

File No. 120026

Committee Item No. _____
Board Item No. 38

COMMITTEE/BOARD OF SUPERVISORS
AGENDA PACKET CONTENTS LIST

Board of Supervisors Meeting

Date January 24, 2012

Cmte Board

- | | | |
|--------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Hearing |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Introduction Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Ethics Form 126 |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Correspondence |

OTHER

(Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>

Completed by: Andrea Ausberry Date January 18, 2012

Completed by: _____ Date _____

*An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

1 [Accept and Expend Grant - State Boating and Safety Enforcement - \$73,000]

2
3 **Resolution authorizing the Police Department to retroactively accept and expend a**
4 **California State Department of Boating and Waterways grant in the amount of \$73,000**
5 **for a Boating Safety and Enforcement grant to purchase equipment for the Marine Unit.**

6
7 WHEREAS, The San Francisco Police Department applied for and was awarded
8 \$73,000 in funding from the California State Department of Boating and Waterways for a
9 Boating and Safety Enforcement grant; and

10 WHEREAS, The purpose of the grant is to support enforcement activities through the
11 purchase and installation of 8 shock-mitigating seats and an inflatable sponson; and

12 WHEREAS, The award period is from November 1, 2011 through September 30, 2012;
13 and

14 WHEREAS, The grant does not include any provision for indirect costs; and

15 WHEREAS, The San Francisco Police Department is seeking retroactive approval
16 because it did not receive the grant award until November 1, 2011; and

17 WHEREAS, This grant does not create any new positions, and will not require an
18 amendment to the Annual Salary Ordinance; now therefore be it

19 RESOLVED The City and County of San Francisco is authorized to retroactively accept
20 and expend a grant from the California State Department of Boating and Waterways in the
21 amount of \$73,000; and be it

22 FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of
23 indirect costs in the grant budget; and be it

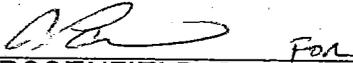
1 FURTHER RESOLVED, That the Chief of Police, or his designee, is authorized to
2 enter into the agreement on behalf of the City and County of San Francisco.
3

4 RECOMMENDED:
5

6
7 
8 _____
9 GREGORY S. SUHR, Chief of Police

10 APPROVED:
11

12 
13 _____ for
14 EDWIN M. LEE, Mayor

15 
16 _____ For
17 BEN ROSENFELD, Controller
18
19
20
21
22
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24
25

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: San Francisco Police Department
DATE: December 6, 2011
SUBJECT: Accept and Expend Resolution for Subject Grant

GRANT TITLE: FY 2011 Boating Safety and Enforcement Grant

Attached please find the original and 4 copies of each of the following:

Proposed grant resolution; original signed by Department, Mayor, Controller

Grant information form, including disability checklist

Grant budget

Grant application

Grant award letter from funding agency

Other (Explain): Award Announcement Letter

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted resolution:

Name: Dana Lang

Phone: 415-553-1120

Interoffice Mail Address: SFPD Fiscal – 850 Bryant Street, #555, San Francisco

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

File Number: 120026
(Provided by Clerk of Board of Supervisors)

Grant Information Form
(Effective March 2005)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **FY 2011-12 Boating Safety and Enforcement Grant**
2. Department: **San Francisco Police Department**

3. Contact Person: **Dana Lang** Telephone: **415-553-1120**

4. Grant Approval Status (check one):

Approved by funding agency

Not yet approved

5. Amount of Grant Funding Approved or Applied for: **\$73,000**

6a. Matching Funds Required: \$0

b. Source(s) of matching funds (if applicable):

7a. Grant Source Agency: **California Department of Boating and Waterways**

b. Grant Pass-Through Agency (if applicable):

8. Proposed Grant Project Summary: **This project will enhance public safety and support enforcement activities through the purchase and installation of 8 shock-mitigating seats and inflatable sponsors.**

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: **November 1, 2011**

End-Date: **September 30, 2012**

10a. Amount budgeted for contractual services: **0**

b. Will contractual services be put out to bid? **N/A**

c. If so, will contract services help to further the goals of the department's MBE/WBE requirements? **N/A**

d. Is this likely to be a one-time or ongoing request for contracting out? **One-time request**

11a. Does the budget include indirect costs?

Yes

No

b1. If yes, how much? \$

b2. How was the amount calculated?

c. If no, why are indirect costs not included?

Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? \$1,000

12. Any other significant grant requirements or comments: **No**

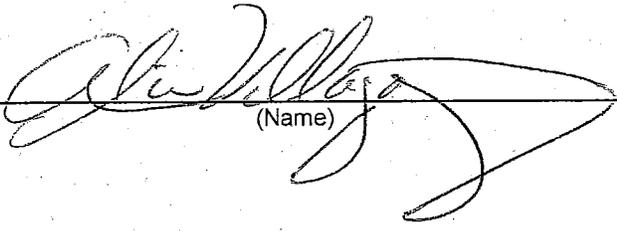
****Disability Access Checklist****

13. This Grant is intended for activities at (check all that apply):

- Existing Site(s)
- Existing Structure(s)
- Existing Program(s) or Service(s)
- Rehabilitated Site(s)
- Rehabilitated Structure(s)
- New Program(s) or Service(s)
- New Site(s)
- New Structure(s)

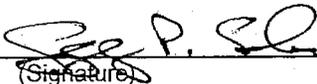
14. The Departmental ADA Coordinator and/or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:

Departmental or Mayor's Office of Disability Reviewer 
 (Name)

Date Reviewed: 12/8/11

Department Approval: Gregory P. Suhr Chief of Police
 (Name) (Title)


 (Signature)

STATE BOATING WATERWAYS GRANT PROPOSAL - FY 2011 - SFPD

<u>Item #</u>	<u>FY 2011 Proposal</u>	<u>Budget</u>
1	Shock-mitigating Seats for 2 CBRNE Patrol & Enforcement Boats	\$58,000
2	Inflatable Sponson	\$15,000
	Total Request Amount	<u>\$73,000</u>

EQUIPMENT GRANT APPLICATION
BOATING SAFETY AND ENFORCEMENT (BS&E)

1. Name of Local Governmental Agency San Francisco Police Department
(Applicant)

Address 850 Bryant Street, San Francisco, CA 94103

Contact Person Sergeant Kelth Matthews Phone # 415-378-5402

Name of payee if different than above _____

Address _____

Contact Person _____ Phone# _____

2. Does your boating safety and enforcement unit have citation authority?

YES code # 644 H&N 663 H&N

NO _____

Does your boating safety and enforcement unit have arrest authority?

YES code # 832 P.C. 633 H&N

NO _____

3. Boating Safety and Enforcement Income

Tax Revenue:

Market Value of Boats	\$	<u>143,049,457</u>
Multiplied by Tax Rate	x	<u>1.159 %</u>
	=	<u>1,657,943.00</u>
Multiplied by Agency's General Tax Allocation Factor(%)		<u>0</u>
Boat Tax Revenue	= \$	<u>0</u>

Other Revenue:

	+ \$	<u>1,106,465</u>
a. other local revenue sources		
b. any other State funding sources		

TOTAL ANNUAL INCOME	= \$	<u>1,106,465</u>
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4. Expenditures for boating safety and enforcement as defined in Section 663.7 (a) of the Harbors and Navigation Code: \$ 1,310,000

5. Describe your agency's boating safety and enforcement activities:

SFPD provides 7 day a week marine coverage of 64 sq miles of County waters. We are responsible for all boating and safety enforcement.

These duties include: search and rescue; recovery of drowned bodies enforcement of State local measures regulating boating activities,

inspection of vessels & marinas; reporting & reconstruction of vessel accidents; the supervision of organized water events; underwater inspection

of international container ships; EOD underwater operations; underwater evidence recovery; support of USCG operations and Critical

infrastructure patrols, HIV escorts, etc; CBRNE threat assessment and operational prevention/mitigation; and natural disaster waterborne platform assets.

6. Describe your agency's needs for this grant:

- a. Describe patrol boat in two-foot window (ex., 19'-21')
- b. Describe type of engine and propulsion
- c. Describe trailer
- d. Give estimated cost of above
- e. If you are applying for a grant for misc. equipment, list all items and estimated cost of each (including parts and labor)

8 - Shock mitigating seats for two CBRNE patrol and enforcement boats for two SAFE Boats

Total: \$58,000

1 - Inflatable sponson and installation on current 21' RHIB powered by twin 90hp outboard engines

Total: \$15,000

Your BS&E unit will use this patrol boat/equipment for 80 hours per week.

* All items purchased with funding provided by the Department of Boating and Waterways are for the exclusive use of the BS&E unit.

