

File No. 231171

Committee Item No. 7

Board Item No. 23

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee

Date December 6, 2023

Board of Supervisors Meeting

Date December 12, 2023

Cmte Board

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Information Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>DPH Memorandum on Retroactivity 11/7/2023</u> |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>DPH Presentation 12/6/2023</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
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| <input type="checkbox"/> | <input type="checkbox"/> | _____ |

Completed by: Brent Jalipa

Date December 1, 2023

Completed by: Brent Jalipa

Date December 7, 2023

1 [Accept and Expend Grant - Retroactive - Centers for Disease Control and Prevention -
2 Strengthening San Francisco Overdose Prevention Collaborations (SSOPC) - \$2,225,000]

3 **Resolution retroactively authorizing the Department of Public Health to accept and**
4 **expend a grant in the amount of \$2,225,000 from the Centers for Disease Control and**
5 **Prevention for participation in a program, entitled “Strengthening San Francisco**
6 **Overdose Prevention Collaborations (SSOPC),” for the period of September 1, 2023,**
7 **through August 31, 2024.**

8
9 WHEREAS, The Centers for Disease Control and Prevention (CDC) has agreed to
10 fund the Department of Public Health (DPH) in the amount of \$2,225,000 for participation in a
11 program, entitled “Strengthening San Francisco Overdose Prevention Collaborations
12 (SSOPC),” for the period of September 1, 2023, through August 31, 2024; and

13 WHEREAS, DPH will implement a multi-faceted, partnership-based initiative entitled
14 Strengthening San Francisco Overdose Prevention Collaborations (SSOPC); and

15 WHEREAS, The goal is to use and apply data to reduce overdose-related opioid and
16 stimulant-related morbidity and mortality through expanded cooperation and partnerships
17 involving the public health and behavioral health sectors, local health systems, community-
18 based organizations, and public safety entities; and

19 WHEREAS, The project will seek to achieve a reduction in both fatal and non-fatal drug
20 overdose in San Francisco while achieving a reduction in overdose-related racial disparities;
21 and

22 WHEREAS, The grant does not require an Annual Salary Ordinance Amendment; and

23 WHEREAS, A request for retroactive approval is being sought because DPH received
24 the award letter on August 23, 2023, for a project start date of September 1, 2023; and

25

1 WHEREAS, The grant budget includes a provision for indirect costs in the amount of
2 \$62,339; now, therefore, be it

3 RESOLVED, That DPH is hereby authorized to retroactively accept and expend a grant
4 in the amount of \$2,225,000 from the CDC; and, be it

5 FURTHER RESOLVED, That DPH is hereby authorized to retroactively accept and
6 expend the grant funds pursuant to Administrative Code, Section 10.170-1; and, be it

7 FURTHER RESOLVED, That the Director of Health is authorized to enter into the
8 Agreement on behalf of the City.

9 FURTHER RESOLVED, That within thirty (30) days of the Agreement being fully
10 executed by all parties, the Department of Public Health shall provide the final contract to the
11 Clerk of the Board for inclusion into the official file.

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1 Recommended:

Approved: /s/_____

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Mayor

3 /s/_____

4 Dr. Grant Colfax

Approved: /s/_____

5 Director of Health

Controller

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Overdose Prevention Federal Grant Awards

Office of Overdose Prevention

Behavioral Health Services

San Francisco Department of Public Health

San Francisco Board of Supervisors

Budget and Finance Committee

December 6, 2023

Emily Raganold, MPH

Quality and Contracts Manager

Office of Overdose Prevention

Population Behavioral Health Services

San Francisco Department of Public Health



City & County of San Francisco
Department of Public Health

Two Grant Accept and Expend Resolutions for Overdose Prevention

Grants

1. Building City-wide Capacity for Community and Traditional First Responders in Overdose Response

- Funder: DHHS – Substance Abuse and Mental Health Services Administration (SAMHSA)
- Amount: \$2,000,000

2. Strengthening San Francisco Overdose Prevention Collaborations

- Funder: DHHS – Centers for Disease Control and Prevention
- Amount: \$2,225,000



Building City-Wide Capacity for Community and Traditional First Responders in Overdose Response

Substance Abuse and Mental Health Services Administration (SAMHSA)

Grant Scope of Work

- In partnership with SFFD, train 400 paramedics on substance use disorder services, including medications for opioid use disorder (MOUD).
- Create and implement a Permanent Supportive Housing (PSH) Community First Responder training course.
- Distribute naloxone (Narcan).

