



BJA FY 18 Local Law Enforcement Crime Gun Intelligence Center Integration Initiative 2018-H1538-CA-DG



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Application: ▾

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This handbook allows you to complete the application process for applying to the BJA FY 18 Local Law Enforcement Crime Gun Intelligence Center Integration Initiative. At the end of the application process you will have the opportunity to view and print the SF-424 form.

*Type of Submission	
*Type of Application	New If Revision,select appropriate option If Other, specify
*Is application subject to review by state executive order 12372 process?	Yes This preapplication/application was made available to the state executive order 12372 process for review on April/ 30/ 2018

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*Is the applicant delinquent on any federal debt	No
*Employer Identification Number (EIN)	94-6000417
*Type of Applicant	County
Type of Applicant (other):	
*Organizational Unit	Police Department
*Legal Name (Legal Jurisdiction Name)	City and County of San Francisco
*Vendor Address 1	1245 3rd Street
Vendor Address 2	
*Vendor City	San Francisco
Vendor County/Parish	
*Vendor State	California
*Vendor ZIP	94158-2134
Point of Contact Information for matters involving this application	
Contact Prefix:	Mr.
Contact Prefix (Other):	
Contact First Name:	Patrick
Contact Middle Initial:	
Contact Last Name:	Leung
Contact Suffix:	
Contact Suffix (Other):	
Contact Title:	Grants Manager
Contact Address Line 1:	1245 3rd Street
Contact Address Line 2:	
Contact City:	San Francisco
Contact State:	California

Contact Zip Code:	94158
Contact Phone Number:	(415) 837-7213
Contact Fax Number:	(415) 575-6085
Contact E-mail Address:	patrick.n.leung@sfgov.org

Continue



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Descriptive Title of Applicant's Project		
San Francisco Crime Gun Intelligence Center		
Areas Affected by Project		
Proposed Project		
	*Start Date	October/ 01/ 2018
	*End Date	September/ 30/ 2021
*Congressional Districts of		
	Project	Congressional District 12, CA
*Estimated Funding		
Federal		\$800000.00
Applicant		\$0.00
State		\$0.00
Local		\$0.00
Other		\$0.00
Program Income		\$0.00
TOTAL		\$800000.00



BJA FY 18 Local Law Enforcement Crime Gun Intelligence Center Integration Initiative 2018-H1538-CA-DG



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Application Handbook This page allows you to upload the Budget Detail Worksheet, Financial Management and System of Internal Controls Questionnaire (FCQ) form, Program Narrative, and other Program attachments. Click the attach button to continue.

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FCQ Attachment

[Project Information](#)

In accordance with the Part 200 Uniform Requirements as set out at 2 C.F.R. 200.205, Federal agencies must have in place a framework for evaluating the risks posed by applicants before they receive a Federal award. To facilitate part of this risk evaluation, all applicants are to download, complete, and submit the Financial Management and System of Internal Controls Questionnaire.

[Budget and Program Attachments](#)

[Assurances and Certifications](#)

For your convenience your most recently submitted FCQ Form is attached below. Please review it for accuracy. If you need to make changes, please submit an updated [FCQ form](#), that will replace your most recently submitted FCQ Form.

[Review SF 424](#)

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Most Recently Submitted FCQ form	
--	--

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Budget and other Program Attachments

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Form DOJ Questionnaire 1 1-V1.1.pdf
Form OtherNarrativeAttachments 1 2-V1.2.pdf
OtherNarrativeAttachments 1 2-Attachments-1238-Intergovernmental Review.pdf
Form ProjectNarrativeAttachments 1 2-V1.2.pdf
OtherNarrativeAttachments 1 2-Attachments-1237-Resumes of Key Personnel.pdf
ProjectNarrativeAttachments 1 2-Attachments-1241-Project Abstract CGIC18.docx
OtherNarrativeAttachments 1 2-Attachments-1236-Research and Evaluation Independence and Integrity.pdf
ProjectNarrativeAttachments 1 2-Attachments-1240-Program Narrative CGIC18.docx
Form SFLLL 1 2-V1.2.pdf
Form SF424B-V1.1.pdf
Form SF424 2 1-V2.1.pdf
BudgetNarrativeAttachments 1 2-Attachments-1242-Budget Detail Worksheet.xlsm
OtherNarrativeAttachments 1 2-Attachments-1234-Timeline CGIC18.pdf
Form BudgetNarrativeAttachments 1 2-V1.2.pdf
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OtherNarrativeAttachments 1 2-Attachments-1239-MOU DRAFT between ATF and SFPD for CGIC.pdf

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Please download the latest version of [Adobe Acrobat Reader®](#).



**BJA FY 18 Local Law Enforcement Crime Gun
Intelligence Center Integration Initiative** 2018-H1538-
CA-DG



Financial Management and System of Internal Controls Questionnaire

Form Submitted On: Wed May 09 14:29:06 EDT 2018

#	Question	Provided Response
1.	Name of Organization and Address: Organization Name:	San Francisco Police Department
	Street1:	1245 3rd Street
	Street2:	-
	City:	San Francisco
	State:	CA: California
	Zip Code:	94158-2134
2.	Authorized Representative's Name and Title: Prefix:	-
	First Name:	Patrick
	Middle Name:	-
	Last Name:	Leung
	Suffix:	-
	Title:	Chief of Police
3.	Phone:	415-837-7000
4.	Fax:	415-837-7370
5.	Email:	sfpdchief@sfgov.org
6.	Year Established:	1849
7.	Employer Identification Number (EIN):	946000417
8.	DUNS Number:	1208029830000
9. a)	Is the applicant entity a nonprofit organization (including a nonprofit institution of higher education) as described in 26 of U.S.C. 501(c)(3) and exempt from taxation under 26 U.S.C. 501 (a)?	No
9. b)	Does the applicant nonprofit organization maintain offshore accounts for the purpose of avoiding paying the tax described in 26 U.S.C. 511(a)?	-
9. c)	With respect to the most recent year in which the applicant nonprofit organization was required to file a tax return, does the applicant nonprofit organization believe (or assert) that it satisfies the requirements of 26 C.F.R. 53.4958-6 (which relate to the reasonableness of compensation of certain individuals)?	-
10.	Has the applicant entity undergone any of the following types of audit(s)(Please check all that apply): [OMB A-133 Single Audit]	Yes
		-

	Has the applicant entity undergone any of the following types of audit(s)(Please check all that apply): [Financial Statement Audit]	
	Has the applicant entity undergone any of the following types of audit(s)(Please check all that apply): [Defense Contract Agency Audit (DCAA)]	-
	Has the applicant entity undergone any of the following types of audit(s)(Please check all that apply): [Other Audit]	-
	Other Audit Agency (list type of audit)	-
	Has the applicant entity undergone any of the following types of audit(s)(Please check all that apply): [None]	-
11.	Most Recent Audit Report Issued:	Within the last 12 months
	Name of Audit Agency/Firm:	Macias Gini & O'Connell LLP
12.	On the most recent audit, what was the auditor's opinion?	Unqualified Opinion
	Enter the number of findings (if none, enter "0"):	0
	Enter the dollar amount of questioned costs (if none, enter "\$0"):	\$0.00
	Were material weaknesses noted in the report or opinion?	No
13.	Which of the following best describes the applicant entity's accounting system:	Combination of Manual and Automated
14.	Does the applicant entity's accounting system have the capability to identify the receipt and expenditure of award funds separately separately for each Federal award?	Yes
15.	Does the applicant entity's accounting system have the capability to record expenditures for each Federal award by the budget cost categories shown in the approved budget?	Yes
16.	Does the applicant entity's accounting system have the capability to record cost sharing ("match") separately for each Federal award, and maintain documentation to support recorded match or cost share?	Yes
17.	Does the applicant entity's accounting system have the capability to accurately track employee actual time spent performing work for each federal award, and to accurately allocate charges for employee salaries and wages for each federal award, and maintain records to support the actual time spent and specific allocation of charges associated with each applicant employee?	Yes
18.	Does the applicant entity's accounting system include budgetary controls to preclude the applicant entity from incurring obligations or costs that exceed the amount of funds available under a federal award (the total amount of the award, as well as the amount available in each budget cost category)?	Yes
19.		Yes

	Is applicant entity familiar with the "cost principles" that apply to recent and future federal awards, including the general and specific principles set out in 2 C.F.R. Part 200?	
20.	Does the applicant entity's property management system(s) maintain the following information on property purchased with federal award funds (1) a description of the property; (2) an identification number; (3) the source of funding for the property, including the award number; (4) where holds title; (5) acquisition date; (6) acquisition cost; (7) federal share of the acquisition cost; (8) location and condition of the property; (9) ultimate disposition information?	Yes
21.	Does the applicant entity maintain written policies and procedures for procurement transaction that - (1) are designed to avoid unnecessary or duplicative purchases; (2) provide for analysis of lease versus purchase alternatives; (3) set out a process for soliciting goods and services, and (4) include standards of conduct that address conflicts of interest?	Yes
22. a)	Are the applicant entity's procurement policies and procedures designed to ensure that procurements are conducted in a manner that provides full and open competition to the extent practicable, and to avoid practices that restrict competition?	Yes
22. b)	Does the applicant entity's procurement policies and procedures require documentation of the history of a procurement, including the rationale for the method of procurement, selection of contract type, selection or rejection of contractors, and basis for the contract price?	Yes
23.	Does the applicant entity have written policies and procedures designed to prevent the applicant entity from entering into a procurement contract under a federal award with any entity or individual that is suspended or debarred from such contracts, including provisions for checking the "Excluded Parties List" system (www.sam.gov) for suspended or debarred sub-grantees and contractors, prior to award?	Yes
24. (a)	Does the applicant entity maintain a standard travel policy?	Yes
24. (b)	Does the applicant entity adhere to the Federal Travel Regulation (FTR)?	Yes
25.	Does the applicant entity have written policies, procedures, and/or guidance designed to ensure that any subawards made by the applicant entity under a federal award - (1) clearly document applicable federal requirements, (2) are appropriately monitored by the applicant, and (3) comply with the requirements in 2 CFR Part 200 (see 2 CFR 200.331)?	N/A
26.	Is the applicant entity aware of the differences between subawards under federal awards and procurement contracts under federal awards, including the different roles and responsibilities associated with each?	N/A
27.	Does the applicant entity have written policies and procedures designed to prevent the applicant entity from making a	N/A

	subaward under a federal award to any entity or individual that is suspended or debarred from such subawards?	
28.	Is the applicant entity designated "high risk" by a federal grant-making agency outside of DOJ? (High risk includes any status under which a federal awarding agency provides additional oversight due to the applicant's past performance, or other programmatic or financial concerns with the applicant.)	No
(a)	Name(s) of the federal awarding agency:	-
(b)	Date(s) the agency notified the applicant entity of the "high risk" designation:	-
(c)	Contact information for the "high risk" point of contact at the federal agency:	-
	Phone:	-
	Email:	-
(d)	Reason for "high risk" status, as set out by the federal agency:	-
Cert.	Name:	M. Catherine McGuire
	Date:	04-16-2018
	Title:	Chief Financial Officer
	Other:	-
	Phone:	415-837-7209
Close this window		



**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS**

OMB Number: 1121-0329
Expiration Date: 11/30/2020

Background

Recipients' financial management systems and internal controls must meet certain requirements, including those set out in the "Part 200 Uniform Requirements" (2.C.F.R. Part 2800).

