

## **LEGISLATIVE DIGEST**

[Administrative Code - County Clerk Fee Amounts; Digital Signature Fee]

**Ordinance amending the Administrative Code to update County Clerk fees to current amounts, and to authorize the County Clerk to impose a digital signature fee.**

### **Existing Law**

Existing law, in Section 8.33.1 of the Administrative Code, sets forth a list of fees to be charged by the County Clerk, and sets forth a process by which fees listed in that section are updated on a yearly basis to reflect changes in the relevant Consumer Price Index, as determined by the Controller, without further action by the Board of Supervisors.

### **Amendments to Current Law**

This ordinance revises the listing of County Clerk fees in Section 8.33.1 to reflect the current fees, as have been updated annually (most recently updated as of July 1, 2020) through the process prescribed in Section 8.33.1. This ordinance also amends Section 8.33.1 to allow the County Clerk to charge an additional digital signature fee, comprising the cost to the County Clerk of processing a digital signature, to any person requesting a document or service that requires a digital signature, and to direct the County Clerk to publish the amount of any digital signature fee on its website, and to update the published fee on a quarterly basis.

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