sat	Mon x Tues Wed Thurs x Fri Sat	Mon x Tues Wed Trues x Fri Sat	
	Sun	Sun	Sun	Sun	Sun	Sun	Sun	Sun	Sun	Sun	Sun	Sun	Sun	Sun	Sup	Sun	Sun	Sun	Sun	Sun	Sun	Sun	Sun	Sun	Sun	Sun	Sun	Sun	Sun	Sun	
Office Hours Type of Meal (hot, chillor fozza)	9 am - 5 pm	9 am - 5 pm	9am-Spm	9 am - 5 pm	9 am - 5 pm	9 am - 5 pm	9 am - 5 pm	9 am - 5 pm	9am-Spm	9am-Spm	9 am - 5 pm	9am-Spm	9 am - 5 pm	9 am - 5 pm	9 am - 5 pm	9 am - 5 pm	9 am - 5 pm	9 am - 5 pm	9 am - Spm	9am-Spm	9am-Spm	9 am - 5 pm	9 am - 5 pm	9 am - Spm	9am-5pm	9 am - 5 pm	9 am - 5 pm	-			
ET Type (Regular, Vegetarian, Modified-	Hot & Frozen	Hot & Frozen	Hot & Frozen	Hot & Floaren	Hot & Frozen	Hot & Frozen	Frozen	Hot & Frozen	Hot & Frozen	Hot & Frozen	Frozen	Frozen	Frame	Frozen	Hot & Frozen	Frozen	Frozen	Hot & Frozen	Frozen	Frozen	Hot & Frozen	Hot & Frozen	Hot & Frozen	Frozen	Frozen	Frazen	Frozen	Frozen	Frozen	Frozen	4
pecify, e.g. Diabetic)	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium		Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium		
Culsine Type (Select from list)	Chinese & American	Chinese & American	Chinese & American	Chinese & American	Chinese & American	Chinese & American	American	Chinese & American	Chinese & American	Chinese & American	Chinese	Chinese	Chinese	Chinese	Chinese & American	Chinese	Chinese	Chinese & American	American	American	Chinese & American	Chinese & American	Chinese & American	Chinese	Chinese	Chinese	Chinese	American	American	American	
#Unduplicated Consumers	30	24	16	14	30	32		35	16	37	22	17	17	17	22	12	13	22	6	15	32	32	32	27	32	29	29		14	7	647
faximum # of consumers served on outside@very day	28	22	15	13	28	30	6	32	15	25	20	16	16	16	20	11	12	20	4	13	30	30	30	25	30	27	27	5	12	5	593
lumber of Meals on Route	7,500	5,500	3,800	3,200	6,922	7,500	1,300	7,000	3,800	8,500	5,000	3,900	3,900	3,900	4,000	2,500	2,800	4,000	1,000	2,457	7,500	7,600	8,000	6,800	7,800	7,300	7,300	1,500	4,300	1,600	140,179
# Nutrition Education Units # Sessions x # Clients)	112	88	60	52	112	120	24	128	60	140	80	64	64	64	80	44	40	80	16	52	120	120	120	100	120	108	108	20	48	20	2,372
Annual # Comprehensive Assessment Units																															647
Annual # Nutrition Counseling HOURS																															0
Arnual # Nutrition Counseling SESSIONS																															0
Annual # Unduplicated Nutrition Courseling Consumers																															0
# Service Days (7/1/2021-6/30/2022)	250	250	250	250	250	250	365	250	250	250	250	250	250	250	250	250	250	250	365	365	250	250	250	250	250	250	250	365	365	365	273
Average # meals per day	30	22	15	13	28	30	4	28	15	34	20	16	16	16	16	10	11	16	3	7	30	30	32	27	21	29	29	4	12	4	577
Holidays (list holidays - no delivery between 7/1/2021-6/30/2021	Non-York Day Marks	administration in Day Day	Serter Day Memorial Day	Interesterre Day I shor	r Day Indigenous Peoples	Day Veterans Day Thorics	solving Day Day after The	erkenhinn Christmas D	_																						

pends F1-64-Pip (100 Pip 100 P