8. Describe patrol boat/trailer/outboard motor being replaced

Vessel

Year _____

Make _____

Length _____

CF# _____

HIN# _____

Outboard Motor(s)

Year _____

Make _____

Horsepower _____

Serial # _____

Trailer

Year _____

Make _____

Length _____

Axles _____

License _____

VIN# _____

Year _____

Make _____

Horsepower _____

Serial # _____

9. List your patrol boat inventory

Year 1992 Make Textron CF # CCSF 161BOAT4

Year 2003 Make SAFE Boat CF # CCSF 161BOAT1

Year 1993 Make Zodiac RHIB CF # CCSF 161BOAT3

Year 1992 Make Zodiac RHIB CF # In Process

Year 2003 Make SAFE Boat CF # In Process

Year 2006 Make SeaDoo PWC CF # 4895 XC

Year 2006 Make SeaDoo PWC CF # 4939 XC

Year _____ Make _____ CF # _____

Year _____ Make _____ CF # _____

SGT KEITH MATTHEWS #102, OFFICER-IN-CHARGE, MARINE UNIT

Your Name and Title
(Printed)

[Handwritten Signature]
Signature

6-2-11
Date

DEPARTMENT OF BOATING AND WATERWAYS

2000 EVERGREEN STREET, SUITE 100
SACRAMENTO, CA 95815-3888
(888) 326-2822
www.dbw.ca.gov



November 1, 2011

Sgt. Keith Matthews
San Francisco Police Department
850 Bryant Street
San Francisco CA 94103

Contract #: 11-204-768
Fiscal Year: 2011/2012
Amount: \$73,000.00
Item: Misc. Equipment
(See itemized list on Contract)

Dear Sgt. Matthews:

It is our pleasure to inform you that you have been awarded a grant in the amount of \$ 73,000.00 to purchase miscellaneous equipment (8 Mitigating Schock seats and sponsons).

Enclosed is a complete copy of the Equipment and Operation Contract between the State of California, Department of Boating and Waterways (Department) and the San Francisco Police Department. In addition to the contract, several other documents have been enclosed for signature. For your convenience, areas of concern have been tagged and highlighted. Please read and comply with the following instructions. **Failure to comply as stated herein will result in your contract being disapproved.**

1. **Signature and Return:**

Carefully review the Contract and verify your county information. **Have all four copies signed and returned to this Department. DO NOT TAKE THE CONTRACTS APART.** A fully executed copy of the contract will be sent to you upon completion.

2. **Minute Order or Resolution:**

We will also need one (1) certified copy of the Minute Order or Resolution of your Board of Supervisors or City Council authorizing the execution of this Contract. **The Minute Order or Resolution must authorize by name and title the signatory of the Contract and must be stamped with a certified county or city seal.**

3. **Contractor Certification Clauses and Recycling Certification:**

Please have the attached Contractor Certification Clauses form CCC298 and Recycling Certification form completed, signed, and returned to this Department along with the Contract and Minute Order or Resolution. **AGAIN, DO NOT TAKE THE CONTRACTS APART.**

4. **Procurement Standards:**

This Contract involves State and/or Federal funds. Please follow the procurement instructions contained in this Contract and exhibits. Please pay special attention to the specific procurement standards regarding advertising **by your department**, adequate purchase descriptions, sealed bids, and public openings. You will be asked to provide, with your written request for reimbursement, a **signed certification that you complied with approved procurement procedures**. Please refer to Articles III and XIII of the Contract.

Due to Federal procedural changes, you must now attain a fully executed contract, complete your bid process, obtain a secured purchase order and submit for reimbursement by September 30, 2012. NO EXCEPTIONS.

If you have any questions, please call me directly at (916) 263-8184.

Sincerely,


Corrina Dugger
Enforcement Unit

Enclosures

Print Form

Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee:
An ordinance, resolution, motion, or charter amendment.
- 2. Request for next printed agenda without reference to Committee.
- 3. Request for hearing on a subject matter at Committee:
- 4. Request for letter beginning "Supervisor inquires"
- 5. City Attorney request.
- 6. Call File No. from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No.
- 9. Request for Closed Session (attach written motion).
- 10. Board to Sit as A Committee of the Whole.
- 11. Question(s) submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission Youth Commission Ethics Commission
- Planning Commission Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a different form.

Sponsor(s):

Supervisor David Chiu

Subject:

Accept-Expend for Boating Safety and Enforcement Grant

The text is listed below or attached:

See attached

Signature of Sponsoring Supervisor: David Chiu

For Clerk's Use Only: