

File No. 180038

Committee Item No. 10

Board Item No. 19

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight  
Board of Supervisors Meeting:

Date: April 4, 2018  
Date: April 10, 2018

#### Cmte Board

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- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

#### OTHER

- DRAFT MOU Amendment
- Program Term Agrmt - November 30, 2017
- Controller Costing Analysis - March 7, 2018
- Referral Letter - January 16, 2018
- \_\_\_\_\_

Prepared by: John Carroll  
Prepared by: John Carroll

Date: March 30, 2018  
Date: April 4, 2018

1 [Memorandum of Understanding - Committee of Interns and Residents, Service Employees  
2 International Union]

3 **Ordinance adopting and implementing Amendment No. 1 to the 2017-2021**

4 **Memorandum of Understanding between the City and County of San Francisco and the**  
5 **Committee of Interns and Residents, Service Employees International Union, to**  
6 **implement a "Union Access to New Employees" program.**

7 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
8 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
9 **Deletions to Codes** are in ~~*italics Times New Roman font*~~.  
10 **Board amendment additions** are in Arial font.  
11 **Board amendment deletions** are in ~~Arial font~~.  
12 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
13 subsections or parts of tables.

14 Be it ordained by the People of the City and County of San Francisco:

15 Section 1. The Board of Supervisors hereby adopts and implements Amendment No. 1  
16 to the 2017-2021 Memorandum of Understanding ("MOU") between the City and County of  
17 San Francisco and the Committee of Interns and Residents, Service Employees International  
18 Union, to implement a "Union Access to New Employees" program.

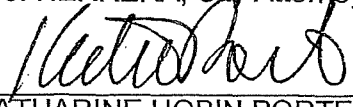
19 Amendment No. 1 to the MOU so implemented is on file with the Clerk of the Board of  
20 Supervisors in Board File No. 180038.

21 Section 2. The Board of Supervisors hereby authorizes the Department of Human  
22 Resources to make non-substantive ministerial or administrative corrections to the MOU.

23 Section 3. Effective Date. This ordinance shall become effective upon enactment.  
24 Enactment occurs when the Mayor signs the ordinance, the Mayor returns the ordinance  
25 unsigned or does not sign the ordinance within ten days of receiving it, or the Board of

1 Supervisors overrides the Mayor's veto of the ordinance.

2 APPROVED AS TO FORM:  
3 DENNIS J. HERRERA, City Attorney

4 By:   
5 KATHARINE HOBIN PORTER  
6 Chief Labor Attorney

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**AMENDMENT No. 1**  
**TO THE 2017-2021 MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**THE CITY AND COUNTY OF SAN FRANCISCO**  
**AND**  
**COMMITTEE OF INTERNS AND RESIDENTS, SEIU**

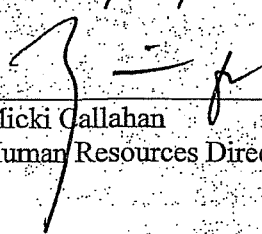
The parties hereby agree to amend the Memorandum of Understanding to add Exhibit D, Union Access to New Employees Program, as a new Exhibit, subject to approval by the San Francisco Board of Supervisors. Exhibit D is attached to this Amendment and incorporated by reference.

FOR THE CITY

FOR THE UNION

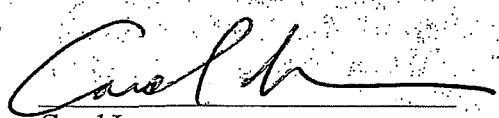
Date: 01/08/18

Date: \_\_\_\_\_

  
\_\_\_\_\_  
Micki Callahan  
Human Resources Director

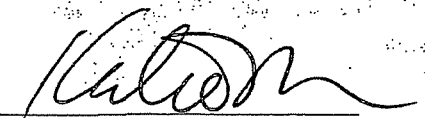
\_\_\_\_\_  
Katy Lundgren  
Committee of Interns and Residents, SEIU

Date: 1/8/18

  
\_\_\_\_\_  
Carol Isen  
Employee Relations Director

APPROVED AS TO FORM:

Date: 1/8/18

  
\_\_\_\_\_  
Katharine Hobin Porter  
Chief Labor Attorney

## EXHIBIT D

### UNION ACCESS TO NEW EMPLOYEES PROGRAM

#### I. Purpose

The purpose of this agreement is to memorialize the rights and obligations of the City and the Union in accordance with CA Government Code Sections 3555-3559, through the creation of a single, City-wide Union Access to New Employees Program applicable to all City Agencies and all City Employee Unions.

#### II. Notice and Access

- A. The City shall provide the Union written notice of, and access to, new employee orientations (hereinafter NEOs) as set forth below. It is the City's policy that NEOs are mandatory for all newly-hired employees. It is the City's intent that NEOs take place as promptly as possible after the first day of employment. Within thirty (30) calendar days of the start of employment, newly-hired employees will be scheduled to attend the next available NEO. NEOs shall be scheduled during an employee's regularly scheduled, paid time. In the event that a newly-hired employee's regular schedule is outside of a scheduled NEO, the Department may make a one-time adjustment to the employee's work schedule in order to accommodate this requirement.

In the event an employee does not attend the NEO that the employee was scheduled to attend, said employee will be automatically enrolled to attend the next available NEO. If the employee does not attend the subsequently scheduled NEO, the Union NEO Coordinator may contact the Departmental NEO coordinator to arrange a meeting with the employee pursuant to Section F., below.

- B. Application: New employees include, but are not limited to, newly-hired employees whose positions are permanent, temporary, full-time, part-time, per diem, seasonal, provisional, or as-needed.

