

COMMITTEE/BOARD OF SUPERVISORS
AGENDA PACKET CONTENTS LIST

Committee: City Operations & Neighborhood Ser. Date: March 22, 2010

Board of Supervisors Meeting Date _____

Cmte Board

- | | | |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____

Completed by: Victor Young

Date March 18, 2010

Completed by: Victor Young

Date _____

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

1 [Accept and Expend Grant – Ogden Terrace Community Garden - \$88,000]

2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

Resolution authorizing the Department of Recreation and Parks to retroactively accept and expend a gift valued at \$88,000 from the San Francisco Conservation Corps, to replace landscape retaining walls and steps at Ogden Terrace Community Garden.

WHEREAS, The Department of Public Works ("DPW") has jurisdiction of a public right-of-way located in Bernal Heights on Ogden Avenue, between Prentiss and Nevada Streets ("ROW"); and

WHEREAS, DPW granted a revocable permit (Order No. 176,665) to the Recreation and Park Department to occupy the ROW to maintain a community garden, known as Ogden Terrace Community Garden ("Community Garden"); and

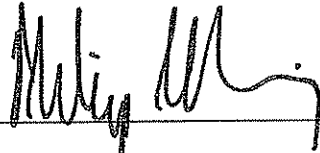
WHEREAS, The Community Garden contains landscape retaining walls and steps in and along the perimeter comprised of creosote-soaked lumber; and

WHEREAS, The San Francisco Conservation Corps ("SFCC") received a State Proposition 84 grant to replace the landscape retaining walls and steps at the Community Garden ("Improvements"). SFCC is proposing to provide the Improvements, valued at \$88,000, as a gift-in-place to the City; and

WHEREAS, The Recreation and Park Commission recommends to the Board of Supervisors to accept and expend the Gift on December 3, 2009, under Resolution No. 0912-004 ("Commission Resolution"); now, therefore, be it

1 RESOLVED, That the Board of Supervisors authorizes the General Manager of the
2 Recreation and Park Department to accept and expend the Gift valued at \$88,000 from the
3 San Francisco Conservation Corps for Ogden Terrace Community Garden.

4
5 Recommended:

6 
7 _____

8 Department Head

9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
Approved: 

