



SAN FRANCISCO PLANNING DEPARTMENT

MEMO

DATE: September 15, 2016
TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Lisa M. Gibson, Acting Environmental Review Officer *LM*
RE: Appeal timeliness determination – 1515 South Van Ness Avenue,
Planning Department Case No. 2014.1020ENV

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An appeal of the adoption of the Community Plan Exemption (CPE) for the 1515 South Van Ness Avenue Project was filed with the Office of the Clerk of the Board on September 12, 2016 by J. Scott Weaver, on behalf of the Calle 24 Latino Cultural District Community Council (the appellant).

Timeline: On July 12, 2016, the Department determined that the proposal for the 1515 South Van Ness Avenue Project did not require further environmental review under Section 15183 of the CEQA Guidelines and Public Resources Code Section 21083.3 and published a CPE. On August 11, 2016, the San Francisco Planning Commission adopted the CPE for 1515 South Van Ness Avenue Project and approved the project (Approval Action).

Timeliness Determination: Section 31.16(a) and (e) of the San Francisco Administrative Code states that any person or entity may appeal the exemption determination by the Planning Department. Section 31.16(e)(2)(A) states that the appellant of an exemption determination shall submit a letter of appeal to the Clerk of the Board within 30 days after the Date of the Approval Action. The Date of the Approval Action for the 1515 South Van Ness Avenue Project was August 11, 2016. 30 days after the Date of the Approval Action was Saturday, September 10, 2016. The next date when the Office of the Clerk of the Board was open was Monday, September 12. As the appeal could not have been filed on September 10, the appeal was timely filed during the specified window of time after the Date of the Approval Action.