#### C. Notice

1. Single Point of Contact: The Union agrees to provide the City with a single point of contact (hereinafter, Union NEO Coordinator) and the City agrees to provide the Union with a single point of contact for each Department (hereinafter, Departmental NEO Coordinator); which will be updated by the City and the Union on an as-needed basis.
2. Notice of Schedule: For any NEO that takes place on a regular, recurring schedule, the sponsoring Department shall be responsible for providing annual notice to the Union. For NEOs that are not offered on a regular, recurring schedule, the sponsoring Department shall provide no less than ten

(10) business days' notice. Said notices shall be provided by email to the Union NEO Coordinator. This requirement shall apply to all NEOs in which City personnel provide newly-hired employees with information regarding employment status, rights, benefits, duties, responsibilities, or any other employment-related matters.

3. Notice of Enrollment: Notice shall include a list of new employees represented by the Union scheduled to attend the NEO. If practical, the City agrees to provide additional identifying information including, but not limited to, classification and department. Six months from enactment, in the event the City is unable to provide classification and department information in the Notice of Enrollment, the Union can reopen this Agreement for the sole purpose of meeting and conferring over the identifying information provided in this Section II.C.3 Notice of Enrollment. Said meeting and conferring shall not be subject to the impasse procedures in Government Code Section 3557. The Department sponsoring the NEO shall provide the foregoing information no less than five (5) business days prior to the NEO taking place. The Department will make best efforts to notify the Union NEO Coordinator of any last-minute changes. Onboarding of individual employees for administrative purposes is excluded from this notice requirement.
- D. Citywide and Departmental NEOs: New employees in those Departments identified in Attachment A shall attend a citywide NEO, sponsored by the Department of Human Resources. This citywide NEO shall take place at minimum on a monthly basis. Departments identified in Attachment B will conduct respective Departmental NEOs. At the City's discretion, Departments may be added to or removed from either Attachment A or Attachment B. For the citywide NEO, DHR will adhere to the Department notice requirements in Section C., above. The City will provide the Union with thirty (30) calendar days' notice prior to moving a Department from Attachment A to B, or vice versa. Every City Department shall be listed on either Attachment A or Attachment B.
- E. Access and Presentation: At all NEOs, the Union shall be afforded thirty (30) minutes to meet with represented new employees who are present, unless the Union's Memorandum of Understanding (MOU) provides for more than thirty (30) minutes. The right of the Union to meet with newly-hired employees is limited to only those employees whose classifications fall within the Union's bargaining unit. The City shall ensure privacy for the Union's orientation, and it shall take place without City representatives present. This requirement can be met by providing either a private room or a portion of a room with sufficient distance from other activities in the room to limit disruption. The Department responsible for scheduling the NEO shall be responsible for including Union presentations on the agenda. The Union's presentation shall occur prior to any meal break, and will not be conducted during a scheduled break time. One (1) of the Union's representatives may be a Union member designated by the Union. Such member(s) shall be released to attend under the terms and conditions specified in the MOU. If not otherwise provided for

in the MOU, the Union may request release of a Union-designated member to attend the NEO. Release time shall not be unreasonably withheld. Said request shall be made to the Employee Relations Division no less than three (3) business days in advance of the scheduled NEO. The Union agrees to limit its presentation to only those matters stated in Section H., below.

F. Alternate Procedures: In the event the Union identifies one or more new employees who did not attend the Union's presentation as described in Section E., above, the Union may contact the Departmental NEO coordinator to schedule a mutually-agreeable fifteen (15) minute time slot for the Union to meet privately with the new employee(s). If the number of such identified employees is five (5) or more at a particular location, the Union NEO Coordinator and Departmental NEO Coordinator will work together to schedule a mutually agreeable thirty (30) minute time slot for the private meeting. One (1) of the Union's representatives may be a Union member designated by the Union, and such member shall be released to attend under the terms and conditions specified in the MOU. If not otherwise provided for in the MOU, the Union may request release of a Union-designated member as provided for in Section E., above. This alternate procedure shall also apply to any employee who has promoted or transferred into the bargaining unit.

1. The Union NEO Coordinator shall coordinate with the new employee(s) referenced in the preceding paragraph and the Departmental NEO Coordinator to schedule a fifteen (15) minute meeting during normally scheduled hours, which shall not be during employee's break or meal period, for the Union representative(s) to meet privately with, and provide materials and information to, the new employee(s). City representatives shall not be present during said meeting. The Union agrees to limit its presentation to only those matters stated in Section H., below.

2. In the event the proposed time cannot be accommodated, the Union NEO Coordinator and the Departmental NEO Coordinator shall work together to find a mutually agreeable time within ten (10) business days of the Union's request.

3. Department of Elections: Any new employee of the Department of Elections who is classified as Temporary Exempt (Category 16), whose duration of appointment is one (1) pay period or less, and works on an as-needed work schedule will receive written materials provided by the Union in lieu of attending a Citywide or Departmental NEO, a private meeting with the Union as provided for in Section F., above, or a Periodic Union Orientation as provided for in Section G., below.

G. Process for Periodic Union Orientations: By mutual agreement, the Union NEO Coordinator and the Departmental NEO Coordinator may schedule periodic thirty (30) minute Union orientations. Periodic Union orientations may be scheduled on an every-other-month, quarterly, or other basis.

The following Departments shall maintain existing Union orientation arrangements: Department of Emergency Management; Sheriff's Department; and Police Department.

The 311 Customer Service Call Center shall maintain existing practice with respect to Union access to 311 Customer Service Agent Training.

