



TOMÁS J. ARAGÓN, MD, DrPH
Director and State Public Health Officer

State of California—Health and Human Services Agency
California Department of Public Health



GAVIN NEWSOM
Governor

October 1, 2022

Susan Philip, MD, MPH
Health Officer
City and County of San Francisco
Acting Director, Population Health Division
101 Grove Street, Room 308
San Francisco, CA 94102

Dear Dr. Philip,

**Refugee Health Assessment Program (RHAP) - Federal Fiscal Year (FFY) 2022-23
Award Number 22-38-90899-00**

This letter covers the Refugee Health Assessment Program (RHAP) reimbursement information for the period of October 1, 2022 through September 30, 2023. The Office of Refugee Health (ORH) will reimburse the county based on the award amount below to cover administrative costs for the 2022-23 period:

1. \$324,061.00 for **administrative costs** (to be disbursed in quarterly payments)

Total health assessment expenditures should not exceed the maximum amount of \$324,061. Should there be a significant increase in refugee arrivals to your county during this grant period, you may contact the California Department of Public Health (CDPH), Office of Refugee Health (ORH) to request additional funds.

The reimbursement rate is for the provision of health assessment services to refugees, asylees, entrants from Haiti and Cuba, special visa immigrants, federally certified victims of human trafficking, eligible Afghan and Ukrainian parolees, and other eligible entrants, as required per the 2022-23 ORH Policy and Procedure Manual. The Manual includes criteria for full health assessments.

The reimbursement rate is for costs of patient care that is not billable to Medi-Cal. For patients that have not qualified for Medi-Cal at the time of the health assessment and who cannot be enrolled in Medi-Cal or Refugee Medical Assistance (RMA) (for example, those who are lost to follow up or have moved), ORH will consider reimbursement for health assessment costs on a case-by-case basis for those seen in the first 90 days of arrival, adjudication, or certification. Documentation and approval from the ORH Chief are required and reimbursement is limited.



Name
Page 2
October 1, 2022

Allowable Administrative Costs

Allowable costs include coordination and scheduling with resettlement agencies and patients, verifying Medi-Cal eligibility, preparing pre-arrival medical records, interpreting, data entry into RHEIS, data cleaning and analysis/epidemiological reporting, and overall program administration and coordination.

Please note: This award is subject to an appropriation of funds from the Federal Office of Refugee Resettlement, thus rate and/or award could be adjusted.

To receive reimbursement, please complete the following:

1. Complete and sign the enclosed Certifications, Assurances, and Requirements form, Attachments C and D from the Data Use and Disclosure Agreement (DUDA) and the Checklist.
2. Review RHEIS Users document, and identify users who no longer need access to RHEIS.
3. Submit signed documents to Nuny.cabanting@cdph.ca.gov and Nossin.Khan@cdph.ca.gov by **October 5, 2022**.

Submit your quarterly invoice to ORH with the following information:

- Award Number **22-38-90899-00**
- List separately quarterly administrative costs and number of fully completed health assessments.
- Attach the RHEIS invoice report, including patients served, covering the dates of the invoice period in an encrypted email.
- The CDPH has implemented a new state-wide accounting and budgeting system and this system rejects duplicate invoice numbers. Therefore, please include your county name, quarter billed, "RHAP", and the fiscal year "22-23" in your invoice number (ex. County Q# RHAP FY22-23).

The health assessments must be completed in accordance with the RHAP medical instructions (see Manual, Section III C). Should any assessment(s) not meet with the CDPH/ORH medical instructions, the invoice will be returned, and payment withheld until the required components are completed in full.

Name
Page 3
October 1, 2022

If you have any questions or need further clarification, please contact me at Christine.Murto@cdph.ca.gov or (916) 552-8264.

Sincerely,



Christine Murto, PhD
Chief, Office of Refugee Health

Enclosure

cc: Abigail Bates
California Department of Public Health
Office of Refugee Health
MS 5204, P.O. Box 997377
Sacramento, CA 95899-7377

Patricia Erwin, MPH
Community Health Equity & Promotion Branch Deputy
Population Health Division
San Francisco Department of Public Health

Cristy Dieterich, MPH, Program Manager
Newcomers Health Program - SF Refugee Health Assessment Program
Community Health Equity & Promotion Branch
San Francisco Department of Public Health

Sammi Truong, MSW
Clinical Services Coordinator
Newcomers Health Program - SF Refugee Health Assessment Program
Community Health Equity & Promotion Branch
San Francisco Department of Public Health

