

File No. 171273

Committee Item No. 5

Board Item No. 28

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date December 6, 2017

Board of Supervisors Meeting

Date December 12, 2017

#### Cmte Board

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Introduction Form                            |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Memorandum of Understanding (MOU)            |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 126 - Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter                                 |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Application                                  |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Form 700                                     |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Vacancy Notice                               |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Information Sheet                            |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Public Correspondence                        |

#### OTHER

(Use back side if additional space is needed)

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Completed by: Alisa Somera

Date December 1, 2017

Completed by: Alisa Somera

Date December 8, 2017

1 [Appointment, Local Homeless Coordinating Board - Kelley Cutler]  
2

3 **Motion appointing Kelley Cutler, term ending October 21, 2019, to the Local Homeless**  
4 **Coordinating Board.**  
5

6       MOVED, That the Board of Supervisors of the City and County of San Francisco does  
7 hereby appoint the hereinafter designated person to serve as a member of the Local  
8 Homeless Coordinating Board, pursuant to the provisions of Administrative Code, Article  
9 XXXI, Sections 5.31-1 et seq., for the term specified:

10       Kelley Cutler, seat 5, succeeding Laura Guzman, resigned, must represent one or  
11 more of the following homeless subpopulations: families with children; single adults; veterans;  
12 the chronically homeless; unaccompanied youth; persons with HIV/AIDS; persons with  
13 substance use disorders; the seriously mentally ill; and victims of domestic violence, dating  
14 violence, sexual assault, and stalking, for the unexpired portion of a four-year term ending  
15 October 21, 2019.  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25



Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-7714

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO

2017 MAY 30 PM 4:00

**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: Local Homeless Coordinating Board

Seat # or Category (If applicable): Seat 5 or 7 District: \_\_\_\_\_

Name: Kelley Cutler

Home Address: \_\_\_\_\_ Zip: 94102

Home Phone: \_\_\_\_\_ Occupation: Human Rights Organizer

Work Phone: 415-346-3740 Employer: Coalition on Homelessness

Business Address: 468 Turk Street Zip: 94102

Business E-Mail: kcutler@cohshf.org Home E-Mail: \_\_\_\_\_

**Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Registered voter in San Francisco: Yes  No  If No, where registered: \_\_\_\_\_

Resident of San Francisco  Yes  No If No, place of residence: \_\_\_\_\_

**Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

I live and work in the Tenderloin neighborhood and interact with the residents on a daily basis. I thus experience many of the same issues and concerns as other Tenderloin and low-income residents.

**Business and/or professional experience:**

Client care at a dual diagnosis inpatient treatment center- 1997-2001  
Caregiver for a Veteran rated 100% disabled by the Department of Veteran Affairs- 2001-present  
Case Manager & outreach counselor at Larkin Street Youth Services- 2002-2008  
Graduated from SFSU School of Social Worker and interned for Bevan Dufty at the Mayor's Office of Housing Opportunity, Partnership & Engagement (HOPE)- 2012-2013  
Coalition on Homelessness- 2012-present

**Civic Activities:**

Currently work for the Coalition on Homelessness as a human rights organizer. I am also very active with Interfaith activities through the San Francisco Interfaith Council, Faith in Action and St. Dominic's social justice group.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. *(Applications must be received 10 days before the scheduled hearing.)*

Date: 5/30/2017

Applicant's Signature: (required)

Kelley Cutler

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

01/20/12

Barbara B Elliott, RN, BSN

2811 Pine Street.  
San Francisco, CA 94115  
415-921-1367

December 6, 2017

Board of Supervisors  
Rules Committee  
1 Dr. Carlton B Goodlett Place  
San Francisco, CA 94102

Attention Rules Committee:

This letter is to support the application of Kelley Cutler for seat 5 on the Local Homeless Coordinating Board.

I first met Kelley on the Outreach Commission at St. Dominic Catholic Church about 5 years ago. It is a ministry to reach out and support marginalized and homeless persons. She was a great asset with her background in organizing social services.

Most recently, she has been a dedicated advocate with The Coalition On Homelessness educating and organizing with citywide services (SFPD, DPW, & Navigation centers to name a few) on behalf of people experiencing homelessness. She visits them regularly assessing their needs, offering resources and coordinating events to give them support, and raising needed funds to foster additional shelter and housing.

Kelley is extremely dedicated, organized, goal driven and a team player. She is passionate about finding solutions. Kelley Cutler will be a great asset to the Local Homeless Coordinating Board, working diligently for the City and the welfare of those experiencing homelessness.

