

File No. 101400

Committee Item No. _____

Board Item No. 50

COMMITTEE/BOARD OF SUPERVISORS
AGENDA PACKET CONTENTS LIST

Board of Supervisors Meeting

Date November 16, 2010

Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget Analyst Report
- Legislative Analyst Report
- Youth Commission Report
- Introduction Form (for hearings)
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Award Letter
- Application
- Public Correspondence

OTHER (Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____

Completed by: Andrea Ausberry Date 11/12/10

Completed by: _____ Date _____

An asterisked item represents the cover sheet to a document that exceeds 25 pages.
The complete document is in the file.

02

(

(

(

1 [Accept and Expend Grant – Arts Commission's Art Education Program - \$15,000]

2 **Resolution authorizing the San Francisco Arts Commission to retroactively accept and**
3 **expend a grant in the amount of \$15,000 from the California Art Council to help support**
4 **the Arts Commission's Arts Education Program.**

5
6 WHEREAS, The San Francisco Arts Commission believes that a creative environment
7 is essential to a city's well-being; and,

8 WHEREAS, The Arts Commission provides arts education programs and services to
9 SFUSD, teaching artists and arts organizations in San Francisco in order to achieve this; and,

10 WHEREAS, The Arts Commission also serves on the advisory committee of the
11 SFUSD Arts Education Master Plan to ensure that every student in every school receives a
12 high-quality education including the arts; and,

13 WHEREAS, The Arts Commission's Art Education Program promotes community
14 revitalization through the arts in economically disadvantaged and underserved areas and
15 supports programs serving special constituencies, such as youth, the homeless, and others;
16 and,

17 WHEREAS, the Art Commission's Arts Education Program is responsible for producing
18 arts and education programs, such as the Art Impact lecture series focusing on the
19 intersection between arts and business; the Where Art Lives and StreetSmARTS anti-graffiti
20 education initiatives; the Inside/Out guide to San Francisco arts education resources, and the
21 Vernon Davis Visual Arts Scholarship Fund among others; therefore be it

22 RESOLVED, That the Board of Supervisors allows for the retroactively accepting and
23 expending this awarded one to one match \$15,000 California Arts Council's State-
24 Neighborhood Partnership Program grant to the San Francisco Arts Commission, with a grant
25

1 cycle of 10/1/2010 – 9/30/2011, waiving inclusion of indirect costs in the grant budget, and, be
2 it

3 FURTHER RESOLVED, That the Arts Commission's request, which has been funded,
4 has satisfied all matching grant requirements and involves no ASO amendments, be carried
5 out in accordance with all grant requirements and may be spent accordingly.

6
7 Recommended: 

8 Department Head: Luis R. Cancel, Director of Cultural Affairs

9 Approved: 

10 Mayor Gavin Newsom

11 Approved: _____

12 Controller:

13 Approved: 

14
15
16
17
18
19
20
21
22
23
24
25

File Number: 101400
(Provided by Clerk of Board of Supervisors)

Grant Information Form
(Effective March 2005)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **California Arts Council State-Local Partnership Program**

2. Department: **San Francisco Arts Commission**

3. Contact Person: **Rachelle Axel** Telephone: **415-252-2564**

4. Grant Approval Status (check one):

Approved by funding agency

Not yet approved

5. Amount of Grant Funding Approved or Applied for: **\$15,000**

6a. Matching Funds Required: **\$15,000**

b. Source(s) of matching funds (if applicable): **CCSF**

7a. Grant Source Agency: **California Arts Council**

b. Grant Pass-Through Agency (if applicable):

8. Proposed Grant Project Summary:

The full \$15,000 will help support the Arts Education Manager salary at The San Francisco Arts Commission. This is a full-time position within the Community Arts Program. The Arts Education Manager ensures that maximum programs and resources reach public school students for quarterly arts education programming

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: **10/01/2010**

End-Date: **09/30/2011**

10a. Amount budgeted for contractual services: **N/A**

b. Will contractual services be put out to bid?

c. If so, will contract services help to further the goals of the department's MBE/WBE requirements?

d. Is this likely to be a one-time or ongoing request for contracting out

11a. Does the budget include indirect costs?

Yes

No

b1. If yes, how much? \$

b2. How was the amount calculated?

c. If no, why are indirect costs not included?

Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? **Administrative staff time**

12. Any other significant grant requirements or comments:


****Disability Access Checklist****

13. This Grant is intended for activities at (check all that apply):


- Existing Site(s) Existing Structure(s) Existing Program(s) or Service(s)
- Rehabilitated Site(s) Rehabilitated Structure(s) New Program(s) or Service(s)
- New Site(s) New Structure(s)

14. The Departmental ADA Coordinator and/or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:

Departmental or Mayor's Office of Disability Reviewer:  ELEANORE CHAN SUI WONG
(Name) DIRECTOR OF GRANTS + HR

Date Reviewed: 1 Nov 2010

Department Approval: LUIS R. CANCEL DIRECTOR OF CULTURAL AFFAIRS
(Name)  (Title)
(Signature)

H. GRANT REQUEST BUDGET

Complete where applicable. Required match is dollar for dollar (1:1).