		ANNUAL SITE	CHART - HOME-DE	LIVERED MEALS		0	FFICE OF COMMU	NITY PARTNERSH	HPS			-																			-
	Appendix F1						FY 23/24																								-
AGENCY	Self-Help for the Ele	Sarty																													-
MAILING ADDRESS	731 Sansome Stree	it, Suite 100, San Fr	ancisco, CA 94111																												-
DIRECTOR	Alex Tan		EMAJL:	alext Realthelperte	rly.org	PHONE NO.	(415) 677-7802																								-
PROGRAM MANAGER	Frederick Wong		EMAJL:	fredericky@selfhel	belderly.org	PHONE NO.	(415) 677-7805																								
OM Program Type (ENP or AWD)	ENP	ENP	ENP	DAP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	DNP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	Total # of Del
ame of Delivery Route (s.g. Route 1, oute B. Excelsion Route, etc.)	Route A1	Route A2	Route B1	Route B2	Route C1	Route C2	Route E	Route H1	Route H2	Route J	Route JS	Route JG	Route J7	Route JB	Route K	Route KS	Route KG	Route L	Route M	Route R	Route S1	Route \$2	Route S3	Route SS	Route S6	Route S7	Route Sili	Route T1	Route T2	Route T3	30
ddress and Zip (where meals are oduced and/or packed)	1483 Mason St. SF, CA 94133	1483 Mason St. SF, CA 94133	1483 Mason St.	1403 Mason St. SF, CA 94123	1483 Mason St. SF, CA 94133	1483 Mason St. SF, CA 94133	1483 Mason St. SF, CA 94123	1483 Mason St. SF. CA 94123	1483 Mason St. SF, CA 94123	1483 Mason St.	1483 Mason St.	1483 Mason St.	1483 Mason St. SF, CA 94123	1483 Mason St.	1483 Mason St. SF, CA 94123	1483 Mason St.	1483 Mason St. SF. CA 94133	1483 Mason St. SF, CA 94123	1483 Mason St. SF. CA 94133	1483 Mason St. SF, CA 94133	1483 Mason St. SF, CA 94123	1483 Mason St.	1493 Mason St. SF, CA 94123	1403 Mason St. SF, CA 94123	1403 Mason St.	1483 Mason St. SF, CA 94123	1483 Mason St. SF, CA 94133	5483 Mason St.	1483 Mason St SF, CA 94133	1403 Mason St.	1
hone Number	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	H15) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	H15) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	H15) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	(415) 677-7580	H15: 677-7580	(415) 677-7580	(415) 677-7580	1
Iternate Phone Number	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7625	(415) 677-7635	(415) 677-7635	(415) 677-7635	1
Heighborhood/Geographic Delivery Service Area	Total Control	Fresh editional		North Search Nich Idl	Observe December	Chiestone December	Tenderloin, Civic Center	h	Polk Guich,	Determine	Inner Birthmood	Returned	Distressed	Professor	Ingleside, Excelsior,	Ingleside, Excelsion,		Portola, Visitacion	Tenderlain, South of	Chinatown, Tenderloin, Western Addition, Lower Pacific Heights			Support				F	Tenderloin,	Tenderloin,	Tenderloin, Lower Pacific Heights,	
Supervisorial District #	6	6	3	3	3	3	- 6	1	5	1	1	1	1	1	7	7	7	11	6.9	356	4	4	4	4	4	4	4	4	6	3.6	1
