

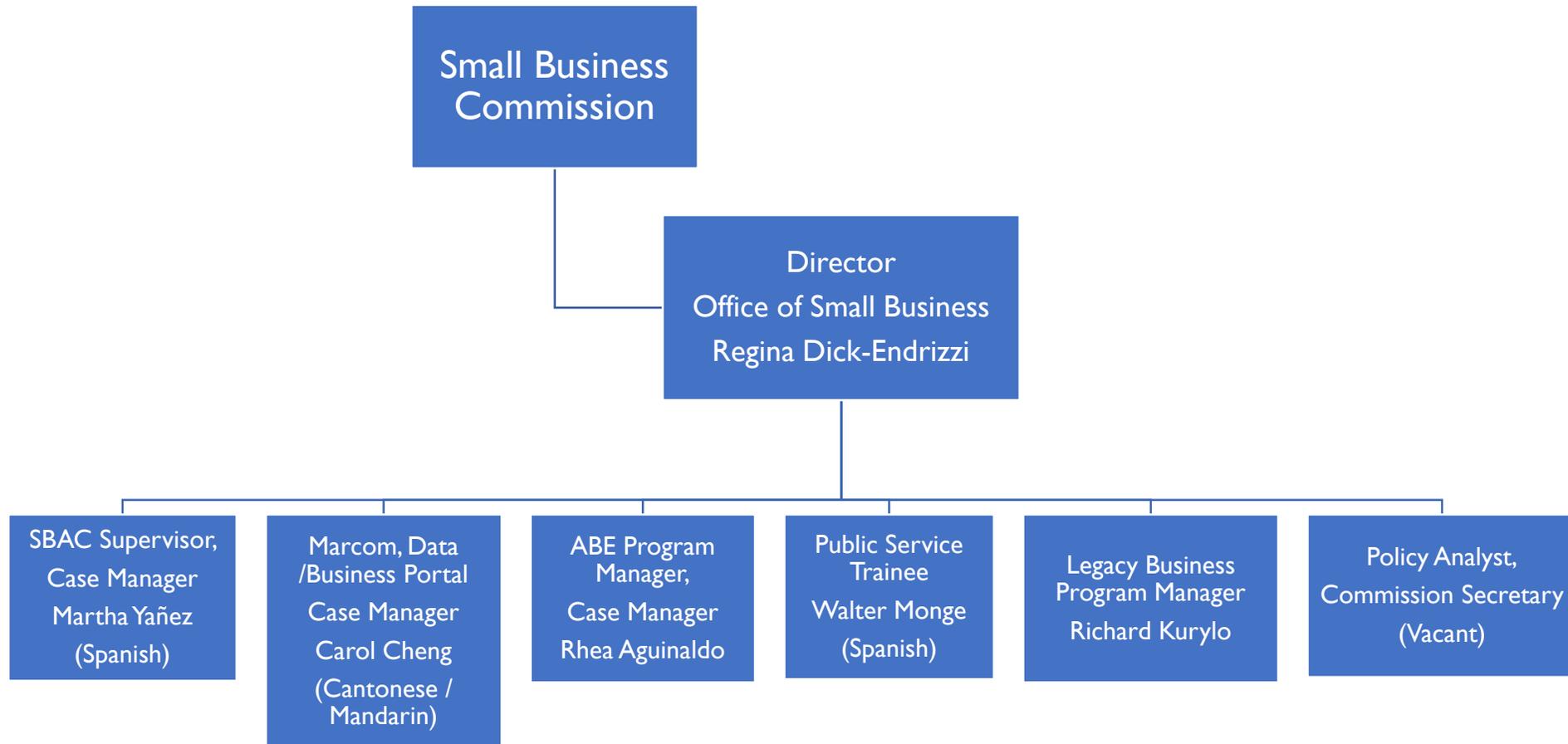


Budget and Finance Committee

May 5, 2021

Regina Dick-Endrizzi
Director, Office of Small Business

Organization Chart



- ❖ Customized Information and Case Management - Citywide
- ❖ Education and Technical Assistance Coordination
- ❖ Market, and Promote Business Programs
- ❖ Addition: One desk at 49 S. Van Ness Ave.

Budget: Business Assistance Center & SBC



- Small Business Assistance Center:
 - Opened 2008 with 3 FTEs /Business Counselors + 1 Public Service Trainee (2019)

Total Clients Served in Previous Years					
Fiscal Year	FY 16 – 17	FY 17 – 18	FY 18 – 19	FY 19 – 20	FY 20-21
# of Clients	3,309	3,604	3,892	6,476	3,598
% increase over previous year	12.74%	8.92%	7.99%	66.39%	30% (2019)

SBAC Budget	
Staff	585,993
Overhead	89,732
Non-Personnel	44,784
Total Budget	720,509

SBC	
Staff	177,222
Overhead	22,433
Non-Personel	11,196
SGovTV	37,065
Total Budget	247,916

Small Business Commission

- One FTE –
 - Two Functions: Commission Secretary & Policy Analyst

OSB Website, Newsletter, & SF Business Portal



Office of Small Business

Home | About Us | Assistance Center | Commission | Legacy Business | Programs | Calendar | Contact Us