Retroactivity: We request retroactive authorization as we received the notice of award on August 7, 2023, for a project start date of September 30, 2023. The project start date was predetermined by the grantor. Once received, DPH went through the city process for this accept and expend grant.



San Francisco Overdose Prevention Collaborations Centers for Disease Control and Prevention (CDC)

Grant Scope of Work

- Expand treatment navigation through a countywide navigator program.
- Prevent fatal overdoses in supportive housing sites through a tenant peer education program.
- Improve timeliness and quality of substance use and overdose related data.
- Strengthen community partnerships, with a focus on racial equity.

Retroactivity: This grant is retroactive because DPH was notified of the award nine (9) days prior to the grant start date. DPH received the notice of award on August 23, 2023, for a project start date of September 1, 2023. The project start date was predetermined by the grantor. Once received, DPH went through the city process for this accept and expend grant.



Proposed Accept and Expend

- DPH requests approval of these resolutions.

Thank you!
Any Questions?



File Number: 231171
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **Strengthening San Francisco Overdose Prevention Collaborations (SSOPC)**

2. Department: **Department of Public Health
Population Health**

3. Contact Person: **Jeffrey Hom** Telephone: **415-554-2521**

4. Grant Approval Status (check one):

Approved by funding agency

Not yet approved

5. Amount of Grant Funding Approved or Applied for: **\$2,225,000**

6a. Matching Funds Required: **\$0**

b. Source(s) of matching funds (if applicable): **N.A.**

7a. Grant Source Agency: **Centers for Disease Control and Prevention**

b. Grant Pass-Through Agency (if applicable): **N.A.**

8. Proposed Grant Project Summary:

The San Francisco Department of Public Health will implement a multi-faceted, partnership-based initiative entitled Strengthening San Francisco Overdose Prevention Collaborations (SSOPC), the goal of which is to use and apply data to reduce overdose-related opioid and stimulant-related morbidity and mortality through expanded cooperation and partnerships involving the public health and behavioral health sectors, local health systems, community-based organizations, and public safety entities. Among its 5-year outcomes, the project will seek achieve a reduction in both fatal and non-fatal drug overdose in SF while achieving a reduction in overdose-related racial disparities.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: **9/1/2023**

End-Date: **8/31/2024**

10a. Amount budgeted for contractual services: **\$854,800**

b. Will contractual services be put out to bid? **N.A.**

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **N.A.**

d. Is this likely to be a one-time or ongoing request for contracting out? **One-time request**

11a. Does the budget include indirect costs?

Yes

No

b1. If yes, how much? **\$62,339**

b2. How was the amount calculated? **10% of direct costs excluding first \$25,000 of each Subcontract**

c1. If no, why are indirect costs not included? **N.A.**

Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? **N.A.**

12. Any other significant grant requirements or comments:

The grant does not require an ASO amendment and partially reimburses the department for the existing positions:

| No. | Class | Job Title | FTE | Start Date | End Date |
|-----|-------|------------------------------|------|------------|------------|
| 1 | 0922 | Manager I | 1.00 | 09/01/2023 | 08/31/2024 |
| 2 | 2591 | Health Program Coordinator 2 | 1.00 | 09/01/2023 | 08/31/2024 |
| 3 | 2593 | Health Worker 3 | 1.00 | 09/01/2023 | 08/31/2024 |

We respectfully request for approval to accept and expend these funds retroactive to September 1, 2023. The Department received the award letter on August 23, 2023. The AL # for this grant is 93.136.