Including at a minimum, the financial management system of each OJP award recipient must provide for the following:

- (1) Identification, in its accounts of all Federal awards received and expended and the Federal programs under which they were received. Federal program and Federal award identification must include, as applicable, the CFDA title and number, Federal award identification number and year, and the name of the Federal agency.
- (2) Accurate, current, and complete disclosure of the financial results of each Federal award or program.
- (3) Records that identify adequately the source and application of funds for federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest and be supported by source documentation.
- (4) Effective control over, and accountability for, all funds, property, and other assets. The recipient must adequately safeguard all assets and assure that they are used solely for authorized purposes.
- (5) Comparison of expenditures with budget amounts for each Federal award.
- (6) Written procedures to document the receipt and disbursement of Federal funds including procedures to minimize the time elapsing between the transfer of funds from the United States Treasury and the disbursement by the OJP recipient.
- (7) Written procedures for determining the allowability of costs in accordance with both the terms and conditions of the Federal award and the cost principles to apply to the Federal award.
- (8) Other important requirements related to retention requirements for records, use of open and machine readable formats in records, and certain Federal rights of access to award-related records and recipient personnel.

1. Name of Organization and Address:

Organization Name:

Street1:

Street2:

City:

State:

Zip Code:

2. Authorized Representative's Name and Title:

Prefix: First Name: Middle Name:

Last Name: Suffix:

Title:

3. Phone: 4. Fax:

5. Email:

6. Year Established: <input type="text" value="1849"/>	7. Employer Identification Number (EIN): <input type="text" value="946000417"/>	8. DUNS Number: <input type="text" value="1208029830000"/>
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9. a) Is the applicant entity a nonprofit organization (including a nonprofit institution of higher education) as described in 26 U.S.C. 501(c)(3) and exempt from taxation under 26 U.S.C. 501(a)? Yes No

If "No" skip to Question 10.

If "Yes" skip to Questions 9. b) and 9. c).



**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS**

OMB Number: 1121-0329
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AUDIT INFORMATION

9. b) Does the applicant nonprofit organization maintain offshore accounts for the purpose of paying the tax described in 26 U.S.C. 511(a)?

Yes No

9. c) With respect to the most recent year in which the applicant nonprofit organization was required to file a tax return, does the applicant nonprofit organization believe (or assert) that it satisfies the requirements of 26 C.F.R. 53.4958-6 (which relate to the reasonableness of compensation of certain individuals)?

Yes No

If "Yes", refer to "Additional Attachments" under "What an Application Should Include" in the OJB solicitation (or application guidance) under which the applicant is submitting its application. If the solicitation/guidance describes the "Disclosure of Process related to Executive Compensation," the applicant nonprofit organization must provide -- as an attachment to its application -- a disclosure that satisfies the minimum requirements as described by OJP.

For the purposes of this questionnaire, an "audit" is conducted by an independent, external auditor using generally accepted auditing standards (GAAS) or Generally Governmental Auditing Standards (GAGAS), and results in an audit report with an opinion.

10. Has the applicant entity undergone any of the following types of audit(s)(Please check all that apply):

- "Single Audit" under OMB A-133 or Subpart F of 2 C.F.R. Part 200
- Financial Statement Audit
- Defense Contract Agency Audit (DCAA)
- Other Audit & Agency (list type of audit):

None (if none, skip to question 13)

11. Most Recent Audit Report Issued: Within the last 12 months Within the last 2 years Over 2 years ago N/A

Name of Audit Agency/Firm:

AUDITOR'S OPINION:

12. On the most recent audit, what was the auditor's opinion?

- Unqualified Opinion
- Qualified Opinion
- Disclaimer, Going Concern or Adverse Opinions
- N/A: No audits as described above

Enter the number of findings (if none, enter "0"):

Enter the dollar amount of questioned costs (if none, enter "\$0"):

Were material weaknesses noted in either the report or opinion? Yes No

13. Which of the following best describes your accounting system:

- Manual
- Automated
- Combination of Manual and Automated

14. Does the applicant entity's accounting system have the capability to identify the receipt and expenditure of award funds separately for each Federal award?

Yes No Not Sure

15. Does the applicant entity's accounting system have the capability to record expenditures for each Federal award by budget cost categories shown in the approved budget?

Yes No Not Sure



**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS**

OMB Number: 1121-0329
Expiration Date: 11/30/2020

<p>16. Does the applicant entity's accounting system have the capability to record cost sharing ("match") separately for each Federal award, and maintain documentation to support recorded match or cost share?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<p>17. Does the applicant entity's accounting system have the capability to accurately track employees actual time spent performing work for each federal award, and to accurately allocate charges for employee salaries and wages for each federal award, and maintain records to support the actual time spent and specific allocation of charges associated with each applicant employee?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<p>18. Does the applicant entity's accounting system include budgetary controls to preclude the applicant entity from incurring obligations or costs that exceed the amount of funds available under a federal award (the total amount of the award, as well as the amount available in each budget cost category)?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<p>19. Is the applicant entity familiar with the "cost principles" that apply to recent and future federal awards, including the general and specific principles set out in 2 C.F.R. Part 200?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
PROPERTY STANDARDS AND PROCUREMENT STANDARDS	
<p>20. Does the applicant entity's property management system(s) maintain the following information on property purchased with federal award funds: (1) a description of the property; (2) an identification number; (3) the source of the funding for the property, including the award number; (4) who holds title; (5) acquisition date; (6) acquisition cost; (7) federal share of acquisition cost; (8) location and condition of the property; (9) ultimate disposition information?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<p>21. Does the applicant entity maintain written policies and procedures for procurement transactions that -- (1) are designed to avoid unnecessary or duplicative purchases; (2) provide for an analysis of lease and purchase alternatives; and (3) set out a process for soliciting goods and services and (4) include standards of conduct the address conflicts of interest?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<p>22. a) Are the applicant entity's procurement policies and procedures designed to ensure that procurements are conducted in a manner that provides full and open competition to the extent practicable, and to avoid practices that restrict competition?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<p>22. b) Do the applicant entity's procurement policies and procedures require documentation of the history of a procurement, including the rationale for the method of procurement, selection of contract type, selection or rejection of contractors, and basis for the contract price?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<p>23. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from entering into a procurement contract under a federal award with any entity or individual that is suspended or debarred from such contracts, including provisions for checking the "Excluded Parties List" system (www.sam.gov) for suspended or debarred sub-grantees and contractors, prior to award?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
TRAVEL POLICY	
<p>24. Does the applicant entity:</p> <p>(a) maintain a standard travel policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>(b) adhere to the Federal Travel Regulation? (FTR) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	



**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS**

OMB Number: 1121-0329
Expiration Date: 11/30/2020

SUBRECIPIENT MANAGEMENT AND MONITORING

25. Does the applicant entity have written policies, procedures, and/or guidance designed to ensure that any subawards made by the applicant entity under a federal award -- (1) clearly document applicable federal requirements, (2) are appropriately monitored by the applicant, and (3) comply with the requirements in 2 CFR Part 200 (see 2 CFR 200.331)?

- Yes No Not Sure
 N/A - Applicant does not make subawards under any OJP awards

26. Is the applicant entity aware of the differences between subawards under federal awards and procurement contracts under federal awards, including the different roles and responsibilities associated with each?

- Yes No Not Sure
 N/A - Applicant does not make subawards under any OJP awards

27. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from making a subaward under a federal award to any entity or individual who is suspended or debarred from such subawards?

- Yes No Not Sure
 N/A - Applicant does not make subawards under any OJP awards

DESIGNATION AS 'HIGH-RISK' BY OTHER FEDERAL AGENCIES

28. Is the applicant entity designated "high risk" by a federal grant-making agency outside of DOJ? (High risk includes any status under which a federal awarding agency provides additional oversight due to the applicant's past performance, or other programmatic or financial concerns with the applicant.)

- Yes No Not Sure

If "Yes", provide the following:

(a) Name(s) of the federal awarding agency:

(b) Date(s) the agency notified the applicant entity of the "high risk" designation:

(c) Contact information for the "high risk" point of contact at the federal agency:

Name:

Phone:

Email:

(d) Reason for "high risk" status, as set out by the federal agency:

CERTIFICATION ON BEHALF OF THE APPLICANT ENTITY

(Must be made by the chief executive, executive director, chief financial officer, designated authorized representative ("AOR") or other official with the requisite knowledge and authority)

On behalf of the applicant entity, I certify to the U.S. Department of Justice that the information provided above is complete and correct to the best of my knowledge. I have the requisite authority and information to make this certification on behalf of the applicant entity.

Name:

Date:

Title: Executive Director Chief Financial Officer Chairman

Other:

Phone:

Other Attachment File(s)

* Mandatory Other Attachment Filename:

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To add more "Other Attachment" attachments, please use the attachment buttons below.

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Application for Federal Assistance SF-424

* 1. Type of Submission:

- Preapplication
 Application
 Changed/Corrected Application

* 2. Type of Application:

- New
 Continuation
 Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

Completed by Grants.gov upon submission.

