

File No. 100399

Committee Item No. 5

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Sub - Committee: Budget and Finance

Date: May 12, 2010

Board of Supervisors Meeting

Date: _____

Cmte Board

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| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER

(Use back side if additional space is needed)

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|-------------------------------------|--------------------------|----------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Form 126 |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |

Completed by: Andrea S. Ausberry

Date Friday, May 7, 2010

Completed by: _____

Date _____

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

[Contract Modification with Acumen Fiscal Agent, LLC for the Jobs Now Program - \$19,995,000]

Resolution approving the emergency declaration to modify the contract between the City and County of San Francisco and Acumen Fiscal Agent, LLC to provide private employer based wage subsidy reimbursements under the City's Jobs Now Program for qualified JOBS NOW participants during the period of March 25, 2010 to June 30, 2011, in the additional amount of \$10,000,000 for a total modified contract amount of \$19,995,000.

WHEREAS, The Board of Supervisors of the City and County of San Francisco passed Ordinance 191-09 (file #090820) on July 22, 2009 authorizing the Human Services Agency to accept and expend a grant in the amount of \$26,505,777 for the subsidized employment program known as JOBS NOW for the California Work Opportunity and responsibility to Kids (CalWORKS) program under the expanded Temporary Assistance to Needy Families (TANF) expanded under the American Recovery and Reinvestment Act (ARRA) to include families earning income of less than 200% of the Federal Poverty Level; and

WHEREAS, The City and County of San Francisco wishes to continue the subsidized employment program known as JOBS NOW, providing employment for San Francisco Families using ARRA funding; and

WHEREAS, A contract was awarded by the Human Services Agency to Acumen Fiscal Agent LLC pursuant to RFQ #354 issued in June 2007 to provide wage subsidies to various employers of JOBS NOW participants; and

WHEREAS, Expenditures under this contract have reached the limit of the authority of the Human Services Agency pursuant to Section 9.118 of the Charter; and

WHEREAS, The JOBS NOW program has already doubled its original goal of helping
1 1,000 San Francisco families; and

2 WHEREAS, The City and County wishes to continue to provide support to San
3 Francisco families under the JOBS NOW program; and WHEREAS, The President of the
4 Human Services Commission has declared a fiscal emergency to allow for the continued
5 payment of JOBS NOW invoices pending the further necessary approval for these payments
6 from the Board of Supervisors; now, therefore, be it

7 RESOLVED, That the Board of Supervisors hereby approves the declaration of fiscal
8 emergency dated March 25, 2010 by the President of the Human Services Commission to
9 allow continued payment of invoices under the JOBS NOW program; and, be it

10 FURTHER RESOLVED, That the Board of Supervisors hereby approves a modification
11 of an additional \$10,000,000 to the contract with Acumen Fiscal Agent LLC to provide
12 subsidized wage subsidy payment to private employers under the JOBS NOW program for a
13 total amount not to exceed \$19,995,000 for the term of the contract through June 30, 2011.



TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Mayor Gavin Newsom *for [signature]*
RE: Acumen Fiscal Agent LLC - Contract Modification for the Jobs Now
Program - \$19,995,000
DATE: March 30, 2010

Dear Madame Clerk:

Attached for introduction to the Board of Supervisors is a resolution approving the emergency declaration to modify the contract between the City and County of San Francisco and Acumen Fiscal Agent LLC to provide private employer based wage subsidy reimbursements under the City's Jobs Now program for qualified JOBS NOW participants during the period of March 25, 2010 to June 30, 2011, in the additional amount of \$10,000,000 for a total modified contract amount of \$19,995,000.

I request that this item be scheduled in Budget and Finance Committee.

Should you have any questions, please contact Starr Terrell (415) 554-5262.

**FORM SFEC-126:
NOTIFICATION OF CONTRACT APPROVAL
(S.F. Campaign and Governmental Conduct Code § 1.126)**

City Elective Officer Information (Please print clearly.)	
Name of City elective officer(s):	City elective office(s) held:
SF Board of Supervisors	SF Board of Supervisors

Contractor Information (Please print clearly.)	
Name of contractor: Acumen Fiscal Agent LLC	
Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.	
1) This company is an LLC and is managed by Laurel, Jensen and Von, LLC 2) CEO – Randy Auer, CFO – Kathleen Scharr, COO – Carvin Wilson 3) Laurel, Jensen and Von, LLC 4) N/A 5) N/A	
Contractor address: 1358 W Business Park Drive, Orem, UT 84059	
Date that contract was approved: January 1, 2009 through June 30, 2011	Amount of contract: 19,995,000
Describe the nature of the contract that was approved: Financial Management Services	
Comments:	

This contract was approved by (check applicable):

- the City elective officer(s) identified on this form (Mayor, Gavin Newsom)
- a board on which the City elective officer(s) serves San Francisco Board of Supervisors
Print Name of Board
- the board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on this form sits
Print Name of Board

Filer Information (Please print clearly.)	
Name of filer:	Contact telephone number: 0
Address:	E-mail:

_____ Signature of City Elective Officer (if submitted by City elective officer)	_____ Date Signed
_____ Signature of Board Secretary or Clerk (if submitted by Board Secretary or Clerk)	_____ Date Signed