Explore San Francisco's Legacy Businesses

News and Announcements:

- Small Business Commission Statement in Support of Black Lives Matter
- Assistance and Guidance for Businesses and Employees Impacted by COVID-19
- Shops that Sell Personal Protective Equipment
- Deferral of Business Taxes and License Fees
- 2020 Important Annual Due Dates for Businesses

COMMISSION | PUBLIC NOTICES | PROGRAMS

BULLETINS | BUSINESS PORTAL | SHOP & BINE

STAY CONNECTED: Facebook, Twitter, LinkedIn

MULTILINGUAL SERVICES: Select Language (Powered by Google Translate)

Small Business Assistance Center, City Hall, Room 140 • 1 Dr. Carlton B. Goodlett Place • San Francisco, CA 94102
Tel: 415-554-6134 • Office Hours: Monday-Friday 9AM - 5PM • Service 24x7

Español | 中文 | Filipino | русский | العربية | 한국어 | 日本語 | Tiếng Việt

OFFICE OF SMALL BUSINESS
COVID-19 SF BUSINESS UPDATES
Resources, news and announcements

February 3, 2021

Dear Reader,

Monday marked the start of **Black History Month**, an important time to celebrate historical events, honorable leaders and steps towards collective change, which is especially important during such a polarizing time in the US. The Office of Small Business acknowledges and elevates the profound impact that Black entrepreneurs and Black-owned businesses have made on San Francisco; from the city's culture and neighborhood vitality, to diversity of industry.

Black Business Directory: This month and beyond, check out the city's [map](#) and directory of Black-owned [businesses with storefronts in SF](#) to support, and a directory of [other industries and services](#).

Join San Francisco's **Black History Month Opening Ceremony** on Friday, February 5th at 12pm online at [SFGovTV](#). The event usually takes place at City Hall in the Rotunda but will be held virtually this year.

As always, **we're here to help**. For questions or concerns, contact us by phone at (415) 554-6134 or email sfosp@sfgov.org. We encourage businesses to check sewd.org/covid19 often for resources.

In solidarity,
Office of Small Business

IMPORTANT ANNOUNCEMENT:

ROUND 2 OF CA SMALL BUSINESS COVID-19 RELIEF GRANT - OPEN NOW

Yesterday, the State's Small Business COVID-19 Relief Grant Program opened for Round 2 applications. This round will close February 8 at 6PM. Administered by the CA Office of Small Business Advocate and Lendistry, a tech-enabled community lender, the program offers \$5,000 to \$25,000 grants to eligible small businesses and nonprofits. Note: any Round 1 applicants that were not awarded but are eligible, will be automatically considered for the Round 2; you do not need to reapply. Resources to apply, include: [application tips](#), [webinars](#), [on-demand videos](#) (in multiple languages), [application guides](#), and [FAQs](#).

Visit CAReliefGrant.com for full details. For help to apply, contact a local [partner organization](#).

SAN FRANCISCO BUSINESS PORTAL

Start a Business | Manage Your Business | Grow Your Business | Permit Locator | Resources

SAN FRANCISCO BUSINESS PORTAL

www.businessportal.sfgov.org

Everything You Need to Succeed

Welcome to The San Francisco Business Portal – our City's primary online business resource. With comprehensive information and tailored tools, the Portal helps you easily navigate the steps to **start, manage, and grow** a business, quickly learn what it takes to be compliant, and obtain resources along the way. Ready to get started? Find the permits, licenses, requirements, and guidelines you need now. Don't forget to [sign up](#) for the latest announcements from the Office of Small Business.

Start a Business
Starting a business can be challenging. Being prepared and well-informed will help. Learn what it takes to move your idea from dream to reality.
[Get started >](#)

Manage Your Business
Your doors are open, so what's next? Educate yourself on important dates, laws, and local resources to help you succeed.
[Stay on track >](#)

Grow Your Business
Business is good and it's time to expand. Discover the information and resources you need to grow your business and thrive.
[Grow smart >](#)

3 **Find a Location**
Define your concept in a location or space. Know what you're getting into. Every business has unique needs including when you can legally operate a business.
[Go >](#)

4 **Register Your Business**
All San Francisco businesses – even those...

5 **Choose a Name**
You've chosen the perfect business name. Do what's the next step to make it legal and protect your brand?
[Go >](#)

6 **Building & Inspections**
Check to build your business? Before...

7 **ADA Compliance**
A business that is accessible to all and...

Offering Solutions for San Francisco Small Businesses

Budget: Legacy Business and Venue Fund



- Legacy Business Program:
 - One FTE- Program Manager & 0.5 FTE - Small Business Development Center

Legacy Business	
Staff	240,263
Overhead	44,263
Non-Personel	20,400
Grant Program	1,000,000
Total Budget	1,304,926

Rent Stabilization Grant		
Fiscal Year	FY 20-21	FY 21 -22
Grant Obligation	\$803,779	\$ 1,016,218
# of Grants	44 grantees	55 grantees

Music and Entertainment Venue Fund	
Fiscal Year	FY 20-21
Grant Obligation	\$3,000,000
# of Grants	TBD

- 283 – Businesses on the Registry
- 35 – Businesses in the queue (average 5 per month)