H. Union Orientation Presentations: The Union agrees to limit its presentation to a general introduction to its organization, history, by-laws, and benefits of membership. The Union agrees not to engage in campaigning on behalf of an individual running for public elected office and ballot measures during the NEO, or other topics that would be considered beyond general discussion on the benefits of Union membership.

### III. Data Provisions

Subject to the limitations contained in CA Government Code Section 3558, the City shall provide the Union with all required information on newly-hired employees to the extent it is made available to the City. In addition, within ten (10) business days of the conclusion of each NEO, the City agrees to provide the Union with a stand-alone report containing a list of employees, including classification code and division, who were scheduled to, but did not attend each NEO.

### IV. Hold Harmless

The Union agrees to hold the City harmless for any disputes that arise between the Union and any new employee over application of this Agreement.



**ATTACHMENT A**

**Adult Probation**

**Arts Commission**

**Asian Art Museum**

**Airport Commission**

**Board of Appeals**

**Board of Supervisors**

**Office of Economic & Workforce**

**Development**

**California Academy of Sciences**

**Child Support Services**

**Children, Youth and Their Families**

**City Attorney's Office**

**City Planning Department**

**Civil Service Commission**

**Commission on the Status of Women**

**Department of Building Inspection**

**Department of Environment**

**Department of Elections**

**Department of Homelessness**

**Department of Human Resources**

**Department of Police Accountability**

**Department of Technology**

**District Attorney's Office**

**Ethics Commission**

**Fine Arts Museum**

**Fire Department (Non-Sworn)**

**General Services Agency**

**Health Service System**

**Human Rights Commission**

**Juvenile Probation Department**

**Library**

**Mayor's Office**

**Office of the Assessor-Recorder**

**Office of the Controller**

**Office of the Treasurer/Tax Collector**

**Port of San Francisco**

**Public Defender's Office**

**Rent Arbitration Board**

**SF Children and Families Commission**

**SF Employees' Retirement System**

**War Memorial & Performing Arts**

**ATTACHMENT B**

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**Airport**  
**Department of Emergency Management**  
**Department of Public Health**  
**San Francisco Public Works**  
**Human Services Agency**

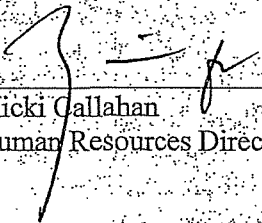
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**AMENDMENT No. 1  
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BETWEEN  
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Date: 01/08/18


  
Micki Callahan  
Human Resources Director

FOR THE UNION

Date: \_\_\_\_\_

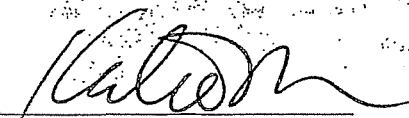
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**Recreation & Parks Department**

**Police Department (Non-Sworn)**



**OFFICE OF THE CONTROLLER**  
CITY AND COUNTY OF SAN FRANCISCO

Ben Rosenfield  
Controller

Todd Rydstrom  
Deputy Controller

March 6, 2018

Ms. Angela Calvillo  
Clerk of the Board of Supervisors  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

RE: File Numbers 180033 through 180052: Memoranda of Understanding (MOU) between the City and County of San Francisco and various collective bargaining units.

Dear Ms. Calvillo,

In accordance with Ordinance 92-94, I submit a cost analysis of amendments to 20 MOUs between the City and County of San Francisco and various employee collective bargaining units. All of these amendments implement a "Union Access to New Employees" program as required by California Government Code Sections 3555 to 3559.

These MOU amendments do not change the compensation of any employee or require additional staff. Rather, the amendments reorganize the employee orientation process. As the City already has orientation programs in place, there is no clear cost increase or decrease directly attributable to these amendments.

If you have additional questions or concerns please contact me at 554-7500 or Carol Lu of my staff at 554-7647.

Sincerely,

  
Ben Rosenfield  
Controller

cc: Carol Isen, ERD  
Severin Campbell, Budget & Legislative Analyst's Office



Date: November 30, 2017

## UNION ACCESS TO NEW EMPLOYEES PROGRAM

### I. Purpose

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notice to the Union. For NEOs that are not offered on a regular, recurring schedule, the sponsoring Department shall provide no less than ten (10) business days' notice. Said notices shall be provided by email, to the Union NEO Coordinator. This requirement shall apply to all NEOs in which City personnel provide newly-hired employees with information regarding employment status, rights, benefits, duties, responsibilities, or any other employment-related matters.

3. **Notice of Enrollment:** Notice shall include a list of new employees represented by the Union scheduled to attend the NEO. If practical, the City agrees to provide additional identifying information including, but not limited to, classification and department. Six months from enactment, in the event the City is unable to provide classification and department information in the Notice of Enrollment, the Union can reopen this Agreement for the sole purpose of meeting and conferring over the identifying information provided in this Section II.C.3 Notice of Enrollment. Said meeting and conferring shall not be subject to the impasse procedures in Government Code Section 3557. The Department sponsoring the NEO shall provide the foregoing information no less than five (5) business days prior to the NEO taking place. The Department will make best efforts to notify the Union NEO Coordinator of any last-minute changes. Onboarding of individual employees for administrative purposes is excluded from this notice requirement.

**D. Citywide and Departmental NEOs:** New employees in those Departments identified in Attachment A shall attend a citywide NEO, sponsored by the Department of Human Resources. This citywide NEO shall take place at minimum on a monthly basis. Departments identified in Attachment B will conduct respective Departmental NEOs. At the City's discretion, Departments may be added to or removed from either Attachment A or Attachment B. For the citywide NEO, DHR will adhere to the Department notice requirements in Section C., above. The City will provide the Union with thirty (30) calendar days' notice prior to moving a Department from Attachment A to B, or vice versa. Every City Department shall be listed on either Attachment A or Attachment B.

