

File No. 220303

Committee Item No. 2

Board Item No. 14

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight

Date: April 7, 2022

Board of Supervisors Meeting:

Date: April 19, 2022

#### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

#### OTHER

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Prepared by: John Carroll

Date: April 1, 2022

Prepared by: John Carroll

Date: April 14, 2022

Prepared by: John Carroll

Date: \_\_\_\_\_

1 [Signing of Petitions for City Parcels for - Formation of the Proposed Excelsior Community  
2 Benefit District]

3 **Resolution authorizing the Mayor to sign petitions in the affirmative for the proposed**  
4 **formation of a property and business improvement district to be named the Excelsior**  
5 **Community Benefit District, with respect to certain parcels of real property owned by**  
6 **the City that would be subject to assessment in said district.**

7

8 WHEREAS, The Property and Business Improvement Law of 1994 (California Streets  
9 and Highways Code, Sections 36600 *et seq.*), as augmented by Article 15 of the San  
10 Francisco Business and Tax Regulations Code, authorizes the City to form business and  
11 property improvement districts funded through the levy and collection of special assessments  
12 on identified parcels within the district; and

13 WHEREAS, The Board of Supervisors may initiate proceedings to establish a property  
14 and business improvement district upon receipt of a petition signed by property owners,  
15 business owners, or a combination of property owners and business owners in the proposed  
16 district who will pay at least 30 percent of the assessments proposed to be levied; and

17 WHEREAS, The Excelsior Community Benefit District Steering Committee has  
18 proposed that the City form a district to be named the Excelsior Community Benefit District,  
19 and is circulating a petition to property owners within the Excelsior Community Benefit District  
20 area in order to initiate formation proceedings; and

21 WHEREAS, The City owns certain parcels of real property within the proposed district,  
22 the details of which are set forth in a spreadsheet entitled "Proposed Assessments for City  
23 Owned Parcels in the Proposed Excelsior Community Benefit District," which is on file with the  
24 Clerk of the Board of Supervisors in File No. 220303 and which is hereby declared to be a  
25 part of this Resolution as if set forth fully herein; and

1           WHEREAS, The City-owned parcels (not including the Other Property) are listed as  
 2 follows, showing the street address for each, Assessor's lot and block number,  
 3 name/description of building, proposed assessment amount for each, and the percent of the  
 4 total proposed assessments for the District that each parcel would be pay (which is the  
 5 corresponding weight to be afforded the City's signature on the petition to establish the  
 6 proposed district):

ADDRESS	LOT / BLOCK	NAME / DESCRIPTION OF BUILDING	EST. ASSESSMENT AMOUNT	% OF TOTAL CBD BUDGET
4400 Mission Street	6796 -046	Excelsior Library	\$3,165.55	0.49%
45 Onondaga Ave	6959 -016	CCSF - DPH	\$1,897.07	0.29%
35 Onondaga Ave	6959 -017	CCSF - DPH	\$2,033.38	0.31%
<b>TOTAL</b>			<b>\$7,096.01</b>	<b>1.09%</b>

18           WHEREAS, It is appropriate for the Board of Supervisors to authorize a representative  
 19 to submit assessment petitions for the City-owned parcels within the proposed district to avoid  
 20 confusion on the Board's dual role as both the legislative body that may form the district and  
 21 levy assessments if there is no majority protest by the affected property owners, and as the  
 22 decision-making body for the City in its capacity as the owner of property that would be  
 23 subject to assessments; now, therefore, be it

24           RESOLVED, That the Mayor is hereby authorized to submit any and all assessment  
 25 petitions in the affirmative for the above-listed parcels of real property (which list does not

1 include the Other Property) owned by the City and County of San Francisco that would be  
2 subject to assessment in the proposed property and business improvement district to be  
3 named the Excelsior Community Benefit District; and, be it

4 FURTHER RESOLVED, That the Board encourages any City department that has  
5 exclusive jurisdiction over the Other Property to submit any and all assessment petitions in the  
6 affirmative; and, be it

7 FURTHER RESOLVED, That the Clerk of the Board of Supervisors shall cause copies  
8 of this Resolution to be delivered to the Excelsior Community Benefit District Steering  
9 Committee, to the City departments with jurisdiction over the Other Property, and to the Office  
10 of Economic and Workforce Development.

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**Proposed Assessments for City-Owned Parcels in the  
Proposed Excelsior Community Benefit District**

<b>ADDRESS</b>	<b>LOT / BLOCK</b>	<b>NAME / DESCRIPTION OF BUILDING</b>	<b>EST. ASSESSMENT AMOUNT</b>	<b>% OF TOTAL CBD BUDGET</b>
4400 Mission Street	6796 -046	Excelsior Library	\$3,165.55	0.49%
45 Onondaga Ave	6959 -016	CCSF - DPH	\$1,897.07	0.29%
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<b>TOTAL</b>			<b>\$7,096.01</b>	<b>1.09%</b>

**MEMO**

To: Supervisor Ahsha Safai, District 11

CC: San Francisco Board of Supervisors

From: Chris Corgas, OEWD Program Director

RE: Proposed Excelsior Community Benefit District – City Petitions

Date: March 21, 2022

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Dear Supervisor Safai,

Per your request, you will find enclosed for your review and legislative submittal are the materials related to the proposed authorization for the Mayor to sign petitions in the affirmative on behalf of the City and County of San Francisco as the owner of 3 parcels of real property over which the Board of Supervisors has jurisdiction that would be subject to assessment in the proposed Excelsior Community Benefit District, those materials include:

- Resolution of Authorization for the Mayor to cast petitions in the affirmative

If you should have any questions regarding the materials enclosed or the formation process please do not hesitate to contact me. I look forward to the introduction of the Resolution on Tuesday March 22, 2022.



Print Form

# Introduction Form

By a Member of the Board of Supervisors or Mayor

Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor [ ] inquiries"
- 5. City Attorney Request.
- 6. Call File No. [ ] from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No. [ ]
- 9. Reactivate File No. [ ]
- 10. Topic submitted for Mayoral Appearance before the BOS on [ ]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.**

Sponsor(s):

Ahsha Safai

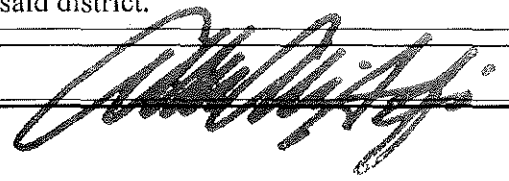
Subject:

Petitions for City parcels, to form the proposed Excelsior Community Benefit District

The text is listed:

Resolution authorizing the Mayor to sign petitions in the affirmative for the proposed formation of a property and business improvement district to be named the Excelsior Community Benefit District, with respect to certain parcels of real property owned by the City that would be subject to assessment in said district.

Signature of Sponsoring Supervisor: [ ]



For Clerk's Use Only