Sincerely yours,



Barbara B Elliott

*a copy of this letter is as  
valid as the original*

Danny Rhoades  
420 Berry Street #132  
San Francisco, CA 94158

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO

2017 DEC -6 PM 12:35

BY RB

Supervisor Norman Yee, Supervisor Ahsha Safai, and Supervisor Sandra Lee Fewer:

I am writing you today as recommendation for Kelley Cutler to the Local Homeless Coordinating Board, seat 5. Kelley's many years of experience as an advocate and ally for San Francisco's homeless communities, both at Larkin Street Youth Services and the SF Coalition on Homelessness, make her an excellent candidate for this board. Kelley's work has covered a wide variety of the subpopulations including Veterans, the chronically homeless, unaccompanied youth, victims of domestic violence, and those with mental health and substance use disorders. Few individuals are so dedicated and hardworking to protect the rights and lives of some of San Francisco's most vulnerable citizens. Her ongoing outreach work with the homeless community gives her a clear vision and articulate voice that would be extremely valuable to the Board.

I ask that you vote for Kelley Cutler for seat 5 on the Local Homeless Coordinating Board and that you recommend to your colleagues to do the same.

Sincerely,

Danny Rhoades

My name is Del Seymour and I Co-Chair the LHCB and I'm writing in support of Kelley Cutler for appointment to Seat 5 of the LHCB.

Kelley has monthly attended our LHCB meetings since I have been on the Board, which is over 3 or more years.

As a member of 5 different local homeless organizations, and also the Mayors Encampment Working Group, I regularly encounter Kelley in conversation with members of the homeless Community and have personally seen her work.

We worked together at the Gubbio Project to provide services to the homeless.

Kelley has personally experienced episodes of being without a home.

I very regularly consult with Kelley as part of my projects.

As far as Board diversity, Kelley adds several elements to that matter.

Kelley is not afraid to share her wide knowledge of conditions of this SF homeless fight.

The Board would do well to have a really pro-active member of the Community on board.

Please accept this as a very enthusiastic endorsement.

**Del Seymour**

Code Tenderloin Director  
Tenderloin Walking Tours Founder  
Local Homeless Coordinating Board Member  
St. Francis TL HIP Board Member  
Swords To Plowshares Director  
Better Market Street Project Committee Person  
(415) 574-1641

RECEIVED  
BOARD OF SUPERVISORS  
2017 DEC -6 PM 12:35

To Supervisor Norman Yee, Supervisor Ahsha Safai & Supervisor Sandra Lee Fewer.

Kelley Cutler's wise words, good actions on behalf of the poor and suffering citizens in our community has inspired me to found a new non profit called A Meal With Dignity.

I have learned so much about the crisis facing our community through Kelley's posts on Facebook. She is an inspiration to me and countless others who read her FB posts. I read an FB post of Kelley's which informed me of a quote from Dorothy Day "A Revolution of the Heart" rings in my brain to keep me focused on the work that needs to be done to aid the poor and suffering in San Francisco.

The Local Homeless Coordinating Board would be foolish not to have Kelley Cutler on its board.

Respectfully,

Joy D'Ovidio, Co-Founder & CEO of AMWD  
415.305.5655  
[joydovidio@comcast.net](mailto:joydovidio@comcast.net)

RECEIVED  
BOARD OF SUPERVISORS  
2017 DEC -6 PM 12:35  
BY *[Signature]*



RECEIVED  
BOARD OF SUPERVISORS  
3471 1500

2017 DEC -5 PM 4:47

BY AK



Esteemed Rules Committee Supervisors:

I am writing to recommend Kelley Cutler to the Local Homeless Coordinating Board (seat #5). I have had the distinct pleasure to work with Kelley Cutler over the past two years of my tenure at GLIDE. She has been a leader on many of the events and initiatives GLIDE has supported. And her work is always in support our neighbors experiencing homelessness, elevating their voices and needs in our city's political discourse. I instantly have faith in any work that Kelley is involved in. When hearing about her application to the board, I was eager to recommend her.

I've seen Kelley run meetings, coordinate and give testimony, lead large events with numerous stakeholders, and speak eloquently on issues of homelessness in venues large and small.

Anyone who knows Kelley can tell you that she is "the real deal" in her commitment and passion. Staff at GLIDE who have worked with her are similarly impressed. Her experiences as an advocate and service provider who knows homelessness through personal experience are invaluable and show through her insight, authenticity and compassion.

