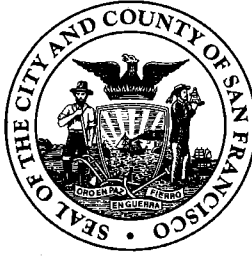


BOARD of SUPERVISORS



City Hall  
Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## MEMORANDUM

### RULES COMMITTEE

### SAN FRANCISCO BOARD OF SUPERVISORS

TO: Supervisor Norman Yee, Chair  
Rules Committee

FROM: Alisa Miller, Clerk, Rules Committee

DATE: July 28, 2014

SUBJECT: **COMMITTEE REPORT, BOARD MEETING**  
Tuesday, July 29, 2014

The following file should be presented as a **COMMITTEE REPORT** at the Board meeting on Tuesday, July 29, 2014. This item was acted upon at the Special Committee Meeting on Thursday, July 24, 2014, at 2:00 p.m., by the votes indicated.

**Item No. 54**      **File No. 140571**

Motion amending the Board of Supervisors Rules of Order, by adding Rule 2.12.1, to establish communication procedures for hearings on matters referred to the Youth Commission.

#### AMENDED, NEW TITLE

Vote: Supervisor Norman Yee - Aye  
Supervisor Katy Tang - Aye  
Supervisor David Campos - Aye

#### RECOMMENDED AS A COMMITTEE REPORT

Vote: Supervisor Norman Yee - Aye  
Supervisor Katy Tang - Aye  
Supervisor David Campos - Aye

c: Board of Supervisors  
Angela Calvillo, Clerk of the Board  
Rick Caldeira, Deputy Legislative Clerk  
Jon Givner, Deputy City Attorney

File No. 140571

Committee Item No. 6

Board Item No. 54

## COMMITTEE/BOARD OF SUPERVISORS AGENDA PACKET CONTENTS LIST

Committee: Rules

Date July 24, 2014

Board of Supervisors Meeting

Date July 20, 2014

### Cmte Board

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Introduction Form                            |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

### OTHER (Use back side if additional space is needed)

- |                                     |                                     |   |
|-------------------------------------|-------------------------------------|---|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Youth Commission Recommendation, dtd 6/16/14</u> |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Youth Commission Resolution No. 1314-02</u>      |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____   |

Completed by: Alisa Miller Date July 18, 2014

Completed by: Alisa Miller Date July 20, 2014

1 [Amending the Board's Rules - Establishing Communication Procedures for Hearings on  
2 Matters Referred to the Youth Commission]

3 **Motion amending the Board of Supervisors Rules of Order, by adding Rule 2.12.1, to**  
4 **establish communication procedures for hearings on matters referred to the Youth**  
5 **Commission.**

6  
7 MOVED, That the Board of Supervisors hereby establishes Board of Supervisors'  
8 Rules of Order, Rule 2.12.1, to read as follows:

9  
10 **2.12.1 Hearings on Items Referred to the Youth Commission.**

11 The Youth Commission may request that a hearing related to any item referred to the  
12 Youth Commission, pursuant to the Charter, Section 4.142, be scheduled at a time deemed  
13 appropriate for persons 18 years of age and younger. To make this request, the Youth  
14 Commission Director shall send a written request to the Chair of the relevant Committee and  
15 the primary sponsor(s), copying the Clerk of the Board of Supervisors. The Chair of the  
16 Committee shall **strive to** provide a written response to the Clerk of the Board of Supervisors  
17 and to the Youth Commission Director **within 48 hours after receipt of the request.**

BOARD of SUPERVISORS



City Hall  
Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

# MEMORANDUM

TO: Youth Commission  
FROM: Alisa Miller, Clerk, Rules Committee  
Board of Supervisors  
DATE: June 4, 2014  
SUBJECT: REFERRAL FROM BOARD OF SUPERVISORS  
**SUBSTITUTE LEGISLATION:** Rules Committee

The Board of Supervisors' Rules Committee has received the following **substitute** legislation, which is being referred to the Youth Commission, per Charter Section 4.124, for comment and recommendation. The Commission may provide any response it deems appropriate within 12 days from the date of this referral.