A. PERSONNEL (Specify)	Rate of Pay	CAC/SLPP Grant	Applicant Match
Arts Education Manager	\$75,838/year	15,000	15,000
		0	0
		0	0
		0	0
		0	0
		0	0
Subtotal		15,000	15,000
B. OPERATING EXPENSES (Specify)	Rate (as applicable)	CAC/SLPP Grant	Applicant Match
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
Subtotal		0	0
Grand Total		15,000	15,000
Total of Grant + Match			30,000
C. SOURCE OF MATCH (Identify income sources of Applicant Match)			
Local Government/County			15,000
Local Government/Cities			0
Foundation/Corporate Contributions			0
Private Contributions			0
Earned Income			0
In-Kind			0
Other (specify)			0
Total Match			15,000

CAC use only SL-10-

**State-Local Partnership Program
2010-11 Second-Year Report Grant Application
& Technical Assistance Supplement
Deadline: April 30, 2010**

General Operating Support Request: (suggested amount: \$15,000)

Technical Assistance Supplemental Request: (suggested amount: \$3,000)

\$15,000

\$0

A. ORGANIZATION INFORMATION

1. Organization

Popular name: San Francisco Arts Commission

County: San Francisco

Check appropriate: Non-profit

Office

Street Address: 25 Van Ness Avenue, Suite 240

Hours of Operation: 9am-6pm

2. Executive Director

Name: Luis R. Cancel

Telephone: (415) 252-2592

3. Administrative Director

Name: Sharon Page Ritchie

Telephone: (415) 252-2591

4. Contact Person on Board of Directors

Name: PJ Johnston

Telephone: (415) 731-3304

5. County/City Government Contact

Contact Person: Michael R. Farrah

Title: Director, Mayor's Office of Neighborhood Services

Telephone: (415) 554-5944

Address: City Hall, 1 Dr. Carlton B. Goodlett Place, Room 160

City: San Francisco

Legal name: San Francisco Arts Commission

County Population: 810,000

Commission (unit of government)

City: San Francisco

Open to the public: 9am-5pm

Email: luis.cancel@sfgov.org

Email: sharon.page_ritchie@sfgov.org

Email: pj@pjcommunications.com

Email: mike.farrah@sfgov.org

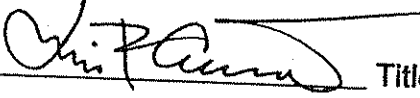
FAX: (415) 554-6474

Zip Code: 94102

Compliance:

I certify that the applicant organization has proof of nonprofit status under sec.501(c) (3) of the Internal Revenue Code, or under sec. 23701d of the California Revenue and Taxation Code, or that applicant is a unit of government; that applicant has been consistently engaged in arts programming for a specific number of years prior to time of application; that applicant complies with the Civil Rights Act of 1964, as amended; sec 504 of the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975; observes provisions of the Drug Free Workplace Act of 1988; and California Government Code secs.11135-11139.5 (barring discrimination); that applicant complies with the Fair Labor Standards Act, as defined by the Secretary of Labor in part 505 of title 29 of the Code of Federal Regulation; the Americans with Disabilities Act of 1990; and the Fair Employment and Housing Act; that applicant has its principal place of business in California; has completed prior contract evaluations, if applicable; and has approval of applicant's board of directors or other governing body. I hereby certify that to the best of my knowledge and belief, the data in this application and in any attachments hereto are true and correct. The following signature must be by an authorized member of the board, not the Executive Director.

Applicant Signature - authorized board member

Name:  Title: Director Date: 4/28/10

B. CURRENT PROGRAMS

Use the space provided to describe current agency programs:
(Maximum: 1,500 characters each - equivalent to 1 paragraph)

1. Newsletter/Calendar/Information Services

For three years, the Arts Commission has been distributing a monthly E-newsletter to a list of 3,000. The newsletter features articles on SFAC programs -- from public art dedications and arts education news to grant deadlines, workshops, convenings, budget updates, new initiatives, staff changes and editorials. Newsletters are archived on our web site. (SFAC occasionally has also used this outreach list to support our sister organizations' own outreach efforts.) For grant applications, RFPs or RFQs for any SFAC program, public information sessions are held to answer questions. An SFAC staff member is also responsible for sending out all agency press releases, sometimes in conjunction with the Mayor's Office, and serves as our primary point of contact for press inquiries. In the last year, SFAC also began to use social networking sites (Facebook, Twitter, Flickr) and to produce podcasts ("Deep Roots"). Culture Wire, SFAC's 30-minute monthly cable show, presents SFAC stories in magazine or documentary format. Since Culture Wire began in 2008, it included a calendar section, though the format is changing in future episodes to become more evergreen and allow for distribution around California by other cable networks. The cross-program Communications and New Media Committee began to meet 24 months ago to ensure that all appropriate outlets were being used to keep our constituents informed of all opportunities and events and to coordinate internal and external communications.

2. Technical Assistance

The Cultural Equity grants program holds workshops on its 7 grant programs to answer application and review process questions. Program staff are also available during business hours to answer questions in person, by phone or email. All CEG Level II applicants meet for 2 hours with staff to prepare for these \$100,000 requests. Community Arts & Education offers workshops on all their initiatives--from Cultural Center board development to Art in Storefronts and the new SteetsSmarts/Where Art Lives anti-graffiti program. Additionally, within CAE, WritersCorps teachers meet monthly for an all-day training and technical assistance intensive. Street Artists offer public screenings and workshops for their licensees; Public Art holds technical assistance and site-based community workshops for all RFQs they post. SFAC and Grants for the Arts in conjunction with local funders launched the Creative Capacity Fund, the most significant technical assistance initiative launched for this community and which recently went statewide. Lastly, SFAC partners on public convenings to assist the field with critical issues. In January 2010, the Arts Commission in conjunction with other local funders presented a conference, "Dynamic Adaptability: A Conference on New Thinking and New Strategies for the Arts" which brought more than 400 attendees to the Herbst Theatre. Additionally, all SFAC staff are charged with offering assistance to anyone who reaches out to us for information or support.