4. Applicant Identifier:

5a. Federal Entity Identifier:

946000417

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

City and County of San Francisco

* b. Employer/Taxpayer Identification Number (EIN/TIN):

94-6000417

* c. Organizational DUNS:

1208029830000

Governor's Office of Planning & Research

d. Address:

* Street1:

1245 3rd Street

Street2:

* City:

San Francisco

County/Parish:

* State:

CA: California

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

94158-2134

APR 30 2010

STATE CLEARINGHOUSE

e. Organizational Unit:

Department Name:

Police Department

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

* First Name:

Patrick

Middle Name:

* Last Name:

Leung

Suffix:

Title:

Grants Manager

Organizational Affiliation:

Police Department

* Telephone Number:

415-837-7213

Fax Number:

415-575-6085

* Email:

patrick.n.leung@sfgov.org

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Bureau of Justice Assistance

11. Catalog of Federal Domestic Assistance Number:

16.738

CFDA Title:

Edward Byrne Memorial Justice Assistance Grant Program

*** 12. Funding Opportunity Number:**

BJA-2018-13570

* Title:

BJA FY 18 Local Law Enforcement Crime Gun Intelligence Center Integration Initiative

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

San Francisco Crime Gun Intelligence Center

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="800,000.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="800,000.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed:

Project Narrative File(s)

* **Mandatory Project Narrative File Filename:**

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San Francisco Crime Gun Intelligence Center

Key Personnel

San Francisco Police Department

- Greg McEachern – Commander, CGIC Project Lead
- Derrick Lew – Lieutenant, CGIC Investigations Team
- John Sanchez – Director of Forensic Services
- Mark Powell – Crime Laboratory Manager
- Andy Smith – Supervisor, Firearm and Toolmark Unit
- Jeremy Ticzon – NIBIN Technician
- Luis Zabarte Jr. – NIBIN Technician
- Patrick Leung – Grants Manager

San Francisco District Attorney's Office

- Frank Carrubba – Chief Attorney of Crime Strategies Unit
- Charles Bisesto – Assistant District Attorney, Gun Enforcement Prosecutor
- Maria McKee – Principal Analyst, Crime Strategies Unit
- *Strategic Gun Crime Analyst – To be determined*

Bureau of Alcohol, Tobacco, Firearms & Explosives

- Daniel Garza – Special Agent, San Francisco Metro Field Office
- Mark Munoz – Intelligence Research Specialist

DOUGLAS GREG MCEACHERN

Executive Profile

Contemporary Law Enforcement Executive with a Record of Distinguished Service, Leadership, and Commitment to the Community of San Francisco for 27 Years.

A contemporary, dedicated, and visionary law enforcement executive with 27 years of experience and leadership in policing. Highly skilled in the areas of Field Operations, Investigations, Risk Management, and Administration and Training. A modern leader with an excellent track record of community engagement, community policing, and collaboration between law enforcement, the community, and civic stakeholders. An open communicator who values and pursues input from internal and external stakeholders and utilizes it to form productive and collaborative goals and relationships. A highly accomplished public speaker with a calm demeanor and disposition possessing a steadying strength for an ever changing profession.

Relevant Skills

- | | |
|--------------------------------------|---------------------------------|
| * Operations and Patrol | * Community Policing |
| * Investigations | * Youth Engagement |
| * Administration | * Planned Events |
| * Risk Management | * Team Building and Leadership |
| * Forensic Services | * Civil and Legal Processes |
| * Training and Development | * Audits and Evaluations |
| * Budget and Planning | * Media and Public Relations |
| * Crisis Intervention Training (CIT) | * Crime Analysis and Strategies |

Professional Experience

Sworn Law Enforcement (June 1991-Current)
San Francisco Police Department- San Francisco, CA

Commander (2011 & 2016-Present)

Leading five district station captains and two night captains managing patrol functions and event management.

Leading city-wide investigations including station investigations, violent crimes, general crimes, narcotics, special victim's crimes, crime gun intelligence, crime strategy and analysis, and special investigations.

Captain (2010 & 2011-2016)

Commanding officer of two of the city's largest district stations overseeing all patrol, investigations, and event management. Leading officers in community policing, youth engagement, and crime prevention. Responsible for budget and planning for district station operations. Recognized by community and civic leaders for outstanding service to the community and the police department.

Commanding officer of the Risk Management Division overseeing internal affairs (criminal and administrative). Leading the legal division covering civil and legal process and laws, written directives and policy, and audits and evaluations.

Lieutenant (2002-2010)

Managing patrol and Investigations at three district stations. Responsible for scheduling and management of district station personnel assigned to patrol and investigations, community outreach and engagement, and special events.

Director of Training at the Police Academy responsible for POST standard training for all new recruits and the continued professional development of sworn personnel.

Management of the Forensic Services/Crime Lab responsible for overseeing and overhauling the narcotics, firearms, and DNA functions of the crime lab.

Commanding Officer for eight years (2002-2010) for all special events, planned and unplanned at AT&T Park including the world series, the world series parade, major league baseball all-star game, concerts, and special events. Special adviser to major league baseball.

Education and Specialized Training

Bachelor of Science, Criminal Justice

Sacramento State University, Sacramento, CA, USA

Selected Professional Development Coursework:

FBI National Academy Graduate (Class #239, December 2009)

POST Executive Development (2013), POST Management (2003), POST Supervisory Leadership Institute/SLI (1996), POST FTO (1994), POST Instructor Development (1997), Prevention and Risk Management (1998), Audit and Evaluations (2016), Racial Profiling and Implicit Bias (2003, 2011, 2015, 2017), National Enhanced Critical Incident Management (2006, 2009), Officer Leadership (2009) FBI LEEDA (2012), Problem Oriented Policing/POP (2011)

Certifications:

Basic POST (1991)
Intermediate POST (1997)
Advanced POST (2000)
Supervisory POST (1996)
Management POST (2002)
Instructor POST (1997)
Executive POST (2013)

Achievements

Police Commission Commendation (1995)
Unit Citations (1994, 1995, 2009, 2012, 2014)

Affiliations and Civic Involvement

Professional Affiliation Memberships:

FBI National Academy Associates (FBINAA)
International Association of Chiefs of Police (IACP)
Police Executive Research Forum (PERF)
California Police Chief Associations (CPOA)
FBI Law Enforcement Executive Development (LEEDA)

Civic Involvement:

San Francisco Guardians of the City (SFGOTC Executive Board
Member) San Francisco Boys and Girls Club (Affiliate)
San Francisco Police Activities League (Affiliate)

Lt. Derrick Lew- San Francisco Police Department
850 Bryant Street San Francisco, CA 94103
derrick.lew@sfgov.org | 415-696-0517

Professional Experience

San Francisco Police Department, San Francisco, CA

Lieutenant – Investigations Bureau – Crime Gun Investigations Center (2017 – Present)

- At direction of Commander of Investigations, build new Crime Gun unit around principles espoused by the Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF)
- Manage day to day operations of unit and staff comprised of SFPD and ATF investigators, an ATF analyst, and systems personnel.
- Develop best practices protocol to further CGIC and NIBIN initiatives and streamline past practice
- Develop CGIC specific training protocol to further educate personnel Department-wide
- Oversee development of lead tracking, case management, related firearm databases, and other automation efforts.
- Assign investigative cases involving Armed Prohibited Persons, illegal firearms possession, firearms trafficking and manufacturing to investigators and oversee investigations process.
- Oversee Triggerlock program to promote Federal adoption of firearms cases involving career/priority offenders.
- Partner with San Francisco District Attorney's Office and United States Attorney's Office to determine optimum prosecution path of cases.
- Cross-designated as ATF Task Force Officer

Lieutenant – Investigations Bureau – Ingleside Station Investigations Team (November 2017)

- Manage day to day operations of unit and staff comprised of six investigators, seven street crimes unit personnel, and two support staff members.
- Assign and review investigative cases with nexus to Ingleside District and oversee investigative process.
- Identify district crime trends and deploy investigative/street crime enforcement team resources as needed.
- Partner with assigned neighborhood Assistant District Attorney to ensure effective prosecution of cases.

Sergeant – Investigations Bureau – Narcotics/ATF Task Force (2014-17)

- Cross-designated as ATF Task Force Officer to enforce state and Federal statutes relating to the mission of the ATF
- Identify firearms offenders, traffickers, and illegal possessors utilizing proactive techniques.
- Conduct investigations of individuals and groups involved in firearms related crime.

- Conduct short and medium term buy programs of firearms, narcotics, and other contraband from narcotics/firearm traffickers, gang members, and other offenders utilizing undercover personnel.
- Utilize many aspects of investigative cycle to include: secure federal grand jury indictments, author state/federal arrest and search warrants, manage informants, and coordinate with local/state/federal outside agencies.
- Respond to ATF related incidents as necessary

Sergeant – Operations Bureau – Bayview Station (2012-14)

- Supervise Bayview Station Plainclothes/Street Crimes Unit
- Identify district crime trends and deploy unit resources as necessary with primary focus on violent offenders, gang members, illegal firearms, and narcotics.
- Prepare search/arrest warrants, tactical/operational plans, and coordinate with external investigative units and outside agencies.
- Apprehend wanted and fugitive subjects.
- Conduct narcotics buy/bust and robbery decoy operations.
- Review and approve reports
- Manage staff performance via appraisals, counseling, and PIP.
- Document work related injury and conduct administrative investigations as necessary.
- Attend and participate in community meetings.

Sergeant – Investigations Bureau – Central and Bayview Station Investigations Teams – (2011-12)

- Conduct thorough criminal investigations of violent crimes, such as attempted homicides and robberies, as well as property crimes, including commercial and residential burglary.
- Interview witnesses, victims, and suspects in criminal matters.
- Prepare search and arrest warrants
- Document findings for presentation to the District Attorney’s Office for prosecution of suspects.

Officer – Investigations Bureau – Special Investigations/Violence Reduction Team – (2008-11)

- Member of specialized unit tasked with apprehension and/or surveillance of priority offenders engaged in violent or series crimes, to include: homicide, attempted homicide, robberies, burglaries, arson, and sex crimes.
- Prepare search/arrest warrants
- Specialized training in use of electronic surveillance
- Dignitary protection

Officer – Operations Bureau – Bayview Station Street Crimes Unit – (2006-08)

- Proactively enforce laws with emphasis on violent crimes, criminal street gangs, firearms, and narcotics.
- Prepare and execute search warrants.
- Participate in narcotics buy/bust and robbery decoy operations.
- Conduct probation and parole searches of priority offenders.
- Manage informants

Officer – Operations Bureau – Ingleside/Bayview/Mission Stations – (2004-06)

- Uniformed patrol functions to include: conducting preliminary investigations of crimes, traffic enforcement, responding to calls for service and in-progress crimes.