Proposal ID: **CTR00003721**

Version ID: **V101**

Dept ID: **210822**

Project Desc: **Overdose Data to Action: Limiting Overdose through Colla**

Project ID: **10040487**

Version ID: **V101**

Activity ID: **0001**

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Toni Rucker, PhD
(Name)

DPH ADA Coordinator
(Title)

Date Reviewed: 10/24/2023 | 10:08 AM PDT

DocuSigned by:
Toni Rucker
AB4292F7331E44D...
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Dr. Grant Colfax
(Name)

Director of Health
(Title)

Date Reviewed: 10/24/2023 | 11:24 AM PDT

DocuSigned by:
Greg Wagner
20527324732688F...
(Signature Required)
Greg wagner, COO for



Recipient Information

1. Recipient Name

CITY & COUNTY OF SAN FRANCISCO
1380 Howard St FL 5
San Francisco, CA 94103-2652
[NO DATA]

2. Congressional District of Recipient

11

3. Payment System Identifier (ID)

1946000417A8

4. Employer Identification Number (EIN)

946000417

5. Data Universal Numbering System (DUNS)

103717336

6. Recipient's Unique Entity Identifier (UEI)

DCTNHRGU1K75

7. Project Director or Principal Investigator

Dr. Hillary Kunins M.D.
hillary.kunins@sfdph.org
415-255-3401

8. Authorized Official

Mr. Greg Wagner
greg.wagner@sfdph.org
415-871-4646

Federal Agency Information

CDC Office of Financial Resources

9. Awarding Agency Contact Information

Natasha Jones
Grants Management Officer
mgz2@cdc.gov
770-488-1649

10. Program Official Contact Information

Anthony Sawyer
Program Officer
pxy5@cdc.gov
7704881901

Federal Award Information

11. Award Number

1 NH28CE003537-01-00

12. Unique Federal Award Identification Number (FAIN)

NH28CE003537

13. Statutory Authority

Section 311(c)(1) of the PHS Act (42 USC § 243(c)(1))

14. Federal Award Project Title

Strengthening San Francisco Overdose Prevention Collaborations (SSOPC)

15. Assistance Listing Number

93.136

16. Assistance Listing Program Title

Injury Prevention and Control Research and State and Community Based Programs

17. Award Action Type

New

18. Is the Award R&D?

No

Summary Federal Award Financial Information

| | | | |
|---|----------------|-------------------|------------|
| 19. Budget Period Start Date | 09/01/2023 | - End Date | 08/31/2024 |
| 20. Total Amount of Federal Funds Obligated by this Action | \$2,225,000.00 | | |
| 20a. Direct Cost Amount | \$2,162,661.00 | | |
| 20b. Indirect Cost Amount | \$62,339.00 | | |
| 21. Authorized Carryover | \$0.00 | | |
| 22. Offset | \$0.00 | | |
| 23. Total Amount of Federal Funds Obligated this budget period | \$0.00 | | |
| 24. Total Approved Cost Sharing or Matching, where applicable | \$0.00 | | |
| 25. Total Federal and Non-Federal Approved this Budget Period | \$2,225,000.00 | | |
| 26. Period of Performance Start Date | 09/01/2023 | - End Date | 08/31/2028 |
| 27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance | \$2,225,000.00 | | |

28. Authorized Treatment of Program Income

ADDITIONAL COSTS

29. Grants Management Officer - Signature

Ms. Tajsha LaShore

30. Remarks



| | |
|---|--|
| Recipient Information | |
| Recipient Name CITY & COUNTY OF SAN FRANCISCO 1380 Howard St FL 5 San Francisco, CA 94103-2652 [NO DATA] | |
| Congressional District of Recipient 11 | |
| Payment Account Number and Type 1946000417A8 | |
| Employer Identification Number (EIN) Data 946000417 | |
| Universal Numbering System (DUNS) 103717336 | |
| Recipient's Unique Entity Identifier (UEI) DCTNHRGU1K75 | |
| 31. Assistance Type Cooperative Agreement | |
| 32. Type of Award Other | |

| | |
|---|-----------------------|
| 33. Approved Budget (Excludes Direct Assistance) | |
| I. Financial Assistance from the Federal Awarding Agency Only | |
| II. Total project costs including grant funds and all other financial participation | |
| a. Salaries and Wages | \$294,651.00 |
| b. Fringe Benefits | \$115,583.00 |
| c. Total Personnel Costs | \$410,234.00 |
| d. Equipment | \$0.00 |
| e. Supplies | \$8,250.00 |
| f. Travel | \$4,900.00 |
| g. Construction | \$0.00 |
| h. Other | \$884,477.00 |
| i. Contractual | \$854,800.00 |
| j. TOTAL DIRECT COSTS | \$2,162,661.00 |
| k. INDIRECT COSTS | \$62,339.00 |
| l. TOTAL APPROVED BUDGET | \$2,225,000.00 |
| m. Federal Share | \$2,225,000.00 |
| n. Non-Federal Share | \$0.00 |

