



OFFICE OF THE CONTROLLER
CITY AND COUNTY OF SAN FRANCISCO

Ben Rosenfield
Controller

Todd Rydstrom
Deputy Controller

May 31, 2023

Shireen McSpadden, Director
Department of Homelessness and Supportive Housing
440 Turk Street
San Francisco, CA 94102

Attention: Gigi Whitley, Deputy Director of Finance and Administration

RE: HSH Security – FY 2023-24

The cost information and supplemental data provided by your office on the proposed contract for security services have been reviewed by my staff.

If these services are provided at the proposed contract price, it appears they can be performed at a lower cost than if the work were performed by City employees.

The requirements of Charter Section 10.104.15 relative to the Controller's findings that work or services can be practically performed under private contract at a lesser cost than similar work performed by employees of the City and County of San Francisco have been satisfied. Attached is a statement of projected cost and estimated savings for Fiscal Year 2023-24 and the informational items provided by the department pursuant to San Francisco Administrative Code Section 2.15.

Following the approval of the Board of Supervisors, we will notify your department and the Purchaser that this Charter requirement has been met. Please contact Risa Sandler at Risa.Sandler@sfgov.org if you have any questions regarding this determination.

Sincerely,

/s/

Ben Rosenfield,
Controller

Enclosures

cc: Board of Supervisors' Budget Analyst
Human Resources, Employee Relations
Christine Rolan, Budget Director

Homelessness and Supportive Housing
HOM ADMIN

Security Services
COMPARATIVE COSTS OF CONTRACTING VS. IN-HOUSE SERVICES
FISCAL YEAR 2023-24

ESTIMATED CITY COSTS:

PROJECTED PERSONNEL COSTS

Job Class Title	Class	# of Full Time Equivalent Positions	Bi-Weekly Rate per FTE		Annual Cost	
			Low	High	Low	High
Security Guard	8202	32.1	\$ 2,762	3,316	\$ 2,305,008	\$ 2,767,116
Security Supervisor	8228	5.4	3,074	3,691	\$ 431,620.28	\$ 518,151.60
Senior Human Resources Analyst	1244	2	4,945	5,937	\$ 257,158.76	\$ 308,714.00
Manager II	0923	0.2	5,560	6,674	\$28,911	\$34,707
Total FTE		39.7				
Total Salary Costs-->					\$ 3,022,698	\$ 3,628,689
Total of Other Compensation-->					\$ -	\$ -

FRINGE BENEFITS

Job Class	\$ Amount
Benefits per FTE--Job Class #:	8202 \$ 38,206
Benefits per FTE--Job Class #:	8228 \$ 40,618
Benefits per FTE--Job Class #:	1244 \$ 53,747
Benefits per FTE--Job Class #:	0923 64,460
Total Fringe Benefits	Low High \$ 1,404,039.55 \$ 1,566,135.71

ADDITIONAL CITY COSTS

vehicles (4 vehicles and maintenance)	\$166,400	\$166,400
parking for 4 vehicles	\$9,984	\$9,984
supplies estimates at \$2250 per officer	\$83,250	\$83,250
radios/communication equipment	\$62,400	\$62,400
Total Capital & Operating	\$322,034	\$322,034

COST COMPARISON SUMMARY

ESTIMATED TOTAL CITY COST	\$ 4,748,772	\$ 5,516,859
LESS: ESTIMATED TOTAL CONTRACT COST	\$ 1,845,833	\$ 2,037,867
ESTIMATED SAVINGS	\$ 2,902,938	\$ 3,478,992
% of Savings to City Cost	61%	63%