And perhaps most importantly, Kelley is a great asset to any group she belongs to. She has strong organizational and people skills. She comes with a wealth of knowledge and energy, and is engaging and capable even in tough conversations. I've seen her make the entire budget committee of the Board of Supervisors smile for the entire two minutes of her request for more funding. This quality of hers allows her to interact with everybody and makes conversations she takes part in work.

Please feel free to contact me if you have any questions.

A handwritten signature in black ink, appearing to be "Ben Lintschinger", written in a cursive style.

BEN LINTSCHINGER, MSW  
Advocacy Program Manager  
GLIDE 330 Ellis Street, San Francisco, CA 94102  
TEL 415-674-6080 | EMAIL [bl@glide.org](mailto:bl@glide.org) | FAX 415-771-8420 |

GLIDE  
330 Ellis Street  
San Francisco CA 94102

T: 415 674 6000  
F: 415 771 8420 [www.glide.org](http://www.glide.org)

2123

December 5, 2017

To Whom it May Concern:

As a former resident of the Mission District, and a long-time friend of Kelley Cutler, I would like to send my wholehearted recommendation for her appointment to a seat on the Local Homeless Coordinating Board.

Kelley is someone who is passionate about whatever she chooses to do. As a teenage hockey player she was fierce on the ice and now, as a fighter for the homeless population of San Francisco, she is a fierce advocate for their right to safe housing. Not only is she knowledgeable about the issues, she is willing to get involved at the street level and get to know the people she is serving.

When I visit San Francisco, I make a point of seeing Kelley. My most recent visit was in March 2017 and we went to dinner in Chinatown. She left early to walk home to her apartment in the Tenderloin and said that she had to be up early to help with one of the "sweeps" that she knew was going to happen the next morning. This is a woman willing to put herself on the front lines and does not easily give up.

You will do no better in filling your empty board position than voting for Kelley Cutler.

Cheryl Riggs  
Aurora, Colorado

951-313-7506



## THE GUBBIO PROJECT

5 Dec.2017

St. Boniface  
133 Golden Gate Ave  
San Francisco, CA 94102

Dear Rules Committee,

St. John the Evangelist  
1661 15<sup>th</sup> St  
San Francisco, CA 94103

I could not more highly recommend a person to the Local Homeless Coordinating Board than Kelley Cutler.

Phone: 415 361.5848  
admin@thegubbioproject.org  
www.thegubbioproject.org

I have known her for the last 8 years in my capacity as the Executive Director of the Gubbio Project, and have on more than one occasion, given her many abilities and wonderful way of relating to our homeless brothers and sisters, tried to recruit her to work with us. Kelley brings the exact combination of knowledge, experience, and compassion that I believe one needs for the job of the LHCB.

Executive Director  
Laura Slattery

Board of Directors  
Mary Ladd  
Christina Alvarez  
Lydie Branstetter  
Doug Ferris  
Zachary Cosinski  
Michael Mallory  
Jason Smith  
Kevin Fawcett

She brings that knowledge and experience from the nonprofit, the government, and the activist sectors, having worked for over 5 years with youth doing outreach at Larkin St., completing a year-long internship with H.O.P.E. under Bevan Dufty, and her current work with the Coalition on Homelessness as their Human Rights Organizer. In addition, she brings a strong connection with the religious communities who are partners in the work of trying to solve homelessness. With this cross section of experience, there are very few people working on the issue of homelessness in San Francisco that she has not encountered and engaged.

She lives in the city and cares about all of its residents. She is tireless in her search for humane and dignified solutions to the problem of homelessness, and would be an asset to the Board.

If you have any questions or concerns, or would like me to elaborate on anything I've written, please don't hesitate to contact me.

Peace and all good,

Laura Slattery  
Executive Director, The Gubbio Project

**Susan W. Merrill**

---

[susanwmerrill@gmail.com](mailto:susanwmerrill@gmail.com)

Tel: (510) 881-0881 Mobile: (408)-859-3469

Hayward, California 94541

December 5, 2017

I am writing in support of Kelley Cutler for Seat 5 on the Local Homeless Coordinating Board. We worked together on a board at the San Francisco Foundation (SFF). The current goals of the SFF are around equalizing disparity and disenfranchisement. There is no population more in need of support than the homeless.

Kelley possesses first hand familiarity with the various populations listed in the job description but also has both compassion and a reality based knowledge of the community problems and concerns. She has walked and talked with the individuals on the street and advocates strongly for their needs. At the same time she has a clear understanding of the constraints of civic activity. Kelley is able to bridge from the homeless diaspora to organizational structures in order to further discussion and progress.