3. Galleries/Exhibitions Accessible to the Public

Located in the heart of San Francisco's Civic Center, the SFAC Gallery is the commission's exhibition program and makes contemporary art accessible to broad audiences through curated exhibitions that both reflect our regional diversity and

position Bay Area visual art production within an international contemporary art landscape. Open 6 days a week, the gallery has four sites: 401 Van Ness Avenue (the main venue), 155 Grove Street (for sidewalk window installations), and City Hall's lower lobby and North Light Court. The Gallery's programs provide new and challenging opportunities for contemporary art to engage within a civic dialogue. Founded in 1970 and now celebrating its 40th anniversary, hundreds of artists are exhibited each year at the gallery's four locations. (In fact, as of December 2009, a total of 4033 artists were exhibited at the gallery in 451 exhibitions in the last 40 years.) Brown bag lunches, artists talks, studio visits, film screenings, community events and fundraisers round out the gallery programs. In 2008-2009 the gallery was able to launch the first exhibition in City Hall's grand Beaux Arts Rotunda. Internationally renowned sound pioneer Bill Fontana was commissioned to create an installation that sent laser thin sound waves spiraling down four stories to the lobby level. The installation received international coverage and paved the way for other arts groups to use the Rotunda for site-specific visual and performing art installations.

4. Percent for Art Ordinance/Art in Public Places Program

SFAC's Public Art Program, established in 1969, was one of the first in the nation. The public art ordinance provides for 2% of construction costs of civic buildings, transportation projects, parks and other structures such as bridges to be allocated for public art. It is administered by SFAC staff and overseen by the Commission's Visual Arts Committee. The PAP seeks to promote a diverse and stimulating cultural environment to enrich the lives of residents, visitors and employees. PAP encourages the creative interaction of artists, designers, City staff, elected officials and community members in order to develop art that is meaningful to the site and its community. Each project's lifespan--from design through completion--is approximately 3-7 years. PAP oversees project guideline and budget development in cooperation with architects, community advisors and other City agencies; curatorial research and coordination of artist selection including outreach to emerging artists and artists from underrepresented communities; contracts administration; installation; and coordination among all stakeholders. The PAP includes permanent and temporary projects and "Art on Market Street". The most visible and recent temporary projects include the Louise Bourgeois "Spider" on the Embarcadero, Manolo Valdes's "Ladies" series in Civic Center Plaza, and the soon-to-be-installed 15-ton, 3-story Zhang Huan "Three Heads, Six Arms" Buddha in honor of the Shanghai Sister City Celebration.

5. Touring/Presenting

The Summer & the Symphony POPS Concert Series is one of two presenting programs of the SFAC (not including the gallery exhibitions--see above). This annual program is coordinated with the SF Symphony and has changed from being a summer-only partnership to year-round. This music festival presents popular acts (such as Bernadette Peters, K.D. Lang, Johnny Matthis) and a range of classical programs under a joint marketing and promotional umbrella. Also part of this series is the free July performance by the symphony in Dolores Park which thousands attend each year. WritersCorps also has a strong presenting component to its education program, and students perform their poetry and prose at a minimum of six events each year. Venues include public libraries (branches and the Main Library), Intersection for the Arts, Bill Graham Civic Auditorium (as part of the annual Martin Luther King, Jr. Day celebration), and more recently

through their "Claim the Block" series at local museums in the Yerba Buena Cultural District -- the Contemporary Jewish Museum, MoAD, Yerba Buena Center for the Arts, Zeum and others. All these events are free and open to the public (some with museum admission). Budget constraints have put on hold some of the out-of-state travel WritersCorps would normally do--such as the National Poetry Slam competition in Washington, DC. Also, the Street Artists Program licenses visual artists to "present" their items for sale in designated spaces citywide.

6. Fairs/Festivals (sponsored by applicant)

SFAC supports -- but does not act as the organizing sponsor for -- neighborhood festivals that have a cultural component that strengthens community ties through the Fairs and Festivals grants program. Typically, 10-15 grants of \$3,000 are awarded, and this year \$36,000 was awarded to 12 festival organizations. Budget cuts have temporarily put that program on hold for FY 2010-2011, however. There are also festivals supported by our Cultural Equity Grants program (such as the Pilipino Parole Festival, the Festival of Altars at SomARTS, the Queer Arts Festival and the Asian Pacific Islander Festival, among many others). Lastly, the Arts Education Program does sponsor in conjunction with the Arts Providers Alliance of San Francisco the annual Arts Education Resource Fair in September or October. This event serves as a way to connect educators and SFUSD administrators with the providers who offer arts programs and services to schools.

7. Conferences (sponsored by applicant)

SFAC has increased its hosting or co-hosting of conferences and convenings in recent years, partly due to special anniversaries, but also as technical assistance to the field. From the three weeks of programming in 2008 to celebrate the Neighborhood Arts Program's 40th Anniversary to the 2009 "Arts and the Economic Recession" all-day summit at Yerba Buena Center for the Arts to the 2010 "Dynamic Adaptability: A Conference on New Thinking and New Strategies for the Arts", the Arts Commission seeks to serve the needs of our constituents and to address critical issues within the field. The aforementioned Arts Education Resource Fair is another annual convening of the arts and education communities. It also serves as a backdrop for lectures or professional development activities. This May, the Arts Education Program will launch Art Impact, a conversation between an educator and a individual who attributes involvement in the arts to their personal and professional success. Held at the de Young's Koret Auditorium, the featured speaker is Vernon Davis of the 49ers and will be followed by a fundraiser at Morton's The Steakhouse. Funds will be used to establish an arts scholarship fund for SFUSD high school seniors.