**E. Access and Presentation:** At all NEOs, the Union shall be afforded thirty (30) minutes to meet with represented new employees who are present, unless the Union's Memorandum of Understanding (MOU) provides for more than thirty (30) minutes. The right of the Union to meet with newly-hired employees is limited to only those employees whose classifications fall within the Union's bargaining unit. The City shall ensure privacy for the Union's orientation, and it shall take place without City representatives present. This requirement can be met by providing either a private room or a portion of a room with sufficient distance from other activities in the room to limit disruption. The Department responsible for scheduling the NEO shall be responsible for including Union presentations on the agenda. The Union's presentation shall occur prior to any meal break, and will not be conducted during a scheduled break time. One (1) of the Union's representatives may be a Union member designated by the Union. Such member(s) shall



Date: November 30, 2017

## UNION ACCESS TO NEW EMPLOYEES PROGRAM

### I. Purpose

The purpose of this agreement is to memorialize the rights and obligations of the City and the Union in accordance with CA Government Code Sections 3555-3559, through the creation of a single, City-wide Union Access to New Employees Program applicable to all City Agencies and all City Employee Unions.

### II. Notice and Access

- A. The City shall provide the Union written notice of, and access to, new employee orientations (hereinafter NEOs) as set forth below. It is the City's policy that NEOs are mandatory for all newly-hired employees. It is the City's intent that NEOs take place as promptly as possible after the first day of employment. Within thirty (30) calendar days of the start of employment, newly-hired employees will be scheduled to attend the next available NEO. NEOs shall be scheduled during an employee's regularly scheduled, paid time. In the event that a newly-hired employee's regular schedule is outside of a scheduled NEO, the Department may make a one-time adjustment to the employee's work schedule in order to accommodate this requirement.

In the event an employee does not attend the NEO that the employee was scheduled to attend, said employee will be automatically enrolled to attend the next available NEO. If the employee does not attend the subsequently scheduled NEO, the Union NEO Coordinator may contact the Departmental NEO coordinator to arrange a meeting with the employee pursuant to Section F., below.

- B. Application: New employees include, but are not limited to, newly-hired employees whose positions are permanent, temporary, full-time, part-time, per diem, seasonal, provisional, or as-needed.
- C. Notice
1. Single Point of Contact: The Union agrees to provide the City with a single point of contact (hereinafter, Union NEO Coordinator) and the City agrees to provide the Union with a single point of contact for each Department (hereinafter, Departmental NEO Coordinator), which will be updated by the City and the Union on an as-needed basis.
  2. Notice of Schedule: For any NEO that takes place on a regular, recurring schedule, the sponsoring Department shall be responsible for providing annual



notice to the Union. For NEOs that are not offered on a regular, recurring schedule, the sponsoring Department shall provide no less than ten (10) business days' notice. Said notices shall be provided by email, to the Union NEO Coordinator. This requirement shall apply to all NEOs in which City personnel provide newly-hired employees with information regarding employment status, rights, benefits, duties, responsibilities, or any other employment-related matters.

3. Notice of Enrollment: Notice shall include a list of new employees represented by the Union scheduled to attend the NEO. If practical, the City agrees to provide additional identifying information including, but not limited to, classification and department. Six months from enactment, in the event the City is unable to provide classification and department information in the Notice of Enrollment, the Union can reopen this Agreement for the sole purpose of meeting and conferring over the identifying information provided in this Section II.C.3 Notice of Enrollment. Said meeting and conferring shall not be subject to the impasse procedures in Government Code Section 3557. The Department sponsoring the NEO shall provide the foregoing information no less than five (5) business days prior to the NEO taking place. The Department will make best efforts to notify the Union NEO Coordinator of any last-minute changes. Onboarding of individual employees for administrative purposes is excluded from this notice requirement.

D. Citywide and Departmental NEOs: New employees in those Departments identified in Attachment A shall attend a citywide NEO, sponsored by the Department of Human Resources. This citywide NEO shall take place at minimum on a monthly basis. Departments identified in Attachment B will conduct respective Departmental NEOs. At the City's discretion, Departments may be added to or removed from either Attachment A or Attachment B. For the citywide NEO, DHR will adhere to the Department notice requirements in Section C., above. The City will provide the Union with thirty (30) calendar days' notice prior to moving a Department from Attachment A to B, or vice versa. Every City Department shall be listed on either Attachment A or Attachment B.

E. Access and Presentation: At all NEOs, the Union shall be afforded thirty (30) minutes to meet with represented new employees who are present, unless the Union's Memorandum of Understanding (MOU) provides for more than thirty (30) minutes. The right of the Union to meet with newly-hired employees is limited to only those employees whose classifications fall within the Union's bargaining unit. The City shall ensure privacy for the Union's orientation, and it shall take place without City representatives present. This requirement can be met by providing either a private room or a portion of a room with sufficient distance from other activities in the room to limit disruption. The Department responsible for scheduling the NEO shall be responsible for including Union presentations on the agenda. The Union's presentation shall occur prior to any meal break, and will not be conducted during a scheduled break time. One (1) of the Union's representatives may be a Union member designated by the Union. Such member(s) shall



be released to attend under the terms and conditions specified in the MOU. If not otherwise provided for in the MOU, the Union may request release of a Union-designated member to attend the NEO. Release time shall not be unreasonably withheld. Said request shall be made to the Employee Relations Division no less than three (3) business days in advance of the scheduled NEO. The Union agrees to limit its presentation to only those matters stated in Section H., below.