| 34. Accounting Classification Codes | | | | | | |
|--|--------------------|---------------------|--------------|----------|---------------------------------|---------------|
| FY-ACCOUNT NO. | DOCUMENT NO. | ADMINISTRATIVE CODE | OBJECT CLASS | CFDA NO. | AMT ACTION FINANCIAL ASSISTANCE | APPROPRIATION |
| 3-9390BX6 | 23NH28CE003537OPCE | CE | 410Q | 93.136 | \$2,225,000.00 | 75-23-0952 |



DEPARTMENT OF HEALTH AND HUMAN SERVICES Notice of Award

Centers for Disease Control and Prevention

Award# 1 NH28CE003537-01-00

FAIN# NH28CE003537

Federal Award Date: 08/23/2023

Direct Assistance

| BUDGET CATEGORIES | PREVIOUS AMOUNT (A) | AMOUNT THIS ACTION (B) | TOTAL (A + B) |
|-------------------|---------------------|------------------------|---------------|
| Personnel | \$0.00 | \$0.00 | \$0.00 |
| Fringe Benefits | \$0.00 | \$0.00 | \$0.00 |
| Travel | \$0.00 | \$0.00 | \$0.00 |
| Equipment | \$0.00 | \$0.00 | \$0.00 |
| Supplies | \$0.00 | \$0.00 | \$0.00 |
| Contractual | \$0.00 | \$0.00 | \$0.00 |
| Construction | \$0.00 | \$0.00 | \$0.00 |
| Other | \$0.00 | \$0.00 | \$0.00 |
| Total | \$0.00 | \$0.00 | \$0.00 |

AWARD ATTACHMENTS

CITY & COUNTY OF SAN FRANCISCO

1 NH28CE003537-01-00

1. Terms and Conditions

AWARD INFORMATION

Incorporation: In addition to the federal laws, regulations, policies, and CDC General Terms and Conditions for Non-research awards at <https://www.cdc.gov/grants/federal-regulations-policies/index.html>, the Centers for Disease Control and Prevention (CDC) hereby incorporates Notice of Funding Opportunity (NOFO) number CDC-RFA-CE-23-0003, entitled Overdose Data to Action: Limiting Overdose through Collaborative Actions in Localities (OD2A: LOCAL), and application dated May 8, 2023, as may be amended, which are hereby made a part of this Non-research award, hereinafter referred to as the Notice of Award (NoA).

Approved Funding: Funding in the amount of \$2,225,000 is approved for the Year 01 budget period, which is September 1, 2023 through August 31, 2024. All future year funding will be based on satisfactory programmatic progress and the availability of funds.

The federal award amount is subject to adjustment based on total allowable costs incurred and/or the value of any third-party in-kind contribution when applicable.

Note: Refer to the Payment Information section for Payment Management System (PMS) subaccount information.

Component/Project Funding: The NOFO provides for the funding of multiple components under this award. The approved component funding levels for this notice of award are:

| NOFO Component | Amount |
|----------------|--------------|
| Component A | \$ 2,225,000 |

Financial Assistance Mechanism: Cooperative Agreement

Substantial Involvement by CDC: This is a cooperative agreement and CDC will have substantial programmatic involvement after the award is made. Substantial involvement is in addition to all post-award monitoring, technical assistance, and performance reviews undertaken in the normal course of stewardship of federal funds.

