



# City and County of San Francisco

## Meeting Minutes

### Budget and Finance Committee

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

*Members: Connie Chan, Matt Dorsey, Danny Sauter*

*Clerk: Brent Jalipa*

*(415) 554-7712 ~ [brent.jalipa@sfgov.org](mailto:brent.jalipa@sfgov.org)*

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Wednesday, June 17, 2026

10:00 AM

City Hall, Legislative Chamber, Room 250

### Regular Meeting

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**Present:** 3 - Connie Chan, Matt Dorsey, and Danny Sauter

*The Budget and Finance Committee met in regular session on June 3, 2026, with Chair Connie Chan presiding. Chair Chan called the meeting to order at 10:04 a.m.*

## ROLL CALL AND ANNOUNCEMENTS

*On the call of the roll, Chair Chan, Vice Chair Dorsey, and Member Sauter were noted present.*

*All members were present.*

## COMMUNICATIONS

*Brent Jalipa, Budget and Finance Committee Clerk, instructed members of the public that public comment is taken on each item on the agenda. Alternatively, written comments may be submitted through email ([brent.jalipa@sfgov.org](mailto:brent.jalipa@sfgov.org)) or the U.S. Postal Service at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102.*

## AGENDA CHANGES

*There were no agenda changes.*

## REGULAR AGENDA

### **260500 [Amended and Restated Lease Agreement - Retroactive - Tad's - 44 Ellis Street - Retail Space - Monthly Base Rent to a Percentage Rent Calculated as 8% of Gross Revenues]**

#### **Sponsor: Sauter**

Resolution approving an Amended and Restated Lease Agreement between the City and County of San Francisco and Tad's Inc., for the retail space located at 44 Ellis Street in the Ellis-O'Farrell Garage, to amend the calculation of the monthly base rent to a percentage rent calculated as 8% of gross revenues retroactive to January 1, 2021; to amend the monthly water charge to \$2,400 retroactive to February 1, 2024; to amend the calculation of base rent and water charge during the first option to extend; to require Tad's to pay a \$4,000 administrative fee; to impose minimum hours of operation; to waive Tad's obligation to pay base rent for the period beginning on April 1, 2020 to December 31, 2020; and to waive Tad's obligation to pay outstanding water charge for the period beginning February 1, 2020 to January 31, 2024, effective upon approval of this Resolution through the expiration date of April 30, 2029. (Municipal Transportation Agency)  
(Fiscal Impact)

05/05/26; RECEIVED AND ASSIGNED to Budget and Finance Committee.

06/03/26; CONTINUED. Heard in Committee. Speaker(s): Brad Russi (Office of the City Attorney); provided an overview and responded to questions raised throughout the discussion.

*Heard in Committee. Speaker(s): Keziah Tang (Municipal Transportation Agency); provided an overview and responded to questions raised throughout the discussion.*

**Member Sauter moved that this Resolution be AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE, on Page 3, Line 4, by inserting 'retroactive to February 1, 2024' after 'Agreement'; and by adding retroactive approval language throughout the legislation text. The motion carried by the following vote:**

Ayes: 3 - Chan, Dorsey, Sauter

Resolution retroactively approving an Amended and Restated Lease Agreement between the City and County of San Francisco and Tad's Inc., for the retail space located at 44 Ellis Street in the Ellis-O'Farrell Garage, to amend the calculation of the monthly base rent to a percentage rent calculated as 8% of gross revenues retroactive to January 1, 2021; to amend the monthly water charge to \$2,400 retroactive to February 1, 2024; to amend the calculation of base rent and water charge during the first option to extend; to require Tad's to pay a \$4,000 administrative fee; to impose minimum hours of operation; to waive Tad's obligation to pay base rent for the period beginning on April 1, 2020 to December 31, 2020; and to waive Tad's obligation to pay outstanding water charge for the period beginning February 1, 2020 to January 31, 2024, effective upon approval of this Resolution through the expiration date of April 30, 2029. (Municipal Transportation Agency)  
(Fiscal Impact)

**Member Sauter moved that this Resolution be RECOMMENDED AS AMENDED. The motion carried by the following vote:**

Ayes: 3 - Chan, Dorsey, Sauter

**260303 [Administrative Code - Increasing Accept and Expend Threshold Amount for Grants]****Sponsors: Mandelman; Dorsey and Mahmood**

Ordinance amending the Administrative Code to increase the minimum grant award amount requiring Board of Supervisors approval for acceptance and expenditure from \$100,000 to the greater of \$1,000,000 or the federal single audit threshold amount set by the United States Office of Management and Budget, starting October 1, 2026; require Board of Supervisors approval of a grant increase only if it raises the grant to the approval threshold for the first time or increases a previously approved grant to 110% or more of the previously approved amount; authorize the Controller to make rules governing the acceptance and expenditure of any grants or grant increases that do not require Board of Supervisors approval; and make other non-substantive organizational changes to the sections of code relating to cash revolving funds and acceptance and expenditure of grant funds.