Collateral Assignments

Officer/Sergeant – Special Operations Group – Specialist Team – (2007-2014)

- Member of the Department's Specialist Team, which operates as an element of the Special Operations Group and serves as perimeter containment and counter-sniper support in conjunction with the Tactical Unit.
- Support and respond to critical incidents, high risk search warrant services, and crowd control/mass arrest incidents.
- Conduct and attend bi-monthly tactical training
- Conduct high-visibility patrol
- Provide high-ground security/observer during high-profile events
- Dignitary protection

Firearms Instructor – Investigations – Special Investigations/Violence Reduction – (2008-11)

- Serve as one of Unit's firearms instructors
- Create monthly lesson plans and conduct rifle/pistol qualifications
- Maintain officer's range qualification records

Relevant Training

- ATF Crime Gun Intelligence Seminar
- ATF Task Force Officer School
- ATF Advanced Firearms Trafficking School
- SFPD Specialist – Basic School
- Drug Enforcement Agency Narcotics Officer School
- Dignitary Protection Seminar
- Robert Presley Institute of Criminal Investigation – Core Course

Education

- Boston University – Boston, MA - Bachelor of Arts – Economics - 1995



San Francisco Police Department
Forensic Services Division - Criminalistics Laboratory
Tel: 415.671.3200 / Fax: 415.671.3290
Curriculum Vitae

John S. Sanchez

CURRENT AREA OF ASSIGNMENT

Director of Forensic Services

EDUCATION

Master of Science degree – Molecular Biology, Illinois Institute of Technology, 1992

Bachelor of Science degree – Biology, Elmhurst College, 1988

RELATED EXPERIENCE (*List experience with most current first*)

July/2017 – present

Director of Forensic Services
City and County of San Francisco

August /2013 – June/2015

Quality Assurance Manager
City and County of San Francisco

September/2012 – July/2017

Crime Laboratory Manager
City and County of San Francisco

June/2003 – September/2012

Criminalist III
Firearms Identification Unit
City and County of San Francisco

March/1999 – June/2003

Criminalist II
Firearms/Narcotics/Breath Alcohol/Crime Scenes
County of San Mateo

April/1995 – February/1999

Forensic Scientist Trainee - I-II
Firearms Identification Unit
State of Illinois

TESTIMONY

Qualified as an expert witness to testify in the field(s) of:

Firearms Identification/Narcotics Analysis/Imprint Impression Evidence/Crime Scene Processing/Trajectory Reconstruction

SPECIALIZED TRAINING (*List training with most current first*)

*Principled Policing and Implicit Bias – San Francisco Police Department
(San Francisco, CA), 2018*

CACLD – Annual training meeting

CV form
Approved by: JS
Author: MTD

(San Francisco, CA), 2017

*CACLD – Biannual training meeting
(Los Angeles, CA), 2016*

*ASLCD-LAB Measurement Traceability for Assessors (8 Hour)
(On-Line, Web Based), March 2016*

*City and County of San Francisco DHR Leadership Development Training (3 mos)
(San Francisco, CA), Jan –Mar 2016*

*CACLD – Biannual training meeting
(Sacramento, CA), 2015*

*Cognitive Bias Awareness Training - Dr Itiel Dror (16 Hour)
(San Francisco, CA), 2015*

*City and County of San Francisco 24-Plus Management Training (40 Hour)
(San Francisco, CA), 2015*

*ASCLD – LAB International Assessor Training (40 Hour)
(Emeryville, CA), 2013*

*CACLD – Biannual training meeting
(San Diego, CA), 2013*

*CACLD – Biannual training meeting
(San Jose, CA), 2012*

*7 Habits of Highly Effective Managers (40 Hour)
(San Francisco, CA), 2012*

*California Criminalistics Institute (CCI) Nor. Cal Study Group
(Hayward, CA), 2012*

*S.H.O.T. Show
(Las Vegas, NV,) 2012*

*S.H.O.T. Show
(Las Vegas, NV,) 2011*

*Association of Firearm and Tool Mark Examiners Annual Training Meeting
(Henderson, NV), 2010*

*S.H.O.T. Show
(Las Vegas, NV), 2010*

Curriculum Vitae
Name

*California Criminalistics Institute (CCI) Nor. Cal. Study Group
(U.C. Davis, CA), 2010*

*California Criminalistics Institute (CCI) Nor. Cal Study Group
(Sacramento, CA), 2008*

*Association of Firearm and Tool Mark Examiners (AFTE) Certification
(San Francisco, CA), 2007*

*Association of Firearm and Tool Mark Examiners (AFTE) Annual Training Meeting
(San Francisco, CA), 2007*

*Association of Firearm and Tool Mark Examiners (AFTE) Annual Training Meeting
(Springfield, MA), 2006*

*Shooting Reconstruction (40 Hour)
(San Francisco, CA), 2005*

*California Criminalistics Institute (CCI) Nor. Cal Study Group
(Unk, CA), 2005*

*California Criminalistics Institute (CCI) Nor. Cal Study Group
(Unk, CA), 2005*

*Consecutive Matching Striae (CMS)
(Vancouver, BC), 2004*

*S.H.O.T. Show
(Las Vegas, NV), 2005*

*SIG Arms Armorers Course (40 Hour)
(San Francisco, CA), 2004*

*Savage Arms Armorers Course
(Vancouver, BC), 2004*

*Association of Firearm and Tool Mark Examiners (AFTE) Annual Training Meeting
(Vancouver, BC), 2004*

*S.H.O.T. Show
(Las Vegas, NV), 2004*

*Pacific Machinists Expo
(San Jose, CA), 2004*

Curriculum Vitae
Name

Heckler and Koch Armorers Course (40 Hour)
(San Francisco, CA), 2004

ASCLD – LAB Accreditation NFSTC (1 day)
(San Antonio, Tx), 2002

Association of Firearm and Tool Mark Examiners (AFTE) Annual Training Meeting
(San Antonio, Tx), 2002

Heckler and Koch Armorers Course (1 day)
(Orange, CA), 2001

Association of Firearm and Tool Mark Examiners (AFTE) Annual Training Meeting
(Orange Co., CA), 2001

Forensic Technologies Incorporated (F.T.I.) – IBIS/NIBIN user training (40 Hour)
(Orange, CA), 2001

Footwear Impression Evidence (F.B.I.) (40 Hour)
(Quantico, VA), 2000

Forensic Technologies Incorporated (F.T.I.) – Omnic Training (40 Hour)
(Orange, CA), 2000

San Mateo County Sheriff's Forensic Laboratory – Crime Scene Processing Training (3 month)
(San Mateo, CA), 1999

San Mateo County Sheriff's Forensic Laboratory -- Narcotics Identification Training (3 month)
(San Mateo, CA), 1999

Trajectory Reconstruction (F.B.I.) (40 Hour)
(Alameda Co, CA), 1999

Serial Number Restoration Training (F.B.I.) (3 day)
(Chicago, IL), 1997

Forensic Technologies Incorporated (F.T.I.) – IBIS/NIBIN user training (80 Hour)
(Chicago, IL), 1997

SIG Arms Armorers Course (40 Hour)
(Exeter, NH), 1997

Firearms and Toolmark Training – Illinois State Police Forensic Sciences Command (20 month)
(Chicago, IL), 1995 – 1996

CERTIFICATIONS *(If applicable)*

Curriculum Vitae
Name

Association of Firearm and Tool Mark Examiners (A.F.T.E.) – Firearms Identification
ASCLD-LAB technical assessor ISO 17025

PROFESSIONAL AFFILIATIONS *(If applicable)*

Association of Firearm and Tool Mark Examiners
California Association of Crime Lab Directors
American Society of Crime Lab Directors

PUBLICATIONS AND PRESENTATIONS *(If applicable)*

Unusual Metallic Material from Gun Shot Wound – A.F.T.E. pending
Home Reloaded Shot Shell – A.F.T.E. pending
Duplex load Death Investigation – A.F.T.E. -- pending

Last updated: 11/16/2015



San Francisco Police Department
Forensic Services Division - Criminalistics Laboratory
Tel: 415.671.3200 / Fax: 415.671.3290
Curriculum Vitae

Name

Mark Powell, B.Sc., M.Sc., F-ABC

CURRENT AREA OF ASSIGNMENT

Crime Laboratory Manager

EDUCATION

Master of Science, Forensic Science, King's College London, University of London, UK, 2000
Bachelor of Science, Microbiology and Immunology, McGill University, Montreal, Canada, 1999

RELATED EXPERIENCE

<i>January / 2018 – Present</i>	Crime Laboratory Manager City and County of San Francisco, CA
<i>March / 2014 – January / 2018</i>	Criminalist III <i>Forensic Biology / DNA Unit</i> City and County of San Francisco, CA
<i>January / 2014 – June / 2014</i>	Adjunct Professor Forensic Biology Texas Southern University, Houston, TX
<i>October 2013</i>	Consultant for Defense Forensic Biology San Mateo County, CA
<i>January / 2009</i>	Consultant for Defense Forensic Biology Santa Clara County, CA
<i>May / 2008</i>	Consultant for Defense Forensic Biology San Mateo County, CA
<i>May / 2008 – August / 2008</i>	DNA Technical Leader Forensic Testing Laboratories Las Cruces, NM
<i>January / 2007 – March / 2014</i>	DNA Technical Operations Manager <i>Forensic Genetics</i>

Curriculum Vitae
Mark Powell

Harris County, TX

October / 2005 – January / 2007 DNA Analyst II
Forensic Genetics
Harris County, TX

June / 2003 – October / 2005 Criminalist III
DNA Unit
Santa Clara County, CA

December / 2001 – June / 2003 Criminalist II
Forensic Biology
New York City, NY

Nov. / 2000 – Nov. / 2001 Forensic Scientist
Forensic Biology
Cuyahoga County, OH

TESTIMONY

Qualified as an expert witness to testify in the field(s) of:
Forensic Biology & DNA analysis

SPECIALIZED TRAINING

Creating an Inclusive Environment: Introduction to Managing Implicit Bias, SF, CA 04/2018

STRmix Reach-Back Training, SF, CA 02/18

2017 California CODIS Administrators Conference, Richmond, CA, 2017

CAC Spring DNA Workshop, SF, CA 05/17

WVU Custom Forensic Management Academy, Los Angeles, CA 03/16

STRMix Training, San Francisco, CA 10/16

Green Mountain DNA Conference, Burlington, VT 08/16

2016 California CODIS Administrators Conference, Richmond, CA, 2016

Cognitive Factors in Forensic Decision Making, Dr. Itiel Dror, Cognitive Consultants International, San Francisco, CA 2015

NIST Symposium on Error Management, Washington D.C., 2015

Qiagen Investigators Forum, Germany, 2015

American Academy of Forensic Sciences, Orlando, 2015

24 Plus for Managers, San Francisco, 10/14

National Institute of Justice – Validation, Online, 08/14

Applied Biosystems – HID future trends in forensic DNA, South San Francisco, CA 07/14

National Institute of Justice – Probabilistic Genotyping and Software Programs, Online, 05/14