CDC program staff will assist, coordinate, or participate in carrying out effort under the award, and recipients agree to the responsibilities therein, as detailed in the NOFO. Across all components, CDC will provide substantial involvement beyond regular performance and financial monitoring during the period of performance. Substantial involvement means that recipients can expect federal programmatic partnership in carrying out the effort under the award. CDC's Division of Overdose Prevention (DOP), with support from the DOP Technical Assistance Center (TAC), will work in partnership with recipients to ensure the success of the cooperative agreement by:

- Assisting in advancing program activities to achieve project outcomes
- Providing technical assistance on data management plans
- Collaborating with recipients to develop evaluation plans that align with CDC evaluation activities
- Providing technical assistance on recipient's Evaluation and Performance Measurement Plan

- Providing technical assistance on recipient's Targeted Evaluation Projects
- Providing technical assistance to define and operationalize performance measures
- Facilitating the sharing of information among recipients
- Participating in relevant meetings, committees, conference calls, and working groups related to the cooperative agreement requirements
- Coordinating communication and program linkages with other CDC programs and Federal agencies, such as Centers for Medicare and Medicaid Services (CMS), Food and Drug Administration (FDA), the National Institutes of Health (NIH), Substance Abuse and Mental Health Services Administration (SAMHSA), the Department of Justice (DOJ), and the HHS Office of the National Coordinator for Health Information Technology (ONC)
- Translating and disseminating lessons learned and best practices through publications, meetings, surveillance measures, and other means to expand the evidence base
- Identifying and awarding a partner organization to expand and strengthen recipients' capacity to implement surveillance and prevention activities through jurisdiction-level staffing support

Additionally, technical assistance for Component A around the funding announcement's guiding principles will be available to ensure that all recipients are able to:

- Collect data around community characteristics, including racial and ethnic composition, and conduct analyses with a health equity focus
- Use data to inform and tailor prevention programs, with emphasis on reaching groups disproportionately affected by the overdose epidemic
- Ensure implementation of culturally relevant interventions and equitable delivery of prevention services

The Technical Assistance Center (TAC) will leverage various modes of technical assistance, including group trainings, webinars, communities of practice, individualized one-on-one assistance, peer-to-peer interactions, and asynchronous learning to increase recipient capacity to implement evidence-based interventions. DOP staff and DOP TAC subject matter experts will work with the recipients to provide scientific subject matter expertise and resources by:

- Providing guidance on using data to inform jurisdiction-level populations of focus, on selecting evidence-based overdose prevention interventions, and on implementation of best practices across all prevention strategies
- Providing support and technical assistance for implementation of all components (A, B & C)

Component B: The following additional support will be provided to Component B recipients:

- Guidance on the drugs that should be included in standard toxicologic testing. This guidance will be updated periodically or as needed in response to emerging trends. This will be done in consultations with recipients
- Guidance for sharing toxicologic results with CDC in a standardized fashion to meet Component B reporting requirements
- Provide support on collecting and analyzing the data through drug product and/or drug paraphernalia workgroup meetings that will be held at least quarterly. This may include presentations by CDC and external experts on topics of interest

Component C: The following additional support will be provided to Component C recipients:

- Guidance on the required and optional standardized indicators for linkage to and retention in care surveillance. This guidance may be updated periodically or as needed in consultations with recipients
- Guidance for sharing linkage to and retention in care surveillance indicators with CDC in a standardized format to meet Component C reporting requirements, including providing a data submission template
- Provide support on collecting and analyzing data through the linkage to and retention in care surveillance workgroup meetings that will be held at least quarterly. This may include presentations by CDC, external experts, and recipients on topics of interest

Budget Revision Requirement: By October 2, 2023 the recipient must submit a revised budget with a narrative justification.

- Total budget: Please provide a revised budget that aligns with the approved funding totals noted in above.
- Salaries and Wages: Per the program office, please update all position descriptions to describe relevance to the project.
- Fringe: Please include justification that shows how fringe costs were calculated.
- Travel: Provide the number of miles and cost per mile for local mileage. Provide names/positions of staff traveling and approximate travel dates.
- Equipment: Per the program office, FTIR machines are under \$5k per unit and should be budgeted as supplies. Please provide justification that supports how the cost for these items was calculated.
- Supplies: Itemize cost of miscellaneous educational and harm reduction materials.

Failure to submit the required information in a timely manner may adversely affect the future funding of this project. If the information cannot be provided by the due date, you are required to contact the GMS/GMO identified in the CDC Staff Contacts section of this notice before the due date.

Expanded Authority: The recipient is permitted the following expanded authority in the administration of the award.