- F. Alternate Procedures: In the event the Union identifies one or more new employees who did not attend the Union's presentation as described in Section E., above, the Union may contact the Departmental NEO coordinator to schedule a mutually-agreeable fifteen (15) minute time slot for the Union to meet privately with the new employee(s). If the number of such identified employees is five (5) or more at a particular location, the Union NEO Coordinator and Departmental NEO Coordinator will work together to schedule a mutually agreeable thirty (30) minute time slot for the private meeting. One (1) of the Union's representatives may be a Union member designated by the Union, and such member shall be released to attend under the terms and conditions specified in the MOU. If not otherwise provided for in the MOU, the Union may request release of a Union-designated member as provided for in Section E., above. This alternate procedure shall also apply to any employee who has promoted or transferred into the bargaining unit.
1. The Union NEO Coordinator shall coordinate with the new employee(s) referenced in the preceding paragraph and the Departmental NEO Coordinator to schedule a fifteen (15) minute meeting during normally scheduled hours, which shall not be during employee's break or meal period, for the Union representative(s) to meet privately with, and provide materials and information to, the new employee(s). City representatives shall not be present during said meeting. The Union agrees to limit its presentation to only those matters stated in Section H., below.
  2. In the event the proposed time cannot be accommodated, the Union NEO Coordinator and the Departmental NEO Coordinator shall work together to find a mutually agreeable time within ten (10) business days of the Union's request.
  3. Department of Elections: Any new employee of the Department of Elections who is classified as Temporary Exempt (Category 16), whose duration of appointment is one (1) pay period or less, and works on an as-needed work schedule will receive written materials provided by the Union in lieu of attending a Citywide or Departmental NEO, a private meeting with the Union as provided for in Section F., above, or a Periodic Union Orientation as provided for in Section G., below.
- G. Process for Periodic Union Orientations: By mutual agreement, the Union NEO Coordinator and the Departmental NEO Coordinator may schedule periodic thirty (30)



minute Union orientations. Periodic Union orientations may be scheduled on an every-other-month, quarterly, or other basis.

The following Departments shall maintain existing Union orientation arrangements: Department of Emergency Management; Sheriff's Department; and Police Department.

The 311 Customer Service Call Center shall maintain existing practice with respect to Union access to 311 Customer Service Agent Training.

- H. Union Orientation Presentations:** The Union agrees to limit its presentation to a general introduction to its organization, history, by-laws, and benefits of membership. The Union agrees not to engage in campaigning on behalf of an individual running for public elected office and ballot measures during the NEO, or other topics that would be considered beyond general discussion on the benefits of Union membership.

### **III. Data Provisions**

Subject to the limitations contained in CA Government Code Section 3558, the City shall provide the Union with all required information on newly-hired employees to the extent it is made available to the City. In addition, within ten (10) business days of the conclusion of each NEO, the City agrees to provide the Union with a stand-alone report containing a list of employees, including classification code and division, who were scheduled to, but did not attend each NEO.

### **IV. Hold Harmless**

The Union agrees to hold the City harmless for any disputes that arise between the Union and any new employee over application of this Agreement.





**ATTACHMENT A**

Adult Probation	Department of Technology
Arts Commission	District Attorney's Office
Asian Art Museum	Ethics Commission
Airport Commission	Fine Arts Museum
Board of Appeals	Fire Department (Non-Sworn)
Board of Supervisors	General Services Agency
Office of Economic & Workforce Development	Health Service System
California Academy of Sciences	Human Rights Commission
Child Support Services	Juvenile Probation Department
Children, Youth and Their Families	Library
City Attorney's Office	Mayor's Office
City Planning Department	Office of the Assessor-Recorder
Civil Service Commission	Office of the Controller
Commission on the Status of Women	Office of the Treasurer/Tax Collector
Department of Building Inspection	Port of San Francisco
Department of Environment	Public Defender's Office
Department of Elections	Rent Arbitration Board
Department of Homelessness	SF Children and Families Commission
Department of Human Resources	SF Employee's Retirement System
Department of Police Accountability	War Memorial & Performing Arts



**ATTACHMENT B**

Airport  
Department of Emergency Management  
Department of Public Health  
San Francisco Public Works  
Human Services Agency

Municipal Transportation Agency  
Public Utilities Commission  
Recreation & Parks Department  
Police Department (Non-Sworn)

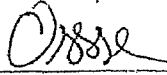



**Employee Relations**  
 City and County of San Francisco  
 Department of Human Resources


**CCSF NEGOTIATIONS 2017**  
**Public Employee Committee**

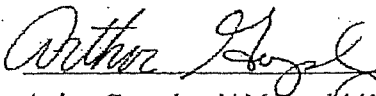
FOR THE UNIONS

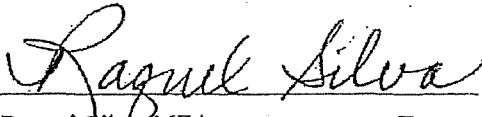
FOR THE CITY


 11/28/17  
 Osha Ashworth, IBEW Local 6 Date

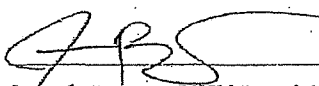
 11/28/17  
 Carol Isen Date  
 Employee Relations Director

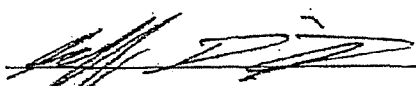
 11/28/17  
 Alex Tonisson, IPFTE Local 21 Date

