

[Citizen's Committee on Community Development.]

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3 **Ordinance amending the Administrative Code by adding Section 2A.290 to establish**
4 **the Citizen's Committee on Community Development, an advisory body jointly**
5 **appointed by the Mayor and the Board of Supervisors, that is responsible for making**
6 **policy recommendations and providing for citizen participation regarding community**
7 **development strategy in the City, and making annual funding recommendations for the**
8 **federal Housing and Urban Development Community Development Block Grant and**
9 **Emergency Shelter Grant programs.**

10 NOTE: Additions are *single-underline italics Times New Roman*;
11 deletions are ~~*strike through italics Times New Roman*~~.
12 Board amendment additions are double-underlined;
13 Board amendment deletions are ~~strike through normal~~.

14 Be it ordained by the People of the City and County of San Francisco:

15 Section 1. The San Francisco Administrative Code is hereby amended by adding
16 Section 2A.290, to read as follows:

17 Sec. 2A.290. Citizen's Committee on Community Development.

18 (a) If, in complying with the City's obligations to provide for citizen participation under U.S.
19 Department of Housing and Urban Development ("HUD") Consolidated Planning regulations, the
20 Mayor convenes a citizen's committee, the committee shall be called the Citizen's Committee on
21 Community Development ("Committee") and shall be governed by this Section.

22 (b) Purpose. The Committee shall be an advisory body whose purpose is to make
23 recommendations to the Mayor and Board of Supervisors on HUD-based funding allocations and
24 policy matters directly related to community development efforts in the City. For purposes of this
25 Section, "community development" means a planned effort or program that increases the capacity of
low- and moderate-income people to improve their quality of life.

1 (c) Duties. The Committee's duties shall include the following:

2 (1) Make policy recommendations to the Mayor and the Board of Supervisors on
3 the development and implementation of a comprehensive community development structure and
4 strategy for the City. In developing such recommendations, the Committee shall address (1)
5 government structure, including coordination between City boards, commissions and advisory bodies
6 with overlapping programmatic jurisdiction pertaining to community development, (2) citizen oversight
7 and community participation, and (3) strengthening the capacity of community-based organizations
8 that serve low- and moderate-income communities.

9 (2) Provide for citizen participation and oversight in the development of the
10 City's consolidated planning process that satisfies the requirements of the HUD Consolidated Planning
11 regulations, as amended from time to time.

12 (3) Make annual funding recommendations to the Mayor and Board of
13 Supervisors for the HUD entitlement resources of Community Development Block Grants ("CDBG")
14 and Emergency Shelter Grants ("ESG"), in accordance with all HUD requirements, as amended from
15 time to time.

16 (4) Establish a regular Committee public meeting schedule, which shall consist
17 of no less than six public meetings per year.

18 (d) Committee Membership. The Committee shall consist of nine members. The Mayor shall
19 have exclusive power to appoint five members of the Committee; the Board of Supervisors shall have
20 exclusive power to appoint four members. The Mayor's appointees shall have professional expertise in
21 one or more of the following areas of community development: community development finance,
22 affordable housing, small business development, microenterprise, homelessness, neighborhood
23 planning, workforce development, social services, technical assistance to community-based service
24 providers, and capital projects and public space improvement. In making its appointments to the
25

1 Commission, the Board of Supervisors shall give consideration to the ability of its appointees to reflect
2 and advance the concerns and needs of low-income neighborhoods and/or communities in the City.

3 No person who is either employed by or serves on the governing board of any entity that has a
4 CDBG or ESG grant application pending with the City shall be eligible to serve as a member.

5 To stagger the terms of the members, the initial appointments to the Committee shall be as
6 follows: the Mayor shall appoint three members to serve terms of two years, two members to serve
7 terms of one year. The Board of Supervisors shall appoint two members to serve terms of two years,
8 two members to serve terms of one year. Thereafter, all members shall serve for two-year terms.

9 Members shall serve fixed terms and may be removed for cause. ~~at the pleasure of the~~
10 ~~appointing authority and may be removed by the appointing authority at any time and for any reason.~~

11 Vacancies shall be filled by the appointing authority.

12 In addition, the following individuals, or their designee, shall serve ex officio as non-voting
13 members of the Committee: the Director of Economic and Workforce Development Department and the
14 Director of the Mayor's Office of Housing. The Director of the San Francisco Redevelopment Agency,
15 or his or her designee, may also serve ex officio as a non-voting member of the Committee.

16 (e) Attendance. The Committee Chair shall monitor the attendance of the Committee. Any
17 Committee member who misses three regular or subcommittee meetings within a calendar year,
18 whether excused or unexcused, will receive an inquiry from the Chair. If the same member has two or
19 more additional unexcused absences, he or she will be deemed to have resigned from the Committee
20 and will be notified of separation from the Committee by the Chair.

1 (f) Staffing. The Committee shall be staffed primarily by the Mayor's Office of Housing, or its
2 successor. As needed, additional staff support shall be provided by City departments that administer
3 and oversee CDBG or ESG grants.

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5 APPROVED AS TO FORM:
6 DENNIS J. HERRERA, City Attorney

7 See file for signature
8 By: _____
9 FRANCESCA GESSNER
10 Deputy City Attorney