8. Arts in Education (Maximum:3,000 characters)

The SFAC's Arts Education Program supports the City's arts education efforts and serves as a resource hub for the field to advance arts learning during and after school. An active partner with the San Francisco Unified School District, the Arts Providers Alliance of San Francisco (for which we serve as lead administrator) and other community arts organizations, the Arts Education Program also develops in-school arts education programs and curriculum, and serves as a neutral advocate for the many local arts organizations and their curriculum. "Inside/Out: A Guide to Arts and Arts Education

Resources for Children and Teens in San Francisco" continues to be distributed district-wide each year. A new edition will be released in 2011 in partnership with the Arts Education Funders Collaborative. Through our role spearheading and co-chairing the advisory committee of the SFUSD Arts Education Master Plan, SFAC ensures that the district and City remain focused on the goal of providing high-quality arts education for every student in every school every day. Next year we are prioritizing an assessment of the plan's implementation to date. In partnership with the SFUSD and the APASF, the Arts Education Program continues to provide professional development for teaching artists. Recent topics have included "Understanding the Goals of 21st Century Skills", "Cultural Competency in Arts Education", "SFUSD's Balanced Scorecard" and "Effective Arts Education Evaluation Methodology". The new speaker series, "Art Impact", provides a platform to explore the impact of arts education through the lens of high-profile individuals who have a background in the arts, but are not currently working in the field. The series kicks off with San Francisco 49ers Tight End Vernon Davis, who much to the surprise of his fans, is an avid admirer of Renaissance art and is an accomplished visual artist. New programs this year include "StreetSmARTS" and "Where Art Lives" both of which are a partnership with the Department of Public Works. The programs seek to thwart graffiti in the urban landscape, to educate students and the community at-large on the distinction between sanctioned public / urban art and vandalism, and to encourage the creation of more artwork on public and private property to help reduce incidents of graffiti. Where Art Lives is an elementary school visual arts classroom curriculum teaching 4th and 5th grade students about urban art and murals. Taught by accomplished urban artists, the program introduces students to an arts vocabulary and the skills to design and create murals on their school campuses. Where Art Lives currently serves more than 100 students in 6 schools: Jean Parker; John Muir; Martin Luther King, Jr.; Paul Revere; McKinley and Bret Harte. StreetSmARTS connects established artists with private property owners to create vibrant murals. This year, 10 murals have been painted throughout the city. Both programs will expand in FY 2011.

9. Regranting (Maximum:3,000 characters)

Each year, the SFAC grants between \$4-5 million dollars to arts organizations, individual artists, cultural centers and non-profit organizations incorporating the arts into their programs. The City and County's General Funds are used for a small percentage of grants, but the Hotel Tax comprises the majority of our grant funds. In FY 2009, there were 116 organizations and 37 individuals funded through one of eight programs. Grant sizes range from \$3,000 to \$100,000 and are all determined through a public peer review panel system. Grant programs include: Cultural Equity Initiative Level I (a capacity building grant); Cultural Equity Initiative Level II (a \$100,000 capacity building grant available only to Level I grantees); Organizational Project Grants; Individual Artists Grants; Creative Space Grants; Arts and Communities: Innovative Partnerships (a collaboration between a non-profit and an arts organization or individual artist addressing specific community needs); Native American Cultural Traditions Grants; and grants to our four Community Cultural Centers (Mission Cultural Center, Bayview Opera House, African American Art and Culture Complex and SomARTS) and two "virtual centers" (Queer Cultural Center and Asian Pacific Islander Cultural Center). Every review panel for each grant program is open to the public, so that applicants can listen in (without comment) on the assessment of their proposals. This serves as a technical assistance or professional development opportunity for applicants, as well as to ensure a completely transparent process. In FY 2009, a total of \$4.9 million was made through

Arts Commission grants. What follows is the specific grant totals for each area of funding in FY 2009: Arts and Communities: Innovative Partnerships (\$347,550); Creative Spaces (\$120,000); Cultural Equity Level 1 (\$385,450); Cultural Equity Level II (\$300,000); Individual Artist Commissions (\$260,440); Native American Arts & Cultural Traditions Grants (\$106,000); Organizational Project Grants (\$525,000); Neighborhood Festival Grants (\$42,000); Programs in the Community (\$162,188); African American Art and Culture Complex (\$491,919); Asian Pacific Islander Cultural Center (\$98,429); Bayview Opera House (\$319,611); Mission Cultural Center (\$539,671); Queer Cultural Center (\$98,429); SomARTS (\$603,763).

10. Other (Maximum:3,000 characters)

Other important activities and initiatives not previously mentioned include the Art in Storefronts program, a project that brings together innovative public art installations and the economic development and revitalization of blighted neighborhoods. Launched in summer 2009, Art in Storefronts commissions artists or artist teams to install visual, new media, sound and interactive art in vacant storefronts. Currently focusing on storefronts in the Mid Market area, Mission District, Bayview and Chinatown, the program will expand to new neighborhoods next year. Art in Storefront received significant media attention, culminating with an article in both the New York Times and Time magazine in October 2009. This year, the 3rd annual Mayor's Art Award honored Carlos Santana, and it was no surprise when several hundred turned out for the event, which also honors all the artists who received grants, commissions or who exhibited with the Arts Commission this year. A recent commission of public art--the last memorial sculpture by Maya Lin at the California Academy of Sciences in Golden Gate Park--received much critical acclaim, as did a number of recent temporary installations by Manolo Valdes, Patrick Dougherty and Louise Bourgeois. These successes helped pave the way for the Arts Commission's most ambitious temporary public art installation: a 15-ton, 3-story Buddha is currently being shipped in 6 containers to California from Shanghai and will be dedicated and unveiled on May 12th in Civic Center Plaza, opposite City Hall. This is the largest sculpture by this contemporary artist, and he selected the location for its debut as part of the Shanghai Sister City Celebration this year. An artist lecture at the Asian Art Museum, interviews and dinner reception will all be part of the week's festivities as this colossal sculpture transforms the Civic Center urban landscape. Outreach to the Chinese American community and monolingual tours will all be part of the year-long installation. The San Francisco Arts Commission was also invited to submit a proposal to the National Endowment for the Arts Mayor's Institute on City Design grant initiative. While successfully getting beyond the Statement of Interest phase may not be significant news, it does signal the Arts Commission's leadership role in working with numerous City agencies to transform the Mid Market corridor into a major cultural district, and our efforts to support the cultural community's Mid Market development and the economic vitality of the City will continue in the coming years.

