

File No. 180501

Committee Item No. 1

Board Item No. \_\_\_\_\_

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date June 20, 2018

Board of Supervisors Meeting

Date \_\_\_\_\_

### Cmte Board

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Ordinance                                    |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report                      |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Introduction Form                            |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | Memorandum of Understanding (MOU)            |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 126 - Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 700                                     |
| <input type="checkbox"/>            | <input type="checkbox"/> | Vacancy Notice                               |
| <input type="checkbox"/>            | <input type="checkbox"/> | Information Sheet                            |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

### OTHER (Use back side if additional space is needed)

- |                                     |                          |                           |
|-------------------------------------|--------------------------|---------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Charter Amendment</u>  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>CEQA Determination</u> |
| <input type="checkbox"/>            | <input type="checkbox"/> | _____                     |
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Completed by: Alisa Somera Date June 15, 2018

Completed by: \_\_\_\_\_ Date \_\_\_\_\_

[Charter Amendment - Cannabis Commission]

**Describing and setting forth a proposal to the voters at an election to be held on November 6, 2018, to amend the Charter of the City and County of San Francisco to create the Cannabis Commission to oversee the Department of Cannabis.**

Section 1. The Board of Supervisors hereby submits to the qualified voters of the City and County, at an election to be held on November 6, 2018, a proposal to amend the Charter of the City and County by adding Section 4.137 and revising Section 15.105, to read as follows:

NOTE: **Unchanged Charter text and uncodified text** are in plain font. **Additions** are *single-underline italics Times New Roman font*. **Deletions** are ~~*strike-through italics Times New Roman font*~~. **Asterisks (\* \* \* \*)** indicate the omission of unchanged Charter subsections.

**SEC. 4.137. CANNABIS COMMISSION.**

**(a) Membership and Terms of Office.**

(1) There is hereby established the Cannabis Commission, which shall consist of nine members, appointed as follows:

(A) Seats 1, 2, 3, 4, and 5 shall be appointed by the Board of Supervisors. Seat 1 shall be held by the Owner of a Cannabis Business permitted through the Equity Program established in Police Code Article 16. Seat 2 shall be held by a representative of organized labor who works with the Cannabis Business labor force. Seat 3 shall be held by a Cannabis Manufacturer permitted in accordance with Police Code Article 16. Seat 4 shall be held by a person with a household income at or below the poverty level at the time of appointment. Seat 5 shall be held by a person who, during the period 1971-2009, lived for at least five years, either

1 consecutively or in total, in San Francisco census tracts where at least 17% of the households  
2 had incomes at or below the poverty level, as determined by the Department of Cannabis.

3 (B) Seats 6, 7, 8, and 9 shall be appointed by the Mayor in accordance  
4 with Charter Section 3.100(18). Seat 6 shall be held by a Cannabis Business Owner permitted in  
5 accordance with Police Code Article 16. Seat 7 shall be held by a person with significant  
6 experience in the field of public health. Seat 8 shall be held by a person with significant  
7 experience in the field of economic development. Seat 9 shall be held by a person recommended  
8 by the Youth Commission who is no less than 21 and is less than 26 years old at the time of  
9 appointment.

10 (2) Commissioners shall serve four-year terms, beginning at noon on March 1,  
11 2019; provided, however, the term of the initial appointees in Seats 1, 3, 5, 7, and 9 shall expire  
12 at noon on March 1, 2025, and the term of the initial appointees in Seats 2, 4, 6, and 8 shall  
13 expire at noon on March 1, 2023.

14 (3) No person may serve more than two successive terms as a Commissioner. No  
15 person having served two successive terms may serve as a Commissioner until at least four years  
16 after the expiration of the second successive term. For purposes of this subsection (a)(3), service  
17 for a part of a term that is more than half of the term shall count as a term, and service that is  
18 half or less than half of the term shall not count as a term.

19 (4) Commissioners may be removed from office only for official misconduct  
20 under Article XV.

21 (b) Powers and Duties.

22 (1) With regard to the Department of Cannabis described in subsection (c)(4),  
23 and subject to the transition provision in that subsection, the Cannabis Commission shall  
24 exercise all the powers and duties of boards and commissions set forth in Sections 4.102, 4.103,  
25 and 4.104, except that the Mayor or the Board of Supervisors may recommend removal of the

1 department head to the Cannabis Commission, and it shall be the Commission's duty to act on  
2 that recommendation by removing or retaining the department head within 30 days; failure to  
3 act on the recommendation shall constitute official misconduct. The Commission shall also  
4 perform such other duties as specified by ordinance.

