

File No. 210720

Committee Item No. 4

Board Item No. 37

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight

Date: July 1, 2021

Board of Supervisors Meeting:

Date: July 13, 2021

#### Cmte Board

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/>            | Motion                                       |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Introduction Form                            |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU  |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Information Form                       |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Form 126 – Ethics Commission                 |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

#### OTHER

- |                          |                                     |   |
|--------------------------|-------------------------------------|---|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <u>DPH Presentation – July 1, 2021</u>                    |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <u>DPH email Addressing Retroactivity – June 30, 2021</u> |
| <input type="checkbox"/> | <input type="checkbox"/>            | _____   |
| <input type="checkbox"/> | <input type="checkbox"/>            | _____   |
| <input type="checkbox"/> | <input type="checkbox"/>            | _____   |

Prepared by: John Carroll

Date: June 25, 2021

Prepared by: John Carroll

Date: July 9, 2021

Prepared by: John Carroll

Date: \_\_\_\_\_

1 [Accept and Expend Grant - Retroactive - Centers for Disease Control and Prevention -  
2 PS20-2010: Integrated Human Immunodeficiency Virus (HIV) Programs for Health  
3 Departments to Support Ending the HIV Epidemic in the United States - \$2,740,288]

4 **Resolution retroactively authorizing the Department of Public Health to accept and**  
5 **expend a grant in the amount of \$2,740,288 from the Centers for Disease Control and**  
6 **Prevention for participation in a program, entitled “PS20-2010: Integrated Human**  
7 **Immunodeficiency Virus (HIV) Programs for Health Departments to Support Ending the**  
8 **HIV Epidemic in the United States,” for the period of August 1, 2020, through**  
9 **July 31, 2021.**

10  
11 WHEREAS, The Centers for Disease Control and Prevention (CDC) has agreed to  
12 fund the Department of Health (DPH) in the amount of \$2,740,288 for the period of  
13 August 1, 2020, through July 31, 2021; and

14 WHEREAS, San Francisco (SF) has implemented a data-driven high impact prevention  
15 (HIP) strategy over the last decade, and human immunodeficiency virus (HIV) surveillance  
16 data has shown significant reductions in new HIV diagnoses and increasing linkage to care  
17 and number of people living with HIV who are virally suppressed; and

18 WHEREAS, Most new infections continue to occur at high rates among people of color,  
19 trans-women, people experiencing homelessness (PEH), and people who use and inject  
20 drugs (PWU/ID); and

21 WHEREAS, SF proposes to reduce new HIV infections by 75% by 2025 and by 90%  
22 by 2030; and

23 WHEREAS, SF’s Component A proposal will address overlapping vulnerabilities,  
24 health disparities and inequities, and use a community and individual approach to address the  
25 root causes, thereby increasing access to treatment and prevention; and

1           WHEREAS, SF's Component C proposal will address more timely identification of HIV  
2 status, increasing capacity through expansion of express visits, and reducing HIV disparities  
3 by increasing the proportion of patients who are most vulnerable to HIV; and

4           WHEREAS, The grant does not require an Annual Salary Ordinance Amendment; and

5           WHEREAS, A request for retroactive approval is being sought because DPH received  
6 the revised award agreement on October 30, 2020, for a project start date of August 1, 2020;  
7 and

8           WHEREAS, The grant budget includes a provision for indirect costs in the amount of  
9 \$168,898; now, therefore, be it

10          RESOLVED, That DPH is hereby authorized to retroactively accept and expend a grant  
11 in the amount of \$2,740,288 from the CDC; and, be it

12          FURTHER RESOLVED, That DPH is hereby authorized to retroactively accept and  
13 expend the grant funds pursuant to the Administrative Code, Section 10.170-1; and, be it

14          FURTHER RESOLVED, That the Director of Health is authorized to enter into the  
15 Agreement on behalf of the City; and, be it

16          FURTHER RESOLVED, That within thirty (30) days of the Grant Agreement being fully  
17 executed by all parties, the Director of Health shall provide a copy to the Clerk of the Board of  
18 Supervisors for inclusion in the official file.

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Recommended:

\_\_\_\_\_/s/\_\_\_\_\_  
\_\_\_\_\_

Dr. Grant Colfax  
Director of Health

Approved: \_\_\_\_\_/s/\_\_\_\_\_  
\_\_\_\_\_

Mayor

Approved: \_\_\_\_\_/s/\_\_\_\_\_  
\_\_\_\_\_

Controller



# SAN FRANCISCO ENDING THE HIV/HCV/STI EPIDEMICS (ETE)

July 1, 2021

Presented by: Hanna Hjord & Eileen Loughran  
HIV/HCV/STI Behavioral Health Coordinator  
San Francisco Department of Public Health



POPULATION HEALTH DIVISION  
SAN FRANCISCO DEPARTMENT OF PUBLIC HEALTH



# Ending the HIV Epidemic (EHE)

## GOAL:

**75%**  
reduction in new  
HIV infections  
in 5 years  
and at least  
**90%**  
reduction  
in 10 years.

**Diagnose** all people with HIV as early as possible.

**Treat** people with HIV rapidly and effectively to reach sustained viral suppression.

**Prevent** new HIV transmissions by using proven interventions, including pre-exposure prophylaxis (PrEP) and syringe services programs (SSPs).

**Respond** quickly to potential HIV outbreaks to get needed prevention and treatment services to people who need them.

**San Francisco** added goals of **elimination of hepatitis C (HCV)** and **reducing sexually transmitted infections (STIs)**

# San Francisco CDC Award: FY20

## Centers for Disease Control and Prevention (CDC), PS20-2010:

“Integrated HIV Program for Health Departments to Support Ending the HIV Epidemic in the United States”

- 5 years starting August 1, 2020
- \$2.7 million per year (+)
  - Comp A: \$2,290,288 – **Community Health Equity & Promotion (CHEP)**
  - Comp C: \$450,000 – **San Francisco City Clinic (SFCC)**
    - **Project Expand and Elevate (ExEI)** will enhance and expand integration of STI and HIV prevention care services

# Populations of Focus

## People living with and at risk for HIV, HCV, and STIs

- Black/African Americans
- Latinos/Latinas/Latinx
- Trans Women
- People Who Use Drugs
- People Experiencing Homelessness
- People with incarceration experience





# SF ETE Values and Principles

**Advance health equity and racial justice**

**Integrate HIV, HCV, and STI prevention, care and harm reduction**

**Eliminate HIV/HCV/STI-related stigma and discrimination**

**Ensure that services are as low barrier as possible**

**Value lived experience and fund peer-delivered services**

**Value Human Dignity**



# San Francisco ETE Activities

- Augment focused community engagement through mini-grants
- Create new innovative services: Mobile contingency management
- Expand harm reduction services: Overdose prevention services for Black/African American and Latinx communities
- Provide status neutral services to people living with and at risk for HIV/HCV/STIs



# San Francisco ETE Activities Cont.

## Expanded access to prevention and care services:

- “Take Me Home” program: mailed HIV/STI self-testing kits
- Texting reminders, web-based and tele-health services

## Continue and expand regional planning

- Collaboration with Alameda County Public Health Department, East Bay Getting to Zero, and SF Getting to Zero to develop regional PrEP approach and messaging

## Enhance workforce development opportunities:

- HIV/HCV/STI Community Health Leadership Initiative (CHLI), focused on racial equity, health equity and harm reduction



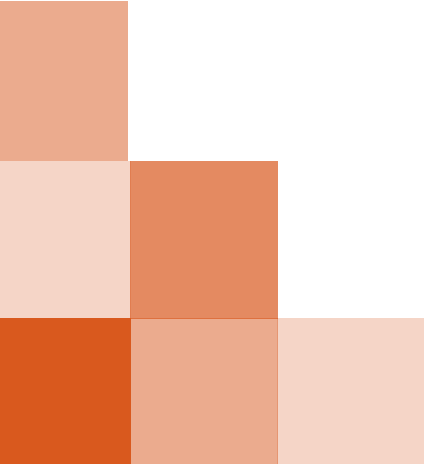
# San Francisco City Clinic Project ExEI

Enhance and expand integration of STI and HIV prevention care services by:

1. Strengthening SFCC's infrastructure for billing, more timely identification of HIV status and care needs for people living with HIV (PLWH), and addressing service gaps;
2. Increasing capacity through the expansion of express visits;
3. Increasing PrEP uptake among populations disproportionately affected by HIV and improving PrEP retention with enhanced outreach and case management;
4. Improving retention in HIV care by scaling up access to same-day anti-retroviral treatment for PLWH who are not in care and implementation of routine viral load testing for PLWH; and
5. Reducing HIV disparities by increasing the proportion of patients seen at SFCC who are most vulnerable to HIV, including G/MSM of color, PEH and PWU/ID.



# Questions?



**Thank you!**

**For more information, please contact:**

**Hanna Hjord**

**628-217-6316**

**[hanna.hjord@sfdph.org](mailto:hanna.hjord@sfdph.org)**

**SF ETE Plan:**

**<https://www.sfdph.org/dph/files/CHEP/SF-ETE-Plan.pdf>**

**From:** [Lindsay, Claire \(DPH\)](#)  
**To:** [Preston, Dean \(BOS\)](#); [Chan, Connie \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#)  
**Cc:** [Carroll, John \(BOS\)](#); [Kilgore, Preston \(BOS\)](#); [Hsieh, Frances \(BOS\)](#); [Temprano, Tom \(BOS\)](#); [Hjord, Hanna \(DPH\)](#); [Loughran, Eileen \(DPH\)](#); [Patil, Sneha \(DPH\)](#); [Wong, Greg \(DPH\)](#)  
**Subject:** 7/1 Government Audit & Oversight: DPH Retroactive Item  
**Date:** Wednesday, June 30, 2021 10:28:11 AM

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Hello Supervisors Preston, Chan and Mandelman,

The Department of Public Health (DPH) will request approval for one (1) retroactive item at the July 1st Government Audit & Oversight Committee meeting. Please see below for a brief description of the item and our DPH representative who may be contacted should you have any questions.

**Agenda item #4 – File no. 210720 - Accept and Expend Grant - Retroactive - Centers for Disease Control and Prevention - PS20-2010: Integrated Human Immunodeficiency Virus (HIV) Programs for Health Departments to Support Ending the HIV Epidemic in the United States - \$2,740,288 -**

Resolution retroactively authorizing the Department of Public Health to accept and expend a grant in the amount of \$2,740,288 from the Centers for Disease Control and Prevention for participation in a program, entitled “PS20-2010: Integrated Human Immunodeficiency Virus (HIV) Programs for Health Departments to Support Ending the HIV Epidemic in the United States,” for the period of August 1, 2020, through July 31, 2021.