C. YEAR IN REVIEW

For the past 12 months (a) briefly describe any significant administrative or programmatic changes; (b) list accomplishments.

(Maximum: 3,500 characters - equivalent to 2/3 of a page)

There were numerous administrative programmatic changes along with major accomplishments this past year. Unfortunately, due to the City and State budget crisis, our long-time Deputy Director was laid off in May 2009. The termination of this position had a significant impact on the agency, and a restructuring followed. A management team was formed to help fill the gaps left with the absence of a Deputy Director. Program Directors now report to the Director of Programs who is part of this senior management team and which also includes the Director of Grants and Human Resources; Finance Director and the Director of Cultural Affairs. Other administrative changes include the departure of the Arts Education Manager, Dia Penning, in 2009 and the hiring of Tyra Fennell for this position this year. Other administrative changes included the departure of a Public Art staff person and a Cultural Equity staff person, but both positions have been refilled. The City continues to struggle with reduced funding and earned revenue, so in addition to 12 days of furloughs being instituted this year and next, we expect a significant number of layoffs within the City. That said, all accounts this far indicate the Arts Commission will see no significant if any layoffs before the new fiscal year starts. In spite of the City's financial challenges, the Arts Commission has many new high-visibility initiatives that have brought a renewed attention to the agency. Many of these accomplishments have been addressed thoroughly in previous sections, but are also listed briefly here: the Art in Storefronts Program; Culture Wire (the SFAC's cable television program which spotlights exciting programs of the Arts Commission and the city's cultural happenings); Maya Lin's, Zhang Huan's, Manolo Valdes's, Louise Bourgeois's and Patrick Dougherty's temporary public art installations; Where Art Lives curriculum and the StreetsmARTS anti graffiti initiative; the SFAC Gallery's exhibitions over the last year including 10x10x10 and the Passport fundraiser and exhibition--both of which received significant press attention; and the WritersCorps 15th anniversary celebrations and exhibition. This past year, the Street Artists program secured new spaces in the Castro district so more artisans may sell their wares to a new audience. After approximately 10 years of planning, SF General Hospital's public art commissions have begun to be installed; Laguna Honda Hospital also culminated a multi-year public art initiative last year. Lastly, the TransBay Terminal development project has yielded funds for world-renowned public art to be installed during the construction phase in 2012. The collections program will be launching ArtCare this year, an effort to raise private funds to help with the restoration and maintenance of the City's 3,000-piece collection valued at \$86 million. A recent partnership with the San Francisco Examiner has yielded significant coverage of arts and culture in the city, not only for the Arts Commission, but for many local non-profit arts organizations.

D. PROJECTED YEAR

For fiscal year 2010-11 briefly describe: (a) any anticipated administrative or programmatic changes (b) organizational and programmatic goals and their relevance to your strategic plan.

(Maximum: 3,500 characters - equivalent to 2/3 of a page)

The Arts Commission has been complying with the Mayor's Office on a series of requests for 2010-2011 budget cuts. With a 30% reduction in our General Fund allocation, the Arts Commission has had to make difficult choices about scaling back programs and staff. There will be less funding to give out in grants in 2010-2011 as was the case in the current fiscal year. While the four Neighborhood Cultural Centers that are part of the Community Arts & Education Program remained exempt from cuts in their general operating and facilities grants this year, it is unlikely that they will not be targeted in the coming fiscal year for a reduction in their allocation. To date, the Director of Cultural Affairs has managed to avoid any staff layoffs going into the next year, but as the Mayor's Office and Labor Unions are currently in negotiations, the next year remains uncertain. Virtually all of SFAC staff received layoff notices in March, with the understanding that most or all would be rehired at part-time hours (37.5 hours/week). This plan may be off the table, but again, the impact of these reductions on program and staff is not clear. It is certain that additional furlough days will be mandated, but this will have no significant impact on programming. Last year, the Arts Commission initiated a strategic planning process with the assistance of the City's Human Resources Department. Now that the first phase of the plan has been completed (identifying goals for the next three fiscal years for each program), the next phase of applying measurements and resource allocations to each of the strategic initiatives is at hand. With the uncertainty of our department's 2010-2011 capacity, it will be even more critical to complete this next phase of the Strategic Plan. Overall, the agency's mission remains the same as do the priorities -- visibility, communications and strengthening the infrastructure and stability of San Francisco's cultural community. The following is a list of goals outlined in the Arts Commission's Strategic Plan: Goal I. Promote the arts as an essential component of city life; Goal II. Provide access to the arts for all communities; Goal III. Improve the quality and efficiency of internal operations, services and work products; Goal IV. Maintain financial stability for all Arts Commission programs; Goal V. Secure permanent and code-compliant facilities for all programs and operations of the Arts Commission. Strategies, objectives and three-year deliverables are associated with each of these five major goals.

G. GRANT REQUEST SUMMARY

Summarize what your grant request will support.
(suggested request amount: \$15,000)

(Maximum: 1,500 Characters)

The full \$15,000 will help support the Arts Education Manager salary at the Arts Commission. This is a full-time position within the Community Arts & Education Program. Tyra Fennell, formerly the director of programs for the Humanities Council in Washington D.C. where she managed partnerships with public schools, school administrators, and community-based organizations, assumed this post at the Arts Commission in December 2009.

H. GRANT REQUEST BUDGET

Complete where applicable. Required match is dollar for dollar (1:1).