5 (2) Except as otherwise provided for in this Charter or by ordinance, including  
6 by way of example but not limitation the authority of the Police Department and the District  
7 Attorney to investigate and prosecute criminal violations under state and local law, the  
8 Department of Cannabis shall be responsible for the implementation of laws governing  
9 commercial cannabis activities, including the cultivation, possession, manufacture, processing,  
10 storing, laboratory testing, labeling, transporting, distribution, or sale of cannabis or cannabis  
11 products, in San Francisco.

12 (c) Transition Provisions.

13 (1) The Board of Supervisors and the Mayor shall make initial appointments to  
14 the Cannabis Commission by no later than noon, February 1, 2019.

15 (2) The Cannabis Commission shall come into existence as of noon, March 1,  
16 2019, provided that at least five appointments to the Commission have been made.

17 (3) The Cannabis Commission shall have its inaugural meeting by no later than  
18 April 1, 2019.

19 (4) Beginning May 15, 2019, the Department of Cannabis shall come into  
20 existence, and shall succeed to the powers and duties of the previously existing Office of  
21 Cannabis under the City Administrator, and that office shall cease to exist. By June 1, 2019, the  
22 City shall enact an ordinance amending Article 16 of the Police Code and Chapter 2A, Article  
23 XXVI, of the Administrative Code to conform to this subsection (d)(4).

24 (d) Existing Contracts. Nothing in this Section 4.137 shall be interpreted to impair the  
25 obligations of any existing contract first advertised or initiated by the City before May 15, 2019,

1 or to require the City to abandon a procurement or contractor selection process that started  
2 before May 15, 2019.

3 (e) Existing Permits, Regulations, or Decisions. Nothing in this Section 4.137 shall be  
4 interpreted to affect or rescind any existing permits, regulations, or decisions, issued by the  
5 Office of Cannabis before May 15, 2019.

6 (f) The words and phrases used in this Section 4.137 shall have the meaning set forth in  
7 Police Code Article 16, as may be amended from time to time.

8  
9 **SEC. 15.105. SUSPENSION AND REMOVAL.**

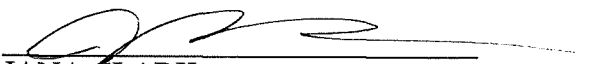
10 (a) ELECTIVE AND CERTAIN APPOINTED OFFICERS. Any elective officer, and  
11 any member of the Airport Commission, Asian Art Commission, Civil Service Commission,  
12 Commission on the Status of Women, Golden Gate Concourse Authority Board of Directors,  
13 Health Commission, Human Services Commission, Juvenile Probation Commission, Municipal  
14 Transportation Agency Board of Directors, Port Commission, Public Utilities Commission,  
15 Recreation and Park Commission, Fine Arts Museums Board of Trustees, ~~Taxi Commission~~, War  
16 Memorial and Performing Arts Center Board of Trustees, Board of Education, or Community  
17 College Board is subject to suspension and removal for official misconduct as provided in this  
18 ~~s~~Section 15.105. Such officer may be suspended by the Mayor and the Mayor shall appoint a  
19 qualified person to discharge the duties of the office during the period of suspension. Upon such  
20 suspension, the Mayor shall immediately notify the Ethics Commission and Board of  
21 Supervisors thereof in writing and the cause thereof, and shall present written charges against  
22 such suspended officer to the Ethics Commission and Board of Supervisors at or prior to their  
23 next regular meetings following such suspension, and shall immediately furnish a copy of the  
24 same to such officer, who shall have the right to appear with counsel before the Ethics  
25 Commission in his or her defense. The Ethics Commission shall hold a hearing not less than five

1 days after the filing of written charges. After the hearing, the Ethics Commission shall transmit  
2 the full record of the hearing to the Board of Supervisors with a recommendation as to whether  
3 the charges should be sustained. If, after reviewing the complete record, the charges are  
4 sustained by not less than a three-fourths vote of all members of the Board of Supervisors, the  
5 suspended officer shall be removed from office; if not so sustained, or if not acted on by the  
6 Board of Supervisors within 30 days after the receipt of the record from the Ethics Commission,  
7 the suspended officer shall thereby be reinstated.