**File No. 140571-2**

Motion amending the Board of Supervisors Rules of Order, Rule 3.43, to establish scheduling procedures for hearings on matters referred to the Youth Commission.

Please return this cover sheet with the Commission's response to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

\*\*\*\*\*

**RESPONSE FROM YOUTH COMMISSION**      Date: June 16, 2014

No Comment  
 Recommendation Attached

\_\_\_\_\_  
Chairperson, Youth Commission

**Youth Commission**  
City Hall ~ Room 345  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4532



(415) 554-6446  
(415) 554-6140 FAX  
[www.sfgov.org/youth\\_commission](http://www.sfgov.org/youth_commission)

**YOUTH COMMISSION**  
**MEMORANDUM**

**TO:** Alisa Miller, Clerk, Rules Committee  
**FROM:** Youth Commission  
**DATE:** Monday, June 16<sup>th</sup>, 2014  
**RE:** Referral response to BOS File No. 140571-2

---

At our regular meeting of **Monday, June 16<sup>th</sup>, 2014** the Youth Commission voted unanimously to support the following motion:

**To support BOS File No. 140571-2, motion amending the Board of Supervisors Rules of Order, Rule 3.43, to establish scheduling procedures for hearings on matters referred to the Youth Commission.**

Please inform us of forward movement on any details about this item.

If you have any questions about these recommendations or anything related to the Youth Commission, please don't hesitate to contact our office at (415) 554-6446 or your Youth Commissioner.

A handwritten signature in cursive script that reads "Nicholas Persky".

---

Chair, Nicholas Persky  
Adopted on June 16<sup>th</sup>, 2014  
2013-2014 San Francisco Youth Commission

1 [Urging Creation of a Youth Voice Policy]

2 **Resolution Urging the San Francisco Board of Supervisors and Youth-Serving City**  
3 **Commissions to Support the Creation of a Youth Voice Policy.**

4  
5 WHEREAS, Public participation, and specifically youth participation, in local public hearings is  
6 at the core of our democratic process and is essential for municipal government to work effectively;  
7 and

8 WHEREAS, The Ralph M. Brown Act ensures that meetings held by local agencies are open to  
9 the public and that all members of the public have a meaningful opportunity to observe and take part in  
10 the decision-making process of local governmental bodies<sup>1</sup>; and

11 WHEREAS, Pursuant to section 54954.3 of the Brown Act, the public is guaranteed the right to  
12 provide testimony at any regular or special meeting on any subject which will be considered by the  
13 legislative body before or during its consideration of the item<sup>2</sup>; and

14 WHEREAS, The San Francisco Board of Supervisors has a stated commitment to encouraging  
15 public testimony before it takes action on municipal issues<sup>3</sup>; and

16 WHEREAS, The committee system of the Board of Supervisors is designed to hear effective  
17 public testimony for and against proposed legislation before the specific committees and to hear  
18 suggestions for amendments; and

19 WHEREAS, While in policy every meeting of the Board of Supervisors and City Commissions  
20 are open to the public, in practice there exist structural barriers preventing the attendance and

21  
22  
23 <sup>1</sup> "Brown Act Pamphlet 2003." State of California Department of Justice - Office of the Attorney General.  
Accessed January 1, 2014. [http://ag.ca.gov/publications/2003\\_Main\\_BrownAct.pdf](http://ag.ca.gov/publications/2003_Main_BrownAct.pdf).

24 <sup>2</sup> "GOVERNMENT CODE SECTION 54950-54963." Official California Legislative Information. Accessed January  
1, 2014. <http://www.leginfo.ca.gov/cgi-bin/displaycode?section=gov&group=54001-55000&file=54950-54963>.

25 <sup>3</sup> "Meeting Information Guide." San Francisco Board of Supervisors. Accessed January 1, 2014.  
<http://www.sfbos.org/Modules/ShowDocument.aspx?documentid=34252>.

1 participation of youth 18 years of age and younger and those within the education system – namely,  
2 the scheduling of public hearings during regular school day hours; and

3 WHEREAS, Youth are typically underrepresented in municipal governments, and are unable to  
4 participate in democratically electing public officials until age 18; and

5 WHEREAS, According to the Spring 2012 Youth Vote survey, 43% of surveyed SFUSD  
6 students 'don't care at all' about government and politics and 25% are only 'a little interested' about  
7 government and politics<sup>4</sup>; and

8 WHEREAS, More opportunities to testify in front of public officials could increase youth  
9 engagement in government and politics; and

10 WHEREAS, Youth civic engagement leads to reduced risky behavior, increased success in  
11 school, and leads to greater civic participation later in life<sup>5</sup>; and

12 WHEREAS, At the March 6th, 2012 meeting of the San Francisco Municipal Transportation  
13 Agency, of 37 speakers providing public comment starting just before 2:00 PM and ending at 3:42 PM  
14 regarding the proposed "Free MUNI for Youth" Program, only two were youth<sup>6</sup>; and

15 WHEREAS, At the same meeting, of the 39 speakers providing public comment after 3:42 PM,  
16 32 were youth<sup>7</sup>; and

17 WHEREAS, At a subsequent meeting of the San Francisco Municipal Transportation Agency  
18 on April 17th, 2012 at 1:00 PM, of the 17 speakers providing public comment at the beginning of the  
19 meeting on the proposed "Free MUNI for Youth" Program, one was a youth<sup>8</sup>; and

20  
21 <sup>4</sup> San Francisco Youth Empowerment Fund. "Spring 2012 YouthVote Student Survey." San Francisco Youth  
Empowerment Fund. Accessed February 20, 2014. [http://yefsf.org/S12survey\\_results.html](http://yefsf.org/S12survey_results.html).

22 <sup>5</sup> Grantmakers for Children, Youth, & Families. "Results-Based Public Policy Strategies for Promoting Youth  
Civic Engagement." Grantmakers for Children, Youth, & Families. Accessed February 20, 2014.  
23 <http://www.resourcelibrary.gcyf.org/node/3857>.

24 <sup>6</sup> "Municipal Transportation Agency - March 6th, 2012." SFGovTV. Accessed January 1, 2014.  
[http://sanfrancisco.granicus.com/MediaPlayer.php?view\\_id=55&clip\\_id=14435](http://sanfrancisco.granicus.com/MediaPlayer.php?view_id=55&clip_id=14435).

<sup>7</sup> Ibid

25 <sup>8</sup> "Municipal Transportation Agency - April 17th, 2012." SFGovTV. Accessed January 1, 2014.  
[http://sanfrancisco.granicus.com/MediaPlayer.php?view\\_id=55&clip\\_id=14872](http://sanfrancisco.granicus.com/MediaPlayer.php?view_id=55&clip_id=14872).

1           WHEREAS, As stated in section 54953.7 of the Brown Act, elected legislative bodies may  
2 impose requirements upon themselves or on agencies under their jurisdiction which allow greater  
3 access to their meetings than prescribed by the minimal standards set forth with the Act<sup>9</sup>; now  
4 therefore be it

5           RESOLVED, That the San Francisco Youth Commission urges the San Francisco Board of  
6 Supervisors and youth-serving City Commissions to affirm their commitment to ensuring that public  
7 meetings are accessible to all children and youth of 18 years and younger and those within the  
8 education system by making a reasonable effort to accommodate this population; and be it further

9           RESOLVED, That the San Francisco Youth Commission urges the San Francisco Board of  
10 Supervisors and youth-serving City Commissions to adopt new guidelines for public meetings,  
11 including a provision explicitly authorizing the Youth Commission to request hearings or discussions  
12 on legislation referred to the Youth Commission according to Charter Section 4.124 to be scheduled at  
13 an hour of the day that can accommodate youth, preferably at a start time no earlier than 4:00 PM on a  
14 given day; and be it finally

15           RESOLVED, That should this policy be adopted by the Board of Supervisors and youth-serving  
16 City Commissions, that the San Francisco Youth Commission shall be held accountable for  
17 outreach to increase youth participation at these public meetings.