Curriculum Vitae
Mark Powell

Mike Coble/ Adele Mitchell – Statistical Tools: Evaluation, Validation, Implementation, Houston, TX 10/13

Mike Coble/ Cybergenetics – True Allele Workshop, Houston, TX 10/12

Green Mountain DNA Conference, Burlington, VT 08/12

FBI – QAS DNA Auditor Training, On-Line, 05/2012

National Institute of Justice – Mixture Interpretation Workshop, Houston, TX 05/11

FBI - FBI Laboratory Development Symposium Team, Cincinnati, OH 09/10

West Virginia University - Ethics in Forensic Science, On-Line, 02/10

NFSTC – Forensic SNP Analysis, Technology Transition Workshop, Fort Worth, TX 11/09

John Butler - Advanced DNA Training, Houston, TX 01/09

Gary Shutler - Mixture Interpretation, Houston, TX, 12/08

John Butler - Topics in DNA Analysis, Houston, TX, 04/07

FBI - Mitochondrial DNA Typing, Quantico, VA 06/05

California Criminalistics Institute - Fingerprint Pattern Recognition, Sacramento, CA 06/04

FBI - CODIS Training, McLean, VA 05/04

California Criminalistics Institute - Statistics in DNA Analysis, Richmond, CA 03/04

California Criminalistics Institute - Forensic Serology, Sacramento, CA 12/03

OCME NYC - Bloodstain Pattern Analysis, NY, NY 02/03

FBI - CODIS Training, McLean, VA 03/02

Toby Wolson - Bloodstain Pattern Analysis, Cleveland, OH 11/00

PROFESSIONAL AFFILIATIONS

International Society for Forensic Genetics

American Society of Crime Laboratory Directors

California Association of Crime Laboratory Directors

PRESENTATIONS

International Symposium on Human Identification – Comparison of Three Calculators for Complex Low Level Mixtures, October, 2013.

Qiagen Roadshow – Qiasymphony – Experience at Harris County Institute of Forensic Sciences, April, 2012.

American Society of Crime Laboratory Directors (ASCLD) meeting – Next Generation Sequencing and Sudden Death, September, 2011.

Applied Biosystems Roadshow – Identifiler Plus validation, December, 2010.

Association of Forensic DNA Analysts and Administrators – Consumable treatment, July 2006.

University of North Texas Graduate Forensic Club – Forensic Science, March, 2006.

San Jose Police Department Sexual Assault Investigators - DNA Analysis and CODIS, November, 2004.

Cuyahoga County Police Academy - Crime scene evidence, April 2001.

Cleveland Police Academy - DNA analysis, March, 2001.

PUBLICATIONS

D. Nicole Riherd Methner, Steven E. Scherer, Katherine Welch, Magdalena Walkiewicz, Christine M Eng, John W Belmont, Mark C Powell, Dwayne A Wolf, Luis A Sanchez, and Roger Kahn. Postmortem genetic screening for the identification, verification, and reporting of genetic variants contributing to the sudden death of the young (2016). Genome Res. Published in Advance July 19, 2016, doi:10.1101/gr.195800.115

The ethics of conducting molecular autopsies in cases of sudden death in the young Amy L. McGuire, Quianta Moore, Mary Majumder, Magdalena Walkiewicz, Christine M. Eng, John W. Belmont, Salma Nassef, Sandra Darilek, Katie Rutherford, Stacey Pereira, Steven E. Scherer, V. Reid Sutton, Dwayne Wolf, Richard A. Gibbs, Roger Kahn, Luis A. Sanchez, and the Molecular Autopsy Consortium of Houston (MATCH). Genome Res. September 2016 26: 1165-1169; Published in Advance July 13, 2016, doi:10.1101/gr.192401.115

COMPARISON OF THREE 6-DYE STR DNA TYPING KITS (2015). International Symposium on Human Identification (ISHI).

The Validation of a Statistical Tool for the Analysis of DNA Mixtures (2015). American Academy of Forensic Sciences.

Next Generation Sequencing Technology for the Identification Genetic Markers Associated with Sudden Unexplained Death and Sudden Infant Death Syndrome (2014). International Symposium on Human Identification (ISHI)

Evaluation of Pressure Cycling Treatment on Barocycler® NEP3229 for Extraction of Low-Template Forensic DNA Samples. (2012). International Symposium on Human Identification (ISHI)

Gefrides, L.A., M.C. Powell, M.A. Donley and R. Kahn. (2010). UV irradiation and autoclave treatment for elimination of contaminating DNA from laboratory consumables. Forensic Science International: Genetics 4, 89–94.

Validation of the Tecan EVO 150 for use in Forensic Casework. (2010). International Symposium on Human Identification (ISHI)

Casework Validation of the QIASymphony Automated Extraction System (2010). International Symposium on Human Identification (ISHI)

Applying a Minimum Amplifiable DNA Threshold to Sexual Assault Evidence Samples (2010). . International Symposium on Human Identification (ISHI)

Validation of the BIOMEK 3000 for DNA Extraction, Quantitation, and PCR Set-Up (2008). American Academy of Forensic Sciences.

GRANTS

Curriculum Vitae

Mark Powell

Forensic DNA Research and Development (2010-DN-BX-K230) 254,421. Low cost post-mortem molecular genetic autopsy of sudden infant death syndrome (SIDS) and sudden unexplained death (SUD) in children and young adults

Applied Research and Development in Forensic Science for Criminal Justice Purposes (2011 - DN-BX-K554). 76,778. Use of pressure cycling technology to enhance DNA yield and profile success in touch samples

Last updated: 07/21/2016



San Francisco Police Department
Forensic Services Division - Criminalistics Laboratory
Tel: 415.671.3200 / Fax: 415.671.3290
Curriculum Vitae

GERALD ANDREW SMITH
Criminalist III

CURRENT AREA OF ASSIGNMENT
Firearm and Toolmark Unit

EDUCATION

M.S. Forensic Science, University of New Haven, 1999
B.A. Criminal Justice, University of Southern Mississippi, 1997

RELATED EXPERIENCE

October 2014 – Present	Criminalist III Firearm and Toolmark Unit City and County of San Francisco Crime Laboratory
August 2004 – October 2014	Criminalist II Firearm and Toolmark Unit City and County of San Francisco Crime Laboratory
February 2004 – August 2004	Criminalist II Firearm and Toolmark Unit San Mateo County Sheriff's Forensic Laboratory
October 2009 – January 2004	Crime Laboratory Analyst Firearm and Toolmark Unit Florida Department of Law Enforcement Orlando, Florida
April 2001 – Present	Adjunct Faculty Criminal Justice / Criminal Investigations Corinthian Colleges, Inc.
July 1999 – October 1999	Forensic Technologist Trace Evidence – Gunshot Residue Unit Florida Department of Law Enforcement Orlando, Florida
July 1998 – January 1999	Intern Firearms Unit Bridgeport Police Department Bridgeport, Connecticut

TESTIMONY

Qualified as an expert witness to testify in the field(s) of:
Firearm Identification / Toolmark Identification / Distance Determination /
Gunshot Residue Analysis

SPECIALIZED TRAINING

Forensic Statistics
Rancho Cordova, CA, 2017

Expert Witness Testimony Techniques
New Orleans, LA, 2016

24 Plus – Enhanced for Supervisors
San Francisco, CA, 2015

ASCLD-LAB International Assessor Training Course
San Jose, CA, 2015

Cognitive Factors in Forensic Decision Making
San Francisco, CA, 2015

ASCLD-LAB Measurement Confidence – Level 200
Denver, CO, 2014

3D Technology Workshop
Seattle, WA, 2014

ASCLD-LAB Measurement Confidence – Level 100
San Francisco, CA, 2014

Microscopy Database Workshop
Albuquerque, NM, 2013

Science Behind Firearm Individualization
Albuquerque, NM, 2013

Hi-Point Firearms Armorers Course
Buffalo, NY, 2012

Factory Tour of Barrett Firearms
Murfreesboro, TN, 2011

Factory Tour of STI International
Georgetown, TX, 2011

Curriculum Vitae Gerald Andrew Smith

Factory Tour of Hi-Point Firearms & Ithaca Gun Company
Mansfield, OH, 2010

Factory Tour of Klein Tools and DSA Inc.
Lincolnshire, IL, 2009

Armorers Course – P-Series Pistols hosted by Ruger
Miami, FL, 2009

Factory Tour of Olympic Arms and Rainier Bullets
Olympia, WA, 2009

Armorers Course—M&P - hosted by Smith and Wesson
Springfield, MA, 2006

Toolmark Identification and Comparison – BATFE 40 Hour Workshop
Ammendale, MD, 2006

Crime Scene Reconstruction of Shooting Incidents – 40 Hour Workshop
San Francisco, CA, 2005

Armorers Course—Kahr hosted by Kahr Arms
Indianapolis, IN, 2005

Shooting Incident Reconstruction and Officer Involved Shootings
Mansfield, TX, 2004

Familiarization of Variations in Breechface Marks and Firing Pin Marks from the Same Firearm
Workshop
Vancouver, B.C., 2004

Criteria for the Identification of Tool Marks Workshop
Vancouver, B.C., 2004

Fingerprint Processing Techniques
San Jose, CA, 2004

Firearm Safety, Recognition, and Technology
Orlando, FL, 2003

Armorers Course—Glock hosted by Glock
Orlando, FL, 2003

Armorers Course—USP hosted by Heckler and Koch
Orlando, FL, 2002

Curriculum Vitae Gerald Andrew Smith

National Integrated Ballistics Information Network Training
Largo, FL, 2001

Armorer's Course—SW99 hosted by Smith and Wesson
Orlando, FL, 2001

Firearms Identification Training – Florida Department of Law Enforcement
Orlando, FL, 1999 – 2001

Tool Mark Identification Training – Florida Department of Law Enforcement
Orlando, FL, 2002

Gunshot Residue Analysis Training – Florida Department of Law Enforcement
Orlando, FL, 2001

Firearms Factory Tours—Florida Department of Law Enforcement
North East United States, 2000

Serial Number Restoration—Bureau of Alcohol, Tobacco and Firearms
Ft. Myers, FL, 2000

Gunpowder and Primer Residue School—Federal Bureau of Investigation
Tampa, FL, 2000

Courtroom Demeanor—Florida Department of Law Enforcement
Orlando, FL, 2000

Firearms Safety Course—Southeastern Public Safety Institute
St. Petersburg, FL, 1999

CERTIFICATIONS

Tool Mark Evidence Examination and Identification – administered through the Association of Firearm and Tool Mark Examiners

Firearms Evidence Examination and Identification – administered through the Association of Firearm and Tool Mark Examiners

Gunshot Residue Evidence Examination and Identification – administered through the Association of Firearm and Tool Mark Examiners

PROFESSIONAL AFFILIATIONS

Association of Firearms and Toolmark Examiners—Distinguished Member
Organization of Scientific Area Committees – Firearms Subcommittee – Chair

PUBLICATIONS AND PRESENTATIONS

Smith, T., Smith, G. A., Snipes, J. "Validation Study of Bullets and Cartridge Case Comparisons Using Samples Representative of Casework," Journal of Forensic Science, Vol. 61, Issue 4, July 2016, pp 939-946.

