

1 [Accept and Expend Grant and Amend the Annual Salary Ordinance - Retroactive - Regional
2 Catastrophic Preparedness Grant Program - United States Homeland Security - \$1,406,550]

3 **Ordinance retroactively authorizing the Department of Emergency Management, as a**
4 **fiscal agent for the Bay Area Urban Areas Security Initiative, to accept and expend a**
5 **grant in the amount of \$1,406,550 from the United States Department of Homeland**
6 **Security for the Regional Catastrophic Preparedness Grant Program for the period of**
7 **October 1, 2019, through June 30, 2020; and amending Ordinance No. 170-19 (Annual**
8 **Salary Ordinance, File No. 190620 for FYs 2019-2020 and 2020-2021) to provide for the**
9 **addition of two grant-funded part-time positions in Class 0931 Manager III (.30 FTE) and**
10 **Class 1823 Senior Administrative Analyst (.75 FTE).**

11 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
12 **Additions to Codes** are in *single-underline italics Times New Roman font*.
13 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.
14 **Board amendment additions** are in double-underlined Arial font.
15 **Board amendment deletions** are in ~~strikethrough Arial font~~.
16 **Asterisks (* * * *)** indicate the omission of unchanged Code
17 subsections or parts of tables.

18 Be it ordained by the People of the City and County of San Francisco:

19 **Section 1. Findings**

20 (a) The Fiscal Year (FY) 2019 Regional Catastrophic Preparedness Grant Program
21 (RCPGP), as appropriated by the *Department of Homeland Security*
22 *Appropriations Act, 2019* (Pub. L. No. 116-6), provides resources to close
23 known capability gaps in Logistics and Supply Chain Management, encourages
24 innovative regional solutions to issues related to catastrophic incidents, and
25 builds on existing regional efforts.

1 (b) In 2019, the RCPGP program issued a Notice of Funding Opportunity (NOFO)
2 seeking competitive applications from the 100 most populous Metropolitan
3 Statistical Areas (MSA) in the US. Only one application per MSA was allowed.
4 Total funding to be awarded by DHS was \$10 million, with a maximum award of
5 \$1.5 million per award.

6 (c) As one of the 100 most populous MSAs, the Department of Emergency
7 Management, representing the City and County of San Francisco, and together
8 with its regional partners the Cities of Oakland and San Jose, and the Counties
9 of Alameda, Contra Costa, Marin, Monterey, Napa, San Benito, San Mateo,
10 Santa Cruz, Santa Clara, Solano, and Sonoma (collectively with San Francisco,
11 the “partner jurisdictions”), applied for and received a total grant award of
12 \$1,406,550.

13 (d) The grant award period is from October 1, 2019 to September 30, 2022.

14 (e) Under the grant award, and with the agreement of all partner jurisdictions, San
15 Francisco is designated as the fiscal agent for receipt and expenditure of the
16 grant funds.

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18 **Section 2. Authorization to Accept and Expend Grant Funds**

19 (a) The Board of Supervisors hereby authorizes the Department of Emergency
20 Management (DEM) to retroactively accept and expend, as fiscal agent on behalf of the Bay
21 Area UASI, Regional Catastrophic Preparedness Grant Program funds in the amount of
22 \$1,406,550 to provide regional support for a Logistics and Supply Chain Management project
23 to develop Commodity Points of Distribution plans.

1 (b) The Board of Supervisors hereby authorizes the Department of Emergency
2 Management to maximize use of available grant funds on program expenditures by not
3 including indirect costs in the grant budget, and waiving indirect costs.

4 (c) The Board of Supervisors hereby authorizes the DEM Executive Director, or the
5 Executive Director's designee, to enter into a Memorandum of Understanding with the Cities
6 of Oakland and San Jose and the Counties of Alameda, Contra Costa, Marin, Monterey,
7 Napa, San Benito, San Mateo, Santa Cruz, Santa Clara, Solano, and Sonoma, on behalf of
8 the City and County of San Francisco, to govern acceptance, allocation, distribution and any
9 other actions related to the RCPGP grant. The Board of Supervisors further authorizes the
10 DEM Executive Director, or the Executive Director's designee, to furnish whatever additional
11 information or assurances DHS may request in connection with the RCPGP grant, to execute
12 any and all agreements or other documents, and to take any other steps necessary to accept,
13 distribute and expend the grant funds.

14 **Section 3. Grant funded positions; Amendment to Fiscal Years 2019-2020 and**
15 **2020-2021 Annual Salary Ordinance.**

16 The hereinafter designated sections and items of Ordinance No. 170-19 (Annual Salary
17 Ordinance File No. 190620 for FYs 2019-2020 and 2020-2021) are hereby amended to add
18 two part time positions, (one .30 FTE working 12 hours per week and one .75 FTE working 30
19 hours per week) to the Department of Emergency Management as follows:

20 Department: DEM (077) Department of Emergency Management
21 Program: Regional Catastrophic Preparedness Grant Program
22 Fund: 13560
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| Amendment | No. of Positions | Class | Compensation Schedule | Department |
|-----------------|------------------|------------------------------------|-----------------------|------------|
| Add in FY 19-20 | 0.30 FTE | 0931 Manager III | \$6,098 Biweekly | DEM |
| Add in FY 19-20 | 0.75 FTE | 1823 Senior Administrative Analyst | \$4,540 Biweekly | DEM |

1 APPROVED AS TO FORM:

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3 By: _____

4 JANA CLARK

5 Deputy City Attorney

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8 APPROVED: _____

9 MAYOR'S OFFICE

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12 APPROVED: _____

13 BEN ROSENFELD

14 Controller

15

16 RECOMMENDED:

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18 _____

19 MARY ELLEN CARROLL

20 Executive Director

21 Department of Emergency Management

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APPROVED AS TO CLASSIFICATION

DEPARTMENT OF HUMAN RESOURCES

By: _____

MICKI CALLAHAN

Human Resources Director