- Carryover of unobligated balances from one budget period to a subsequent budget period. Unobligated funds may be used for purposes within the scope of the project as originally approved. Recipients will report use, or intended use, of unobligated funds in Section 12 "Remarks" of the annual Federal Financial Report. If the GMO determines that some or all of the unobligated funds are not necessary to complete the project, the GMO may restrict the recipient's authority to automatically carry over unobligated balances in the future, use the balance to reduce or offset CDC funding for a subsequent budget period, or use a combination of these actions.

FUNDING RESTRICTIONS AND LIMITATIONS

Indirect Costs: The recipient's indirect costs are approved and based on a de minimis rate of ten (10) percent of modified total direct costs (MTDC) as defined in 45 CFR Part 75.2, effective September 1, 2023.

Missing Contractual/Consultant Elements – The contract(s)/consultant(s) listed below is/are **not** approved and the recipient may not begin the contracts until all contractual elements noted in the [CDC budget guidelines](#) are provided via GrantSolutions as a notification of contractor amendment and GMO approval is provided via Notice of Award.

Full-time Evaluation and Data Collection Manager with Fringe (Heluna Health)
Surveillance & Data to Practice Manager with Fringe (Heluna Health)
Academic Detailing Subcontract (Heluna Health)
SF Overdose Prevention Collaborative Continuation & Enhancement (USCF)
San Francisco Harm Reduction Services Expansion (San Francisco AIDS Foundation)

REPORTING REQUIREMENTS

Required Disclosures for Federal Awardee Performance and Integrity Information System (FAPIS): Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the CDC, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the CDC and to the HHS OIG at the following addresses:

CDC, Office of Grants Services
Natasha Jones, Grants Management Officer/Specialist
Centers for Disease Control and Prevention
Branch 5 Supporting Chronic Diseases and Injury Prevention
2960 Brandywine Road
Atlanta, Georgia 30341
Email: mgz2@cdc.gov (Include "Mandatory Grant Disclosures" in subject line)

AND

U.S. Department of Health and Human Services
Office of the Inspector General
ATTN: Mandatory Grant Disclosures, Intake Coordinator
330 Independence Avenue, SW
Cohen Building, Room 5527
Washington, DC 20201

Fax: (202)-205-0604 (Include "Mandatory Grant Disclosures" in subject line) or
Email: MandatoryGranteeDisclosures@oig.hhs.gov

Recipients must include this mandatory disclosure requirement in all subawards and contracts under this award.

Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371. Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 and 376, and 31 U.S.C. 3321).

CDC is required to report any termination of a federal award prior to the end of the period of performance due to material failure to comply with the terms and conditions of this award in the OMB-designated integrity and performance system accessible through SAM (currently FAPIIS). (45 CFR 75.372(b)) CDC must also notify the recipient if the federal award is terminated for failure to comply with the federal statutes, regulations, or terms and conditions of the federal award. (45 CFR 75.373(b))

PAYMENT INFORMATION

The HHS Office of the Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1-800-447-8477]) for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to hhstips@oig.hhs.gov or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous.

Payment Management System Subaccount: Funds awarded in support of approved activities have been obligated in a subaccount in the PMS, herein identified as the “P Account”. Funds must be used in support of approved activities in the NOFO and the approved application.

The grant document number identified beginning on the bottom of Page 2 of the Notice of Award must be known in order to draw down funds.

US CENTERS FOR DISEASE CONTROL & PREVENTION

Strengthening San Francisco Overdose Prevention Collaborations (SSOPC)