Kelley is highly articulate and an excellent spokesperson and outreach champion. She does what she promises and can be counted on to give the full measure of her commitment.

Sincerely,

*Susan W. Merrill*

Susan W. Merrill  
Executive Director Retired  
South Hayward Parish

My name is Del Seymour and I Co-Chair the LHCB and I'm writing in support of Kelley Cutler for appointment to Seat 5 of the LHCB.

Kelley has monthly attended our LHCB meetings since I have been on the Board, which is over 3 or more years.

As a member of 5 different local homeless organizations, and also the Mayors Encampment Working Group, I regularly encounter Kelley in conversation with members of the homeless Community and have personally seen her work.

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Kelley has personally experienced episodes of being without a home.

I very regularly consult with Kelley as part of my projects.

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Kelley is not afraid to share her wide knowledge of conditions of this SF homeless fight.

The Board would do well to have a really pro-active member of the Community on board.

Please accept this as a very enthusiastic endorsement.

**Del Seymour**

Code Tenderloin Director

Tenderloin Walking Tours Founder

Local Homeless Coordinating Board Member

St. Francis TL HIP Board Member

Swords To Plowshares Director

Better Market Street Project Committee Person

(415) 574-1641

## Somera, Alisa (BOS)

---

**From:** Jordan Davis <jodav1026@gmail.com>  
**Sent:** Monday, December 04, 2017 10:56 AM  
**To:** Somera, Alisa (BOS); Safai, Ahsha (BOS); Sandoval, Suhagey (BOS); Choy, Jarlene (BOS); Yee, Norman (BOS); Fewer, Sandra (BOS); Pagoulatos, Nick (BOS)  
**Cc:** Board of Supervisors, (BOS)  
**Subject:** Letter Of Support For Kelley Cutler (Local Homeless Coordinating Board, Seat 5)

Dear Rules Committee,

This letter is concerning the contested appointment hearing for vacant seat 5 on the Local Homeless Coordinating Board this Wednesday (Item 5, File 171273). There are two applicants and one seat, and thus, I am writing to give my full and sole endorsement of Kelley Cutler for this position.

For many years, Kelley has done the work for the homeless population in this city; whether it be outreach, services, or human rights organizing, she has been there for the community. As a woman who has been homeless in San Francisco and who still deals with the trauma of such, I can attest to Kelley's commitment to the people she serves and to make sure that culturally competent services and housing is available to our unsheltered neighbors, and that city leaders seek real solution to the housing crisis.

Those who organize for the unhoused do important work, which can occur indoors or outdoors, rain or shine, and Kelley exemplifies this ethic. Most of all, what she fights for is for a second chance at life for those living on the streets and who want to be able to have a home. I certainly would not be where I am today without people like Kelley and many others who do similar work, and I am thankful that she is bringing the attention to the plight of homeless women to City Hall; it is something that is near and dear to me.

I also would like to highlight concerns about gender equity on boards, committees, commissions, and task forces, and state that, as a woman who serves as a city appointee, it is important to have more female representation in the often male-dominated realm of public service, and Kelley helps to fulfill that, in addition to her many qualifications.

Should you need to reach me, my number is 415-499-2563, or you may contact me via this email.

Regards,

-Jordan



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Local Homeless Coordinating Board

Seat # or Category (If applicable): Vacant Seat #5 or Vacant Seat #7 District:

Name: John Stanley Roman

Home Address: [Redacted] Zip: 94123

Home Phone: Occupation: Lawyer

Work Phone: 4153183562 Employer: Keller Sloan Roman LLP

Business Address: 555 Montgomery St., Suite 1700 Zip: 94111

Business E-Mail: jroman@ksrh.com Home E-Mail: [Redacted]

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes [X] No [ ] If No, where registered:

Resident of San Francisco [X] Yes [ ] No If No, place of residence:

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I grew up in San Francisco's Mission District and have always been interested and concerned with San Francisco's homelessness problem. My aunt is the President of the National Alliance to End Homelessness, and my discussions with her about the issue gave me an early interest in the work needed to alleviate the problem and the issues remaining to be solved. My work with homelessness began when I was a student at Saint Ignatius College Prep and volunteered to work in Saint Anthony's Dining Room serving local homeless. While I was in college and law school, I followed the situation in San Francisco closely. When I graduated law school and began my work as an attorney in San Francisco, I decided that I wanted to do pro bono work, and I chose to volunteer for the Homeless Advocacy Project because homelessness is the issue that I care about most in San Francisco. As a pro bono volunteer with HAP, I have dealt with cases involving mental illness, criminal activity, and imminent homelessness. My main concern is with the mechanisms in San Francisco to deal with the chronically homeless who have mental illnesses. My experience is that it is very difficult to solve the problem of chronic homelessness without addressing the underlying mental problems that these individuals have. Finally, as a long-time resident of San Francisco's Mission District, I have experienced all different kinds of demographic qualities that are in need of help. I grew up in a time when many of my neighbors were dying because of AIDS, and it was not until about 1996 that this stopped being a regular occurrence. This early experience with the suffering of a particular community left a great effect on me, and has prompted me to understand and realize the problems that disadvantaged communities face on a regular basis.

**Business and/or professional experience:**

I am a litigation attorney in San Francisco, and I primarily do business and entertainment litigation. While this may not seem directly relevant to the issues of local homelessness, I believe the problem-solving and negotiation skills that I have developed would be essential to the problem-solving necessary to navigate the problems that San Francisco's homeless community face. I also think that it is important to have representatives from all different parts of San Francisco's society who are interested in helping the homeless.

**Civic Activities:**

I am a pro bono volunteer for the Homeless Advocacy Project, where I do my best to prevent homelessness, and in one case dealt with a severely mentally ill man who was homeless, and after many attempts, finally got him the treatment that he needed. I dealt extensively with the City's mental health system and understand the problems and issues that it faces.

I also volunteer as a coach for Lincoln High School's Mock Trial team, where I coach kids from Lincoln in the fundamentals of advocacy.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

---

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (*Applications must be received 10 days before the scheduled hearing.*)

Date: 2/28/17 Applicant's Signature: (required) John Stanley Roman

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

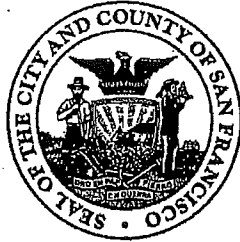
**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

---

FOR OFFICE USE ONLY:  
Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_



BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## VACANCY NOTICE

### LOCAL HOMELESS COORDINATING BOARD

Replaces All Previous Notices

NOTICE IS HEREBY GIVEN of the following seat information and term expirations (**in bold**), appointed by the Board of Supervisors:

**Vacant Seat 5**, succeeding Laura Guzman, resigned, must represent one or more of the following homeless subpopulations: families with children; single adults; veterans; the chronically homeless; unaccompanied youth; persons with HIV/AIDS; persons with substance use disorders; the seriously mentally ill; and victims of domestic violence, dating violence, sexual assault, and stalking, for the unexpired portion of a four-year term ending October 21, 2019.

Seat 6, Deleano Seymour, term expires October 21, 2018, must represent one or more of the following homeless subpopulations: families with children; single adults; veterans; the chronically homeless; unaccompanied youth; persons with HIV/AIDS; persons with substance use disorders; the seriously mentally ill; and victims of domestic violence, dating violence, sexual assault, and stalking, for a four-year term.

Seat 7, Sophia Isom, term expires October 21, 2018, must represent one or more of the following homeless subpopulations: families with children; single adults; veterans; the chronically homeless; unaccompanied youth; persons with HIV/AIDS; persons with substance use disorders; the seriously mentally ill; and victims of domestic violence, dating violence, sexual assault, and stalking, for a four-year term.

Seat 8, Erick Brown, term expires October 21, 2018, must represent one or more of the following homeless subpopulations: families with children; single adults; veterans; the chronically homeless; unaccompanied youth; persons with HIV/AIDS; persons with substance use disorders; the seriously mentally ill; and victims of domestic violence, dating violence, sexual assault, and stalking, for a four-year term.

Seat 9, James Loyce, term expires October 21, 2019, must be appointed by the City Controller, confirmed by the Board of Supervisors, and represent one or more of the following homeless subpopulations: families with children; single adults; veterans; the chronically homeless; unaccompanied youth; persons with HIV/AIDS; persons with

substance use disorders; the seriously mentally ill; and victims of domestic violence, dating violence, sexual assault, and stalking, for a four-year term.

Reports: None.

Sunset Date: None.

Additional information relating to the Local Homeless Coordinating Board may be obtained by reviewing Board of Supervisors Resolution No. 208-05, available at <http://www.sfbos.org/resolutions> or by visiting the Local Homeless Coordinating Board website at <http://sfgov.org/lhcb/>.