18  
19  
20  
21  
22  
23  
24  
25  

---

<sup>9</sup> "GOVERNMENT CODE SECTION 54950-54963." Official California Legislative Information. Accessed January 1, 2014. <http://www.leginfo.ca.gov/cgi-bin/displaycode?section=gov&group=54001-55000&file=54950-54963>.



1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25

*Nicholas Persky*

\_\_\_\_\_

Nicholas Persky

2013-2014 Youth Commission Chair

Adopted by Youth Commission March 3, 2014

## Miller, Alisa

---

**From:** Carpenter, Adele  
**Sent:** Friday, May 30, 2014 2:41 PM  
**To:** Miller, Alisa; Truong, Phimy (BOS)  
**Subject:** RE: Referral: BOS File No. 140571  
**Attachments:** 1314--02--Urging Creation of a Youth Voice Policy.pdf

Hi, Alisa,

Thanks for sending this item and for your call. This legislation follows YC resolution 1314-02 passed by the Youth Commission in March. I've attached a copy of that resolution. Additionally, as discussed, we can place this on the June 16<sup>th</sup> full YC meeting agenda.

Thanks very much and have a good weekend!

Adele Carpenter  
Coordinator of Youth Development and Administration  
San Francisco Youth Commission  
Office: (415)554-6464 | Fax: (415) 554-6140

Visit the official Youth Commission site and YC facebook page.  
Sign up for our newsletter.

Complete a Board of Supervisors Customer Satisfaction form.

---

**From:** Miller, Alisa  
**Sent:** Thursday, May 29, 2014 4:43 PM  
**To:** Truong, Phimy (BOS); Carpenter, Adele; Lu, Allen  
**Subject:** Referral: BOS File No. 140571

Attached is a referral for BOS File No. 140571 (Amending the Board's Rules, Establish Scheduling Procedures for Hearing on Matters Referred to the Youth Commission), which is being sent for review and response. Please let me know if you anticipate the Commission will be providing a recommendation.

Thank you!

*Alisa Miller*

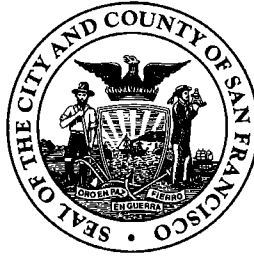
Assistant Clerk  
San Francisco Board of Supervisors  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102  
415.554.4447 direct | 415.554.5163 fax  
[alisa.miller@sfgov.org](mailto:alisa.miller@sfgov.org)