- **Description:** San Francisco has implemented a data-driven high impact prevention strategy over the last decade, and HIV surveillance has shown significant reductions in new HIV diagnoses and increasing linkage to care and number of people living with HIV who are virally suppressed. While SF’s progress is encouraging, some communities experience significant and persistent disparities in HIV associated indicators. DPH will take steps to improve focus and responsiveness to the specific needs of communities of color and PEH, while maintaining existing focus on high prevalence populations. Through SF’s Component A proposal, DPH will (1) address overlapping vulnerabilities, health disparities and inequities and (2) use a community- and person-centered approach, integrated strategies, status-neutral services, and disruptive innovation to increase access to treatment and prevention, address the root causes, and to keep up with the changing times. DPH’s Component C proposal will address more timely identification of HIV status, increasing capacity through expansion of express visits, and reducing HIV disparities by increasing the proportion of patients who are most vulnerable to HIV. This grant does not require an ASO amendment.
- **Reason for Retroactivity:** We are respectfully requesting retroactive approval to accept and expend this grant. DPH received the revised award agreement on October 30, 2020 for a project start date of August 1, 2020.
- **DPH Representatives:**
  - Hanna K. L. Hjord | HIV/HCV/STI Behavioral Health Coordinator, San Francisco Department of Public Health | [hanna.hjord@sfdph.org](mailto:hanna.hjord@sfdph.org)
  - Eileen Loughran | Health Program Coordinator, San Francisco Department of Public Health | [eileen.loughran@sfdph.org](mailto:eileen.loughran@sfdph.org)

Thank you for your time and consideration,  
Claire

**Claire Lindsay, MPH**

Senior Health Program Planner | Office of Policy and Planning

San Francisco Department of Public Health

[claire.lindsay@sfdph.org](mailto:claire.lindsay@sfdph.org) | desk: 415-554-2667 | mobile: 831-239-1094



**File Number:** \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Ordinance Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors ordinances authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **PS20-2010: Integrated HIV Programs for Health Departments to Support Ending the HIV Epidemic in the United States**
2. Department: **San Francisco Department of Public Health  
Community Health Equity & Promotion Department**
3. Contact Person: **Hanna Hjord** Telephone: **628.217.6316**
4. Grant Approval Status (check one):  
 Approved by funding agency                       Not yet approved
5. Amount of Grant Funding Approved or Applied for: **\$2,740,288**
- 6a. Matching Funds Required: **\$0**  
b. Source(s) of matching funds (if applicable): **N.A.**
- 7a. Grant Source Agency: **Centers for Disease Control and Prevention (CDC)**  
b. Grant Pass-Through Agency (if applicable): **N.A.**
8. Proposed Grant Project Summary:

**As a result of hard-fought accomplishments in prevention, care, and treatment services informed by a robust HIV surveillance system, there is increasing optimism that San Francisco (SF) will be the first city in the United States to achieve its goal to ‘Get to Zero’: zero new HIV infections; zero HIV deaths; and zero HIV stigma. SF has implemented a data-driven high impact prevention (HIP) strategy over the last decade, and HIV surveillance data has shown significant reductions in new HIV diagnoses and increasing linkage to care and number of people living with HIV who are virally suppressed. While SF’s progress is encouraging, some communities experience significant and persistent disparities in HIV-associated indicators.**

**Most new infections continue to occur among gay men and other men who have sex with men (G/MSM); however, disparities persist among Black/African Americans, Latinos/Latinas/Latinx, trans women, people experiencing homelessness (PEH), and people who use/inject drugs (PWU/ID). Many of these populations also experience high rates of other STIs and hepatitis C (HCV). The interconnectedness of HIV/HCV/STIs and the related social determinants of health demand coordinated strategies and more fully integrated systems and programs. SF has a rich network of services and efforts that must be maintained; yet shifts in policies and approaches are needed to realize the goals of getting to zero for HIV, ending HCV, and turning the curve on STIs. SF will take bold new steps to improve focus and responsiveness to the specific needs of communities of color and PEH, while maintaining existing focus on high prevalence populations.**

The fundamental innovation of SF's Component A proposal is the deep alignment of HIV/HCV/STI prevention and care, using a racial and social equity lens, and integrating systems and programs that are person-centered, not disease-centered. SFDPH will (1) address overlapping vulnerabilities, health disparities, and inequities and (2) use a community- and person-centered approach, integrated strategies, status-neutral services, and disruptive innovation to increase access to treatment and prevention, address the root causes, and to keep up with changing times. Services will focus on Black/African American communities, Latinos/Latinas/Latinx, trans women, PEH, and PWU/ID. SF proposes to reduce new HIV infections by 75% by 2025 and by 90% by 2030.

SF's Component C proposal describes SFCC Project Expand and Elevate (ExEI). Building on successes and lessons learned from prior and ongoing efforts, Project ExEI will enhance and expand integration of STI and HIV prevention care services by: 1) Strengthening SFCC's infrastructure for billing, more timely identification of HIV status and care needs for people living with HIV (PLWH), and addressing service gaps; 2) Increasing capacity through the expansion of express visits; 3) Increasing PrEP uptake among populations disproportionately affected by HIV and improving PrEP retention with enhanced outreach and case management; 4) Improving retention in HIV care by scaling up access to same-day anti-retroviral treatment for PLWH who are not in care and implementation of routine viral load testing for PLWH; and 5) Reducing HIV disparities by increasing the proportion of patients seen at SFCC who are most vulnerable to HIV, including G/MSM of color, PEH and PWU/ID.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: **08/01/2020**

End-Date: **07/31/2021**

10a. Amount budgeted for contractual services: **\$1,587,680**

b. Will contractual services be put out to bid? **No**

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?

d. Is this likely to be a one-time or ongoing request for contracting out? **On-going**

11a. Does the budget include indirect costs?  Yes  No

b1. If yes, how much? **\$168,898**

b2. How was the amount calculated? **25% of total salaries**

c1. If no, why are indirect costs not included?

Not allowed by granting agency

To maximize use of grant funds on direct services

other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? **N/A.**

12. Any other significant grant requirements or comments:

**We respectfully request for approval to accept and expend these funds retroactive to August 01, 2020. The Department received the revised subaward agreement on October 30, 2020.**

|                             |                                     |
|-----------------------------|-------------------------------------|
| <b>Proposal ID:</b>         | <b>CTR00002026</b>                  |
| <b>Version ID:</b>          | <b>V101</b>                         |
| <b>Department ID:</b>       | <b>251929</b>                       |
| <b>Project Description:</b> | <b>HD HIV PD143 2021 Intgtd HIV</b> |
| <b>Project ID:</b>          | <b>10036837</b>                     |
| <b>Activity ID:</b>         | <b>0001</b>                         |

**\*\*Disability Access Checklist\*\*\*(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

14. This Grant is intended for activities at (check all that apply):

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s)      | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s)       | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s)      |
| <input type="checkbox"/> New Site(s)                 | <input type="checkbox"/> New Structure(s)           |  |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Toni Rucker PhD  
(Name)

DPH ADA Coordinator  
(Title)

Date Reviewed: 3/30/2021 | 3:05 PM PDT

DocuSigned by:  
Toni Rucker  
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Dr. Grant Colfax  
(Name)

Director of Health  
(Title)

Date Reviewed: 4/1/2021 | 1:00 PM PDT

DocuSigned by:  
Greg Wagner  
(Signature Required)

Greg wagner, COO for



**Recipient Information**

**1. Recipient Name**

San Francisco Department of Public Health  
101 GROVE ST  
SAN FRANCISCO, CA 94102-4505  
[NO DATA]

**2. Congressional District of Recipient**

12

**3. Payment System Identifier (ID)**

1946000417A8

**4. Employer Identification Number (EIN)**

946000417

**5. Data Universal Numbering System (DUNS)**

103717336

**6. Recipient's Unique Entity Identifier**

**7. Project Director or Principal Investigator**

Ms. Tracey Packer  
tracey.packer@sfdph.org  
415-437-6223

**8. Authorized Official**

Mr. Tomas Aragon  
Director of Population Health Division  
Tomas.aragon@sfdph.org  
415-554-2898

**Federal Agency Information**

CDC Office of Financial Resources

**9. Awarding Agency Contact Information**

Ms. LaQuenda White  
Grants Management Specialist  
hkv3@cdc.gov  
770-488-2648

**10. Program Official Contact Information**

Mrs. Carla Alexander-Pender  
Project Officer  
ikv7@cdc.gov  
404.639.8993

**Federal Award Information**

**11. Award Number**

6 NU62PS924640-01-01

**12. Unique Federal Award Identification Number (FAIN)**

NU62PS924640

**13. Statutory Authority**

This Program is authorized under section 318 of the Public Health Service Act (42 U.S.C. Section 247c, as amended)

**14. Federal Award Project Title**

PS20-2010: Integrated HIV Programs for Health Departments to Support Ending the HIV Epidemic in the United States

**15. Assistance Listing Number**

93.940

**16. Assistance Listing Program Title**

HIV Prevention Activities\_Health Department Based

**17. Award Action Type**

Budget Revision

**18. Is the Award R&D?**

No

**Summary Federal Award Financial Information**

|  |                |                   |            |
|--|----------------|-------------------|------------|
| <b>19. Budget Period Start Date</b>  | 08/01/2020     | <b>- End Date</b> | 07/31/2021 |
| <b>20. Total Amount of Federal Funds Obligated by this Action</b>  | \$0.00         |                   |            |
| 20a. Direct Cost Amount  | \$107,517.00   |                   |            |
| 20b. Indirect Cost Amount  | (\$107,517.00) |                   |            |
| <b>21. Authorized Carryover</b>  | \$0.00         |                   |            |
| <b>22. Offset</b>  | \$0.00         |                   |            |
| <b>23. Total Amount of Federal Funds Obligated this budget period</b>  | \$2,740,288.00 |                   |            |
| <b>24. Total Approved Cost Sharing or Matching, where applicable</b>   | \$0.00         |                   |            |
| <b>25. Total Federal and Non-Federal Approved this Budget Period</b>   | \$2,740,288.00 |                   |            |
| <b>26. Project Period Start Date</b>   | 08/01/2020     | <b>- End Date</b> | 07/31/2025 |
| <b>27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period</b> | \$2,740,288.00 |                   |            |

**28. Authorized Treatment of Program Income**

ADDITIONAL COSTS

**29. Grants Management Officer - Signature**

Ms. Edna Green  
Grants Management Officer

**30. Remarks**

Revised Budget: Approved  
Direct Assistance in the amount of \$100,583 is placed in "Other".