26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81
82
83
84
85
86
87
88
89
90
91
92
93
94
95
96
97
98
99
100
101
102
103
104
105
106
107
108
109
110
111
112
113
114
115
116
117
118
119
120
121
122
123
124
125
126
127
128
129
130
131
132
133
134
135
136
137
138
139
140
141
142
143
144
145
146
147
148
149
150
151
152
153
154
155
156
157
158
159
160
161
162
163
164
165
166
167
168
169
170
171
172
173
174
175
176
177
178
179
180
181
182
183
184
185
186
187
188
189
190
191
192
193
194
195
196
197
198
199
200
201
202
203
204
205
206
207
208
209
210
211
212
213
214
215
216
217
218
219
220
221
222
223
224
225
226
227
228
229
230
231
232
233
234
235
236
237
238
239
240
241
242
243
244
245
246
247
248
249
250
251
252
253
254
255
256
257
258
259
260
261
262
263
264
265
266
267
268
269
270
271
272
273
274
275
276
277
278
279
280
281
282
283
284
285
286
287
288
289
290
291
292
293
294
295
296
297
298
299
300
301
302
303
304
305
306
307
308
309
310
311
312
313
314
315
316
317
318
319
320
321
322
323
324
325
326
327
328
329
330
331
332
333
334
335
336
337
338
339
340
341
342
343
344
345
346
347
348
349
350
351
352
353
354
355
356
357
358
359
360
361
362
363
364
365
366
367
368
369
370
371
372
373
374
375
376
377
378
379
380
381
382
383
384
385
386
387
388
389
390
391
392
393
394
395
396
397
398
399
400
401
402
403
404
405
406
407
408
409
410
411
412
413
414
415
416
417
418
419
420
421
422
423
424
425
426
427
428
429
430
431
432
433
434
435
436
437
438
439
440
441
442
443
444
445
446
447
448
449
450
451
452
453
454
455
456
457
458
459
460
461
462
463
464
465
466
467
468
469
470
471
472
473
474
475
476
477
478
479
480
481
482
483
484
485
486
487
488
489
490
491
492
493
494
495
496
497
498
499
500
501
502
503
504
505
506
507
508
509
510
511
512
513
514
515
516
517
518
519
520
521
522
523
524
525
526
527
528
529
530
531
532
533
534
535
536
537
538
539
540
541
542
543
544
545
546
547
548
549
550
551
552
553
554
555
556
557
558
559
560
561
562
563
564
565
566
567
568
569
570
571
572
573
574
575
576
577
578
579
580
581
582
583
584
585
586
587
588
589
590
591
592
593
594
595
596
597
598
599
600
601
602
603
604
605
606
607
608
609
610
611
612
613
614
615
616
617
618
619
620
621
622
623
624
625
626
627
628
629
630
631
632
633
634
635
636
637
638
639
640
641
642
643
644
645
646
647
648
649
650
651
652
653
654
655
656
657
658
659
660
661
662
663
664
665
666
667
668
669
670
671
672
673
674
675
676
677
678
679
680
681
682
683
684
685
686
687
688
689
690
691
692
693
694
695
696
697
698
699
700
701
702
703
704
705
706
707
708
709
710
711
712
713
714
715
716
717
718
719
720
721
722
723
724
725
726
727
728
729
730
731
732
733
734
735
736
737
738
739
740
741
742
743
744
745
746
747
748
749
750
751
752
753
754
755
756
757
758
759
760
761
762
763
764
765
766
767
768
769
770
771
772
773
774
775
776
777
778
779
780
781
782
783
784
785
786
787
788
789
790
791
792
793
794
795
796
797
798
799
800
801
802
803
804
805
806
807
808
809
810
811
812
813
814
815
816
817
818
819
820
821
822
823
824
825
826
827
828
829
830
831
832
833
834
835
836
837
838
839
840
841
842
843
844
845
846
847
848
849
850
851
852
853
854
855
856
857
858
859
860
861
862
863
864
865
866
867
868
869
870
871
872
873
874
875
876
877
878
879
880
881
882
883
884
885
886
887
888
889
890
891
892
893
894
895
896
897
898
899
900
901
902
903
904
905
906
907
908
909
910
911
912
913
914
915
916
917
918
919
920
921
922
923
924
925
926
927
928
929
930
931
932
933
934
935
936
937
938
939
940
941
942
943
944
945
946
947
948
949
950
951
952
953
954
955
956
957
958
959
960
961
962
963
964
965
966
967
968
969
970
971
972
973
974
975
976
977
978
979
980
981
982
983
984
985
986
987
988
989
990
991
992
993
994
995
996
997
998
999
1000

For Controller

Grant Information Form

File Number: _____ (Provided by Clerk of Board of Supervisors)

Grant Information Form (Effective January 2000)

Purpose: Accept a gift to the Recreation and Park Department valued up to the amount of \$88,000 from the San Francisco Conservation Corps for improvements to Ogden Terrace Community Garden

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Gift Acceptance from The San Francisco Conservation Corps
2. Department: Recreation and Park Department, Capital Division
3. Contact Person: Marvin Yee, Project Manager, Telephone: (415) 581-2541
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Applied for: \$ 88,000
6. Amount of Grant funding awarded: \$ 88,000
- 6a. Matching Funds Required: No
- 6b. Source(s) of matching funds (if applicable): NA
- 7a. Grant Source Agency: The Parks Trust
- 7b. Grant Pass-Through Agency (if applicable): Not Applicable.
8. Proposed Grant Project Summary:

Ogden Terrace Community Garden Improvements
9. Grant Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: December 1, 2009 End-Date: March 31, 2010
10. Number of new positions created and funded: 0
11. If new positions are created, explain the disposition of employees once the grant ends? NA
- 12a. Amount budgeted for contractual services: NA
- 12b. Will contractual services be put out to bid? NA
- 12c. If so, will contract services help to further the goals of the department's MBE/WBE requirements? This will further LBE contracting goals as required by the Human Rights Commission. NA
- 12d. Is this likely to be a one-time or ongoing request for contracting out? NA

- 13a. Does the budget include indirect costs? Yes No
 b1. If yes, how much? NA
 b2. How was the amount calculated? NA
 c. If no, why are indirect costs not included?
 Not allowed by granting agency To maximize use of grant funds on direct services.
 Other: All grant funds budgeted for contractual services.