Click [HERE](#) to complete a Board of Supervisors Customer Service Satisfaction form.

~~~~~

**Disclosures:** Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does

BOARD of SUPERVISORS



City Hall  
Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## MEMORANDUM

TO: Youth Commission

FROM: Alisa Miller, Clerk, Rules Committee  
Board of Supervisors

DATE: June 4, 2014

SUBJECT: REFERRAL FROM BOARD OF SUPERVISORS  
**SUBSTITUTE LEGISLATION:** Rules Committee

The Board of Supervisors' Rules Committee has received the following **substitute** legislation, which is being referred to the Youth Commission, per Charter Section 4.124, for comment and recommendation. The Commission may provide any response it deems appropriate within 12 days from the date of this referral.

**File No. 140571-2**

Motion amending the Board of Supervisors Rules of Order, Rule 3.43, to establish scheduling procedures for hearings on matters referred to the Youth Commission.

Please return this cover sheet with the Commission's response to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

\*\*\*\*\*

**RESPONSE FROM YOUTH COMMISSION**    Date: \_\_\_\_\_

No Comment

Recommendation Attached

\_\_\_\_\_  
Chairperson, Youth Commission

BOARD of SUPERVISORS



City Hall  
Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

# MEMORANDUM

TO: Youth Commission  
FROM: Alisa Miller, Clerk, Rules Committee  
Board of Supervisors  
DATE: May 29, 2014  
SUBJECT: REFERRAL FROM BOARD OF SUPERVISORS  
Rules Committee

The Board of Supervisors' Rules Committee has received the following proposed legislation, which is being referred to the Youth Commission, per Charter Section 4.124, for comment and recommendation. The Commission may provide any response it deems appropriate within 12 days from the date of this referral.

**File No. 140571**

Motion amending the Board of Supervisors Rules of Order, Rule 3.43, to establish scheduling procedures for hearings on matters referred to the Youth Commission.

Please return this cover sheet with the Commission's response to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

\*\*\*\*\*

**RESPONSE FROM YOUTH COMMISSION**      Date: \_\_\_\_\_

- No Comment
- Recommendation Attached

\_\_\_\_\_  
Chairperson, Youth Commission

✓ 7/24/14 Amendments  
Accepted

1 [Amending the Board's Rules - Establishing Scheduling-Communication Procedures for  
2 Hearings on Matters Referred to the Youth Commission]

3 **Motion amending the Board of Supervisors Rules of Order, by adding Rule 3.432.12.1,**  
4 **to establish scheduling-communication procedures for hearings on matters referred to**  
5 **the Youth Commission.**

6  
7 MOVED, That the Board of Supervisors hereby establishes Board of Supervisors'  
8 Rules of Order, Rule 2.12.13.43, to read as follows:

9  
10 **3.432.12.1 Hearings on Items Referred to the Youth Commission.**

11 The Youth Commission may request that a hearing related to any item referred to the  
12 Youth Commission, pursuant to the Charter, Section 4.142, be scheduled at a time deemed  
13 appropriate for persons 18 years of age and younger. To make this request, the Youth  
14 Commission Director shall send a written request to the Chair of the relevant Committee and  
15 the primary sponsor(s), copying the Clerk of the Board of Supervisors, no later than 48 hours  
16 prior to the absolute deadline for posting the Committee's agenda. The Chair of the  
17 Committee shall **strive to** provide a written response to the Clerk of the Board of Supervisors  
18 and to the Youth Commission Director prior to calendaring the item **within 48 hours after**  
19 **receipt of the request.**

20  
21  
22  
23  
24  
25

Print Form

# Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion, or Charter Amendment)
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor [ ] inquires"
- 5. City Attorney request.
- 6. Call File No. [ ] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. [ 140571 ]
- 9. Reactivate File No. [ ]
- 10. Question(s) submitted for Mayoral Appearance before the BOS on [ ]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission     Youth Commission     Ethics Commission
- Planning Commission     Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative Form.**

**Sponsor(s):**

Mar, Campos

**Subject:**

Board of Supervisors' Rules of Order Amendment - Establishing Scheduling Procedures for Hearings on Matters Referred to the Youth Commission

**The text is listed below or attached:**

[ ]

Signature of Sponsoring Supervisor: 

For Clerk's Use Only:

Print Form

# Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion, or Charter Amendment)
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor [ ] inquires"
- 5. City Attorney request.
- 6. Call File No. [ ] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. [ ]
- 9. Reactivate File No. [ ]
- 10. Question(s) submitted for Mayoral Appearance before the BOS on [ ]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative Form.**

**Sponsor(s):**

Mar, Campos

**Subject:**

Amending the Board's Rules - Establish Scheduling Procedures for Hearings on Matters Referred to Youth Commission

**The text is listed below or attached:**

See attached.

Signature of Sponsoring Supervisor: \_\_\_\_\_

For Clerk's Use Only: