

File Number: 230262
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **2022 California Arrearage Payment Program (2022 CAPP)**
2. Department: **San Francisco Public Utilities Commission (SFPUC), Hetch Hetchy Power**
3. Contact Person: **Deidre Andrus** Telephone: **415-551-4707**
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Approved or Applied for: **\$103,243.80**
6. a. Matching Funds Required: \$0
b. Source(s) of matching funds (if applicable):
7. a. Grant Source Agency: **California Department of Community Services & Development**
b. Grant Pass-Through Agency (if applicable):
8. Proposed Grant Project Summary:

The California Department of Community Services & Development is administering funds to energy utilities for the 2022 California Arrearage Payment Program (Program) during Fiscal Year 2022, sourced by the 2022 State Budget's General Fund. The Program was created to provide relief for unpaid energy bills related to the COVID-19 pandemic.

The SFPUC submitted an application to the Department of Community Services & Development in October 2022, stating that Hetch Hetchy Power is eligible for \$103,243.80 and CleanPowerSF is eligible for \$1,244,798.66. The application was approved, and both Hetch Hetchy Power and CleanPowerSF were allocated the full amount of their requested funds. Funds were dispersed on November 28th, 2022, and the SFPUC received Hetchy Hetchy Power's funds for energy arrearage relief on December 5th, 2022. The agency began applying credits to Hetch Hetchy customer bills on January 10th, 2023. Per 2022 CAPP instructions, utilities have 60 days to apply credits to accounts.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: **December 5, 2022** End-Date: **February 5, 2023**

10. a. Amount budgeted for contractual services: \$0
b. Will contractual services be put out to bid?
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?
d. Is this likely to be a one-time or ongoing request for contracting out?

11. a. Does the budget include indirect costs?
[] Yes [X] No
- b. 1. If yes, how much? \$
- b. 2. How was the amount calculated?
- c. 1. If no, why are indirect costs not included?
[X] Not allowed by granting agency [] To maximize use of grant funds on direct services
[] Other (please explain):
- c. 2. If no indirect costs are included, what would have been the indirect costs?

The allocated funds from 2022 CAPP are explicitly for providing relief for energy arrearages accrued by customers due to ramifications of the COVID-19 pandemic. The CAPP statute did not provide an accommodation to utility applicants to use CAPP funds to cover administrative costs as per Assembly Bill 205. If indirect costs were included, funding would have been utilized to support outreach messaging to customers (printing and mailing), as well as costs for labor to apply for the program and apply credits to benefiting customers.

12. Any other significant grant requirements or comments:

San Francisco Administrative Code Sec. 10.170-(d) states that if indirect costs are not allowed by the funding agency, this reason shall be stated in the authorizing resolution and upon approving the acceptance and expenditure, the Board of Supervisors may waive the requirement for inclusion of reimbursed costs; and, FURTHER RESOLVED, that the Board of Supervisors waives the requirement for inclusion of reimbursement due to indirect costs, given that the funding agency does not allow for this reimbursement under the circumstances of this grant award.

This grant does not include an Annual Salary Ordinance (ASO) Amendment.

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|---|
| <input type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Nicole Bohn
(Name)

Director, Mayor's Office on Disability
(Title)

Date Reviewed: January 26, 2023



(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Dennis J. Herrera
(Name)

General Manager

(Title)

Date Reviewed: 2/1/2023



(Signature Required)