|  |  |
|--|--|
| <b>Recipient Information</b>   |  |
| <b>Recipient Name</b>  |  |
| San Francisco Department of Public Health<br>101 GROVE ST<br>SAN FRANCISCO, CA 94102-4505<br>[NO DATA] |  |
| <b>Congressional District of Recipient</b>   |  |
| 12   |  |
| <b>Payment Account Number and Type</b>   |  |
| 1946000417A8   |  |
| <b>Employer Identification Number (EIN) Data</b>   |  |
| 946000417  |  |
| <b>Universal Numbering System (DUNS)</b>   |  |
| 103717336  |  |
| <b>Recipient's Unique Entity Identifier</b>  |  |
| Not Available  |  |
| <b>31. Assistance Type</b>   |  |
| Cooperative Agreement  |  |
| <b>32. Type of Award</b>   |  |
| Other  |  |

|   |                       |
|---|-----------------------|
| <b>33. Approved Budget</b><br>(Excludes Direct Assistance)                          |                       |
| I. Financial Assistance from the Federal Awarding Agency Only                       |                       |
| II. Total project costs including grant funds and all other financial participation |                       |
| <b>a. Salaries and Wages</b>  | \$606,226.00          |
| <b>b. Fringe Benefits</b>   | \$262,121.00          |
| <b>c. Total Personnel Costs</b>   | \$868,347.00          |
| <b>d. Equipment</b>   | \$0.00                |
| <b>e. Supplies</b>  | \$1,200.00            |
| <b>f. Travel</b>  | \$0.00                |
| <b>g. Construction</b>  | \$0.00                |
| <b>h. Other</b>   | \$114,163.00          |
| <b>i. Contractual</b>   | \$1,587,680.00        |
| <b>j. TOTAL DIRECT COSTS</b>  | <b>\$2,571,390.00</b> |
| <b>k. INDIRECT COSTS</b>  | <b>\$168,898.00</b>   |
| <b>l. TOTAL APPROVED BUDGET</b>   | <b>\$2,740,288.00</b> |
| <b>m. Federal Share</b>   | <b>\$2,740,288.00</b> |
| <b>n. Non-Federal Share</b>   | <b>\$0.00</b>         |

| <b>34. Accounting Classification Codes</b> |                |                     |              |                                 |               |
|--|----------------|---------------------|--------------|---------------------------------|---------------|
| FY-ACCOUNT NO.                             | DOCUMENT NO.   | ADMINISTRATIVE CODE | OBJECT CLASS | AMT ACTION FINANCIAL ASSISTANCE | APPROPRIATION |
| 0-9390EU4                                  | 20NU62PS924640 | PS                  | 41.51        | \$0.00                          | 75-20-0950    |
| 0-9390EU5                                  | 20NU62PS924640 | PS                  | 41.51        | \$0.00                          | 75-20-0950    |



**DEPARTMENT OF HEALTH AND HUMAN SERVICES** Notice of Award

Centers for Disease Control and Prevention

Award# 6 NU62PS924640-01-01

FAIN# NU62PS924640

Federal Award Date: 10/30/2020

**Direct Assistance**

| BUDGET CATEGORIES | PREVIOUS AMOUNT (A) | AMOUNT THIS ACTION (B) | TOTAL (A + B) |
|-------------------|---------------------|------------------------|---------------|
| Personnel         | \$0.00              | \$0.00                 | \$0.00        |
| Fringe Benefits   | \$0.00              | \$0.00                 | \$0.00        |
| Travel            | \$0.00              | \$0.00                 | \$0.00        |
| Equipment         | \$0.00              | \$0.00                 | \$0.00        |
| Supplies          | \$0.00              | \$0.00                 | \$0.00        |
| Contractual       | \$0.00              | \$0.00                 | \$0.00        |
| Construction      | \$0.00              | \$0.00                 | \$0.00        |
| Other             | \$0.00              | \$0.00                 | \$0.00        |
| Total             | \$0.00              | \$0.00                 | \$0.00        |

# AWARD ATTACHMENTS

San Francisco Department of Public Health

6 NU62PS924640-01-01

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1. Revised Budget Terms and Conditions



**Notice of Funding Opportunity (NOFO): PS20-2010**  
**Award Number: U62PS924640-01-01**  
**Award Type: Cooperative Agreement**

**ADDITIONAL TERMS AND CONDITIONS**

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**Revised Budget Approval:** The revised itemized budget provided in the amount of **\$2,740,288** has been reviewed and found to be acceptable as submitted; therefore, the final revised budget is incorporated into the award by reference. The Budget Revision Requirement in the Notice of the Award dated **July 23, 2020** has been satisfied. This action is in response to the recipient's correspondence dated **September 1, 2020**.

**Direct Assistance (DA):** Salaries and fringe requested for DA in the amount of **\$100,583** has been placed in the "Other" cost category.

Please be advised that the recipient must exercise proper stewardship over Federal funds by ensuring that all costs charged to their cooperative agreement are allowable, allocable, necessary and reasonable.

All the other terms and conditions issued with the original award remain in effect throughout the budget period unless otherwise changed, in writing, by the Grants Management Officer.

**PLEASE REFERENCE AWARD NUMBER ON ALL CORRESPONDENCE**

**Office of Grants Services Contact:**

LaQuenda White, B.S., BIS, Grants Management Specialist  
Centers for Disease Control and Prevention (CDC)  
Office of Grants Services (OGS) Branch 1  
2939 Flowers Road, Mail Stop TV 2  
Atlanta, GA 30341-4146  
Telephone: (770) 488-2648  
Email: [hkv3@cdc.gov](mailto:hkv3@cdc.gov)

**San Francisco Department of Public Health, SF Division  
Community Health Education and Promotion Department  
PS20-2010: Integrated HIV Programs For Health Departments to Support Ending the  
HIV Epidemic in the US  
Component A Budget  
08/01/2020-07/31/2021  
Revised Budget 08.31.2020**

|   |                    |
|---|--------------------|
| A. Personnel                              | \$531,876          |
| B. Mandatory Fringe                       | \$239,344          |
| C. Consultant Costs                       | \$0                |
| D. Equipment                              | \$0                |
| E. Materials and Supplies                 | \$0                |
| F. Travel                                 | \$0                |
| G. Other Expenses                         | \$0                |
| H. Contractual                            | \$1,386,099        |
| <b>TOTAL DIRECT COSTS</b>                 | <b>\$2,157,319</b> |
| I. Indirect Costs (25% of total salaries) | \$132,969          |
| <b>TOTAL BUDGET</b>                       | <b>\$2,290,288</b> |

**A. SALARIES**

**\$531,876**

| <b>Position Title and Name</b>   | <b>Annual</b> | <b>FTE</b> | <b>Months</b> | <b>Amount Requested</b> |
|--|---------------|------------|---------------|-------------------------|
| Health Program Coordinator II (EtE Coordinator)                                      | \$109,513     | 100%       | 6             | \$54,757                |
| Health Program Coordinator III (City Clinic HIV Integration and STD QCS Coordinator) | \$122,588     | 100%       | 6             | \$61,294                |
| Epidemiologist II (ARCHES EtE Epidemiologist)  | \$104,052     | 100%       | 8             | \$78,039                |
| Epidemiologist II (ARCHES EtE Epidemiologist) <b>CDC Direct Access</b>               | \$104,052     | 100%       | 9             | \$69,368                |
| Nurse Practitioner (EtE Detailer)  | \$197,300     | 100%       | 6             | \$98,650                |
| Health Worker III (Post Incarceration Navigator)                                     | \$81,108      | 50%        | 9             | \$30,416                |
| Health Worker III (Gender Health Navigator)  | \$81,108      | 50%        | 9             | \$30,416                |
| Health Worker III (Stabilization Room Case Manager)                                  | \$81,108      | 100%       | 9             | \$60,831                |
| Health Worker I (Youth Sexual Health Ambassador)                                     | \$64,142      | 100%       | 9             | \$48,107                |

Job Description: Health Program Coordinator II - This position coordinates all EtE activities funded under this NOFO.

Job Description: Health Program Coordinator III - This position oversees HIV prevention work at SFCC; liaison with CHEP; oversees and helps coordinates Comp A activities at SFCC related to PrEP and LINC.

Job Description: Epidemiologist II (ARCHES EtE Epidemiologist) – This position will support PS20-2010 activities, public health surveillance in the area of HIV, STDs, and viral hepatitis, and production of population-based health information, leading to effective decision making and public health actions that improve population health. This Epidemiologist will plan, conduct and evaluate activities and indicators outlined in the grant proposals.

Job Description: Epidemiologist II (ARCHES EtE Epidemiologist) – **SFDPH is requesting a CDC Direct Assistance assignee for this position.** This position will support ongoing and expanding efforts to End the Epidemic in San Francisco and assist the SFDPH to

implement activities to improve our epidemiologic capacity and public health preparedness. Specifically, this position will support expanded efforts to implement HIV molecular surveillance and investigate HIV transmission clusters in real time, expand efforts to support HIV Data-to-Care activities and support the data management activities for our SFPDH partners responsible for HIV testing, monitoring PrEP uptake and adherence, and the HIV/HCV microelimination project in San Francisco. Additionally, this position will provide expertise designing epidemiological investigations, conducting studies, analyzing data, and publishing and disseminating findings.

Job Description: Nurse Practitioner (EtE Detailer) – This position conducts city-wide EtE detailing and recruits, engages, and supports hospital-based EtE clinical champions. This will include PrEP provider detailing. The Detailer will also provide medical services to the Mobile Health Access Points (HAPs).

Job Description: Health Worker III (Post Incarceration Navigator) - This position will provide basic case management, referrals, and linkage to vital medical, behavioral health, and support services for people exiting jail. They will meet the client upon release and particular focus will be to provide services to people when they are released at night. Blended position (HRSA and CDC funding.)

Job Description: Health Worker III (Gender Health Navigator) - This position will work with people who are seeking gender-affirming surgery to support admission and retention in Gender Health programs. Blended position (HRSA and CDC funding.)

Job Description: Health Worker III (Stabilization Room Case Manager) - This position will identify emergency, short-term, and long-term housing opportunities and assist clients and referring providers to navigate the complex housing landscape.

Job Description: Health Worker I - This position will work with CBOs, SFUSD, providers and community members to provide education and leadership around youth sexual health and access to services. Will be part of the SFPDH Youth United Through Health Education (YUTHE) team.

|                                  |                  |
|----------------------------------|------------------|
| <b>B. MANDATORY FRINGE @ 45%</b> | <b>\$239,344</b> |
| <b>C. CONSULTANT COSTS</b>       | <b>\$0</b>       |
| <b>D. EQUIPMENT</b>              | <b>\$0</b>       |
| <b>E. MATERIALS AND SUPPLIES</b> | <b>\$0</b>       |
| <b>F. TRAVEL</b>                 | <b>\$0</b>       |

**G. OTHER** **\$0**

**H. CONTRACTUAL** **\$1,386,099**

| <b>Contract</b>   | <b>Cost</b>        |
|---|--------------------|
| Heluna Health   | \$596,118          |
| Harm Reduction Coalition                                    | \$30,000           |
| SFDPH Street Medicine                                       | \$217,381          |
| ZSFG UCSF   | \$53,000           |
| SFDPH Transitions   | \$39,600           |
| ZSFG Ward86   | \$80,000           |
| Facente   | \$290,000          |
| Community Based Organization Sub-Contracts:<br>Glide & SFAF | \$80,000           |
| <b>Total Contracts</b>                                      | <b>\$1,386,099</b> |

1. Name of contractor: Heluna Health

Award Amount: \$596,118

Method of Selection: Request for Qualifications (RFQ) RFQ36-2017

Period of performance: 08/1/2020 – 07/31/2021

**Method of accountability:** Annual program and fiscal and compliance monitoring.

**Description of activities** Heluna Health will provide fiscal intermediary services to SFDPH and contractual oversight over consultants selected by CHEP.

Itemized budget with narrative justification:

a. Salaries \$30,695

| <b>Position Title and Name</b> | <b>Annual</b> | <b>Time</b> | <b>Months</b> | <b>Amount Requested</b> |
|--------------------------------|---------------|-------------|---------------|-------------------------|
| LINCS Coordinator - TBD        | \$61,390      | 50%         | 12 months     | \$30,695                |

Job Description: LINCS Coordinator TBD – This position will provide linkage and navigation services for people living with HIV, HCV, and STIs. Services will be provided at clinics, shelters, navigation centers, HAPs and M-HAPs.

b. Mandatory Fringe @ 35.64% \$10,940

c. Consultant Costs \$0

- d. Equipment \$0
- e. Materials and Supplies \$8,903

| Item             | Unit Cost              | Amount Requested |
|------------------|------------------------|------------------|
| Program Supplies | \$742/month x12 months | \$8,903          |

Program Supplies: Funds will cover the cost of basic supplies for staff including but not limited to computers, software, pens, paper, folders, binders, presentation materials and other items used on a daily basis.