03/24/26; ASSIGNED UNDER 30 DAY RULE to Budget and Finance Committee, expires on 4/23/2026.

*Heard in Committee. Speaker(s): Supervisor Rafael Mandelman (Board of Supervisors); Nicolas Menard (Office of the Budget and Legislative Analyst); Brad Russi (Office of the City Attorney); Devin Macauley (Office of the Controller); provided an overview and responded to questions raised throughout the discussion. Amanda Fried; spoke in support of the ordinance matter.*

**Chair Chan moved that this Ordinance be AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE, on Page 1, Lines 3-16, to read 'Ordinance amending the Administrative Code to increase the minimum grant award amount requiring Board of Supervisors approval for acceptance and expenditure from \$100,000 to the greater of \$1,000,000 or the federal single audit threshold amount set by the United States Office of Management and Budget, starting October 1, 2026; require Board of Supervisors approval of a grant increase only if it raises the grant to the approval threshold for the first time or increases a previously-approved grant to either 110% or more of the previously-approved amount or \$200,000 or more above the previously-approved amount; authorize the Controller to make rules governing the acceptance and expenditure of any grants or grant increases that do not require Board of Supervisors approval; exempt gifts of legal services and litigation-related expert services from the requirement that department obtain Board of Supervisors approval to accept gifts valued above \$10,000; and make other non-substantive organizational changes to the sections of code relating to cash revolving funds and acceptance and expenditure of grant funds.'; on Page 2, Lines 9-10, to read 'Section 2. Articles XIII and XV of the Administrative Code are hereby amended by revising Sections 10.100-305 and 10.170-1, to read as follows:', and Lines 23-24, by inserting 'with the exception of gifts of legal services or litigation-related expert services,' after '\$10,000'; and on Page 3, Lines 20-21, by inserting 'or (ii) \$200,000 or more above the amount most recently approved by the Board of Supervisors.' after 'Board of Supervisors;'. The motion carried by the following vote:**

Ayes: 3 - Chan, Dorsey, Sauter

Ordinance amending the Administrative Code to increase the minimum grant award amount requiring Board of Supervisors approval for acceptance and expenditure from \$100,000 to the greater of \$1,000,000 or the federal single audit threshold amount set by the United States Office of Management and Budget, starting October 1, 2026; require Board of Supervisors approval of a grant increase only if it raises the grant to the approval threshold for the first time or increases a previously-approved grant to either 110% or more of the previously-approved amount or \$200,000 or more above the previously-approved amount; authorize the Controller to make rules governing the acceptance and expenditure of any grants or grant increases that do not require Board of Supervisors approval; exempt gifts of legal services and litigation-related expert services from the requirement that department obtain Board of Supervisors approval to accept gifts valued above \$10,000; and make other non-substantive organizational changes to the sections of code relating to cash revolving funds and acceptance and expenditure of grant funds.

**Chair Chan moved that this Ordinance be CONTINUED AS AMENDED to the Budget and Finance Committee meeting of July 8, 2026. The motion carried by the following vote:**

Ayes: 3 - Chan, Dorsey, Sauter

**260523 [Cost of Living Adjustment to the Contract for Budget and Legislative Analyst Services - \$3,544,900 - FY2026-2027]**

Motion enacting a 4.50% cost of living adjustment (COLA) to the base Fiscal Year (FY) 2025-2026 contract amount of \$3,392,249 for Budget and Legislative Analyst Services, to be effectuated as of July 1, 2026, resulting in a new FY2026-2027 contract amount of \$3,544,900 an annual increase of \$152,651 and a total not to exceed contract amount of \$36,000,000 for the contract term ending December 31, 2031; and directing the Clerk of the Board to take all necessary administrative action to amend the contract accordingly. (Clerk of the Board)

05/12/26; RECEIVED AND ASSIGNED to Budget and Finance Committee.

*Heard in Committee. Speaker(s): Dr. Edward De Asis (Office of the Clerk of the Board of Supervisors); provided an overview and responded to questions raised throughout the discussion.*

**Chair Chan moved that this Motion be RECOMMENDED. The motion carried by the following vote:**

Ayes: 3 - Chan, Dorsey, Sauter

## ADJOURNMENT

*There being no further business, the Budget and Finance Committee adjourned at the hour of 10:28 a.m.*

*N.B. The Minutes of this meeting set forth all actions taken by the Budget and Finance Committee on the matters stated, but not necessarily in the chronological sequence in which the matters were taken up.*