Curriculum Vitae
Gerald Andrew Smith

Presented “Contemporary Issues in Firearms Identification” – 8 hour workshops at the 46th
Annual AFTE Training Seminar, Dallas, TX May 2014

Presented “Contemporary Issues in Firearms Identification” – 8 hour workshops at the 45th
Annual AFTE Training Seminar, Seattle, WA May 2014

Presented “Contemporary Issues in Firearms Identification” & Mini-Moot Court Processes for
the National Firearms Examiner Academy – BATFE – Maryland May 2013

Presented “The Courts and Their View on Firearms Identification Evidence” – Workshop
Impression Pattern Evidence Symposium – Clearwater Beach, Florida August 2012

Presented “Contemporary Issues in Firearms Identification” – 8 hour workshops at the 43rd
Annual AFTE Training Seminar, Buffalo, NY June 2012

Presented “Contemporary Issues in Firearms Identification” & Mini-Moot Court Processes for
the National Firearms Examiner Academy – BATFE – Maryland May 2012

Presented “Contemporary Issues in Firearms Identification” – 8 hour workshops at the 42nd
Annual AFTE Training Seminar, Chicago, IL June 2011

Presented “Contemporary Issues in Firearms Identification” & Mini-Moot Court Processes for
the National Firearms Examiner Academy – BATFE – Maryland May 2010 & 2011

Presented “Contemporary Issues in Firearms Identification” – 2 four hour workshops at the 41st
Annual AFTE Training Seminar, Henderson, NV May 2010

Presented “Firearms Identification – Under the Gun – Review and Response to Recent
Criticisms” California Association of Criminalists, San Jose, California October 2009

Presented “ARK – Admissibility Resource Kit: Overview and Updates” 40th Annual Training
Seminar of the Association of Firearm and Tool Mark Examiners, Miami, Florida June 2009

Presented “Contemporary Issues in Firearms Identification” & Mini-Moot Court Processes for
the National Firearms Examiner Academy – BATFE – Maryland May 2009

Presented “Firearms Identification 101: The Basics of the Forensic Science” – The State Bar of
California: Forensic Science for Trial Attorneys – San Francisco May 2009

Presented “ A Daubert Hearing in San Francisco – Preparation for and Impact of as it Relates to
the Firearm and Tool Mark Community” – Boston Police Department, MA August 2007

Presented “A Daubert Hearing in San Francisco – How it All Comes Together,” 38th Annual
Training Seminar of the Association of Firearm and Tool Mark Examiners, San Francisco, CA
May 2007

**Curriculum Vitae
Gerald Andrew Smith**

Presented training seminar on Firearms Identification: “The Evidence and What It Means” to the Territorial Public Defenders Office of the U.S. Virgin Islands August 2002

Presented paper “A Rifled .32 Auto Cartridge Identified to a .380 Auto Pistol”, 33rd Annual Training Seminar of the Association of Firearm and Tool Mark Examiners, San Antonio, TX May 2002

“A Rifled .32 Auto Cartridge Identified to a .380 Auto Pistol”, Association of Firearm and Toolmark Examiners Journal, Volume 34 Number 1, Winter 2002

“Florida-Georgia Firearms Examiner Training Class: An Overview”, Association of Firearm and Toolmark Examiners Journal, Spring 2001

Last updated: 12/1/2017



San Francisco Police Department
Forensic Services Division - Criminalistics Laboratory
Tel: 415.671.3200 / Fax: 415.671.3290
Curriculum Vitae

Jeremy Ticzon

NIBIN Technician Trainee/ Police Services Aide

CURRENT AREA OF ASSIGNMENT

Firearms/Toolmark Unit

EDUCATION

B.S. Telecommunications Management, DeVry University 2001

RELATED EXPERIENCE

January 2018 – present

NIBIN Technician Trainee/Police Services Aide
Firearms and Toolmark Unit
San Francisco Police Department

September 2011 – January 2017

Police Services Aide
Northern Station/Traffic Division/Special Victims
Unit/Chief's Office/Risk Management Division
San Francisco Police Department

November 2007 – September 2011

Storekeeper
Property Control Unit
San Francisco Police Department

TESTIMONY

Qualified as an expert witness to testify in the field(s) of:

N/A

SPECIALIZED TRAINING

Integrated Ballistics Identification System Data Acquisition
San Francisco, CA 2017

IBIS TRAX-HD3D/BRASSTRAX and MATCHPOINT Systems
San Francisco, CA 2017

CERTIFICATIONS

Integrated Ballistics Identification System Data Acquisition, ATF 2017

IBIS TRAX-HD3D/BRASSTRAX system, Forensic Technology 2017

IBIS TRAXHD3D/MATCHPOINT system, Forensic Technology 2017

PROFESSIONAL AFFILIATIONS

N/A

PUBLICATIONS AND PRESENTATIONS

N/A



San Francisco Police Department
Forensic Services Division - Criminalistics Laboratory
Tel: 415.671.3200 / Fax: 415.671.3290
Curriculum Vitae

Luis D Zabarte, Jr

Community Police Services Aide

CURRENT AREA OF ASSIGNMENT:

Forensic Services Division – Criminalistics Laboratory – Firearms Unit

EDUCATION:

Bachelor of Arts: Political Science – Saint Louis University, Baguio City, Philippines - 1985

RELATED EXPERIENCE:

April 2007 – Present San Francisco Police Department

January 2018 – present

Job Title: Community Police Services Aide

Unit: Forensic Services Division- Criminalistics Laboratory

Roles/Responsibilities:

- NIBIN Technician Trainee
- Preserves evidence following established laboratory standards by inventorying, documenting, and safekeeping evidence
- Prepares technical reports on interpretation of cartridge case examinations
- Identify and examine cartridge cases under a microscope
- Test fire recovered firearm evidence for safety and operability
- Enter firearm and cartridge case evidence and test fires into NIBIN/IBIS

September 2013 – January 2018

Job title: Community Police Services Aide

Unit: Investigation Bureau

Roles/Responsibilities:

- Direct report to the Commander of Investigations
- Performs analytical research, compilation and statistical analysis from information/data on crime and variety of administrative, management and organizational issues under investigation, in particular the Major Crimes Unit:
 - Gang Task Force (GTF)
 - Homicide
 - Narcotics
 - Night Investigations Unit (NIU)
 - Patrol Bureau Task Force (PBTF)/Violent Response Team (VRT)
- Gathers relevant data, information and/or documentation from a variety of sources through the creation and maintenance of databases and files on criminal and various activities tracked by the Crime Analysis Unit (CAU)

Curriculum Vitae Name

- Collects additional information and/or revises methodology as needed. Geographic information system (GIS) analysis incorporated to generate crime maps, and perform spatial analyses of hot spots and crime driver
- Presents reports, including formal presentations to Command Staff

April 2007 – September 2013

Job title: Community Police Services Aide

Unit: Ingleside Police Station

Roles/Responsibilities:

- Interacts with the public in person or over the telephone to obtain or provide information and/or answer questions regarding police procedures and activities
- Assists Command Staff with activities, such as gathering preliminary investigation intelligence
- Completes reports and forms consisting of short descriptive phrases and/or fill in the blanks (e.g. incident reports, supplemental reports, towed cars, expired, invalid and/or damaged identification, security breaches, release of property/evidence)
- Monitors security camera at District Station to ensure safety and security of station perimeter

September 2011 – present

San Francisco Police Department

Job title: Reserve Police Officer – Level 1

Roles/Responsibilities:

- Promotes community policing and interacts with citizens in sector while on patrol
- Patrols the district on foot or in patrol car; operates Mobile Video Terminal computer in patrol car; operates radio; detects criminal activity; and communicates with the public
- Writes reports; keeps records; draws accident scene diagrams; completes forms and maintains logs
- Responds to call for service; resolves disputes; admonishes individuals; responds to accidents; and provides emergency first-aid
- Prepares and participates in planned events; stands and directs traffic at accident scenes, demonstrations, or planned events; controls crowds; cooperates with other city and state agencies to secure area at planned event or crime scene

TESTIMONY

N/A

SPECIALIZED TRAINING

**Integrated Ballistics Identification System Data Acquisition
Department of Justice – Bureau of Alcohol, Tobacco, Firearms and Explosive – 2017**

**IBIS TRAX-HD3H | BRASSTRAX SYSTEM
Ultra Electronics Forensic Technology - 2017**

**TLO (Terrorism Liaison Officer) Basic Course
Northern California Regional Intelligence Center (NCRIC) - 2015**

**FEMA IS-00700.a; IS-00200.b; IS-00100.b
Department of Homeland Security/FEMA/EMI - 2015**

**California P.O.S.T (Police Officers Standards and Training) Certification – Module III
College of San Mateo (San Mateo, CA) – 2009**

**California P.O.S.T (Police Officers Standards and Training) Certification – Module II
College of San Mateo (San Mateo, CA) – 2010**

**California P.O.S.T (Police Officers Standards and Training) Certification – Arrest and
Control Course – AJ 90 #3240-80100-04002 Chabot College (Hayward, CA) – 2005**

**California P.O.S.T (Police Officers Standards and Training) Certification – Firearms - AJ
90 #3240-80100-04002 Chabot College (Hayward, CA) - 2005**

CERTIFICATIONS

CLETS – Level II access (current – 02/14/2019)

Terrorist Liaison Officer (current)

P.O.S.T. Bike Patrol (current)

P.O.S.T. Academy Instructor (CCN: 2420-21706-11003)
San Francisco Police Department (SF Law Enforcement Regional Training Facility) – P.O.S.T.
Instructor Development (CCN: 240-21706-11-00)

PROFESSIONAL AFFILIATIONS

California Reserve Peace Officers Association (CRPOA)
San Francisco Police Reserve Officers Association (SFPROA)
Filipino-American Law Enforcement Officers Association (FALEO)

Patrick Leung

San Francisco Police Department
1245 3rd Street, San Francisco, CA 94158
415-837-7213 • patrick.n.leung@sfgov.org

Employment History

San Francisco Police Department

October 2015 – Present

Principal Administrative Analyst

Job Duties: Grant Manager for the Fiscal Division. Areas of responsibility include writing grant proposals and oversight of claims, progress reports, subrecipient monitoring, equipment tracking, and compliance reviews.