8 (b) BUILDING INSPECTION COMMISSION, PLANNING COMMISSION, BOARD  
9 OF APPEALS, ELECTIONS COMMISSION, ETHICS COMMISSION, CANNABIS  
10 COMMISSION, AND ENTERTAINMENT COMMISSION. Members of the Building  
11 Inspection Commission, the Planning Commission, the Board of Appeals, the Elections  
12 Commission, the Ethics Commission, the Cannabis Commission, and the Entertainment  
13 Commission may be suspended and removed pursuant to the provisions of subsection (a) of this  
14 section except that the Mayor may initiate removal only of the Mayor's appointees and the  
15 appointing authority shall act in place of the Mayor for all other appointees.

16  
17  
18 APPROVED AS TO FORM:  
19 DENNIS J. HERRERA, City Attorney

20 By:

  
21 JANA CLARK  
22 Deputy City Attorney

23 n:\egana\as2017\1800240\01275254.docx

**LEGISLATIVE DIGEST**

[Charter Amendment - Cannabis Commission]

**Describing and setting forth a proposal to the voters at an election to be held on November 6, 2018, to amend the Charter of the City and County of San Francisco to create the Cannabis Commission to oversee the Department of Cannabis.**

Existing Law

Existing law requires that the Mayor establish the Office of Cannabis, under the City Administrator, to oversee the implementation of laws and regulations governing cannabis in San Francisco. Existing law also requires that the City Administrator appoint a Director of the Office of Cannabis

Amendments to Current Law

This Charter amendment establishes the Cannabis Commission to govern the implementation of laws and regulations relating to cannabis in San Francisco. This Charter amendment also creates the Department of Cannabis to replace the Office of Cannabis. This Charter amendment requires that the Cannabis Commission oversee the Department of Cannabis.

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BOARD of SUPERVISORS



City Hall  
Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

May 22, 2018

File No. 180501

Lisa Gibson  
Environmental Review Officer  
Planning Department  
1650 Mission Street, Suite 400  
San Francisco, CA 94103

Dear Ms. Gibson:

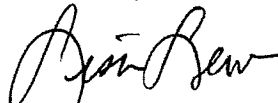
On May 15, 2018, Supervisor Fewer introduced legislation for the following proposed Charter Amendment for the November 6, 2018, Election:

**File No. 180501**

**Charter Amendment (First Draft) to amend the Charter of the City and County of San Francisco to create the Cannabis Commission to oversee the Department of Cannabis; at an election to be held on November 6, 2018.**

This legislation is being transmitted to you for environmental review.

Angela Calvillo, Clerk of the Board

*for* By:  Alisa Somera, Legislative Deputy Director  
Rules Committee

Attachment

c: Joy Navarrete, Environmental Planner  
Laura Lynch, Environmental Planner

Not defined as a project under CEQA Guidelines Sections 15378 and 15060(c)(2) because it does not result in a physical change in the environment.

Joy  
Navarrete

Digitally signed by Joy Navarrete  
DN: cn=Joy Navarrete, o=Planning,  
ou=Environmental Planning,  
email=joy.navarrete@sfgov.org,  
c=US  
Date: 2018.06.01 14:07:22 -07'00'



BOARD of SUPERVISORS



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May 22, 2018

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Lisa Gibson  
Environmental Review Officer  
Planning Department  
1650 Mission Street, Suite 400  
San Francisco, CA 94103

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**File No. 180501**

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This legislation is being transmitted to you for environmental review.

Angela Calvillo, Clerk of the Board

*for* By:  Alisa Somera, Legislative Deputy Director  
Rules Committee

Attachment

c: Joy Navarrete, Environmental Planner  
Laura Lynch, Environmental Planner

BOARD of SUPERVISORS



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San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## MEMORANDUM

TO: Ben Rosenfield, City Controller, Office of the Controller

FROM: *AS* Alisa Somera, Legislative Deputy Director, Rules Committee  
Board of Supervisors

DATE: May 22, 2018

SUBJECT: CHARTER AMENDMENT INTRODUCED  
November 6, 2018 Election

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The Board of Supervisors' Rules Committee has received the following Charter Amendment for the November 6, 2018, Election, introduced by Supervisor Fewer on May 15, 2018. This matter is being referred to you in accordance with Rules of Order 2.22.4.