 11/28/17  
 Arthur Gonzalez, IAM Local 1414 Date

 11/28/17  
 Raquel Silva, MEA Date

 11/28/17  
 David Canham, SEIU Local 1021 Date

 11/28/17  
 Joseph Bryant, SEIU Local 1021 Date

 11/28/17  
 Jeff Duritz, UAPD Date



FOR THE UNIONS

*Tim Jenkins* 12/2/17  
Date

Tim Jenkins  
Teamsters, Local 856

*Linda Shipley* 11/3/18  
Date

Linda Shipley  
Building Inspectors Association

*Katy Lundgren*  
Date

Katy Lundgren  
Committee of Interns and Residents, SEIU

*Michael Rainsford* 12/11/2017  
Date

Michael Rainsford  
Stationary Engineers, Local 39

Eric Williams Date  
TWU, Local 250-A (Multi Unit)

Eric Williams Date  
TWU, Local 250-A (Auto Service Workers)

*Nichelle D. Flentroy* 12/29/17  
Date

Nichelle Flentroy  
Transport Workers Union, Local 200

*Vince Courtney* 12/7/17  
Date

Vince Courtney  
LIUNA, Local 261

*John Lemmy* 01/02/18  
Date

John Lemmy  
District Attorney Investigators' Association

*Larry Mazzola, Jr.* 12-28-17  
Date

Larry Mazzola, Jr.  
Plumbers, Local 38

Michael Theriault Date  
SF Building & Construction Trades Council

*Dave Jackson* 12/27/17  
Date

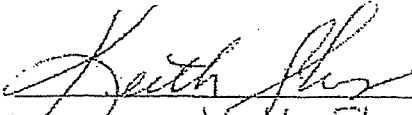
Dave Jackson  
Bricklayers and Allied Craftsmen

Robert Alvarado Date  
NCCRC, Carpenters Union, Local 22

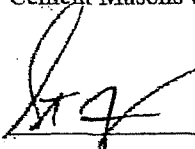
Tony Tofani Date  
Carpet, Linoleum & Soft Tile Workers  
Local 12, District Council 16



FOR THE UNIONS

  
 Dave Johnson *Keith Shanks* Date  
 Cement Masons Union Local 300

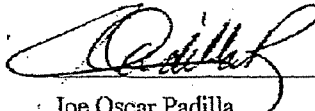
*Bartolomy Michael Pantoja* Date  
 Glaziers, Arch. Metal & Glass Workers  
 Local 12, District Council 16

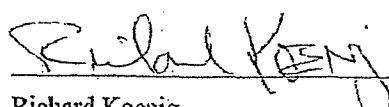
 12/1/17  
 Steve Lutge Date  
 IATSE, Local 16

*Charlie Hernandez* Date  
 Ironworkers, Local 377

*Chris Moyer* Date  
 Piledrivers, Local Union 34

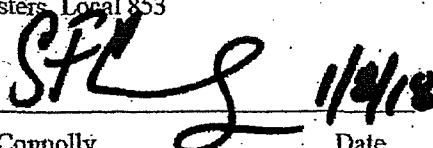
*Chester Murphy* Date  
 Plasterers and Shophands, Local 66

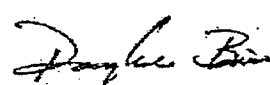
 12/04/17  
 Joe Oscar Padilla Date  
 Roofers, Local 40


 12/27/17  
 Richard Koenig Date  
 Sheet Metal Workers, Local 104

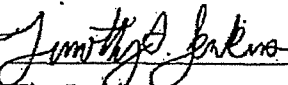
*Rome Aloise* Date  
 Teamsters, Local 853

*Daniel A. Harrington* Date  
 Teamsters, Local 853

 1/4/18  
 Sean Connolly Date  
 Municipal Attorneys' Association

 12/4/17  
 Doug Bias Date  
 San Francisco City Workers United

 12/1/17  
 Jennifer Bills Date  
 Operating Engineers, Local 3

 January 2, 2018  
 Tim Jenkins Date  
 Teamsters, Local 856 (Supervising RNs)



**Employee Relations**  
City and County of San Francisco  
Department of Human Resources

**CCSF NEGOTIATIONS 2017**

**Public Employee Committee**

A handwritten signature in black ink that reads "Steve Crouch". The signature is written over a horizontal line.

Steve Crouch  
Stationary Engineers, Local 39

Date

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## MEMORANDUM

TO: Ben Rosenfield, City Controller, Office of the Controller

FROM: John Carroll, Assistant Clerk, Government Audit and Oversight Committee  
Board of Supervisors

DATE: January 16, 2018

SUBJECT: LEGISLATION INTRODUCED - Cost Analysis Memoranda of  
Understanding - 2018

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The Board of Supervisors' Government Audit and Oversight Committee has received the following proposed legislation, introduced by Acting Mayor Breed on January 9, 2017:

These matters are assigned under the 30-day rule; I'm forwarding them to you for a cost analysis.

Please forward your analysis to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

**File No. 180033 [Memorandum of Understanding - Service Employees International Union, Local 1021]**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2019 Memorandum of Understanding between the City and County of San Francisco and the Service Employees International Union, Local 1021, to implement a "Union Access to New Employees" program.

**File No. 180034 [Memorandum of Understanding - San Francisco District Attorney Investigators' Association]**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2019 Memorandum of Understanding between the City and County of San Francisco and the San Francisco District Attorney Investigators' Association, to implement a "Union Access to New Employees" program.



BOARD of SUPERVISORS

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Fax No. 554-5163  
TDD/TTY No. 554-5227

**File No. 180035 [Memorandum of Understanding - Service Employees International Union, Local 1021: Staff & Per Diem Nurses]**

Ordinance adopting and implementing Amendment No. 1 to the 2016-2019 Memorandum of Understanding between the City and County of San Francisco and the Service Employees International Union, Local 1021: Staff & Per Diem Nurses, to implement a "Union Access to New Employees" program.