- f. Travel Costs \$0
- g. Other Costs \$0
- h. Contractual \$477,000

| Contract  | Cost             |
|---|------------------|
| EtE Consultant  | \$20,000         |
| Community-based consultants to lead CE activities (includes stipends) | \$300,000        |
| Social Marketing  | \$20,000         |
| Siro Solutions: Website management                                    | \$20,000         |
| Mobile Commons: Texting service                                       | \$22,000         |
| National mailed HIV testing Program                                   | \$95,000         |
| <b>Total Contractual Costs:</b>                                       | <b>\$477,000</b> |

EtE Consultant: Consultant will work with SFPDH and funded providers to develop an SF model for linkage and navigation that will include housing and behavioral health services. Consultant and nutritional supplements

Community-based consultants to lead CE activities (includes stipends): Community-based engagement activities; agencies and community leaders who will coordinate ongoing engagement with community members with a focus on people who are not part of DPH processes/programs/activities. Community members will provide leadership and feedback on all EtE implementation activities and will be paid for their time and expertise. This will include establishing Black/African American & Latinx PrEP groups and expanding SLAY. Young women from the Bayview/Hunter's Point will be recruited for

SLAY and young B/AA men will also be recruited to form their own council to address the disparities in CT/GC rates among B/AA young women in SF.

SFDPH and its partners will establish a Community Advisory Leadership Committee (EtE CALC) that will guide our expanded community engagement. This will include continuing to fund the EtE grantees from 19-1906. As a result of their EtE community engagement, they grantees have compiled the feedback and themes from their communities and have proposed Community Advisory Processes (CAP) that will be funded under PS20-2010:

**SF Community Health Center (SFCHC): Leading from Within for Trans women:** A part-time Community Program Manager and part-time Program Associate will oversee the program for Trans Women. They will leverage the successes and personal connections developed during 19-1906 the data collection process with transwomen for the EtE draft plan development, and continue to facilitate monthly online “*KiKi Lounges*,” engagement and listening sessions with groups of three transwomen over Zoom. The term “KiKi” is used casually in the transgender community to describe being in community, chatting, sharing, and gossiping. These 60-90 minute groups will be facilitated by trained transfeminine-identified staff for the first three months of the project. Following the first three months, we will identify and train highly-motivated non-staff members from the community to recruit for and facilitate these groups going forward. **Participants** and non-staff **facilitators** will be compensated for their time. Adapted Social Network Strategy: Our Trans Services Staff will adapt the CDC Evidence-Based Strategy, *Social Network Strategy*, to identify and train two **gatekeepers** per month to solicit detailed and individualized feedback from their **peer** networks of transwomen. Methods for gathering information may include phone, texts, social media platforms, and in-person chats over brunch or on the street, etc. Both gatekeepers and peers will be compensated for their time.

**SFCHC Leading from Within for People Experiencing Homelessness:** A part-time Clinic Care Coordinator and a part-time Case Manager will oversee the program for people experiencing homelessness (PEH). They will train 6 Community Guardians every year who will engage with 20 Community Experts to get ongoing community feedback. Most of the Community Guardians are longtime survivors of HIV/HCV/STIs and live in Single Room Occupancy “hotels” in the neighborhood, but have previously lived on the streets and still have deep ties to the PEH community. They are generally considered to be gatekeepers, role models, and community elders. SFCHC will mobilize internal agency teams to work with SFDPH and partner organizations to determine which components of the implementation plan require community input/feedback; alongside the cohort of **Community Guardians**, develop rich but easy to digest community engagement documents and data collection tools. At the conclusion of the program, graduates will meet with designated staff to develop individual enrichment plans.

**AIDS Project of The East Bay (APEB)’s The Messenger Matters for Black/African-American communities** will include an 8-10 member Community Advisory Board. APEB’s CAB will intentionally identify next generation Black LGBTQ community leaders and

cultivate their professional development and public health knowledge and skills through a variety of interactive workshops and innovative activities. The CAB will be a space to engage community leaders in continuous and meaningful dialogue around HIV/HCV/STI service design, service delivery, delivery methods, and funding needs to advise the SFPDH. It will also strive to establish innovative and informed strategic planning, community needs assessments, community education and a host of other skill-building activities. Members of the CAB will learn advanced sexual health harm reduction, biomedical science around treatment and prevention, social justice, epidemiology and other public health core elements. These skills will then be shared among communities and reported back to the CAB for strategic planning. The CAB will be composed of an initial three-day “Bootcamp” education program, and then monthly meetings thereafter. CAB members will be assigned monthly education and community engagement deliverables to help support their development and implementation of skills learned. In accordance with COVID-19 safety guidelines, the CAB will meet virtually using Zoom and will move to meeting in person monthly only after the stay at home restrictions are lifted and it is safe to do so.

**WISE Health’s innovative solutions and strategies to engage health Black/African American communities.** They will engage low income housing sites, senior community centers, faith-based institutions and emergency homeless shelters, and youth to meet the needs of the aging, under-served and socially isolated populations living throughout the Bayview neighborhood in San Francisco. They will also support the expansion and recruitment of the SLAY Council for young Black/African American women and men.

**Antwan Matthews/SF NAACP Branch/CODE Tenderloin’s** “Training Black/African American Youth to Redefine the Philosophy of Health through Innovative strategies to address sexually transmitted infections.” This will combine prevention information related to sexual health, reproductive health, technology, and health care services for Black/African American youth to access the healthcare system and decrease STI’s. One outcome will be to develop a public health toolkit in partnership with youth.

**Cause Data Collective’s community-based participatory action research for Latino/a/x communities:** A team of part-time staff will lead the effort: Project Director, Project Manager / Outreach Coordinator, Data Analyst, Engagement Core/Advisory Group Members). They will recruit Latinx Community Member Researchers who will be paid \$50/hour to participate in two-hour sessions. Each community researcher will receive a \$25 DoorDash or GrubHub gift card to use for food during the meeting. Community researchers will meet in an informal group to discuss the training and any successful or unsuccessful visits they had to EtE-funded services. Each training and working group session will have 8-10 community-researchers present. At \$50,000, 16 training sessions and 16 working group meetings will be possible. Community members will develop their leadership skills as a result of their increased knowledge of San Francisco healthcare systems, program implementation, quality assurance and funding allocations. They will also learn scientific principles of objectivity and marketable skills of program evaluation,



both valuable for finding work and will be compensated as researchers, with a meaningful hourly rate for their work.

**GM Consulting Group’ approaches are driven by the “el Corazon” – the heart of the community they engage with and serve.** They goal is to strategically empower, motivate and health populations made vulnerable by social determinants of health. They will work closely with the Latino community and host “tamaladas” and “charlas”, using online and socially distanced avenues. They are traditional gatherings that facilitate conversations and discussions about what the community prioritizes. For gatherings that are online, food will be provided by local vendors to each participant’s house.

**SF Drug Users Union’s Community Advisory Team for people who use drugs:** A part-time Community Outreach Coordinator and Data Analyst will oversee the project. They will do Satisfaction Questionnaires looking for themes, choosing candidates for follow-up and doing in-depth interviews with 15 people/month = 180 people total.

**Social Marketing:** Consultant will work with San Francisco, Alameda, and Contra Costa counties to develop PrEP social marketing campaigns that link viewers to PrEP-related resources.

**Siro Solutions: Website management:** SFCC website where people can access information about testing, treatment and prevention, the "Take me Home" testing programs and sign up for SMS reminders

**Mobile Commons: Texting service:** SMS service for "Take Me Home" testing campaign, SFCC website text reminders, SFCC PrEP panel management reminders

**National mailed HIV testing Program:** "Take Me Home" mailed Testing Program will provide web-based access to HIV and STI testing kits. Users will be able to order through a centralized system , which will be advertised on apps such as Grindr, on the SFCC website, and via the Mobile Commons text messaging services, etc. SF will have a secure self-serve data dashboard and download portal. The mailed testing services will include HIV dried spot test and STI self-test kits (oral, vaginal, and anal swabs, urine, and dried spot for syphilis). 1,000 tests @ \$95 each.

|  |           |
|--|-----------|
| Total Direct Costs (Heluna Health)       | \$527,538 |
| i. Total Indirect (13% of Direct Costs)  | \$68,580  |
| Total Subcontract budget (Heluna Health) | \$596,118 |

2. Name of contractor: Harm Reduction Coalition

Award Amount: \$30,000

Method of Selection: Request for Qualifications (RFQ)

Period of performance: 08/1/2020 – 07/31/2021

**Method of accountability:** Annual program and fiscal and compliance monitoring.

**Description of activities:** Harm Reduction Coalition will provide overdose prevention services in supportive housing unites and work with tenant leaders to ensure access to naloxone.

**Itemized budget with narrative justification:** To be provided upon completion of contract negotiations.

|  |          |
|--|----------|
| Total Direct Costs   | \$26,500 |
| Total Indirect Costs<br>(@ 13% of Modified Total Direct Costs) | \$3,000  |
| Total Costs  | \$30,000 |

3. Name of contractor: SFDPH Street Medicine

Award Amount: \$217,381

Method of Selection: Health Department Provided Service/Street Medicine

Period of performance: 08/1/2020 – 07/31/2021

**Method of accountability:** Annual program and fiscal and compliance monitoring.

**Description of activities:** Street Medicine Team Lead will provide direct services and panel management and will have a coordinating role between Street Medicine, EtE Steering Committee/implementation, and other homeless services.

Itemized budget with narrative justification:

a. Salaries \$127,871

| Position Title and Name     | Annual    | FTE  | Months | Amount Requested |
|-----------------------------|-----------|------|--------|------------------|
| Street Medicine Team Doctor | \$197,300 | 25%  | 12     | \$49,325         |
| Street Medicine Team Lead   | \$78,546  | 100% | 12     | \$78,546         |
| Total Salaries:             |           |      |        | \$127,871        |

**Job Description:** Street Medicine Team Doctor - This position will provide medical care to people living with and at risk for HIV/HCV/STIs who are not accessing care within four-wall clinics.

