

1 [Balboa Park Station Community Advisory Committee]

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3 **Resolution establishing the Balboa Park Station Community Advisory Committee for**
4 **providing input and community oversight relating to area improvements and**
5 **renovations.**

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7 WHEREAS, The Balboa Park Station Area Plan (BPSAP) was adopted on Tuesday,
8 April 7, 2009, by the Board of Supervisors and signed into law by Friday, April 17, 2009; and

9 WHEREAS, The plan identified recommended changes to improve the area's public
10 realms, to promote a balanced mix of public benefits and infrastructure improvements in and
11 around the BART station, Upper Yard, Geneva Plaza, and transportation areas and
12 pedestrian and safety issues to ensure that new neighborhood infrastructure is provided
13 concurrently with the demands generated by the BPSAP; and

14 WHEREAS, There is great need for ongoing community input and oversight to ensure
15 timely implementation and follow-up on recommendations; now, therefore, be it

16 RESOLVED, That the Board of Supervisors hereby establishes the Balboa Park
17 Community Advisory Committee (CAC) for the purpose of providing input and community
18 oversight on the prioritization and implementation of public improvements, relaying
19 information to community stakeholders on the status of development proposals and
20 transportation improvements in the surrounding neighborhoods, and providing input to Balboa
21 Park Station Area Plan implementation efforts as appropriate. The CAC will act as a liaison
22 between the community, transportation agencies and developers. The CAC shall be advisory,
23 and perform the following functions as needed: Provide input to City agencies and decision
24 makers with regard to all activities related to implementation of the Balboa Park Station Area
25 Plan; and, be it

1 FURTHER RESOLVED, The CAC shall have a minimum of five voting members and
2 no more than nine, representing diverse capacities and backgrounds, who also have a stake
3 in the neighborhoods served by Balboa Park Station. The positions will be held by
4 stakeholders in each of the following categories: 1) Muni rider interests; 2) BART rider
5 interests; 3) pedestrian and bicycle interests; 4) students (particularly from City College); 5)
6 senior/disabled community; 6) community and economic development; 7) land use and
7 housing; 8) youth and families; and 9) neighborhood resident interests; and, be it

8 FURTHER RESOLVED, Appointment of voting members shall be through the Board of
9 Supervisor's Rules Committee, with input from Supervisors of District 11, primarily, and
10 District 10, secondarily; and, within two months of the adoption of the resolution establishing
11 the Balboa Park Station Area Plan CAC, all members shall be appointed. The Rules
12 Committee shall appoint those individuals ensuring good representation of communities
13 served by the Balboa Park BART station. Such members shall attend all CAC meetings and
14 the terms of members shall be set at two years, after which the CAC may be reauthorized per
15 community need and progress on projects; and be it,

16 FURTHER RESOLVED, That CAC meetings shall be held at the minimum of once
17 every quarter, with attendance from all members, as well as those staffing the CAC, for the
18 purpose of formal implementation, collaboration, accountability and monitoring of progress;
19 and,

20 A. The CAC meetings shall be open to the public, providing opportunities for the
21 community to receive station-related information and reports. Public postings and
22 announcements shall be used to raise awareness regarding the meetings; and,

23 B. The Planning Department, Municipal Transportation Agency (MTA) and the
24 Transportation Authority shall designate necessary staffing as needed to complete the
25 responsibilities and function of the CAC, namely establishing agendas, preparing meeting

1 packets and maintaining minutes, in compliance with the Brown Act. Such staff shall have no
2 member rights; and, be it

3 FURTHER RESOLVED, That the CAC shall be charged with the following
4 responsibilities:

5 A. Ensure a balanced implementation of the Balboa Park Station Area Plan, the CAC
6 shall institute a formal monitoring program for the plan policies and implementation measures
7 relating to development and transportation aspects of the station area, holding accountable
8 those entities and agencies to agreed upon responsibilities and timelines; and,

9 B. Ensure accurate prioritization and timely progress of tasks previously stated by the
10 following entities: Transportation Authority, MTA, BART, San Francisco Planning Department;
11 and,

12 C. Collaborate with transportation agencies and the Planning Department to prioritize
13 community improvement projects and identify implementation details; and,

14 D. Aid in seeking funding for those projects that lack funds or financing; and,

15 E. The CAC shall inform the community of any and all progress at quarterly meetings
16 through creating and distributing quarterly reports illustrating progression of projects and
17 continuing compliance in an advisory role. Such reports shall be the responsibility of staff;
18 and, be it

19 FURTHER RESOLVED, That the Board of Supervisors shall approve the composition
20 and designation of the CAC.

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