

File No. 191238

Committee Item No. 18

Board Item No. 9

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight

Date: January 16, 2020

Board of Supervisors Meeting:

Date: January 28, 2020

Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- DRAFT Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

OTHER

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Prepared by: John Carroll

Date: January 10, 2020

Prepared by: John Carroll

Date: January 16, 2020

1 [California Code of Civil Procedure, Section 998 - Offer to Compromise Litigation - Kellan
2 Dunn - \$45,000]

3 **Ordinance authorizing the service of an Offer to Compromise under Code of Civil
4 Procedure, Section 998, in the lawsuit filed by Kellan Dunn against the City and County
5 of San Francisco, to include a payment from the City and County of San Francisco of
6 up to \$45,000 plus reasonable attorneys' fees and costs to be determined by the Court;
7 the lawsuit was filed on May 9, 2018, in San Francisco Superior Court, Case
8 No. CGC-18-566427; entitled Kellan Dunn v. City and County of San Francisco, et al.;
9 the lawsuit involves an employment dispute.**

10
11 Be it ordained by the People of the City and County of San Francisco:

12 Section 1. Pursuant to Charter Section 6.102(5), the Board of Supervisors hereby
13 authorizes the City Attorney to make an Offer to Compromise under Code of Civil Procedure
14 Section 998 in the action entitled Kellan Dunn v. City and County of San Francisco, et al., San
15 Francisco Superior Court, Case No. CGC-18-566427 by the payment of up to \$45,000, plus
16 reasonable attorneys' fees and costs to be determined by the Court. The lawsuit involves an
17 employment dispute.

18 Section 2. The above-named action was filed in San Francisco Superior Court on
19 May 9, 2018, and the following parties were named in the lawsuit: Plaintiff: Kellan Dunn;
20 Defendants City and County of San Francisco, Fine Arts Museums of San Francisco, and
21 Corporation of Fine Arts Museums.

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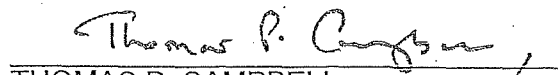
APPROVED AS TO FORM AND
RECOMMENDED:

RECOMMENDED:

DENNIS J. HERRERA
City Attorney

FINE ARTS MUSEUM OF SAN FRANCISCO


KATHARINE HOBIN PORTER
Chief Labor Attorney


THOMAS P. CAMPBELL
Director

FUNDS AVAILABLE:


BEN ROSENFIELD
Controller

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LEGISLATION RECEIVED CHECKLIST

Date 12/9/19

File Number (if applicable)

- Legislation for Introduction (NEW)
Legislation Pending in Committee (AMENDED)
Legislation for Board Agenda (AMENDED)
Legislative Clerk
Committee Clerk
Deputy Clerk

Supervisor, Mayor, and Departmental Submittals

Grant Ordinance

- Legislation: Original, 1 hard copy, and 1 electronic copy in Word format
Signature: Department Head, Mayor or the Mayor's designee, plus the Controller
Supporting documents: 1 full set, and separate pdf copies of each in email
Cover letter (original)
Grant budget/application
Grant information form, including signed disability checklist
Letter of Intent or grant award letter from funding agency
Contract, Leases/Agreements (if applicable)
Ethics Form 126 (if applicable) in Word format
Other support documents as identified in the cover letter and legislation
E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

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Ordinance

- Legislation: Original, 1 hard copy, and 1 electronic copy in Word format
Signature: City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)
Supporting documents: 1 full set, and separate pdf copies of each in email
Cover letter (original)
Settlement Report/Agreement (for settlements)
Other support documents as identified in the cover letter and legislation
E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

Grant Resolution

- Legislation: Original, 1 hard copy, and 1 electronic copy in Word format
Signature: Department Head, Mayor or the Mayor's designee, plus the Controller
Supporting documents: 1 full set, and separate pdf copies of each in email
Cover letter (original)
Grant budget/application
Grant information form, including signed disability checklist
Letter of Intent or grant award letter from funding agency
Contract, Leases/Agreements (if applicable)
Ethics Form 126 (if applicable) in Word format
Other support documents as identified in the cover letter and legislation
E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

Resolution

- Legislation: Original, 1 hard copy, and 1 electronic copy in Word format
Signature: None (Note: Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)
Supporting documents: 1 full set, and separate pdf copies of each in email
Cover letter (original)
Settlement Report/Agreement (for settlements)
Other support documents as identified in the cover letter and legislation
E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

Joy Perez 554-3869 City Attorney
Name and Telephone Number Department

Clerk's Office/Forms/Legislation Received Checklist (1/2015) for more help go to: sfbos.org/about the board/general/legislative process handbook