A. PERSONNEL (Specify)	Rate of Pay	CAC/SLPP Grant	Applicant Match
Arts Education Manager	\$75,838/year	15,000	15,000
		0	0
		0	0
		0	0
		0	0
		0	0
Subtotal		15,000	15,000
B. OPERATING EXPENSES (Specify)	Rate (as applicable)	CAC/SLPP Grant	Applicant Match
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
Subtotal		15,000	15,000
Grand Total			30,000
Total of Grant + Match			
C. SOURCE OF MATCH (Identify income sources of Applicant Match)			
Local Government/County			15,000
Local Government/Cities			0
Foundation/Corporate Contributions			0
Private Contributions			0
Earned Income			0
In-Kind			0
Other (specify)			0
Total Match			15,000

**State-Local Partnership Program
2009-2010 Application**

I. TECHNICAL ASSISTANCE SUPPLEMENT

Technical assistance funding to be used for organizational development. This is separate from the general operating support grant. Note: It is unknown at this time if funding for this supplement will be available.

Requirements

- Eligibility is limited to organizations with an annual operating budget of less than \$1 million.
- No matching funds are required for this technical assistance funding.
- *Funds can be used for organizational infrastructure, staff development, web development, etc.
- Funds cannot be used to support current or future programming.

*If you have any questions regarding uses of technical assistance funding, contact CAC staff prior to submitting an application.

Organization

Popular Name: San Francisco Arts Commission

Legal Name: San Francisco Arts Commission

Size of most recently completed budget: \$0

Amount of request: \$0"

Grant Request

Describe what your organization views as its most significant technical assistance need(s) and how funds would be used to address those needs.

(Maximum: 3,500 characters – equivalent to 2/3 of a page)

J. GRANT IMPACT

If these grants were not to be funded (including the technical assistance supplement), summarize the impact the lack of funding would have on your organization and programming.

(Maximum: 3,500 characters - equivalent to 2/3 of a page)

If awarded, the requested funds will be allocated in full to the Arts Education Manager position at the San Francisco Arts Commission. While the agency is committed to an Arts Education Program, the fate of this position would be uncertain if these funds were not available. This position has never been fully funded by the City and County, though the agency does prioritize the work of the Arts Education Manager. Also, when this position was in jeopardy in 2009 due to the City's budget crisis, the Arts Education community came out in full force and advocated to the Arts Commission to secure the position. This helped renew and solidify the agency's commitment to arts education programming.

K. LOCAL GOVERNMENT RESOLUTIONS

County Applicants must obtain a resolution from the local government body that designates the agency as the State-Local partner with the California Arts Council and approves and authorizes the agency to submit this proposal and to execute the grant contract, if awarded.

(This should be attached to the front of the original application form.)

APPLICATION PACKAGE REQUIREMENTS

- Submit the original application, the Technical Assistance Supplement (if making a request), the California Cultural Data Project State-Local Partnership Program Funder Report, and two complete copies of each, collated into sets.
- Attach the copy of the Resolution from Local Government to the front of the original application.
- Reproductions of the application must be readable.
- Grant package must be complete; incomplete applications will not be processed.
- Failure to include the requested information may result in rejection of your request.
- Use the SLPP application template. Do not alter application pages or sections or add additional pages.
- Applications must be postmarked or delivered to the CAC office by the deadline, April 30, 2010.
- An electronic copy of the completed application must be submitted by the deadline, April 30, 2010.

APPLICATION ASSEMBLY CHECKLIST

Submit the original plus two copies unless indicated otherwise.

- Resolution from Local Government (one copy)
- Application Form, Sections A-G
- Technical Assistance Supplement, Section H (if making a request)
- California Cultural Data Project State-Local Partnership Program Funder Report

STATE-LOCAL PARTNERSHIP PROGRAM
2010-11 Second-Year Report Grant Application
& Technical Assistance Supplement
DEADLINE: April 30, 2010



CALIFORNIA ARTS COUNCIL

CELEBRATING EXCELLENCE IN THE ARTS SINCE 1976

ARNOLD SCHWARZENEGGER, GOVERNOR

MURIEL JOHNSON, DIRECTOR

October 14, 2010

Rachelle Axel
San Francisco Arts Commission
25 Van Ness Avenue, Suite 240
San Francisco, CA 94102

SL-10-0040

Dear Rachelle Axel:

I am pleased to inform you that the California Arts Council (CAC), at its September 21, 2010 public meeting, awarded your organization a *State-Local Partnership Program (SLPP)* grant for FY 2010-11. The award amount is \$15,000.

Enclosed are three copies of the **Standard Agreement**, which indicate the grant period and the grant award amount. Please note that the **Special Terms and Conditions (Exhibit D)** and the **Program and Reporting Requirements (Exhibit D; Appendix A)** are available for review on the CAC website <http://www.cac.ca.gov/files/forms.php> and are hereby incorporated by reference and made part of the agreement. In addition, the following required documents are accessible from the same CAC webpage.

- Grant Description and Budget Form (Exhibits A and B);
- Invoice Form and Instructions;
- Payee Data Record and Instructions;
- Sample Thank you Letter to Governor and State Legislatures;
- California Arts Council/NEA Grants Activity Survey and Instructions;
- Final Evaluation Report Form.

If you need hard copies of any of the above items, please contact Lucy Mochizuki, Contract Administrator, at (916) 322-6337.

Please review the **Standard Agreement**, the **Special Terms and Conditions (Exhibit D)**, and **Program and Reporting Requirements (Exhibit D; Appendix A)**. If the terms and conditions are acceptable, do the following:

- Sign all three copies of the Standard Agreement
- Prepare the Grant Description and Project Form, Exhibits A and B (four copies)
- Complete the State of California Payee Data Record (one copy)
(Not required for agencies that are units of government)
- Prepare an invoice for the 90% advance (one copy)
- Prepare and mail thank you letters to the governor and your state legislators. Create a copy of each letter to submit with the standard agreement.