14. Any other significant grant requirements or comments: No

****Disability Access Checklist****

15. This Grant is intended for activities at (check all that apply):

- | | |
|--|---|
| <input checked="" type="checkbox"/> Existing Site(s) | <input checked="" type="checkbox"/> Existing Structure(s) |
| <input type="checkbox"/> Existing Program(s) or Service(s) | <input type="checkbox"/> Rehabilitated Site(s) |
| <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) |

16. The departmental ADA Coordinator and/or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

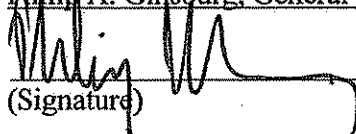
Comments: Project is exempt from accessibility due to maintenance-related work (replacement of in-kind) and unreasonable hardship due to site conditions (steep hillside).

Recreation and Park Department

Reviewer: Paulina Araica, RPD Project Manager
 Paulina Araica, RPD Physical Access Coordinator

Date Reviewed: December 18, 2009

Department Approval:

Philip A. Ginsburg, General Manager, Recreation and Park Department

 (Signature)

SFCC HEADQUARTERS



17 December 2009

MARVIN YEE, Landscape Architect
Capital Improvement Division
Recreation and Park Department
30 Van Ness, 5th Floor
San Francisco, CA 94102

Re: Ogden Terraces Community Garden


Dear Mr. Yee,

San Francisco Conservation Corps is pleased to offer to construct \$88,000 worth of improvements at Ogden Terraces Community Garden. This project is funded by California State Proposition 84. The project is comprised of the following scope of work:

- Removal of (25) creosote steps locate on the southwest fence line.
- SFCC will replace the creosote steps with pressure treated lumber of similar size.
- Removal of (40) creosote timbers
- Installation of (2) 3' x 50' erosion control retaining walls (pressure treated lumber will be used as replacement).
- Back fill with 20 cubic yards of soil as needed.
- CCC requires signage of our work for 4 years (approximate dimension 18" x 20).

Please let me know if you have any questions or require any clarification.

Sincerely,


Karyn Noel
Director of Finance

Cc: J. Gomes
D. Sanders
R. Fukuhara

EXECUTIVE DIRECTOR
Ann Cochrane
BOARD OF DIRECTORS
Chair
Burton F. Boltuch
Mark Buehl
Walter S. Cohen
Andrew Dailey
Virginia C. Gee
James Goddard
Eleanor Johns
Valerie Kazanjian
Hon. J. Anthony Kline
Bob Molineaux
Norma Ong
Mark Pastore
Mike Pola
Jackie Wright

241 Fifth Street San Francisco California 94103 tel 415-928-7322 fax 415-928-7330 www.sfccc.org Youth + Community = Opportunity

RECEIVED

DEC 18 2009

RECREATION
PARK DEPT



Mayor Gavin Newsom
Philip A. Ginsburg, General Manager

January 20, 2010

Angela Calvillo, Clerk of the Board
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689

Dear Ms. Calvillo:

Attached please find an original and four copies of proposed resolution for the Board of Supervisors approval which will authorize the San Francisco Recreation and Park Department to accept and expend a gift from the San Francisco Conservation Corps.

The following is a list of accompanying documents (five sets):

- o Grant Information Form
- o Copy of Intent of Fund from Funding Agency

The following person may be contacted regarding this matter: Marvin Yee, (415) 581-2541.

Sincerely,

Philip A. Ginsburg
General Manager, San Francisco Recreation and Park Department



RECREATION AND PARK COMMISSION
City and County of San Francisco
Resolution No. 0912-004

OGDEN TERRACE COMMUNITY GARDEN

RESOLVED, That this Commission does recommend to the Board of Supervisors to accept and expend a gift-in-place, valued at \$88,000, from the San Francisco Conservation Corps to replace landscape retaining walls and steps at Ogden Terrace Community Garden.

Adopted by the following vote:
Ayes 6
Noes 0
Absent 1

I hereby certify that the foregoing resolution was adopted at the Regular Meeting of the Recreation and Park Commission held on December 3, 2009.


Margaret A. McArthur, Commission Liaison