Job Description: Health Worker III (Street Medicine Team Lead) - This position will provide direct services and panel management and will have a coordinating role between Street Medicine, EtE Steering Committee/implementation, and other homeless services.

|  |           |
|--|-----------|
| b. Mandatory Fringe @45% of Salaries             | \$57,542  |
| c. Consultant Costs                              | \$0       |
| d. Equipment                                     | \$0       |
| e. Materials and Supplies                        | \$0       |
| f. Travel Costs                                  | \$0       |
| g. Other Costs                                   | \$0       |
| h. Contractual                                   | \$0       |
| Total Direct Costs (SFDPH Street Medicine)       | \$185,413 |
| i. Total Indirect (25% of total Salaries)        | \$31,968  |
| Total Subcontract budget (SFDPH Street Medicine) | \$217,381 |

4. Name of contractor: UCSF/ZSFG

Award Amount: \$53,000

Method of Selection: Request for Qualifications

Period of performance: 08/1/2020 – 07/31/2021

**Method of accountability:** Annual program and fiscal and compliance monitoring.

**Description of activities:** UCSF/ZSFGF's EtE Clinical Champion works to increase screening/PrEP/linkage in EDs, hospitals, outpatient clinics (including street medicine/nav centers) through clinical education, consultation, and CQI efforts

To be provided upon completion of contract negotiations.

|  |          |
|--|----------|
| Total Direct Costs (ZSFG/UCSF)                                 | \$45,050 |
| Total Indirect Costs<br>(@ 15% of Modified Total Direct Costs) | \$7,950  |

Total Costs (ZSFG/UCSF) \$53,000

5. Name of contractor: SFDPH Transitions

Award Amount: \$39,600

Method of Selection: Health Department Provided Service/SFDPH Transitions

Period of performance: 08/1/2020 – 07/31/2021

**Method of accountability:** Annual program and fiscal and compliance monitoring.

**Description of activities:** SFDPH Transitions will provide short-term stabilization rooms for people living with HIV, using PrEP, completing their 8-week HCV treatment, and/or who are pregnant women with syphilis. The rooms will be in privately-owned single-room occupancy hotels.

Itemized budget with narrative justification:

|                           |          |
|---------------------------|----------|
| a. Salaries               | \$0      |
| b. Mandatory Fringe       | \$0      |
| c. Consultant Costs       | \$0      |
| d. Equipment              | \$0      |
| e. Materials and Supplies | \$0      |
| f. Travel Costs           | \$0      |
| g. Other Costs            | \$0      |
| h. Contractual            | \$39,600 |

| Contract   | Cost     |
|--|----------|
| Stabilization Rooms for People Experiencing Homelessness | \$39,600 |
| Total Contractual Costs:                                 | \$39,600 |

SFDPH Transitions: SFDPH Transitions will provide short-term stabilization rooms for people living with HIV, using PrEP, completing their 8-week HCV treatment, and/or who are pregnant women with syphilis. The rooms will be in privately-owned single-room occupancy hotels.

Total 12 months SFDPH Transitions Contractual Budget: \$39,600 (\$3,300 x 12 months)

|  |          |
|--|----------|
| Total Direct Costs (SFDPH Transitions)       | \$39,600 |
| i. Total Indirect                            | \$0      |
| Total Subcontract budget (SFDPH Transitions) | \$39,600 |

6. Name of contractor: ZSFG Ward86

Award Amount: \$80,000

Method of Selection: Health Department Provided Service

Period of performance: 08/1/2020 – 07/31/2021

**Method of accountability:** Annual program and fiscal and compliance monitoring.

**Description of activities:** POP-UP SW will provide wrap around services to people living with HIV or using PrEP who are experiencing homelessness. Services include directly-observed therapy and medication pick ups, behavioral health services, food, clothing, hygiene kits, and referrals to social services.

Itemized budget with narrative justification: To be provided upon completion of contract negotiations.

|  |          |
|--|----------|
| Total Direct Costs (ZSFG Ward86)       | \$68,000 |
| Total Indirect (15% of Direct Costs)   | \$12,000 |
| Total Subcontract budget (ZSFG Ward86) | \$80,000 |

7. Name of contractor: Community Based Subcontractors

Award Amount: \$80,000

Method of Selection: Request for Qualifications (RFQ) will be released

Period of performance: 08/1/2020 – 07/31/2021

**Method of accountability:** Annual program and fiscal and compliance monitoring.

**Description of activities:** SFAF and Glide will pilot mobile contingency management with people experiencing homelessness. M-HAPS will also provide HIV/HCV/STI prevention and care services, integrated with behavioral health and housing referral and linkage services. Community-based organizations will provide low-threshold access to contingency management services to address meth use. Cellphones will be provided to

clients to support retention in care, provide educational and support groups, and access to medical staff.

**Itemized budget with narrative justification:** To be provided upon completion of contract negotiations.

|  |          |
|--|----------|
| Total Direct Costs   | \$69,500 |
| Total Indirect Costs<br>(@ 15% of Modified Total Direct Costs) | \$10,500 |
| Total Costs  | \$80,000 |

8. Name of contractor: Facente

Award Amount: \$290,000

Method of Selection: Request for Qualifications (RFQ) will be released

Period of performance: 08/1/2020 – 07/31/2021

**Method of accountability:** Annual program and fiscal and compliance monitoring.

**Description of activities:** Continuing EtE workforce development and community engagement: **Facente Consulting** will be funded to coordinate the development of a Community Health Leadership Institute (CHLI) in year 1 in partnership with the Community Engagement grantees listed above (\$60,000 will go to community organizations, experts and members). The CHLI will serve as a model for the type of transformative change that is called for to address the major health disparities that have persisted in SF. Year 1 will include 4 phases:

**Phase 1: Formative Research, Relationship-Building & Initial Program Planning (Months 1-4)**

**Phase 2: Establishing Formal Collaborations (Months 4-6)**

**Phase 3: PDSAs and Operations Planning**

**Phase 4: Sustainability Plan**

**Additional details:**

- Ramp-up and planning (6 months)
- Standardization of an HIV/HCV/STI prevention and care core curriculum and training program
- Developing a process and system that is sustainable
- Prevent duplication
- Building professional networks that support staff who inevitably will be working in trauma-inducing places
- Pilot: Train a core group of EtE community engagement experts
- Developing a Core Curriculum that will include:
  - Community Action Model – community engagement

- HIV/HCV/STI/Harm reduction – utilize existing training and and build on it
- Training and support around harm reduction approaches, trauma informed care, motivational interviewing, group facilitation, team work, outreach and engagement, data collection, documentation, and basic Job Skills (timeliness, self-care, workplace hygiene, etc.)
- Community members will develop their leadership skills as a result of their increased knowledge of San Francisco healthcare systems, program implementation, quality assurance and funding allocations. They will also learn scientific principles of objectivity and marketable skills of program evaluation, both valuable for finding work and will be compensated as researchers, with a meaningful hourly rate for their work.

**Itemized budget with narrative justification:** To be provided upon completion of contract negotiations.

|  |                    |
|--|--------------------|
| Total Direct Costs   | \$252,174          |
| Total Indirect Costs<br>(@ 15% of Modified Total Direct Costs) | \$37,826           |
| Total Costs  | \$290,000          |
| <b>TOTAL DIRECT EXPENSES:</b>                                  | <b>\$2,157,319</b> |
| <b>I. INDIRECT COST (25% of total salaries)</b>                | <b>\$132,969</b>   |
| <b>TOTAL BUDGET 2020:</b>                                      | <b>\$2,290,288</b> |

**San Francisco Department of Public Health, SF Division**  
**Community Health Education and Promotion Department**  
**PS20-2010: Integrated HIV Programs For Health Departments to Support Ending the HIV**  
**Epidemic in the US**  
**Component C Budget**  
**08/01/2020-07/31/2021**  
**Revised Budget 09.01.2020**

|   |                  |
|---|------------------|
| A. Salaries                               | \$143,718        |
| B. Mandatory Fringe                       | \$53,992         |
| C.  |                  |
| D. Consultant Costs                       | \$0              |
| E. Equipment                              | \$0              |
| F. Materials and Supplies                 | \$1,200          |
| G. Travel                                 | \$0              |
| H. Other Expenses                         | \$13,580         |
| I. Contractual                            | \$201,581        |
| <b>Total Direct Costs</b>                 | <b>\$414,071</b> |
| J. Indirect Costs (25% of Total Salaries) | \$35,929         |
| <b>TOTAL BUDGET</b>                       | <b>\$450,000</b> |



**A. SALARIES AND WAGES** **\$143,718**

| Position Title and Name                        | Annual    | FTE  | Months | Amount Requested |
|--|-----------|------|--------|------------------|
| Registered Nurse (Project ExEI RN Coordinator) | \$179,989 | 1.00 | 6      | \$89,995         |
| Health Care Analyst                            | \$107,446 | 1.00 | 6      | \$53,723         |

Job Description: Registered Nurse (Project ExEI RN Coordinator) – This Position will help with design and expansion of express visits, help plan for implementation of EPIC by helping re-design workflows, design structured note templates for data capture in EPIC, and support public health detailing activities described in Component A. Strategy C1, C2, C4, C5.

Job Description: Health Care Analyst - Under the supervision of the SFCC Project ExEI Manager and SFDPH STD epidemiologists, will assist with coordination of Component A and C activities at SFCC, and generation of data reports.

- B. FRINGE BENEFITS (average rate 37.6% of total salaries)** **\$53,992**
- C. CONSULTANT COSTS** **\$0**
- D. EQUIPMENT** **\$0**
- E. MATERIALS/SUPPLIES** **\$1,200**

| Item             | Rate                             | Cost    |
|------------------|----------------------------------|---------|
| Program Supplies | 2.0 FTE x \$50/month x 12 months | \$1,200 |

Program Supplies: Funds will cover the cost of basic office supplies for staff and for outreach including but not limited to pens, paper, folders, binders, presentation materials, condoms, outreach items and handouts as well as any other items used on a daily basis.

- F. TRAVEL** **\$0**
- G. OTHER** **\$13,580**

| Item        | Rate                               | Quantity    | Cost     |
|-------------|------------------------------------|-------------|----------|
| Office Rent | \$1.93 sq ft x 250 sq ft x 2.0 FTE | x 12 months | \$11,580 |

|          |  |            |         |
|----------|--|------------|---------|
| Training | Professional development and training approximately \$1000/staff development | x 2 staffs | \$2,000 |
|----------|--|------------|---------|

Office Rent: Office rent covers expenses of office space rentals and maintenance for the HPS staff to perform their duties.

Training: Funds will cover registration costs for training and development for new staff including but not limited to, supervisor training, project management training, leadership training, racial humility training, as well as continuing education on investigation and navigation skill building.

**H. CONTRACTUAL**

**\$201,581**

| Contractor Name (see below for details) | Total Funding |
|---|---------------|
| Heluna Health                           | \$201,581     |

**1. Name of Contractor: Heluna Health**

Award Amount: \$201,581

Method of Selection: Request for Qualifications (RFQ) RFQ36-2017

Period of Performance: 08/01/2020 - 07/31/2021

**Method of accountability:** Annual program and fiscal and compliance monitoring.

**Description of activities** Heluna Health will provide fiscal intermediary services to SFDPH and contractual oversight over consultants selected by CHEP.

Itemized budget with narrative justification:

Itemized budget and justification: \$201,581

- a) Salaries and Wages \$0
- b) Fringe Benefits \$0
- c) Consultant Costs \$0
- d) Equipment \$0

- e) Materials and Supplies \$0
- f) Travel \$0
- g) Other Expenses \$0
- h) Contractual/Consultants \$178,390

| Consultant Name (see below for details) | Total Funding |
|---|---------------|
| Infrastructure Assessment               | \$118,390     |
| Consultant Community Perspective        | \$50,000      |
| 340b Pharmacy Consultant to Do Audit    | \$10,000      |

Infrastructure Assessment: SFCC will work with a consultant and the California HIV/STD Prevention Training Center (PTC) to conduct a detailed assessment of the clinic infrastructure and service quality. The Infrastructure Assessment (IA) will involve a close review of the CDC’s recommendations for STD QCS to identify gaps in services and how to fill them.

We plan to work with the following groups:

- 1) Cardea Consulting: Cardea has expertise in providing consultant services related to sexual health and family planning. We previously worked with Cardea on a NACCHO-funded project on scaling up and evaluating STD express visits. Thus Cardea is already familiar with City Clinic and will be well-positioned to assist us with the infrastructure assessment, and will facilitate quality improvement activities related to the delivery of HIV prevention services at the clinic.
  - \$68,390 for infrastructure assessment – This will include consultant time, travel for site visits, and 2-3 facilitated QI activities (e.g. Kaizen or Value Stream Mapping) to assist us with expansion of express services, billing implementation and other workflow improvements.
- 2) Healthcare Informatics consultant: We will hire a healthcare informatics consultant with EPIC experience to assist us with EPIC build and design, including note templates and report design, to ensure that we are able to use EPIC to extract data needed for evaluation of Project ExEI activities.
  - \$50,000 for EPIC consultant

Consultant Community Perspectives: A Community Perspectives Assessment (CPA) SFCC will work with a consultant to will obtain from survey patients and community members to a better understanding of why those who are most vulnerable to HIV infection, including MSM of color, trans women, PEH, and PWU/ID do and do not seek services at SFCC, to determine how to adapt and market SFCC services to ensure these communities feel welcome well served at SFCC.

We plan to partner with a group with expertise in qualitative research and community

perspective assessments. The funds will be used in the following manner:

- Salary and benefits for 0.3 FTE of qualitative research for 6 months = \$40,000
- Participant incentives = \$5000
- Materials and supplies = \$5000

340b Pharmacy Consultant to Do Audit: In collaboration with the ZSFG lead 340b pharmacist, SFCC will hire a 3rd party to assist with establishing a 340b contract pharmacy and to conduct required ongoing pharmacy audits to ensure compliance with all 340b rules and regulations. Tentative plan is to work with Ponaman Healthcare consulting, as this is the group that provides this function for the ZSFG 340b program.

- \$10,000: Deliverables include establishing 340b contract pharmacy, review of 340b policies and procedures, and 6 months of quarterly audits after 340b contract pharmacy in place

|  |           |
|--|-----------|
| i) Total Indirect Cost @ 13% (Heluna Health) | \$23,191  |
| Total Costs (Heluna Health)                  | \$201,581 |

**TOTAL DIRECT COSTS:** **\$414,071**

**INDIRECT COSTS** (25% of total salaries) **\$35,929**

Please see attached indirect cost memo for details.

**TOTAL BUDGET:** **\$450,000**



# Funding Opportunity Announcement PS20–2010: Integrated HIV Programs for Health Departments to Support Ending the HIV Epidemic in the United States

This website is designed to:

1. Support the application process for health departments applying for Notice of Funding Opportunity (NOFO) PS20-2010; and
2. Provide a forum for the dissemination of important information to future PS20-2010 funded organizations.

[PS20-2010 Notice of Funding Opportunity](#)  [PDF – 1.45 MB]

## Executive Summary

The Centers for Disease Control and Prevention (CDC) announces the availability of fiscal year 2020 funds for a Notice of Funding Opportunity (NOFO) to support the development and implementation of programs tailored to ending the HIV epidemic in America. Recent scientific advances in HIV prevention and treatment have made ending the HIV epidemic in America a realistic possibility. By direction of the President, the Department of Health and Human Services (DHHS) has set an ambitious goal of reducing all new HIV infections by 75% in 5 years and by 90% by 2030. Reaching this target requires a coordinated national effort that will focus first on the 50 most affected U.S. jurisdictions – 48 counties, Washington DC, and San Juan PR as well as seven states – then expand to the entire country.

With funding from DHHS, this NOFO for the “Ending the HIV Epidemic” (EHE) initiative is intended to build on the on-going activities funded through PS18-1802: Integrated HIV Surveillance and Prevention Programs for Health Departments to strategically advance (i.e., initiate new or expand existing) HIV prevention efforts. The strategies proposed herein embody discrete areas of activity, which, based on the best available scientific evidence and experience, CDC believes will most rapidly accelerate efforts to reduce new HIV infections and merit undertaking. CDC recognizes that local public health must be responsive to local circumstances. Thus, in response to each strategy, CDC strongly encourages applicants to propose disruptively innovative activities unique to their jurisdiction’s local context. Component A is the core component of this NOFO and therefore is required. Funding for Components B and C are contingent upon submission of application for funding under Component A. Applicants should submit one application that is responsive to the requirements outlined under each of the components for which they intend to apply.

## Purpose

The purpose of this NOFO is to implement comprehensive HIV programs, that complement existing programs, such as Ryan White and other HHS programs, designed to support ending the HIV epidemic in America by leveraging powerful data, tools, and resources to reduce new HIV infections by 75% in 5 years.

This website is designed to:

1. Support the application process for health departments applying for Notice of Funding Opportunity (NOFO) PS20-2010; and
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Page last reviewed: April 20, 2020



London N. Breed  
Mayor

**TO:** Angela Calvillo, Clerk of the Board of Supervisors  
**FROM:** Dr. Grant Colfax  
Director of Health  
**DATE:** 6/16/2021  
**SUBJECT:** ASO Amendment/Accept and Expend Ordinance  
**GRANT TITLE:** Accept and Expend Grant - PS20-2010: Integrated HIV Programs for Health Departments to Support Ending the HIV Epidemic in the United States- \$2,740,288

---

Attached please find the original and 1 copy of each of the following:

- Proposed grant resolution, original signed by Department
- Grant information form, including disability checklist -
- Budget and Budget Justification
- Grant application: Not Applicable. No application submitted.
- Agreement / Award Letter
- Other (Explain):

**Special Timeline Requirements:**

**Departmental representative to receive a copy of the adopted resolution:**

Name: Gregory Wong (greg.wong@sfdph.org) Phone: 554-2521

Interoffice Mail Address: Dept. of Public Health, 101 Grove St # 108

Certified copy required Yes

No



## San Francisco Ethics Commission

25 Van Ness Avenue, Suite 220, San Francisco, CA 94102

Phone: 415.252.3100 . Fax: 415.252.3112

[ethics.commission@sfgov.org](mailto:ethics.commission@sfgov.org) . [www.sfethics.org](http://www.sfethics.org)

Received On:

File #: 210720

Bid/RFP #:

### Notification of Contract Approval

SFEC Form 126(f)4

(S.F. Campaign and Governmental Conduct Code § 1.126(f)4)

A Public Document

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#### 1. FILING INFORMATION

|   |   |
|---|---|
| <b>TYPE OF FILING</b>                                       | <b>DATE OF ORIGINAL FILING (for amendment only)</b> |
| Original  |   |
| <b>AMENDMENT DESCRIPTION – Explain reason for amendment</b> |   |
|   |   |

#### 2. CITY ELECTIVE OFFICE OR BOARD

|                        |                                      |
|------------------------|--------------------------------------|
| <b>OFFICE OR BOARD</b> | <b>NAME OF CITY ELECTIVE OFFICER</b> |
| Board of Supervisors   | Members                              |

#### 3. FILER'S CONTACT

|                                  |                                |
|----------------------------------|--------------------------------|
| <b>NAME OF FILER'S CONTACT</b>   | <b>TELEPHONE NUMBER</b>        |
| Angela Calvillo                  | 415-554-5184                   |
| <b>FULL DEPARTMENT NAME</b>      | <b>EMAIL</b>                   |
| office of the clerk of the Board | Board.of.Supervisors@sfgov.org |

#### 4. CONTRACTING DEPARTMENT CONTACT

|                                     |  |
|-------------------------------------|--|
| <b>NAME OF DEPARTMENTAL CONTACT</b> | <b>DEPARTMENT CONTACT TELEPHONE NUMBER</b> |
| Hanna Hjord                         | 415-437-6316                               |
| <b>FULL DEPARTMENT NAME</b>         | <b>DEPARTMENT CONTACT EMAIL</b>            |
| DPH Department of Public Health     | hanna.hjord@sfdph.org                      |



| 5. CONTRACTOR   |   |
|---|---|
| <b>NAME OF CONTRACTOR</b><br>Facente Consulting   | <b>TELEPHONE NUMBER</b><br>415-999-1310 |
| <b>STREET ADDRESS (including City, State and Zip Code)</b><br>5601 Van Fleet Avenue, Richmond, CA 94804 | <b>EMAIL</b>                            |

| 6. CONTRACT   |                                |  |
|---|--------------------------------|--|
| <b>DATE CONTRACT WAS APPROVED BY THE CITY ELECTIVE OFFICER(S)</b>   | <b>ORIGINAL BID/RFP NUMBER</b> | <b>FILE NUMBER (If applicable)</b><br>210720 |
| <b>DESCRIPTION OF AMOUNT OF CONTRACT</b><br>\$290,000   |                                |  |
| <b>NATURE OF THE CONTRACT (Please describe)</b><br><p>Facente Consulting will be funded to coordinate the development of a Community Health Leadership Institute (CHLI) in year 1 in partnership with the Community Engagement grantees listed above (\$60,000 will go to community organizations, experts and members). The CHLI will serve as a model for the type of transformative change that is called for to address the major health disparities that have persisted in SF.</p> |                                |  |

| 7. COMMENTS   |
|---|
| Facente Consulting is a 501 ( c ) 3 Nonprofit with a Board of Directors |

| 8. CONTRACT APPROVAL                |   |
|-------------------------------------|---|
| This contract was approved by:      |   |
| <input type="checkbox"/>            | <b>THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM</b>   |
| <input checked="" type="checkbox"/> | <b>A BOARD ON WHICH THE CITY ELECTIVE OFFICER(S) SERVES</b><br>Board of Supervisors                                   |
| <input type="checkbox"/>            | <b>THE BOARD OF A STATE AGENCY ON WHICH AN APPOINTEE OF THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM SITS</b> |

**9. AFFILIATES AND SUBCONTRACTORS**

List the names of (A) members of the contractor's board of directors; (B) the contractor's principal officers, including chief executive officer, chief financial officer, chief operating officer, or other persons with similar titles; (C) any individual or entity who has an ownership interest of 10 percent or more in the contractor; and (D) any subcontractor listed in the bid or contract.

| #  | LAST NAME/ENTITY/SUBCONTRACTOR | FIRST NAME | TYPE                    |
|----|--------------------------------|------------|-------------------------|
| 1  | FACENTE                        | SHELLEY    | Other Principal Officer |
| 2  | MAXIM                          | CINDY      | Other Principal Officer |
| 3  | ALBERS                         | AUTUMN     | Other Principal Officer |
| 4  | Geckeler                       | DARA       | Other Principal Officer |
| 5  | JIMENEZ                        | JOSE       | Other Principal Officer |
| 6  | BLEA                           | LEROY      | Other Principal Officer |
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Check this box if you need to include additional names. Please submit a separate form with complete information. Select “Supplemental” for filing type.

**10. VERIFICATION**

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information I have provided here is true and complete.

**I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.**

|   |                           |
|---|---------------------------|
| <p><b>SIGNATURE OF CITY ELECTIVE OFFICER OR BOARD SECRETARY OR CLERK</b></p><br><br><p>BOS Clerk of the Board</p> | <p><b>DATE SIGNED</b></p> |
|---|---------------------------|



## San Francisco Ethics Commission

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Received On:

File #: 210720

Bid/RFP #:

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| Original  |   |
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| Board of Supervisors   | Members                              |

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| <b>FULL DEPARTMENT NAME</b>      | <b>EMAIL</b>                   |
| office of the clerk of the Board | Board.of.Supervisors@sfgov.org |

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| Hanna Hjord                         | 415-437-6316                               |
| <b>FULL DEPARTMENT NAME</b>         | <b>DEPARTMENT CONTACT EMAIL</b>            |
| DPH Department of Public Health     | hanna.hjord@sfdph.org                      |

| 5. CONTRACTOR   |   |
|---|---|
| <b>NAME OF CONTRACTOR</b><br>Glide  | <b>TELEPHONE NUMBER</b><br>(415) 674-6000 |
| <b>STREET ADDRESS (including City, State and Zip Code)</b><br>330 Ellis Street, San Francisco, CA 94102 | <b>EMAIL</b>                              |

| 6. CONTRACT  |                                |  |
|--|--------------------------------|--|
| <b>DATE CONTRACT WAS APPROVED BY THE CITY ELECTIVE OFFICER(S)</b>  | <b>ORIGINAL BID/RFP NUMBER</b> | <b>FILE NUMBER (If applicable)</b><br>210720 |
| <b>DESCRIPTION OF AMOUNT OF CONTRACT</b><br>\$40,000   |                                |  |
| <b>NATURE OF THE CONTRACT (Please describe)</b><br>Glide will pilot mobile contingency management with people experiencing homelessness. |                                |  |

| 7. COMMENTS |
|-------------|
|             |

| 8. CONTRACT APPROVAL                |  |
|-------------------------------------|--|
| This contract was approved by:      |  |
| <input type="checkbox"/>            | THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM   |
| <input checked="" type="checkbox"/> | A BOARD ON WHICH THE CITY ELECTIVE OFFICER(S) SERVES<br>Board of Supervisors                                   |
| <input type="checkbox"/>            | THE BOARD OF A STATE AGENCY ON WHICH AN APPOINTEE OF THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM SITS |

**9. AFFILIATES AND SUBCONTRACTORS**

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| #  | LAST NAME/ENTITY/SUBCONTRACTOR | FIRST NAME    | TYPE                    |
|----|--------------------------------|---------------|-------------------------|
| 1  | FOSTER                         | KAYE          | Other Principal Officer |
| 2  | GLIDE                          | MARY          | Other Principal Officer |
| 3  | WARREN                         | MICHAEL L     | Other Principal Officer |
| 4  | Archibong                      | IME           | Board of Directors      |
| 5  | COHEN                          | EMILY         | Board of Directors      |
| 6  | COLLINS                        | PAULA R       | Board of Directors      |
| 7  | FLICK                          | CHERYL L      | Board of Directors      |
| 8  | BROWN GLAD                     | Crickette     | Board of Directors      |
| 9  | LAWSON                         | ERICA         | Board of Directors      |
| 10 | McSpadden                      | SHIREEN       | Board of Directors      |
| 11 | Mirikitani                     | JANICE        | Board of Directors      |
| 12 | NELSON                         | Tara-Nicholle | Board of Directors      |
| 13 | SIMON                          | GIL           | Board of Directors      |
| 14 | THOMPSON                       | LAURA         | Board of Directors      |
| 15 | WEINER                         | ROSS          | Board of Directors      |
| 16 | Williams                       | CECIL         | Board of Directors      |
| 17 | WU                             | LIN-HUA       | Board of Directors      |
| 18 | ZACKLER                        | PHILLIP       | Board of Directors      |
| 19 | BLUM                           | RICHARD       | Board of Directors      |

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|----|--------------------------------|------------|--------------------|
| 20 | CORDES                         | CHARLES    | Board of Directors |
| 21 | KAPLAN                         | PHILLIS    | Board of Directors |
| 22 | TAMAKI                         | DONALD     | Board of Directors |
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| 47                       |   |            |      |
| 48                       |   |            |      |
| 49                       |   |            |      |
| 50                       |   |            |      |
| <input type="checkbox"/> | Check this box if you need to include additional names. Please submit a separate form with complete information. Select "Supplemental" for filing type. |            |      |

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|   |                           |
|---|---------------------------|
| <p><b>SIGNATURE OF CITY ELECTIVE OFFICER OR BOARD SECRETARY OR CLERK</b></p><br><br><p>BOS Clerk of the Board</p> | <p><b>DATE SIGNED</b></p> |
|---|---------------------------|



## San Francisco Ethics Commission

25 Van Ness Avenue, Suite 220, San Francisco, CA 94102

Phone: 415.252.3100 . Fax: 415.252.3112

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| Original  |   |
| <b>AMENDMENT DESCRIPTION – Explain reason for amendment</b> |   |
|   |   |

#### 2. CITY ELECTIVE OFFICE OR BOARD

|                        |                                      |
|------------------------|--------------------------------------|
| <b>OFFICE OR BOARD</b> | <b>NAME OF CITY ELECTIVE OFFICER</b> |
| Board of Supervisors   | Members                              |

#### 3. FILER'S CONTACT

|                                  |                                |
|----------------------------------|--------------------------------|
| <b>NAME OF FILER'S CONTACT</b>   | <b>TELEPHONE NUMBER</b>        |
| Angela Calvillo                  | 415-554-5184                   |
| <b>FULL DEPARTMENT NAME</b>      | <b>EMAIL</b>                   |
| office of the clerk of the Board | Board.of.Supervisors@sfgov.org |

#### 4. CONTRACTING DEPARTMENT CONTACT

|                                     |  |
|-------------------------------------|--|
| <b>NAME OF DEPARTMENTAL CONTACT</b> | <b>DEPARTMENT CONTACT TELEPHONE NUMBER</b> |
| Hanna Hjord                         | 415-437-6316                               |
| <b>FULL DEPARTMENT NAME</b>         | <b>DEPARTMENT CONTACT EMAIL</b>            |
| DPH Department of Public Health     | hanna.hjord@sfdph.org                      |

| 5. CONTRACTOR  |   |
|--|---|
| <b>NAME OF CONTRACTOR</b><br>Harm Reduction Coalition  | <b>TELEPHONE NUMBER</b><br>(510) 285-2799 |
| <b>STREET ADDRESS (including City, State and Zip Code)</b><br>45 Franklin Street, Suite 320, San Francisco, CA 94102 | <b>EMAIL</b>                              |

| 6. CONTRACT  |                                |  |
|--|--------------------------------|--|
| <b>DATE CONTRACT WAS APPROVED BY THE CITY ELECTIVE OFFICER(S)</b>  | <b>ORIGINAL BID/RFP NUMBER</b> | <b>FILE NUMBER (If applicable)</b><br>210720 |
| <b>DESCRIPTION OF AMOUNT OF CONTRACT</b><br>\$30,000   |                                |  |
| <b>NATURE OF THE CONTRACT (Please describe)</b><br>Harm Reduction Coalition will provide overdose prevention services in supportive housing units and work with tenant leaders to ensure access to naloxone. |                                |  |

| 7. COMMENTS   |
|---|
| Harm Reduction is a 501 ( c ) 3 Nonprofit with a Board of Directors |

| 8. CONTRACT APPROVAL                |  |
|-------------------------------------|--|
| This contract was approved by:      |  |
| <input type="checkbox"/>            | THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM   |
| <input checked="" type="checkbox"/> | A BOARD ON WHICH THE CITY ELECTIVE OFFICER(S) SERVES<br>Board of Supervisors                                   |
| <input type="checkbox"/>            | THE BOARD OF A STATE AGENCY ON WHICH AN APPOINTEE OF THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM SITS |

**9. AFFILIATES AND SUBCONTRACTORS**

List the names of (A) members of the contractor's board of directors; (B) the contractor's principal officers, including chief executive officer, chief financial officer, chief operating officer, or other persons with similar titles; (C) any individual or entity who has an ownership interest of 10 percent or more in the contractor; and (D) any subcontractor listed in the bid or contract.

| #  | LAST NAME/ENTITY/SUBCONTRACTOR | FIRST NAME | TYPE                    |
|----|--------------------------------|------------|-------------------------|
| 1  | SHERMAN                        | SUSAN      | Other Principal Officer |
| 2  | BARBOUR                        | RUSSELL    | Other Principal Officer |
| 3  | KINZLY                         | MARK       | Other Principal Officer |
| 4  | KRAL                           | ALEX H.    | Other Principal Officer |
| 5  | McIntosh                       | MARCIA S.  | Other Principal Officer |
| 6  | PILLAI                         | NANDINI    | Other Principal Officer |
| 7  | PILLAI                         | NANDINI    | Board of Directors      |
| 8  | FUENTES                        | TINO       | Board of Directors      |
| 9  | GREEN                          | CORRINE    | Board of Directors      |
| 10 | KINZLY                         | MARK       | Board of Directors      |
| 11 | Larriett                       | Dakarai    | Board of Directors      |
| 12 | PICK                           | WILLIAM O. | Board of Directors      |
| 13 | RAMIREZ                        | LISA       | Board of Directors      |
| 14 | ROIG                           | CARLOS     | Board of Directors      |
| 15 | STAMPLER                       | JULIE      | Board of Directors      |
| 16 | TOOKES                         | HANSEL     | Board of Directors      |
| 17 |                                |            |                         |
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| 50                       |   |            |      |
| <input type="checkbox"/> | Check this box if you need to include additional names. Please submit a separate form with complete information. Select "Supplemental" for filing type. |            |      |

**10. VERIFICATION**

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information I have provided here is true and complete.

**I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.**

|   |                           |
|---|---------------------------|
| <p><b>SIGNATURE OF CITY ELECTIVE OFFICER OR BOARD SECRETARY OR CLERK</b></p><br><br><p>BOS Clerk of the Board</p> | <p><b>DATE SIGNED</b></p> |
|---|---------------------------|



## San Francisco Ethics Commission

25 Van Ness Avenue, Suite 220, San Francisco, CA 94102

Phone: 415.252.3100 . Fax: 415.252.3112

[ethics.commission@sfgov.org](mailto:ethics.commission@sfgov.org) . [www.sfethics.org](http://www.sfethics.org)

Received On:

File #: 210720

Bid/RFP #:

### Notification of Contract Approval

SFEC Form 126(f)4

(S.F. Campaign and Governmental Conduct Code § 1.126(f)4)

A Public Document

Each City elective officer who approves a contract that has a total anticipated or actual value of \$100,000 or more must file this form with the Ethics Commission within five business days of approval by: (a) the City elective officer, (b) any board on which the City elective officer serves, or (c) the board of any state agency on which an appointee of the City elective officer serves. For more information, see: <https://sfethics.org/compliance/city-officers/contract-approval-city-officers>

#### 1. FILING INFORMATION

|   |   |
|---|---|
| <b>TYPE OF FILING</b>                                       | <b>DATE OF ORIGINAL FILING (for amendment only)</b> |
| Original  |   |
| <b>AMENDMENT DESCRIPTION – Explain reason for amendment</b> |   |
|   |   |

#### 2. CITY ELECTIVE OFFICE OR BOARD

|                        |                                      |
|------------------------|--------------------------------------|
| <b>OFFICE OR BOARD</b> | <b>NAME OF CITY ELECTIVE OFFICER</b> |
| Board of Supervisors   | Members                              |

#### 3. FILER'S CONTACT

|                                  |                                |
|----------------------------------|--------------------------------|
| <b>NAME OF FILER'S CONTACT</b>   | <b>TELEPHONE NUMBER</b>        |
| Angela Calvillo                  | 415-554-5184                   |
| <b>FULL DEPARTMENT NAME</b>      | <b>EMAIL</b>                   |
| office of the clerk of the Board | Board.of.Supervisors@sfgov.org |

#### 4. CONTRACTING DEPARTMENT CONTACT

|                                     |  |
|-------------------------------------|--|
| <b>NAME OF DEPARTMENTAL CONTACT</b> | <b>DEPARTMENT CONTACT TELEPHONE NUMBER</b> |
| Hanna Hjord                         | 415-437-6316                               |
| <b>FULL DEPARTMENT NAME</b>         | <b>DEPARTMENT CONTACT EMAIL</b>            |
| DPH Department of Public Health     | hanna.hjord@sfdph.org                      |

| 5. CONTRACTOR   |   |
|---|---|
| <b>NAME OF CONTRACTOR</b><br>Heluna Health  | <b>TELEPHONE NUMBER</b><br>800-201-7320 |
| <b>STREET ADDRESS (including City, State and Zip Code)</b><br>13300 Crossroads Parkway North, Suite 450, CID CA 91746 | <b>EMAIL</b>                            |

| 6. CONTRACT  |                                |  |
|--|--------------------------------|--|
| <b>DATE CONTRACT WAS APPROVED BY THE CITY ELECTIVE OFFICER(S)</b>  | <b>ORIGINAL BID/RFP NUMBER</b> | <b>FILE NUMBER (If applicable)</b><br>210720 |
| <b>DESCRIPTION OF AMOUNT OF CONTRACT</b><br>\$797,699  |                                |  |
| <b>NATURE OF THE CONTRACT (Please describe)</b><br>Heluna Health will provide fiscal intermediary services to SFDPH and contractual oversight over consultants selected by CHEP. |                                |  |

| 7. COMMENTS  |
|--|
| Heluna Health is a 501 ( c ) 3 Nonprofit with a Board of Directors |

| 8. CONTRACT APPROVAL                |  |
|-------------------------------------|--|
| This contract was approved by:      |  |
| <input type="checkbox"/>            | THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM   |
| <input checked="" type="checkbox"/> | A BOARD ON WHICH THE CITY ELECTIVE OFFICER(S) SERVES<br>Board of Supervisors                                   |
| <input type="checkbox"/>            | THE BOARD OF A STATE AGENCY ON WHICH AN APPOINTEE OF THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM SITS |



**9. AFFILIATES AND SUBCONTRACTORS**

List the names of (A) members of the contractor's board of directors; (B) the contractor's principal officers, including chief executive officer, chief financial officer, chief operating officer, or other persons with similar titles; (C) any individual or entity who has an ownership interest of 10 percent or more in the contractor; and (D) any subcontractor listed in the bid or contract.

| #  | LAST NAME/ENTITY/SUBCONTRACTOR | FIRST NAME   | TYPE                    |
|----|--------------------------------|--------------|-------------------------|
| 1  | Ramanathan                     | ERIK D       | Other Principal Officer |
| 2  | BAKER                          | ALEX         | Other Principal Officer |
| 3  | JENKS                          | ROBERT R.    | Other Principal Officer |
| 4  | TAMARA                         | JOSEPH       | Other Principal Officer |
| 5  | Gieseler                       | BRIAN        | CFO                     |
| 6  | CUTLER                         | BLAYNE       | CEO                     |
| 7  | EDWARDS                        | Carladenise  | Board of Directors      |
| 8  | YIP                            | EDWARD       | Board of Directors      |
| 9  | Casciato                       | GEORGIA      | Board of Directors      |
| 10 | O'Connor                       | JEAN C.      | Board of Directors      |
| 11 | Macarchuk                      | NICOLE J.    | Board of Directors      |
| 12 | Vetticaden                     | SANTOSH      | Board of Directors      |
| 13 | RICH                           | SARAH MULLEN | Board of Directors      |
| 14 | FILER                          | SCOTT        | Board of Directors      |
| 15 | DESANTI                        | SUSAN        | Board of Directors      |
| 16 | VASALLO                        | VIVIAN       | Board of Directors      |
| 17 | NGUYEN                         | VON          | Board of Directors      |
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**9. AFFILIATES AND SUBCONTRACTORS**

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| 50 |                                |            |      |

Check this box if you need to include additional names. Please submit a separate form with complete information. Select “Supplemental” for filing type.

**10. VERIFICATION**

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information I have provided here is true and complete.

**I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.**

|   |                           |
|---|---------------------------|
| <p><b>SIGNATURE OF CITY ELECTIVE OFFICER OR BOARD SECRETARY OR CLERK</b></p><br><br><p>BOS Clerk of the Board</p> | <p><b>DATE SIGNED</b></p> |
|---|---------------------------|



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Received On:

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#### 1. FILING INFORMATION

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|---|---|
| <b>TYPE OF FILING</b>                                       | <b>DATE OF ORIGINAL FILING (for amendment only)</b> |
| Original  |   |
| <b>AMENDMENT DESCRIPTION – Explain reason for amendment</b> |   |
|   |   |

#### 2. CITY ELECTIVE OFFICE OR BOARD

|                        |                                      |
|------------------------|--------------------------------------|
| <b>OFFICE OR BOARD</b> | <b>NAME OF CITY ELECTIVE OFFICER</b> |
| Board of Supervisors   | Members                              |

#### 3. FILER'S CONTACT

|                                  |                                |
|----------------------------------|--------------------------------|
| <b>NAME OF FILER'S CONTACT</b>   | <b>TELEPHONE NUMBER</b>        |
| Angela Calvillo                  | 415-554-5184                   |
| <b>FULL DEPARTMENT NAME</b>      | <b>EMAIL</b>                   |
| office of the clerk of the Board | Board.of.Supervisors@sfgov.org |

#### 4. CONTRACTING DEPARTMENT CONTACT

|                                     |  |
|-------------------------------------|--|
| <b>NAME OF DEPARTMENTAL CONTACT</b> | <b>DEPARTMENT CONTACT TELEPHONE NUMBER</b> |
| Hanna Hjord                         | 415-437-6316                               |
| <b>FULL DEPARTMENT NAME</b>         | <b>DEPARTMENT CONTACT EMAIL</b>            |
| DPH Department of Public Health     | hanna.hjord@sfdph.org                      |

| 5. CONTRACTOR  |   |
|--|---|
| <b>NAME OF CONTRACTOR</b><br>San Francisco AIDS Foundation   | <b>TELEPHONE NUMBER</b><br>(415) 487-3000 |
| <b>STREET ADDRESS (including City, State and Zip Code)</b><br>1035 Market Street, Suite 400, San Francisco, CA 94103 | <b>EMAIL</b>                              |

| 6. CONTRACT  |                                |  |
|--|--------------------------------|--|
| <b>DATE CONTRACT WAS APPROVED BY THE CITY ELECTIVE OFFICER(S)</b>  | <b>ORIGINAL BID/RFP NUMBER</b> | <b>FILE NUMBER (If applicable)</b><br>210720 |
| <b>DESCRIPTION OF AMOUNT OF CONTRACT</b><br>\$40,000   |                                |  |
| <b>NATURE OF THE CONTRACT (Please describe)</b><br>San Francisco AIDS Foundation will pilot mobile contingency management with people experiencing homelessness. |                                |  |

| 7. COMMENTS   |
|---|
| San Francisco AIDS Foundation is a 501 ( c ) 3 Nonprofit with a Board of Directors. |

| 8. CONTRACT APPROVAL                |  |
|-------------------------------------|--|
| This contract was approved by:      |  |
| <input type="checkbox"/>            | THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM   |
| <input checked="" type="checkbox"/> | A BOARD ON WHICH THE CITY ELECTIVE OFFICER(S) SERVES<br>Board of Supervisors                                   |
| <input type="checkbox"/>            | THE BOARD OF A STATE AGENCY ON WHICH AN APPOINTEE OF THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM SITS |

**9. AFFILIATES AND SUBCONTRACTORS**

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| #  | LAST NAME/ENTITY/SUBCONTRACTOR | FIRST NAME  | TYPE                    |
|----|--------------------------------|-------------|-------------------------|
| 1  | MARQUIS                        | MATTHEW     | Other Principal Officer |
| 2  | GARCIA                         | FERD        | Other Principal Officer |
| 3  | BORKON                         | PETER       | Board of Directors      |
| 4  | BROOKE                         | KERI        | Board of Directors      |
| 5  | BROOKS                         | DOUGLAS     | Board of Directors      |
| 6  | COWEN                          | CHRISTOPHER | Board of Directors      |
| 7  | DAMALAS                        | ALEX        | Board of Directors      |
| 8  | DUFF                           | FRANK       | Board of Directors      |
| 9  | EDWARDS                        | KENNETH     | Board of Directors      |
| 10 | LAZARRE                        | ZOE HARRIS  | Board of Directors      |
| 11 | HODGES                         | PHILIP      | Board of Directors      |
| 12 | HUANG                          | STEVEN      | Board of Directors      |
| 13 | KINSLEY                        | MICHAEL     | Board of Directors      |
| 14 | LIVINGSTON                     | SEAN        | Board of Directors      |
| 15 | MAPPS                          | ROSCO       | Board of Directors      |
| 16 | Nungaray                       | MANNY       | Board of Directors      |
| 17 | PINCOW                         | JAMES       | Board of Directors      |
| 18 | REID                           | KATRINA     | Board of Directors      |
| 19 | SILVA                          | FREDO       | Board of Directors      |

**9. AFFILIATES AND SUBCONTRACTORS**

List the names of (A) members of the contractor’s board of directors; (B) the contractor’s principal officers, including chief executive officer, chief financial officer, chief operating officer, or other persons with similar titles; (C) any individual or entity who has an ownership interest of 10 percent or more in the contractor; and (D) any subcontractor listed in the bid or contract.

| #  | LAST NAME/ENTITY/SUBCONTRACTOR | FIRST NAME | TYPE               |
|----|--------------------------------|------------|--------------------|
| 20 | Vastardis                      | WILLIAM    | Board of Directors |
| 21 | WATSON                         | MAUREEN    | Board of Directors |
| 22 | WALKER                         | LA SHON    | Board of Directors |
| 23 | WONG                           | DORA       | Board of Directors |
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Check this box if you need to include additional names. Please submit a separate form with complete information. Select “Supplemental” for filing type.

**10. VERIFICATION**

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**I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.**

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|---|---------------------------|
| <p><b>SIGNATURE OF CITY ELECTIVE OFFICER OR BOARD SECRETARY OR CLERK</b></p><br><br><p>BOS Clerk of the Board</p> | <p><b>DATE SIGNED</b></p> |
|---|---------------------------|