Return all the materials above to the CAC within 40 days (November 29, 2010) after mailing to the address below:

Lucy Mochizuki, Contract Administrator
California Arts Council
1300 I Street, Suite 930
Sacramento, CA 95814-2919

NOTE: Failure to return the grant agreement and required materials by the above deadline will result in the canceling of this grant agreement, the suspension of grant applications or grant agreements pending in other CAC programs, and may jeopardize the eligibility of your organization to apply for funding from the CAC in the future. In addition, if you have any outstanding grant agreements with the CAC that have not been closed out due to lack of submission of final invoices, final reports, and/or the California Arts Council/ NEA Grants Activity Survey, this grant will be suspended until our office receives the documents necessary to close out the earlier grant.

Upon approval of the signed *Standard Agreement*, *Grant Description and Budget (Exhibits A and B)*, and receipt of the *Payee Data Record* (if required), *Invoice Form (90%)*, and *legislative thank you letters*, payment for 90% of the grant award will be mailed to your attention at the address indicated above. The final 10% of the award will be held pending receipt of the *California Arts Council/NEA Grants Activity Survey*, *Invoice Form (10 %)*, and *Final Evaluation Report*, which are to be submitted at the completion of the activities supported by this grant and/or no later than 30 days after the end of the grant period. Under the terms of this grant a list of receipts and/or actual receipts are not required with the submission of an invoice. However, grantees should retain receipts and related documentation in case you are selected for an audit.

Program Staff: If you have any questions regarding the State-Local Partnership Program, this award letter, your grant or, once received, your organization's panel comments please contact:

Rob Lautz, State-Local Partnership Program Specialist
916/ 324-6617 rlautz@cac.ca.gov

In-Kind: In some instances, in-kind services may be used as part of the required match. This will require a *Statement of In-Kind Services* form. Contact the State-Local Partnership Program Specialist to request a form and determine eligibility before including in-kind services as part of the required match.

2010-2011 Application: The application for 2010-2011 funding will be available early in 2011.

California Cultural Data Project: Submission of a California Cultural Data Project Funder Report will continue to be a requirement of all CAC grant applications. Keep updating your profiles!
<http://www.caculturaldata.org/about.aspx>

The Council is pleased to support you, our local partner, and we look forward to working closely with you this year. We take pride in your organization which contributes immensely to the cultural wealth of our state.

Sincerely,



Muriel

Johnson,

Director

cc. Josie S. Talamantez, Chief of Programs

STATE OF CALIFORNIA
STANDARD AGREEMENT
 STD 213 (Rev 06/03)

AGREEMENT NUMBER SL-10-0040
REGISTRATION NUMBER

1. This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME
 California Arts Council

CONTRACTOR'S NAME
 San Francisco Arts Commission

2. The term of this Agreement is: 10/1/10 through 9/30/11

3. The maximum amount of this Agreement is: \$ 15,000

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.


- Exhibit A – Scope of Work 1 page
- Exhibit B – Budget Detail and Payment Provisions 1 page
- Exhibit C* – General Terms and Conditions GTC-610
- Exhibit D - Special Terms and Conditions with Appendix A: Program and Reporting Requirements located at www.cac.ca.gov/files/forms.php

Items shown with an Asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto. These documents can be viewed at www.ols.dgs.ca.gov/Standard+Language

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR

CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.)
 San Francisco Arts Commission

BY (Authorized Signature)



DATE SIGNED (Do not type)
 11 | 05 | 10

PRINTED NAME AND TITLE OF PERSON SIGNING
 LUIS R. CANCEL, DIRECTOR OF CULTURAL AFFAIRS

ADDRESS
 25 Van Ness Avenue, Suite 240
 San Francisco, CA 94102

STATE OF CALIFORNIA

AGENCY NAME
 California Arts Council

BY (Authorized Signature)


DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING
 Scott Heckes, Chief of Administration

ADDRESS
 1300 I St., Ste. 930, Sacramento, CA 95814

California Department of General Services Use Only

Exempt per:

AGREEMENT SUMMARY

STD 215 (Rev 4/2002)

AGREEMENT NUMBER SL-10-0040	AMENDMENT NUMBER
--------------------------------	------------------

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED

1. CONTRACTOR'S NAME San Francisco Arts Commission		2. FEDERAL I.D. NUMBER 94-6000417
3. AGENCY TRANSMITTING AGREEMENT California Arts Council	4. DIVISION, BUREAU, OR OTHER UNIT Contracts Unit	5. AGENCY BILLING 031003
6. NAME AND TELEPHONE NUMBER OF CONTRACT ANALYST FOR QUESTIONS REGARDING THIS AGREEMENT Lucy Mochizuki (916) 322-6337		

7. HAS YOUR AGENCY CONTRACTED FOR THESE SERVICES BEFORE?
 NO YES (If YES, enter prior contractor name and Agreement Number)

8. BRIEF DESCRIPTION OF SERVICES - LIMIT 72 CHARACTERS INCLUDING PUNCTUATION AND SPACES
State Local Partnership Program

9. AGREEMENT OUTLINE (Include reason for Agreement: Identify specific problem, administrative requirement, program need or other circumstances making the Agreement necessary; include special or unusual terms and conditions.)
 Support for programs and operations of State-Local Partners (County Arts Councils).

10. PAYMENT TERMS (More than one may apply.)

<input type="checkbox"/> MONTHLY FLAT RATE	<input type="checkbox"/> QUARTERLY	<input type="checkbox"/> ONE -TIME PAYMENT	<input type="checkbox"/> PROGRESS PAYMENT
<input type="checkbox"/> ITEMIZED INVOICE	<input type="checkbox"/> WITHHOLD _____ %	<input checked="" type="checkbox"/> ADVANCED PAYMENT NOT TO EXCEED	
<input type="checkbox"/> REIMBURSEMENT/REVENUE		\$ _____ or 90 _____ %	
<input type="checkbox"/> OTHER (Explain)			

FUND TITLE	ITEM	F.Y.	CHAPTER	STATUTE	PROJECTED EXPENDITURES
License Plate	8260-101-0078	10-11	712	10	\$15,000
					\$ 0
					\$

OBJECT CODE 3520-706-10078

AGREEMENT TOTAL	\$ 15,000
-----------------	-----------

OPTIONAL USE

AMOUNT ENCUMBERED BY THIS DOCUMENT	\$ 15,000
PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT	\$
TOTAL AMOUNT ENCUMBERED TO DATE	\$ 15,000

I CERTIFY upon my own personal knowledge that the budgeted funds for the current budget year are available for the period and purpose of the expenditure stated above.