**File No. 180036 [Memorandum of Understanding - Teamsters, Local 856, Multi-Unit]**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2019 Memorandum of Understanding between the City and County of San Francisco and the Teamsters, Local 856, Multi-Unit, to implement a "Union Access to New Employees" program.

**File No. 180037 [Memorandum of Understanding - Transport Workers Union, Local 200]**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2019 Memorandum of Understanding between the City and County of San Francisco and the Transport Workers Union, AFL-CIO, Local 200, to implement a "Union Access to New Employees" program.

**File No. 180038 [Memorandum of Understanding - Committee of Interns and Residents, Service Employees International Union]**

Ordinance adopting and implementing Amendment No. 1 to the 2017-2021 Memorandum of Understanding between the City and County of San Francisco and the Committee of Interns and Residents, Service Employees International Union, to implement a "Union Access to New Employees" program.

**File No. 180039 [Memorandum of Understanding - Union of American Physicians and Dentists (Unit 18)]**

Ordinance adopting and implementing Amendment No. 1 to the 2015-2018 Memorandum of Understanding between the City and County of San Francisco and the Union of American Physicians and Dentists (Unit 18), to implement a "Union Access to New Employees" program.



BOARD of SUPERVISORS



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TDD/TTY No. 554-5227

**File No. 180040 [Memorandum of Understanding - Union of American Physicians and Dentists (Unit 17)]**

Ordinance adopting and implementing Amendment No. 1 to the 2015-2018 Memorandum of Understanding between the City and County of San Francisco and the Union of American Physicians and Dentists (Unit 17), to implement a "Union Access to New Employees" program.

**File No. 180041 [Memorandum of Understanding - San Francisco City Workers United (Painters)]**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2019 Memorandum of Understanding between the City and County of San Francisco and the San Francisco City Workers United (Painters), to implement a "Union Access to New Employees" program.

**File No. 180042 [Memorandum of Understanding - International Union of Operating Engineers Stationary Engineers, Local 39]**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2019 Memorandum of Understanding between the City and County of San Francisco and the International Union of Operating Engineers Stationary Engineers, Local 39, to implement a "Union Access to New Employees" program.

**File No. 180043 [Memorandum of Understanding - Municipal Executives Association]**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2019 Memorandum of Understanding between the City and County of San Francisco and the Municipal Executives Association, to implement a "Union Access to New Employees" program.

**File No. 180044 [Memorandum of Understanding - Operating Engineers, Local Union 3 - International Union of Operating Engineers]**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2019 Memorandum of Understanding between the City and County of San Francisco and the Operating Engineers, Local Union 3, of the International Union of Operating Engineers, AFL-CIO, to implement a "Union Access to New Employees" program.



BOARD of SUPERVISORS

City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
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Fax No. 554-5163  
TDD/TTY No. 554-5227

**File No. 180045 [Memorandum of Understanding - Machinists Union,  
Local 1414]**

Ordinance adopting and implementing Amendment No. 2 to the 2014-2019 Memorandum of Understanding between the City and County of San Francisco and the Machinists Union, Local 1414, International Association of Machinists & Aerospace Workers Machinists Automotive Trades District Lodge 190, to implement a "Union Access to New Employees" program.

**File No. 180046 [Memorandum of Understanding - Municipal Attorneys  
Association]**

Ordinance adopting and implementing Amendment No. 2 to the 2014-2019 Memorandum of Understanding between the City and County of San Francisco and the Municipal Attorneys Association, to implement a "Union Access to New Employees" program.

**File No. 180047 [Memorandum of Understanding - Laborers International  
Union, Local 261]**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2019 Memorandum of Understanding between the City and County of San Francisco and the Laborers International Union, Local 261, to implement a "Union Access to New Employees" program.

**File No. 180048 [Memorandum of Understanding - United Association of  
Journeymen and Apprentices of the Plumbing and Pipe Fitting Industry,  
Local No. 38]**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2019 Memorandum of Understanding between the City and County of San Francisco and the United Association of Journeymen and Apprentices of the Plumbing and Pipe Fitting Industry, Local No. 38, to implement a "Union Access to New Employees" program.

**File No. 180049 [Memorandum of Understanding - International Federation of  
Professional and Technical Engineers, Local 21]**

Ordinance adopting and implementing Amendment No. 2 to the 2014-2019 Memorandum of Understanding between the City and County of San Francisco and the International Federation of Professional and Technical Engineers, Local 21, AFL-CIO, to implement a "Union Access to New Employees" program.

BOARD of SUPERVISORS



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San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

**File No. 180050 [Memorandum of Understanding - Teamsters, Local 856:  
Supervising Registered Nurses]**

Ordinance adopting and implementing Amendment No. 1 to the 2016-2019 Memorandum of Understanding between the City and County of San Francisco and the Teamsters, Local 856: Supervising Registered Nurses, to implement a "Union Access to New Employees" program.

**File No. 180051 [Memorandum of Understanding - International Brotherhood of  
Electrical Workers, Local 6]**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2019 Memorandum of Understanding between the City and County of San Francisco and the International Brotherhood of Electrical Workers, Local 6, to implement a "Union Access to New Employees" program.