**File No. 180501**

**Charter Amendment (First Draft) to amend the Charter of the City and County of San Francisco to create the Cannabis Commission to oversee the Department of Cannabis; at an election to be held on November 6, 2018.**

Please review and prepare a financial analysis of the proposed measure prior to the first Rules Committee hearing.

If you have any questions or concerns, please call me at (415) 554-7711 or email: [alisa.somera@sfgov.org](mailto:alisa.somera@sfgov.org). To submit documentation, please forward to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

c: Todd Rydstrom, Deputy City Controller  
Peg Stevenson, City Performance Director

BOARD of SUPERVISORS



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Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

# MEMORANDUM

TO: Regina Dick-Endrizzi, Director  
**Small Business Commission, City Hall, Room 448**

FROM: *el*  
*fr* Alisa Somera, Legislative Deputy Director  
Rules Committee

DATE: May 22, 2018

SUBJECT: REFERRAL FROM BOARD OF SUPERVISORS  
Rules Committee

The Board of Supervisors' Rules Committee has received the following legislation, which is being referred to the Small Business Commission for comment and recommendation. The Commission may provide any response it deems appropriate within 12 days from the date of this referral.

**File No. 180501**

**Charter Amendment (First Draft) to amend the Charter of the City and County of San Francisco to create the Cannabis Commission to oversee the Department of Cannabis; at an election to be held on November 6, 2018.**

Please return this cover sheet with the Commission's response to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

\*\*\*\*\*

**RESPONSE FROM SMALL BUSINESS COMMISSION - Date:** \_\_\_\_\_

**No Comment**

**Recommendation Attached**

\_\_\_\_\_  
**Chairperson, Small Business Commission**

BOARD of SUPERVISORS



City Hall  
Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## MEMORANDUM

TO: Andres Power, Liaison to the Board of Supervisors, Mayor's Office  
Jon Givner, Deputy City Attorney, Office of the City Attorney  
John Arntz, Director, Department of Elections  
LeeAnn Pelham, Executive Director, Ethics Commission  
Naomi Kelly, City Administrator, Office of the City Administrator  
Nicole Elliott, Director, Office of Cannabis  
William Scott, Police Chief, Police Department  
George Gascón, District Attorney, Office of the District Attorney  
Vicki Hennessy, Sheriff, Sheriff's Department  
Jeff Adachi, Public Defender, Office of the Public Defender

FROM: *ell*  
*bsz* Alisa Somera, Legislative Deputy Director, Rules Committee  
Board of Supervisors

DATE: May 22, 2018

SUBJECT: CHARTER AMENDMENT INTRODUCED  
November 6, 2018 Election

---

The Board of Supervisors' Rules Committee has received the following Charter Amendment for the November 6, 2018, Election, introduced by Supervisor Fewer on May 15, 2018. This matter is being referred to you in accordance with Rules of Order 2.22.4.

**File No. 180501**

**Charter Amendment (First Draft) to amend the Charter of the City and County of San Francisco to create the Cannabis Commission to oversee the Department of Cannabis; at an election to be held on November 6, 2018.**

Please review and submit any reports or comments you wish to be included with the legislative file.

If you have any questions or concerns, please call me at (415) 554-7711 or email: [alisa.somera@sfgov.org](mailto:alisa.somera@sfgov.org). To submit documentation, please forward to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

c: Shahde Tavakoli, Mayor's Office  
Kyle Kundert, Ethics Commission  
Lynn Khaw, Office of the City Administrator  
Lihmeei Leu, Office of the City Administrator  
Ray Law, Office of Cannabis  
Rowena Carr, Police Department  
Asja Steeves, Police Department  
Cristine Soto DeBerry, Office of the District Attorney  
Maxwell Szabo, Office of the District Attorney  
Theodore Toet, Sheriff's Department  
Katherine Gorwood, Sheriff's Department  
Nancy Crowley, Sheriff's Department

Print Form

# Introduction Form

By a Member of the Board of Supervisors or Mayor

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO

2018 MAY 15 PM 3:46

BY AK Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor  inquiries"
- 5. City Attorney Request.
- 6. Call File No.  from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No.
- 9. Reactivate File No.
- 10. Question(s) submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.**

Sponsor(s):

Subject:

The text is listed:

Signature of Sponsoring Supervisor:

*Sandra Lee Fewer*

For Clerk's Use Only