ip Codes Served	94102	94107 94107	94109 94123	94109 94133	94108, 94111, 94122	94108, 94111, 94122	04102 04105	94118,94121	9109,94115	94118, 94121	Garrie	94121	94118,94121	9118,9421	94112.94132	94112	94134	94112, 94134	94102, 94103, 94110	94102, 94109, 94115.	94116, 94122	94116.94122	94116, 94122	94116	94122	04145	94100	94102 94103	94102,94109	9102 9109 9133	1
deal Delivery Days	x Mon x Tues x Wed x Thurs	x Mon x Tues	x Mon x Tues x Wed x Thurs	x Mon x Tues x Wed x Trurs	x Mon x Tues x Wed x Thurs	x Mon x Tues x Wed x Thurs	x Mon Tues Wed x Thurs	x Mon x Tues x Wed x Trus	x Mon x Tues	x Mon x Tues x Wed x Thurs	x Mon Tues Wed x Thurs	Mon x Tues Wed Thurs	x Mon Tues Wed x Thurs	Mon x Tues Wed Thurs	x Mon x Tues	x Mon Tues Wed x Thurs	Mon x Tues Wed Thurs	x Mon x Tues x Wed x Thurs	Wed Thurs	Mon x Tues Wed Trues	x Mon x Tues x Wed x Thurs	x Mon x Tues	x Mon x Tues x Wed x Thurs	x Mon Tues Wed x Thurs	Mon x Tues Wed Truss	x Mon Tues Wed x Thurs	Mon x Tues Wed Thurs	x Mon Tues Wed x Thurs	Mon x Tues Wed Thurs	Mon x Tues Wed Thurs	
	x Fri Sat	x Fri Sat	x Fri Sat	x Fe Sat	x Ri Sat	x Fri Sat	Fri Sat	x Fri Sat	x Fri Sat	x Fri Sat	Fri Sat	x Fri Sat	Fri Sat	x Fri Sat	x Fit Sat	Fri Sat	x Fri Sat	x Fri Sat	x Fri Sat	x Fri Sat	x Fri Sat	x Fri Sat	x Fd Sat	Fri Sat	x Fri Sat	Fri Sat	x Fri Sat	Fri Sat	x Fri Sat	x Fri Sat	
Office Hours	9.am-Spm	9 am - 5 pm	9am-5pm	9am-5pm	9 am - 5 pm	9am-Spm	9am-Spm	9 am - 5 pm	9 am - 5 pm	9 am - 5 pm	9am-5pm	9am-5pm	9 am - 5 pm	9 am - 5 pm	9 am - 5 pm	9am-5pm	9 am - 5 pm	9 am - 5 pm	9 am - 5 pm	9am-5pm	9am-Spm	9 am - 5 pm	9am-5pm	9am-5pm	9 am - 5 pm	9 am - 5 pm	9 am - 5 pm				
ype of Meal (hot, chill or frazen)	Hot & Frozen	Hot & Frozen	Hot & Frozen	Hot & Frozen	Hot & Frozen	Hot & Frozen	Frozen	Hot & Frozen	Hot & Frozen	Hot & Frozen	Frozen	Frozen	Frozen	Frozen	Hot & Frozen	Frazen	Frozen	Hot & Frozen	Frozen	Frozen	Hot & Frozen	Hot & Frozen	Hot & Frozen	Frozen	Frozen	Frozen	Frozen	Frozen	Frozen	Frozen	
XET Type (Regular, Vegetarian, Modified- pecify, e.g. Diabetic)	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	
Dulaine Type (Select from list)	Chinese & American	Chinese & American	Chinese & American	Chinese & American	Chinese & American	Chinese & American	American	Chinese & American	Chinese & American	Chinese & American	Chinese	Chinese	Chinese	Chinese	Chinese & American	Chinese	Chinese	Chinese & American	American	American	Chinese & American	Chinese & American	Chinese & American	Chinese	Chinese	Chinese	Chinese	American	American	American	
# Unduplicated Consumers	30	24	16	14	30	32		35	16	37	22	17	17	17	22	12	13	22	6	15	32	32	32	27	32	29	29		14	7	647
faximum # of consumers served on outside@very day	28	22	15	13	28	30	6	32	15	25	20	16	16	16	20	11	12	20	4	13	30	30	30	25	30	27	27	5	12	5	593
lumber of Meals on Route	7,500	5,500	3,800	3,200	6,922	7,500	1,300	7,000	3,800	8,500	5,000	3,900	3,900	3,900	4,000	2,500	2,800	4,000	1,000	2,457	7,500	7,600	8,000	6,800	7,800	7,300	7,300	1,500	4,300	1,600	140,179
