

Theresa Imperial

EDUCATION

University of California, Santa Cruz; Santa Cruz, CA

BA Politics (concentration: Political Theory), June 2008

PROFESSIONAL EXPERIENCE

Executive Director - Affordable Housing Case Management – Community Advocacy & Outreach – Public Advocacy

A proven 10 year experience in non-profit industry in affordable housing, public and community advocacy work.

Executive Director

- Responsible in planning, utilization and maintenance of organization's fiscal position; and head of operations.
- Serving as primary spokesperson to the organization's constituents, the media and general public.
- Establishing and maintaining relationships with various organizations and coalitions that enhances BiSHoP's mission.

Case Management

- Assess clients in affordable housing needs.
- Counsel clients in navigating to affordable housings in San Francisco including but not limited to Inclusionary Housing program by Mayor's Office on Housing Development and Community Development (MOHCD), non-profit affordable housings, public housings and other public agencies.
- Advise clients on basic requirements, qualifications and processes in different affordable housings.
- Coach clients in financial requirements and eligibilities by calculating their projected YTD income, assessing asset and credit background information.
- Demonstrate to clients' basic tenants' rights including but not limited to eviction processes, repairs complaints, nuisances and Fair Chance Ordinance.
- Refer clients to legal support and acquaint them to appointments for tenant-support and translation.
- Translate to clients during interviews in post-application process.
- Follow-up clients for documentations in post-application process.
- Advocate client in post-application process and denial process to property managements, MOHCD and other city-agencies.
- Participate in coalition and sub-committees' meetings.
- Educate clients on filling-up applications through community workshop.
- Record clients' case notes in Salesforce program.
- Report to Program Coordinator and Coordinating Committee on on-going basis.

Community Advocacy & Outreach

- Train other community members in how to navigate affordable housings.
- Coordinate with other community members in events, conventions and meetings.
- Create talking points and set-up social media and community messaging.
- Plan land-use policy issues involving main community stakeholders including but not limited to shadow impact analysis, inclusionary housing requirements and community development.
- Participate in creation of Filipino Cultural Heritage District; member of Housing and Land Use co-hort sub committee.

Public Advocacy

- Transformed pre-application process' documentation by standardizing housing pre-applications city-wide and pre-applications translated in four different languages.
- Introduced to city-officials on Below Market Rate Procedures Manual updates and amendments.
- Negotiated a 40% inclusionary housing requirement on Giants negotiations with city-officials and other community members.
- Advocated for tenants' rights legislations such as Ellis Act reform, Just Cause 2.0, and Language Access Ordinance amendment.
- Participated in campaigns such as Anti-Speculation Tax (2014), Housing Balance (2014), Inclusionary Housing amendment measure (2016), Loans to Finance Acquisition & Rehabilitation (2016), No to Realtors Giveaways (2016), Community Opportunity to Purchase Act (2018), and Public Bank (2019)

Program Management

- Co-founded the Bill Sorro Housing Program with groups of educators, community workers, social workers and lawyers.
- Initiate a plan for expanding, designing and sustaining the housing program including but not limited to grant writing and strategic planning.

Clerical experience

- Set-up meeting agendas.
- Record meeting notes.
- Track expenditure receipts.

CHRONOLOGY

Veterans Equity Center

Case Manager, Bill Sorro Housing Program, October 2011- June 2018

Manilatown Heritage Foundation

Affordable Housing Program Assistant, 2009 – 2011

SF Works

Community Benefits Screener, 2009 - 2011

ADDITIONAL SKILLS AND TRAINING

Language: Fluent in Tagalog; conversational in Spanish.

Trainings: National Coalitions for Asian Pacific American Community Development (NCAPACD), Washington, D.C: Community In The Capitol (2015); Urban Habitat, Oakland, CA (2017); Boards and Commission Leadership Institute.

Technological skill: Salesforce, Microsoft Office, Google documents, Box

PROFESSIONAL & VOLUNTEER MEMBERSHIP

Eastern Neighborhood Plan, Citizen Advisory Committee, member, July 2017 - 2018

Migrante SoMa/TL, member, 2016 – 2018

South of Market Action Committee, member 2015 - 2017

San Franciscans Against Real Estate Speculation, Board Treasurer, January 2015 – 2017

Manilatown Heritage Foundation, Board Secretary, November 2013 – 2018

Bill Sorro Housing Program, Coordinating Committee member, 2009 – 2018

REFERENCES

Jaymeefaith Sagisi, *Greenstein and McDonald, Attorneys At Law*

Contact number: 415-401-5726

Joseph Smooke, *Housing Rights Committee of San Francisco*

Contact number: 415-831-9177

Chris Durazo, *Just Cause: Causa Justa*

Contact number: 415-748-1570