Department of Emergency Management

October 2011 – October 2015

Principal Administrative Analyst

Job Duties: Financial administration for the Division of Emergency Services. Areas of responsibility include budgets, contracts, reconciliations, and grants management.

Human Services Agency

May 2009 – October 2011

Senior Administrative Analyst

Job Duties: Fiscal administration of McKinney-Vento Homeless Assistance Grants (\$18M), ARRA TANF Emergency Contingency Fund (\$48M), ARRA Homeless Prevention & Rapid Rehousing Program (\$8M), CDA Office on Aging Grant Cluster (\$6M), special projects, and audits.

San Francisco Police Department

June 2005 – May 2009

Accountant/Senior Administrative Analyst

Job Duties: Primary functions include financial administration of all grant programs and the majority of special revenue funds; preparation of claims, reconciliations, audits, closeouts of expired grant programs, department budget projections, and implementation of new programs/funds.

Human Services Agency

August 2004 – June 2005

Accountant Intern

Job Duties: Responsible for accounting functions and claim reporting for Title III/VII grant programs

Technical Strengths

Programming and Scripting Languages

C++, C#, Java, SQL, Python, VBA, LaTeX, JavaScript

Productivity Software

Microsoft Office Suite, Postgres

Other

Django, ExtJS

ICS/NIMS

IS100, IS120, IS200, IS230, IS235, IS240, IS241, IS242, IS244, IS247, IS300, IS400, IS700, IS701, IS703, IS800, L973

Education

San Francisco State University	B.S. in Business Administration (Information Systems)	May 2003
Evergreen Valley College	Solaris/Linux System Administration	August 2003

Frank Paul Carrubba
San Francisco District Attorney's Office

frank.carrubba@sfgov.org
415-734-3245
Admitted to California Bar

EXPERIENCE

SAN FRANCISCO DISTRICT ATTORNEY'S OFFICE, June 2014 to Present

Assistant District Attorney

Chief of the Criminal Division which includes the Intake Unit, Asset Forfeiture, Gun Enforcement Unit, Auto Burglary Unit and the Crime Strategies Unit (CSU) which is responsible for the investigation and prosecution of major cases utilizing a Data-Driven Prosecution model that focuses the collective resources of the San Francisco District Attorney's Office on predictive crime prevention.

APPLE, INC., December 2013 to May 2014

Senior Investigator, Global Security Investigations

Responsible for coordinating investigations with law enforcement and prosecutorial agencies, and conducting investigations from initial response through successful conclusion.

SANTA CLARA COUNTY OFFICE OF THE DISTRICT ATTORNEY, November 1991- December 2013

Deputy District Attorney and Supervising Deputy District Attorney

Assignments and accomplishments are detailed as follows:

- **CRIMINAL STREET GANG UNIT**

January 2011 – December 2013

Felony trial attorney responsible for vertically prosecuting violations of the California Street Terrorism Enforcement and Prevention (S.T.E.P.) Act. Lead state prosecutor assigned to the FBI Safe Streets Gang Task Force in Santa Clara County, California. Lead state prosecutor in *Operation Garlic Press*, a joint collaboration between state, local, and federal law enforcement agencies, including FBI, ATF, and DEA.

- **SUPERVISING DEPUTY DISTRICT ATTORNEY** **January 2009 – December 2010**

Supervision of Narcotics Trial Team, Narcotics Drug Court Team, Major Narcotics Vendor ADA Unit, Mental Health Court, Wiretap Program, and the Asset Forfeiture Unit. Responsibilities include supervision, evaluation and training of new felony trial attorneys, supervision and administration of the Anti-Drug Abuse (ADA) grant, drafting and training in the area of search warrants and wiretaps, case review, and assignment of all cases. Additional duties include office wide informant management and legal training of law enforcement officers.

- **ON-CALL RESPONSIBILITIES**

December 2002 – January 2009

On-Call homicide, child death and officer involved shooting response for south Santa Clara County. Responsibilities include scene response, drafting of telephonic search warrants and legal assistance to law enforcement officers and homicide detectives.

- **SUPERVISING DEPUTY DISTRICT ATTORNEY** **January 2005 – January 2009**

Supervision of felony and misdemeanor trial deputies assigned to South County courthouse. In addition to administrative duties, responsibilities include coordination and assignment of all cases, review of felony dispositions, calendars and special projects. Additional duties include the issuing of felony complaints, issuing of all domestic violence complaints, Felony Advanced Review (FAR) discussions, and legal training of local law enforcement officers.

- **COMMUNITY PROSECUTION TEAM**

August 1999 – December 2004

Developed community based programs to directly benefit quality of life in South Santa Clara County. Assigned to the Gilroy Police Department Anti-Crime Team. Assisted in investigation of all major cases from drafting of search warrants to vertical prosecution of high tech crime and blight and prostitution crimes.

• **CAREER CRIMINAL UNIT**

February 1999 – August 1999

Felony trial attorney responsible for vertically prosecuting three-strikes and career criminal cases. Notable jury trials include child molestation.

• **SEXUAL ASSAULT UNIT**

April 1998 – February 1999

Felony trial attorney responsible for vertically prosecuting sexual assault crimes. Notable jury trials included rape by force and child molestation.

• **ROBBERY ASSAULT THEFT TEAM**

January 1996 – April 1998

Felony trial attorney responsible for handling robbery, assault, and theft cases in Superior Court from filing through final disposition. Notable jury trials included 1st degree attempted murders, carjacking, armed robbery and deadly weapon offenses.

• **MAJOR NARCOTIC VENDOR PROGRAM**

November 1994 – January 1996

Felony trial attorney responsible vertically for all aspects of major narcotics related crimes. Drafted search warrants, wiretap applications and authored and administered Major Narcotic Vendor Program (MNVP) grant.

• **NARCOTICS UNIT**

September 1993 – November 1994

Felony trial attorney responsible for prosecution of all aspects of narcotics related crimes. Drafted search warrants and issued felony complaints.

• **OUTLYING COURTS**

August 1992 – September 1993

Misdemeanor trial attorney. Handled all aspects of misdemeanor jury trials from issuing to final disposition. Additionally, handled preliminary examinations.

• **CENTRAL MISDEMEANOR UNIT**

January 1992 – August 1992

Misdemeanor trial attorney. Handled all aspects of misdemeanor jury trials from issuing to final disposition. Additionally, handled preliminary examinations.

• **LAW AND MOTIONS UNIT**

November 1991 – January 1992

Legal research, drafting of points and authorities, and argument before the Superior Court.

AWARDS

- 1995 California Narcotic Officers Association (CNOA) Prosecutor of the Year.
- 2002 Santa Clara County DA's Office Clayton L. Haupt Excellence Award winner.
- 2004 Supervisory Recognition by the Chief of Police and Mayor of the City of Gilroy for contributions to the solving of a cold case homicide.
- 2012 California Narcotic Officers Association (CNOA) Region One Prosecutor of the Year.
- 2012 Gilroy Police Ad Honorem Award presented by the Gilroy Police Officer's Association.
- 2014 Meritorious Unit Citation presented by Mountain View Police Chief, Scott S.G. Vermeer for contributions to the solving of a cold case gang homicide as a member of the FBI Safe Streets Gang Task Force.

TRAINING and INSTRUCTION

- Presented criminal justice training and instruction to the California District Attorney's Association (CDAA), Santa Clara University, Santa Clara County Sheriff's Office Academy, Gilroy Police Department, Morgan Hill Police Department, California Department of Justice (DOJ), San Francisco Police Department Institute of Criminal Investigations, San Francisco District Attorney's Office, Santa Clara County District Attorney's Office, U.S. Department of Justice (USDOJ), Pima County Attorney's Office, Albuquerque District Attorney's Office, Sonoma County Police Chief's Association, and California Commission on Peace Officer Standards and Training (POST), on a variety of topics, including but not limited to legal updates, wiretaps and electronic communication interception, search warrants, cell phone forensics, social media evidence, major case investigation, cold case investigations, crime analytics, clandestine methamphetamine labs, and internet exploitation investigations.

NOTABLE PROSECUTIONS

- Drafted the first State wiretap application ever approved in Santa Clara County which resulted in the indictment and prosecution of dozens of defendants from Washington State to California for trafficking and distribution of heroin (1995)
- *People of the State of California vs. Mizbah Kazi*: High profile attempted murder, false imprisonment and torture case. Featured on March 8, 1998 on television show *America's Most Wanted*.
- *Operation Royal Flush*: Indictment and prosecution of 26 members of the Brown Pride Kings, Norteno criminal street gang (2011)
- *Operation Garlic Press*: Indictment and prosecution of 67 Norteno gang members originating from a joint federal/state undercover operation (2012)
- *Operation Cold Day*: A joint federal/state investigation and prosecution of over 120 defendants for gun, gang and narcotics related crimes (2017)

EDUCATION

California Polytechnic State University (San Luis Obispo, CA), Bachelor of Arts in English, June 1988

California Western School of Law (San Diego, CA), August 1988-June 1990

Santa Clara University School of Law (Santa Clara, CA), August 1990-June 1991

Juris Doctorate, June 1991

Charles Francis Bisesto
charles.bisesto@sfgov.org
San Francisco District Attorney's Office (415) 734-3667

EXPERIENCE

San Francisco District Attorney's Office: Assistant District Attorney December 2010-Present
San Francisco, CA

- Lead attorney for the Gun Enforcement Unit; Make charging decisions on all firearm related cases; Oversee prosecution of charged gun cases including providing pretrial offers and legal support for the assigned prosecutor; Work with the San Francisco Police Department (SFPD) on gun investigations: provide training, review warrants and ensure seized firearms are tested for DNA and operability by the Crime Lab; Work with the US Attorney's Office to identify gun cases that are suitable for federal prosecution.
- Member of the Crime Strategies Unit; Work closely with the San Francisco Police Department's Central Station to identify crime trends and determine solutions; Assist the Inspectors from that station with case investigation, warrants and interviews; Prosecute cases of interest from the Central Police District.
- Former lead Elder Abuse Unit attorney; Worked with SFPD's Special Victim's Unit and Adult Protective Services to investigate incidents involving dependent or elder adult victims; Reviewed arrests involving dependent or elder adult victims, made charging decisions, and prosecuted charged cases; Co-chair for the City & County of San Francisco's Family Violence Committee subcommittee on Elder Abuse.
- Tried 30 jury trials as lead prosecutor, including charges of robbery, residential burglary, assault with a deadly weapon, elder abuse, felony domestic violence, felony auto burglary, car-jacking and fraud.
- Conducted hundreds of evidentiary hearings as lead prosecutor, involving DNA, fingerprints, narcotics, firearms, and cell phone tower records, and presented cases to the San Francisco criminal grand jury.