Interested persons may obtain an application from the Board of Supervisors website at [http://www.sfbos.org/vacancy\\_application](http://www.sfbos.org/vacancy_application) or from the Rules Committee Clerk, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689. Completed applications should be submitted to the Clerk of the Board. All applicants must be residents of San Francisco, unless otherwise stated.

**Next Steps:**

- Seat No. 1: Applicants who meet minimum qualifications will be contacted by the Rules Committee Clerk once the Rules Committee Chair determines the date of the hearing. Members of the Rules Committee will consider the appointment at the meeting, and applicant(s) may be asked to state their qualifications. The appointment of the individual who is recommended by the Rules Committee will be forwarded to the Board of Supervisors for final approval.
- Seat No. 9: Applications for this seat will be sent to the Controller for consideration. The Controller shall interview the applicant(s) that he/she deems qualified. The Controller's selected appointment will be heard at a Rules Committee meeting and then forwarded to the Board of Supervisors for confirmation.

*Please Note: Depending upon the posting date, a vacancy may have already been filled. To determine if a vacancy for this Board is still available, or if you require additional information, please call the Rules Committee Clerk at (415) 554-5184.*

*Further Note: Additional seats on this body may be available through other appointing authorities, including the Mayor and the City Controller.*

  
for Angela Calvillo  
Clerk of the Board

DATED/POSTED: November 20, 2017

San Francisco  
BOARD OF SUPERVISORS

Date Printed: September 6, 2017

Date Established: September 5, 1997

Active

**LOCAL HOMELESS COORDINATING BOARD**

**Contact and Address:**

Minor Charles  
Department of Homelessness and Supportive Housing  
P. O. Box 7988  
San Francisco, CA 94120

Phone: (415) 554-7755

Fax: (415) 557-6033

Email: charles.minor@sfgov.org

**Authority:**

Resolution Nos. 827-97; 926-99; 720-01; and 208-05. Ordinance No. 116-16.

**Board Qualifications:**

The Local Homeless Coordinating Board shall perform the following functions:

(a) Serve as the Continuum of Care governing body in accordance with applicable U.S. Department of Housing and Urban Development ("HUD") rules and regulations, including but not limited to 24 CFR Part 578 et seq., as amended. The Board shall adopt, and all members shall abide by, a written conflict of interest policy that complies with 24 CFR Part 578.95(b), as amended.

(b) Advise the Department of Homelessness and Supportive Housing on homeless policy and budget allocations.

The Coordinating Board shall hold a meeting not less than once every month. The Board shall elect officers and shall establish rules or bylaws for its organization and procedures.

The Board shall consist of nine (9) members, as follows:

Seat 1 shall be appointed by the Mayor and shall be a homeless or formerly homeless person.

Seats 2 through 4 shall be appointed by the Mayor. The appointees shall represent organizations or projects serving one or more of the following homeless subpopulations in San Francisco: families with children; single adults; veterans; the chronically homeless; unaccompanied youth;

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San Francisco  
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persons with HIV/AIDS; persons with substance use disorders; the seriously mentally ill; and victims of domestic violence, dating violence, sexual assault, and stalking. One Board member may represent the interests of more than one homeless subpopulation.

Seats 5 through 8 shall be appointed by the Board of Supervisors. The appointees shall represent one or more of the homeless subpopulations listed in subsection (b) of Section 5.31-2. One Board member may represent the interests of more than one homeless subpopulation.

Seat 9 shall be appointed by the Controller and shall represent one or more of the homeless subpopulations listed in subsection (b) of this Section 5.31-2. One Board member may represent the interests of more than one homeless subpopulation.

All of the homeless subpopulations listed in subsection (b) of this Section 5.31-2 must be represented on the Coordinating Board to the extent that someone is available and willing to represent that subpopulation on the Board. At the time of appointment, the appointing authority shall identify the homeless subpopulation(s) represented by the appointee.

Each member of the Coordinating Board shall serve at the pleasure of the member's appointing authority for a term of four years.

Reports: None.

Sunset Clause: None.

(The Board of Supervisors amended the "Continuum of Care Plan" to incorporate the recommendations of the Ad Hoc Committee's proposal and disbanded the original Local Board, effective August 1, 2005. A new "Local Homeless Coordinating Board" was reconstituted, effective August 1, 2005, with nine members - Resolution No. 208-05. On June 28, 2016, the Board of Supervisors passed Ordinance No. 116-16, which amended the Administrative Code to establish the Local Homeless Coordinating Board. The ordinance established new seat qualifications and duties.)