# Nutrition Education Units (# Sessions x # Clients)	112	88	60	52	112	120	24	128	60	140	80	64	64	ы	80	44	40	80	16	52	120	120	120	100	120	108	108	20	48	20	2,372
Annual # Comprehensive Assessment Unit	4																														647
Annual # Nutrition Counseling HOURS																															0
Amual # Nutrition Counseling SESSEDNS																															0
Annual # Unduplicated Nutrition Counseling Consumers																															0
#Service Days (71/2021-6/30/3022)	250	250	250	250	250	250	365	250	250	250	250	250	250	250	250	250	250	250	365	365	250	250	250	250	250	250	250	365	365	365	273
lverage # meals per day	30	22	15	13	28	30	4	28	15	34	20	16	16	16	16	10	11	16	3	7	30	30	32	27	21	29	29	4	12	- 4	577
Holidays (list holidays - no delivery between 7/1/2021-6/30/2022)	New Year's Day Martin I	other Kinn Ir Day David	Serter Day Memorial Day	Interenterne Day I shor	Day Indigenous Peoples	Day Vaterana Day Thank	solving Day Day after The	erkenhinn Christmas D																							

pontis F1-64-Piley IOM Sin One F19-12 (Res 21) Piley IOM Sin One F19-12 (Res 22) Piley 21 (22) Piley 21 (23) Piley IOM Sin One F19-12 (Res 22) Piley 21 (23) Piley IOM Sin One F19-12 (Res 22) Piley IOM Sin One F

		ANNUAL OFF	CHART - HOME-DE	DIEDED MEN O			FFICE OF COMMU	UTU DADTUEDO	unn			-																			
	,	ANNUAL SITE	CHART - HOME-DE	LIVERED MEALS				NIT PARTNERS	m-s																						-
	Appendix F1						FY24/25																								_
AGENCY	Self-Help for the Ele	derly																													
MAILING ADDRESS	731 Sansome Stree	at, Suite 100, San Fr	ancisco, CA 94111																												
DIRECTOR	Alex Tan			glost Riselfhelpelde		PHONE NO.	(415) 677-7802																								_
PROGRAM MANAGER	Frederick Wong		EMAJL:	fredericky@sethe	ipelderly.org	PHONE NO.	(415) 677-7805																								
HDM Program Type (ENP or AWD)	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	ENP	Total # of Delive Routes
Name of Delivery Route (s.g. Route 1, Route B. Excelsion Route, etc.)	Route A1	Route A2	Rode 81	Route B2	Route C1	Route C2	Route E	Route H1	Route H2	Route J	Route JS	Route J6	Route J7	Route JB	Route K	Route KS	Route K6	Route L	Route M	Route R	Route S1	Route \$2	Route S3	Route SS	Route S6	Route S7	Route S8	Route T1	Route T2	Route T3	30
Address and Zip (where meals are produced and/or packed)	1483 Mason St. SF, CA 94123	1483 Mason St. SF. CA 94123	1483 Mason St.	1403 Mason St. SF, CA 94123	1483 Mason St. SF, CA 94133	1483 Mason St. SF, CA 94133	1483 Mason St. SF, CA 94133	1483 Mason St. SF. CA 94123	1483 Mason St. SF, CA 94123	1483 Mason St.	1483 Mason St.	1483 Mason St. SF. CA 94133	1483 Mason St. SF, CA 94123	1483 Mason St	1483 Mason St. SF, CA 94123	1483 Mason St.	1483 Mason St.	1483 Mason St. SF, CA 94123	1483 Mason St. SF, CA 94123	1493 Mason St. SF, CA 94133	1483 Mason St. SF, CA 94123	1483 Mason St.	1483 Mason St. SF, CA 94123	1483 Mason St. SF, CA 94123	1483 Mason St.	1483 Mason St. SF, CA 94123	1483 Mason St. SF, CA 94133	1482 Mason St.	1483 Mason St SF, CA 94133	1483 Mason St.	
Phone Number	(415) 677-7580	(415) 677-7580	(415) 677-7580	6415) 677-7580	(415) G77-7580	H15) 677-7580	615 677-7580	915) 677-7580	(415) 677-7580	(415) 677-7580	H15) 677-7580	64151 677-7580	64153-677-7580	(415) 677-7580	(415) 677-7580	H15) 677-7580	(415) 677-7580	64153-677-7580	(415) 677-7580	9151677-7580	6415) 677-7580	(415) 677-7580	(415) 677-7580	64151-677-7580	(415) G77-7580	6415) 677-7580	(415) 677-7580	H15: 677-7580	(415) 677-7580	(415) 677-7580	
Alternate Phone Number	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	(415) 677-7635	
Neighborhood/Geographic Delivery Service Area	Tenderinin Cluir Center	Control of the contro		North Search Not 165	Chicatora Davistora		Tenderloin, Civic Center		Polk Guich,	District	Inner Birthmood	Dichmond		Professor	Ingleside, Excelsior,	Ingleside, Excelsion,		Portola, Visitacion	Tenderlain, South of	Chinatown, Tenderloin, Western Addition, Lower Davids Majorites								Tenderloin,	Tenderloin,	Tenderloin, Lower Pacific Heights,	
Supervisorial District #	6	6	NOTE HEACH, NOD THE	NOTE SEEDS NOT HEE	Christian Downson	Chiratown Downson	5 SOUR STANSON	mer scomona 4	S C	Homono	ner schnoo	sommono 4	Highnone	- Hoomand	7	Merced Heading	7	11	6.9	2.5.6	A	A	A.	4	A	A	A	South of Market	Cover Pacific Hendres	2.6	
Zip Codes Served			1			1									,					94102, 94109, 94115.		_				,	1				
Meal Delivery Days	x Mon x Tues x Wed x Thurs	94103,94107 x Mon x Tues x Wed x Thus	x Mon x Tues x Wed x Thurs	94109, 94120 x Mon x Tues x Wed x Thus	x Mon x Tues x Wed x Thus	x Mon x Tues x Wed x Thurs		x Mon x Tues x Wed x Thus	94109, 94115 x Mon x Tues x Wed x Thurs	94118,94121 x Mon x Tues x Wed x Thurs	x Mon Tues	Mon x Tues Wed Then	x Mon Tues Wed x Thurs	94118, 94121 Mon x Tues Wed Thurs	94112,94132 x Mon x Tues x Wed x Thurs	y Mon Tues Wed x Thurs	Mon x Tues Wed There	x Mon x Tues x Wed x Thurs	94102, 94103, 94110 Mon x Tues Wed Thurs	Mon x Tues Wed Thus	94116,94122 x Mon x Tues x Wed x Thats	x Mon x Tues x Wed x Tues	94116, 94122 x Mon x Tues x Wed x Thurs	x Mon Tues Wed x Thus	Mon x Tues Wed Thus	x Mon Tues Wed x Thurs	Mon x Tues Wed Thurs	x Mon Tues Wed x Thurs	Mon x Tues Wed There	94102, 94109, 94133 Mon x Tues Wed Thus	
	x Fri Sat	x Fri Sat	x Fri Sat	x Fit Sat	x Fri Sat	x Fri Sat	Fri Sat	x Fri Sat	x Fri Sat	x F6 Sat	Fri Sat	x Fri Sat	Fri Sat	x Fri Sat	x F4 Sat	Fri Sat	x Fri Sat	x Fri Sat	x Fri Sat	x Fri Sat	x Fri Sat	x Fri Sat	x Fit Sat	Fri Sat	x Fri Sat	Fit Sat	x Fri Sat	Fri Sat	x Fri Sat	x Fri Sat	
