

City and County of San Francisco



Edwin M. Lee, Mayor

Human Services Agency

Department of Human Services
Department of Aging and Adult Services

Trent Rhorer, Executive Director

April 22, 2016

Honorable Board of Supervisors
City & County of San Francisco
1 Dr. Carlton B. Goodlett Place
City Hall, Room 224
San Francisco, California 94102

RE: Office Lease – 601 Van Ness Avenue

Dear Board Members:

Attached for your consideration is a proposed resolution approving and authorizing the Director of Property to execute an office lease between the City and Opera Plaza, L.P. for the lease to the City of approximately 8,646 rentable square feet in the building located at 601 Van Ness Avenue. The office space will be used by the Human Services Agency to support its MEDS Unit and Records Management amongst other functions.

The Human Services Agency is supportive of this lease as negotiated by the City's Real Estate Division. If you have questions regarding this proposed legislative package, please do not hesitate to contact me.

Respectfully,

A handwritten signature in blue ink, appearing to read "Trent Rhorer", with a long horizontal line extending to the right.

Trent Rhorer
Executive Director