**File No. 180052 [Memorandum of Understanding - San Francisco Building  
Inspectors' Association]**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2019 Memorandum of Understanding between the City and County of San Francisco and the San Francisco Building Inspectors' Association, to implement a "Union Access to New Employees" program.

c: Todd Rydstrom, Office of the Controller  
Michelle Allersma, Office of the Controller  
Carol Lu, Office of the Controller



RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO

2018 JAN -9 PM 4:38

BY AK

OFFICE OF THE MAYOR  
SAN FRANCISCO

TO: Angela Calvillo, Clerk of the Board of Supervisors  
FROM: <sup>605</sup> Acting Mayor London Breed  
RE: DHR MOU Amendment Ordinances  
DATE: January 9, 2018

Attached for introduction to the Board of Supervisors are 20 MOU amendment ordinances:

- Ordinance adopting and implementing Amendment No. 1 to the 2014-2019 Memorandum of Understanding between the City and County of San Francisco and the Service Employees International Union, Local 1021, to implement a "Union Access to New Employees" program.
- Ordinance adopting and implementing Amendment No. 1 to the 2014-2019 Memorandum of Understanding between the City and County of San Francisco and the San Francisco District Attorney Investigators' Association, to implement a "Union Access to New Employees" program.
- Ordinance adopting and implementing Amendment No. 1 to the 2016-2019 Memorandum of Understanding between the City and County of San Francisco and the Service Employees International Union, Local 1021: Staff & Per Diem Nurses, to implement a "Union Access to New Employees" program.
- Ordinance adopting and implementing Amendment No. 1 to the 2014-2019 Memorandum of Understanding between the City and County of San Francisco and the Teamsters, Local 856, Multi-Unit, to implement a "Union Access to New Employees" program.
- Ordinance adopting and implementing Amendment No. 1 to the 2014-2019 Memorandum of Understanding between the City and County of San Francisco and the Transport Workers Union, AFL-CIO, Local 200, to implement a "Union Access to New Employees" program.
- Ordinance adopting and implementing Amendment No. 1 to the 2017-2021 Memorandum of Understanding between the City and County of San Francisco and the Committee of Interns and Residents, Service Employees International Union, to implement a "Union Access to New Employees" program.
- Ordinance adopting and implementing Amendment No. 1 to the 2015-2018 Memorandum of Understanding between the City and County of San Francisco and the Union of American Physicians and Dentists (Unit 18), to implement a

1 DR. CARLTON B. GOODLETT PLACE, ROOM 200  
SAN FRANCISCO, CALIFORNIA 94102-4681  
TELEPHONE: (415) 554-6141

"Union Access to New Employees" program.

- Ordinance adopting and implementing Amendment No. 1 to the 2015-2018 Memorandum of Understanding between the City and County of San Francisco and the Union of American Physicians and Dentists (Unit 17), to implement a "Union Access to New Employees" program.
- Ordinance adopting and implementing Amendment No. 1 to the 2014-2019 Memorandum of Understanding between the City and County of San Francisco and the San Francisco City Workers United (Painters), to implement a "Union Access to New Employees" program.
- Ordinance adopting and implementing Amendment No. 1 to the 2014-2019 Memorandum of Understanding between the City and County of San Francisco and the International Union of Operating Engineers Stationary Engineers, Local 39, to implement a "Union Access to New Employees" program.
- Ordinance adopting and implementing Amendment No. 1 to the 2014-2019 Memorandum of Understanding between the City and County of San Francisco and the Municipal Executives Association, to implement a "Union Access to New Employees" program.
- Ordinance adopting and implementing Amendment No. 1 to the 2014-2019 Memorandum of Understanding between the City and County of San Francisco and the Operating Engineers, Local Union 3, of the International Union of Operating Engineers, AFL-CIO, to implement a "Union Access to New Employees" program.
- Ordinance adopting and implementing Amendment No. 2 to the 2014-2019 Memorandum of Understanding between the City and County of San Francisco and the Machinists Union, Local 1414, International Association of Machinists & Aerospace Workers Machinists Automotive Trades District Lodge 190, to implement a "Union Access to New Employees" program.
- Ordinance adopting and implementing Amendment No. 2 to the 2014-2019 Memorandum of Understanding between the City and County of San Francisco and the Municipal Attorneys Association, to implement a "Union Access to New Employees" program.
- Ordinance adopting and implementing Amendment No. 1 to the 2014-2019 Memorandum of Understanding between the City and County of San Francisco and the Laborers International Union, Local 261, to implement a "Union Access to New Employees" program.
- Ordinance adopting and implementing Amendment No. 1 to the 2014-2019 Memorandum of Understanding between the City and County of San Francisco and the United Association of Journeymen and Apprentices of the Plumbing and Pipe Fitting Industry, Local No. 38, to implement a "Union Access to New Employees" program.

- Ordinance adopting and implementing Amendment No. 2 to the 2014-2019 Memorandum of Understanding between the City and County of San Francisco and the International Federation of Professional and Technical Engineers, Local 21, AFL-CIO, to implement a "Union Access to New Employees" program.
- Ordinance adopting and implementing Amendment No. 1 to the 2016-2019 Memorandum of Understanding between the City and County of San Francisco and the Teamsters, Local 856: Supervising Registered Nurses, to implement a "Union Access to New Employees" program.
- Ordinance adopting and implementing Amendment No. 1 to the 2014-2019 Memorandum of Understanding between the City and County of San Francisco and the International Brotherhood of Electrical Workers, Local 6, to implement a "Union Access to New Employees" program.
- Ordinance adopting and implementing Amendment No. 1 to the 2014-2019 Memorandum of Understanding between the City and County of San Francisco and the San Francisco Building Inspectors' Association, to implement a "Union Access to New Employees" program.

I respectfully request a waiver of the 30-day hold and that these items be calendared in Budget & Finance Committee on January 25, 2018.

Should you have any questions, please contact Mawuli Tugbenyoh (415) 554-5168.