ACCOUNTING OFFICER'S SIGNATURE

DATE SIGNED
 Sept. 30, 2010

AGREEMENT	TERM		TOTAL COST OF THIS TRANSACTION	BID, SOLE SOURCE, EXEMPT
	From	Through		
Original	10/1/10	9/30/11	\$ 15,000	Exempt
Amendment No. 1			\$	
Amendment No. 2			\$	
Amendment No. 3			\$	
TOTAL			\$ 15,000	

(Continue)

AGREEMENT SUMMARY

STD. 215 (Rev 04/2002)

13. BIDDING METHOD USED:

- REQUEST FOR PROPOSAL (RFP) INVITATION FOR BID (IFB) USE OF MASTER SERVICE AGREEMENT
(Attach justification if secondary method is used)
- SOLE SOURCE CONTRACT EXEMPT FROM BIDDING OTHER (Explain) Subvention
(Attach STD. 821) *(Give authority for exempt status)* *SCM 3.17 and SCM 5.80 B.2.d*

NOTE: Proof of advertisement in the State Contracts Register or an approved form STD. 821, Contract Advertising Exemption Request, must be attached

14. SUMMARY OF BIDS (List of bidders, bid amount and small business status) (If an amendment, sole source, or exempt, leave blank)
 N/A

15. IF AWARD OF AGREEMENT IS TO OTHER THAN THE LOWER BIDDER, PLEASE EXPLAIN REASON(S) (If an amendment, sole source, or exempt, leave blank)
 N/A

16. WHAT IS THE BASIS FOR DETERMINING THAT THE PRICE OR RATE IS REASONABLE?
 N/A

17. JUSTIFICATION FOR CONTRACTING OUT (Check one)

- Contracting out is based on cost savings per Government Code 19130(a). The State Personnel Board has been so notified.
 Justification: N/A
- Contracting out is justified based on Government Code 19130(b). Justification for the Agreement is described below.

18. FOR AGREEMENTS IN EXCESS OF \$5,000, HAS THE LETTING OF THE AGREEMENT BEEN REPORTED TO THE DEPARTMENT OF FAIR EMPLOYMENT AND HOUSING?

- NO YES N/A

19. HAVE CONFLICT OF INTEREST ISSUES BEEN IDENTIFIED AND RESOLVED AS REQUIRED BY THE STATE CONTRACT MANUAL SECTION 7.10?

- NO YES N/A

20. FOR CONSULTING AGREEMENTS, DID YOU REVIEW ANY CONTRACTOR EVALUATIONS ON FILE WITH THE DGS LEGAL OFFICE?

- NO YES NONE ON FILE N/A

21. IS A SIGNED COPY OF THE FOLLOWING ON FILE AT YOUR AGENCY FOR THIS CONTRACTOR?

- A. CONTRACTOR CERTIFICATION CLAUSES NO YES N/A
 B. STD. 204, VENDOR DATA RECORD NO YES N/A

22. REQUIRED RESOLUTIONS ARE ATTACHED

- NO YES N/A

23. ARE DISABLED VETERANS BUSINESS ENTERPRISE GOALS REQUIRED? (If an amendment, explain changes, if any)

- NO (Explain below) YES (If YES complete the following)

DISABLED VETERAN BUSINESS ENTERPRISES: _____ % OF AGREEMENT

Explain:

N/A

- Good faith effort documentation attached if 3% goal is not reached.
 We have determined that the contractor has made a sincere good faith effort to meet the goal.

24. IS THIS A SMALL BUSINESS CERTIFIED BY OSBCR?
 NO YES (Indicate Industry Group)

SMALL BUSINESS REFERENCE NUMBER

25. IS THIS AGREEMENT (WITH AMENDMENTS) FOR A PERIOD OF TIME LONGER THAN ONE YEAR? (If YES, provide justification)
 NO YES

I certify that all copies of the referenced Agreement will conform to the original Agreement sent to the Department of General Services.

NATURE/TITLE

Quyen J. Maljinski Contracts Administrator

DATE SIGNED

September 30, 2010

INTRODUCTION FORM

By a member of the Board of Supervisors or the Mayor

Time Stamp or
Meeting Date

I hereby submit the following item for introduction:

- _____ 1. For reference to Committee:
 An ordinance, resolution, motion, or charter amendment.
- X 2. Request for next printed agenda without reference to Committee
- _____ 3. Request for Committee hearing on a subject matter.
- _____ 4. Request for letter beginning "Supervisor _____ inquires...".
- _____ 5. City Attorney request.
- _____ 6. Call file from Committee.
- _____ 7. Budget Analyst request (attach written motion).
- _____ 8. Substitute Legislation File Nos.
- _____ 9. Request for Closed Session
- _____ 10. Board to Sit as A Committee of the Whole

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- | | |
|---|--|
| <input type="checkbox"/> Small Business Commission | <input type="checkbox"/> Youth Commission |
| <input type="checkbox"/> Ethics Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Building Inspection Commission | |

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a different form.]

Sponsor(s): Supervisor Carmen Chu

SUBJECT: California Arts Council grant of \$15,000 for SF Arts Commission's Arts Education Program

The text is listed below or attached:

Signature of Sponsoring Supervisor: _____



For Clerk's Use Only:

Common/Supervisors Form

Revised 4/2/09