SAN FRANCISCO DEPARTMENT OF PUBLIC HEALTH

PROPOSED FIRST-YEAR PROJECT BUDGET - September 1, 2023 - August 31, 2024

| OVERDOSE DATA TO ACTION - Line0-Item Budget | Year 1 9/1/23 - 8/31/24 |
|---|----------------------------|
| Salaries | |
| Project Directro - 1.00 fte 0922 x 9 mos | 121,243 |
| Community Partnerships & Navigation Coordinator - 1.00 fte 2593 x 9 mos | 92,937 |
| Countywide Overdose Navigator - 1.00 fte 2591 x 9 mos | <u>80,471</u> |
| | 294,651 |
| Benefits @ 39.23% | 115,583 |
| Supplies | |
| Computer for new project staff - 5 x \$1,170 | 5,850 |
| Program supplies \$200/mo x 12 mos | <u>2,400</u> |
| | 8,250 |
| Travel | |
| Local Transportatoin \$75/mos x 12 mos | 900 |
| Annual Grantee Meeting | <u>4,000</u> |
| | 4,900 |
| Contractual | |
| Heluna - Evaluation and Data Collection & Survellance & Data to Practice Managers | 324,800 |
| UCSF - SF Overdose Prevention Collaborative Continuation & Enhancement | 280,000 |
| SF Aids Foundation - San Francisco Harm Reduction Services Expansion | <u>250,000</u> |
| | 854,800 |
| Other Costs | |
| Health Equity Capacity-Building Pool for BIPOC Community-Based Agencies | 325,000 |
| Overdose Prevention in Permanent Supportive House / SROs | 259,477 |
| Academic Detailing visits | 260,000 |
| Initial Overdose Fatality Review Program Development | <u>40,000</u> |
| | 884,477 |
| Indirect Cost | 62,339 |
| Total Budget | 2,225,000 |
| | |



London N. Breed
Mayor

TO: Angela Calvillo, Clerk of the Board of Supervisors

FROM: Dr. Grant Colfax
Director of Health

DATE: 11/8/2023

SUBJECT: Grant Accept and Expend

GRANT TITLE: Strengthening San Francisco Overdose Prevention Collaborations (SSOPC) - \$2,225,000

Attached please find the original and 1 copy of each of the following:

- Proposed grant resolution, original signed by Department
- Grant information form, including disability checklist
- Budget and Budget Justification
- Grant application: Not Applicable. No application submitted.
- Agreement / Award Letter
- Other (Explain):

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted resolution:

Name: Gregory Wong (greg.wong@sfdph.org) Phone: 554-2521

Interoffice Mail Address: Dept. of Public Health, 101 Grove St # 108

Certified copy required Yes

No



San Francisco Department of Public Health

Grant Colfax, MD
Director of Health

City and County of San Francisco
London N. Breed
Mayor

Memorandum

To: Honorable Members of the Board of Supervisors

From: San Francisco Department of Public Health

Date: Wednesday, November 8, 2023

Re: Accept and Expend Strengthening San Francisco Overdose Prevention Collaborations (SSOPC) Grant

This Resolution seeks authorization for the Department of Public Health to retroactively accept and expend funds in the amount of \$2,225,000 from the Centers for Disease Control and Prevention (CDC).

We humbly request retroactive authorization as we received the notice of award on August 23, 2023, for a project start date of September 1, 2023. The project start date was predetermined by the grantor. Upon receiving the grant, DPH put together the budget in accordance with the notice of award. The accept and expend packet was forwarded to the Controller's office for review on October 12, 2023. After discussions with the program staff on the nature of the positions, the Controller's office approved the accept and expend and forwarded the signed package to the Mayor's office on October 31, 2023.

Please contact Greg Wong, grants analyst, at greg.wong@sfdph.org for any questions about this request for retroactive authorization.

From: [Conine-Nakano, Susanna \(MYR\)](#)
To: [BOS Legislation, \(BOS\)](#)
Cc: [Paulino, Tom \(MYR\)](#); [Wong, Greg \(DPH\)](#); [Rana, Shalini \(DPH\)](#)
Subject: Mayor -- Resolution -- Strengthening San Francisco Overdose Prevention Collaborations
Date: Tuesday, November 7, 2023 3:52:00 PM
Attachments: [Mayor -- Resolution -- Strengthening Overdose Prevention Collaboration.zip](#)

Hello Clerks,

Attached for introduction to the Board of Supervisors is a Resolution retroactively authorizing the Department of Public Health to accept and expend a grant in the amount of \$2,225,000 from the Centers for Disease Control and Prevention for participation in a program, entitled “Strengthening San Francisco Overdose Prevention Collaborations (SSOPC),” for the period of September 1, 2023, through August 31, 2024.

Best,
Susanna

Susanna Conine-Nakano
Office of Mayor London N. Breed
City & County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 200
San Francisco, CA 94102
415-554-6147