



San Francisco International Airport

November 3, 2014

Ms. Angela Calvillo  
Clerk of the Board  
Board of Supervisors  
City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

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BOARD OF SUPERVISORS  
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Subject: Lease Agreement for Airport Building No. 632 and Related Areas on Plot 9 No. 14-0207 between Menzies Aviation (USA), Inc. and the City and County of San Francisco, acting by and through its Airport Commission

Dear Ms. Calvillo:

Pursuant to Section 9.118 of the City Charter, I am forwarding, for the Board of Supervisors' approval, Lease Agreement for Airport Building No. 632 and Related Areas on Plot 9 No. 14-0207 (the "Lease") between Menzies Aviation (USA), Inc. ("Menzies") and the City and County of San Francisco, acting by and through its Airport Commission.

The Lease allows Menzies' exclusive use of approximately 36,012 square feet in West Field Cargo Building 632 ("West Field Building"), comprised of 30,599 square feet of warehouse space and approximately 5,413 square feet of office space. The Lease will commence on the first day of the month following full City approval.

The following is a list of accompanying documents (five sets):

- Board of Supervisors Resolution;
- Ethics Forms SFEC-126;
- Approved Airport Commission Resolution No. 14-0207 and accompanying Director's Memorandum; and
- Copy of Lease No. 14-0207 approved as to form by the City Attorney's Office.

You may contact Dan Ravina of Airport Aviation Management at (650) 821-4525 regarding this matter.

Very truly yours,

  
Jean Caramatti  
Commission Secretary

Enclosures

cc: Dan Ravina

AIRPORT COMMISSION CITY AND COUNTY OF SAN FRANCISCO

EDWIN M. LEE MAYOR	LARRY MAZZOLA PRESIDENT	LINDA S. CRAYTON VICE PRESIDENT	ELEANOR JOHNS	RICHARD J. GUGGENHIME	PETER A. STERN	JOHN L. MARTIN AIRPORT DIRECTOR
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