Office Hours	Sun Gam, Sam	9 am - 5 am	Sun Sam. Sam	Sun Samu Som	Sun Sam - Son	Sun Samu Som	Sun Samu-Som	Sun Sun Som	Sun Sam, Sam	Sun Sam, Som	Sun Samu-Sam	Sun 9 am - 5 nm	Sun Sun Sun	Sun Sam. Sam	Sun Sam, Som	Sun Sum Sum	Sun Samu-Sam	Sun Sun Sun	Sun Sam, Sam	Sun SamuSom	Sun Sam - Som	Sun Gam, Som	Sun San Som	Sun Sam, Som	9 am - 5 nm	Sun 9 am - 5 om	Sun Sam, Sam	Sun San Son	Sun Sun Sun	Sun Samu-Som	1
Type of Meal (hot, chill or frazen)	Hot & Frozen	Hot & Frozen	Hot & Fragen	Hot & Frogen	Hot & Frogren	Hot & Fragen	Fregue	Hot & Frogen	Hot & Frozen	Hot & Fragen	Frame	Frozen	Frazen	Fragen	Hot & Fragen	Fragen	Fragen	Hot & Frogen	Fragen	Fromo	Hot & Frogen	Hot & Frozen	Hot & Fragen	Frozen	Frozen	Frazen	Frage	Frazen	Frame	Frozen	
DIET Type (Regular, Vegetarian, Modified- specify, e.g. Diabetic)	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	Regular, Low sodium	
Culsine Type (Select from list)	Chinese & American	Chinese & American	Chinese & American	Chinese & American	Chinese & American	Chinese & American	American	Chinese & American	Chinese & American	Chinese & American	Chinese	Chinese	Chinese	Chinese	Chinese & American	Chinese	Chinese	Chinese & American	American	American	Chinese & American	Chinese & American	Chinese & American	Chinese	Chinese	Chinese	Chinese	American	American	American	
# Unduplicated Consumers	30	24	16	14	30	32		35	16	27	22	17	17	17	22	12	13	22	6	15	32	32	32	27	32	29	29		14	7	647
Maximum # of consumers served on routeidelivery day	28	22	15	13	28	30	4	32	15	25	20	16	16	16	20	11	12	20	- 4	13	30	30	30	25	30	27	27	5	12	5	593
Number of Meals on Route	7,500	5,500	3,800	3,200	6,922	7,500	1,300	7,000	3,800	8,500	5,000	3,900	3,900	3,900	4,000	2,500	2,800	4,000	1,000	2,457	7,500	7,600	8,000	6,800	7,800	7,300	7,300	1,500	4,300	1,600	140,179
# Nutrition Education Units (# Sessions x # Clients)	112	88	60	52	112	120	24	128	60	140	80	64	64	64	80	44	40	80	16	52	120	120	120	100	120	108	108	20	40	20	2,372
Annual # Comprehensive Assessment Unit																															647
Annual # Nutrition Counseling HOURS																															0
Armual # Number Counseling SESSEDNS																															0
Annual # Unduplicated Nutrition Courseling Consumers																															0
# Service Days (7/1/2021-4/30/2022)	250	250	250	250	250	250	365	250	250	250	250	250	250	250	250	250	250	250	365	365	250	250	250	250	250	250	250	365	365	365	273
Average # meals per day	30	22	15	13	28	30	4	28	15	24	20	16	16	16	16	10	11	16	3	7	30	30	32	27	31	29	29	4	12	4	577
Holidays (list holidays - no delivery between 7/1/2021-4/20/2022)	Non-Woods Day Model	atan Kanada an Bara Bara	destri Dev Messeriel Dev	Internation Dec Labor	- Day Indianasa Danata	Day Material Day Thereto	and the David Davidson The	odentine Christman D	_											•			•								