



## San Francisco Ethics Commission

25 Van Ness Avenue, Suite 220, San Francisco, CA 94102

Phone: 415.252.3100 . Fax: 415.252.3112

[ethics.commission@sfgov.org](mailto:ethics.commission@sfgov.org) . [www.sfethics.org](http://www.sfethics.org)

Received On:

File #: 250622

Bid/RFP #:

### Notification of Contract Approval

SFEC Form 126(f)4

(S.F. Campaign and Governmental Conduct Code § 1.126(f)4)

A Public Document

Each City elective officer who approves a contract that has a total anticipated or actual value of \$100,000 or more must file this form with the Ethics Commission within five business days of approval by: (a) the City elective officer, (b) any board on which the City elective officer serves, or (c) the board of any state agency on which an appointee of the City elective officer serves. For more information, see: <https://sfethics.org/compliance/city-officers/contract-approval-city-officers>

#### 1. FILING INFORMATION

<b>TYPE OF FILING</b>	<b>DATE OF ORIGINAL FILING (for amendment only)</b>
Original	
<b>AMENDMENT DESCRIPTION – Explain reason for amendment</b>	

#### 2. CITY ELECTIVE OFFICE OR BOARD

<b>OFFICE OR BOARD</b>	<b>NAME OF CITY ELECTIVE OFFICER</b>
Board of Supervisors	Members

#### 3. FILER'S CONTACT

<b>NAME OF FILER'S CONTACT</b>	<b>TELEPHONE NUMBER</b>
Angela Calvillo	415-554-5184
<b>FULL DEPARTMENT NAME</b>	<b>EMAIL</b>
Office of the Clerk of the Board	Board.of.Supervisors@sfgov.org

#### 4. CONTRACTING DEPARTMENT CONTACT

<b>NAME OF DEPARTMENTAL CONTACT</b>	<b>DEPARTMENT CONTACT TELEPHONE NUMBER</b>
Jolie Gines	628.652.5074
<b>FULL DEPARTMENT NAME</b>	<b>DEPARTMENT CONTACT EMAIL</b>
TIS Department of Technology	jolie.gines@sfgov.org

5. CONTRACTOR	
<b>NAME OF CONTRACTOR</b> Carahsoft Technology Corporation	<b>TELEPHONE NUMBER</b> 571.662.4213
<b>STREET ADDRESS (including City, State and Zip Code)</b> 11493 SUNSET HILLS ROAD, Ste 100, Reston, VA 20190	<b>EMAIL</b>

6. CONTRACT		
<b>DATE CONTRACT WAS APPROVED BY THE CITY ELECTIVE OFFICER(S)</b>	<b>ORIGINAL BID/RFP NUMBER</b>	<b>FILE NUMBER (If applicable)</b> 250622
<b>DESCRIPTION OF AMOUNT OF CONTRACT</b> \$28,300,000		
<b>NATURE OF THE CONTRACT (Please describe)</b> <p>The Department of Technology seeks approval from the City and County of San Francisco Board of Supervisors to enter into a First Amendment to the enterprise agreement (EA) with Carahsoft Technology Corporation to purchase ServiceNow software products, increasing the term for an additional four years, for a total term from September 1, 2022, through August 30, 2029, and increasing the contract amount by \$18,452,904 for a new not to exceed amount of \$28,300,000.</p>		

7. COMMENTS

8. CONTRACT APPROVAL	
This contract was approved by:	
<input type="checkbox"/>	<b>THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM</b>
<input checked="" type="checkbox"/>	<b>A BOARD ON WHICH THE CITY ELECTIVE OFFICER(S) SERVES</b> Board of Supervisors
<input type="checkbox"/>	<b>THE BOARD OF A STATE AGENCY ON WHICH AN APPOINTEE OF THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM SITS</b>

### 9. AFFILIATES AND SUBCONTRACTORS

List the names of (A) members of the contractor's board of directors; (B) the contractor's principal officers, including chief executive officer, chief financial officer, chief operating officer, or other persons with similar titles; (C) any individual or entity who has an ownership interest of 10 percent or more in the contractor; and (D) any subcontractor listed in the bid or contract.

#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
1	Abod	Craig P.	Other Principal Officer
2	Moore	Robert	Other Principal Officer
3	Woods	Karina	Other Principal Officer
4	Szczepanek	Jillian	Other Principal Officer
5	Kanach	Jennifer	Other Principal Officer
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#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
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#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
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☐ Check this box if you need to include additional names. Please submit a separate form with complete information. Select "Supplemental" for filing type.

### 10. VERIFICATION

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information I have provided here is true and complete.

**I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.**

<b>SIGNATURE OF CITY ELECTIVE OFFICER OR BOARD SECRETARY OR CLERK</b>	<b>DATE SIGNED</b>
BOS Clerk of the Board	

## CORPORATION CERTIFICATE OF AUTHORITY

I, Craig P. Abod, President of Carahsoft Technology Corp., a Maryland corporation (the "Corporation") DO HEREBY CERTIFY that the following is true and is now in full force and effect:

RESOLVED, that the President, each Vice President, the Treasurer, and the Secretary is authorized to execute and deliver, in the name of and on behalf of the Corporation and under its corporate seal, any agreement or other instrument or document ("Contract") in connection with any matter or transaction that shall have been duly approved; and the execution and delivery of any Contract by any of the aforementioned officers shall be conclusive evidence of such approval.

Further I certify that

Craig P. Abod is President

Robert Moore is Vice President

Karina Woods is Vice President

Jillian Szczepanek is Treasurer

Jennifer Kanach is Secretary

Further I certify that any of the aforementioned officers of the Corporation are authorized to execute and commit the Corporation to the terms and conditions, obligations, stipulations, and undertakings contained in the Contract and that all necessary corporate approval has been obtained in relationship thereto.

In witness thereof, I have set my hand this 13<sup>th</sup> day of February, 2025,



Craig P. Abod, President