United States Attorney's Office: Law Clerk Fall 2009
San Francisco, CA

- Researched and drafted pretrial motions for the Securities Fraud Division and Major Crimes Unit.
- Researched, wrote, and litigated an opposition to a motion to suppress evidence in federal court.

Alameda County District Attorney's Office: Law Clerk Summer 2009
Oakland, CA

- Served as the lead prosecutor in a co-defendant misdemeanor jury trial.
- Prepared and examined witnesses in multiple preliminary hearings and motions to suppress evidence.

EDUCATION

University of California, Hastings College of the Law San Francisco, CA
J.D., May 2010 (Criminal Law Concentration)

- Activities: Executive Production Editor: *Hastings Constitutional Law Quarterly*
Tutor at the Tenderloin After-School Program
- Honors: Best Brief: 2010 Tulane University Sports Law Moot Court Competition
Semifinalist: 2009 National Criminal Procedure Moot Court Competition
Best Oral Advocate: 1st year Moot Court Class
- Externships: San Francisco District Attorney's Office, Summer 2008
Legal Research Assistant for Professor Jo Carrillo, Summer 2008
- Note Topic: *The Indigent's Right to Choose Counsel- Analyzing the Scope of United States v. Gonzales-Lopez within the Context of the Fourteenth Amendment.*

University of California, Davis Davis, CA
B.A. in Political Science and History, cum laude, June 2007

- Activities: Captain, UC Davis Men's Varsity Crew Team
President, Sigma Chi Fraternity
- Honors: Most Inspirational Varsity Rower, 2006-2007
All Academic WIRA Conference 2004, 2005, 2006 and 2007
UC Davis Greek Man of the Year, 2006-2007
Most Outstanding Senior Award, 2007
- Internships: U.S. Senator Dianne Feinstein in Washington D.C.

Maria Helene McKee

San Francisco District Attorney's Office • 415 553 1189

maria.mckee@sfgov.org

EDUCATION

University of California, Berkeley, Goldman School of Public Policy, Berkeley, CA

Master of Public Policy, May 2008

Editor: *Policy Matters Journal*

Relevant Coursework: Policy Analysis, Statistics, Economics, Program Evaluation & Survey Methodology

Wesleyan University, Middletown, CT

Bachelor of Arts, French Studies, May 2001

Honors: Phi Beta Kappa; the Mann Prize, for most outstanding achievement in the Romance languages;

Certificate in International Relations

EXPERIENCE

Principal Analyst, October 2014 – present

Office of the District Attorney, City & County of San Francisco, San Francisco, CA

Primary responsibility for all of the Office's data-driven projects, including: collaboration with independent researchers; management of the DA Stat performance measurement program; development of risk based prosecutorial decision making; and, administration of the Crime Strategies Unit, which takes a proactive, problem solving approach to prosecution and the promotion of public safety. Manage data acquisition and collection; promote interagency data sharing; and conduct and oversee crime, arrest, and case processing analysis, including geospatial analysis with ArcGIS. Currently, supervise a Smart Prosecution Initiative to develop predictive analytics for prosecution.

Grants & Policy Manager, June 2012 – September 2014

Office of the District Attorney, City & County of San Francisco, San Francisco, CA

Provided project management, policy support, and evaluation of innovative programs of the District Attorney's Office, including Neighborhood Courts, Neighborhood Prosecutors, and the Sentencing Planner Program. Managed both grants received and awarded by the District Attorney's Office, such as the development of requests for proposals, scopes of work, budgets, and progress reporting. Conducted ad hoc policy analysis on criminal justice, budget, and operational issues.

Policy & Program Analyst, June 2008 – May 2012

Superior Court of California, San Francisco Collaborative Courts, San Francisco, CA

Promoted the development and implementation of evidence-based policy and practice across six criminal Collaborative Courts. Conducted internal research, program evaluation, and performance measurement to support effective administration and strategic planning. Generated written reports, talking points, and presentations of findings for Court, partner agency, and public audiences. Oversaw cross-agency data collection, as well as database design and administration. Coordinated independent research of Collaborative Court programs. Identified grant opportunities, wrote and submitted proposals, developed and monitored budgets, solicited sub-contractors, and compiled data for proposals and required grant reports.

Consultant, January 2008 – May 2008

Adult Probation Department, City & County of San Francisco

Evaluated the extent of probationer recidivism in San Francisco and the impact of motions to revoke probation. Quantitative analysis of probationer arrests and dispositions, in addition to qualitative analysis of the system response resulted in policy recommendations to improve the effectiveness of probation supervision and criminal processing.

Communications Associate, September 2003 – August 2006

Global Fund for Women, San Francisco, CA

Liaised with international grantee and donor network regarding women's rights and social justice philanthropy. Associate editor of bi-annual newsletters and annual report. Managed website content and concept design. Wrote and launched bi-monthly electronic newsletter to an audience of over 10,000. Prepared talking points and press releases on human rights- and international development-related issues.

SKILLS

Windows, Mac OS, Microsoft Office (Word, Excel, PowerPoint, Outlook, Access), IBM SPSS Statistics, ArcGIS.

Strategic Gun Crime Analyst*Human Resources Job Code 1823**Additional responsibilities will include writing statistical programming code and performing statistical analysis of large datasets, including social network analysis, geo-spatial analysis, data-mining, and trend analysis.***City and County of San Francisco****Senior Administrative Analyst (#1823)**

We are currently accepting applications for this position.

To apply, please close this pop-up window and then click on Current Openings.

\$44.01-\$53.50 Hourly / \$7,629.00-\$9,273.00 Monthly / \$91,546.00-\$111,280.00 Yearly



Notify Me when a Job Opens for the above position(s)

DEFINITION

Under general direction plans, organizes, leads and/or participates in complex, sensitive, and detailed analytical work in the areas of budget, financial/fiscal, economic, legislative and administrative policy and/or contract administration.

DISTINGUISHING FEATURES

Class 1823 Senior Administrative Analyst is the Senior journey level in the Administrative Analyst series with responsibility for directing and performing difficult, complex, and/or sensitive projects for departmental management. This class is distinguished from class 1822 Administrative Analyst in that class 1822 is the journey-level class working under general supervision. Class 1823 is distinguished from class 1824 Principal Administrative Analyst in that class 1824 has greater and/or more complex financial responsibilities, greater consequence of error and independence of action, and is assigned the most difficult, complex, and sensitive projects.

SUPERVISION EXERCISED

Class 1823 Senior Administrative Analysts may supervise a small staff performing moderately complex analytical work.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

According to Civil Service Commission Rule 109, the duties specified below are representative of the range of duties assigned to this job code/class and are not intended to be an inclusive list.

1. Researches, analyzes and makes policy recommendation on special projects or highly visible public issues; may direct complex financial or operational activities; responds to informational requests, including those of a highly sensitive nature, and may represent the department to the Mayor's office, Board of Supervisors, Controller's Office, other city

officials, outside agencies and the public; acts as executive assistant and provides administrative analysis to high-level managers or a department head.

2. Coordinates, develops, manages and monitors a departmental budget of moderate complexity or assists in the development and management of a departmental budget of greater complexity; negotiates budget proposals within the department and with the Mayor's Office, Board of Supervisors and other agencies; prepares budget line item narrative, analyses, recommendations, and justifications for annual and supplemental requests; assists management in the budget development process, monitoring of the budget, budget reporting, and interpretation of budget-related documents.

3. Analyzes trends in budget expenditures and revenues, prepares financial/statistical reports for management, Mayor's Office, Board of Supervisors, Controller's Office and various funding agencies; coordinates and monitors departmental reporting to funding agencies including the subvention of funds to contracting organizations and justifies that funds are used as required.

4. Coordinates the activities related to the application for, and management of multiple source capital projects and/or grants; monitors detailed and complex budgets, ensures expenditures remain within budget, and shifts funds within guidelines; coordinates and monitors reporting to funding agencies including the subvention of funds to contracting organizations and justifies that funds are used as required; may coordinate the preparation of City-wide single audit report.

5. Plans and performs economic and/or financial analyses including forecasting, revenue and/or expense projections, analysis of capital requirements, calculation of debt capacity, evaluation of financing alternatives; rate analysis, modeling and cost/benefit analysis; prepares reports with financial/policy recommendations and appropriate supporting documentation; may assist in the preparation of audit schedules and financial statements.

6. Analyzes and interprets existing, newly enacted and proposed local, state, federal legislation and regulation for policy and financial impact on the department; advises management and prepares recommendations with appropriate supporting documentation regarding how to comply with new regulations, mitigate adverse action against the department or maximize potential revenues; develops, implements and monitors new and revised reporting systems required by legislation.

7. Analyzes existing and proposed administrative policies and procedures as well as organizational problems; conducts difficult and detailed studies; identifies administrative problems, determines methods of analysis, and identifies trends; prepares and presents reports with recommendations and appropriate justification based on studies and surveys; may coordinate the implementation of new systems and/or procedures.

8. Prepares MBE/WBE and contract status reports; conducts competitive contract vendor selection processes including public bids and requests for proposals, distributes and places advertisements and public notices for contracts; processes moderate to highly complex contracts including advertising for bids/proposals, receipt and review of bids, contract

negotiation and award, and routing through signature/documentation process to certification; provides information to staff from Purchasing, Human Resources, Human Rights Commission and the Administrative Services Office; and provides training and technical assistance to staff and contractors on departmental and City contracting policies, procedures and requirements.

9. Prepares cost estimates and terms for new and existing contracts, for proposed change orders and modifications; reviews contract provisions, conducts site visits, and meets with engineers/inspectors/program managers to develop cost estimates; meets with contractors to negotiate requests for additional costs; assists in analyzing costs related to change orders and modifications; maintains data and information resources on current industry cost standards for materials, equipment and labor costs; establishes and maintains contact with sources of information including vendors, labor unions and governmental agencies.

10. Performs related duties and responsibilities as assigned.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of: the principles and techniques of governmental organization and management; the principles and techniques of financial/fiscal analysis and budgeting; the principles and techniques of economic and policy analysis; the principles and techniques of generally accepted accounting principles and government accounting standards; application of statistical and other analytical methods; applicable local, state, and federal laws and regulations affecting departmental operations; principles involved in the development and implementation of complex systems and procedures; methods, procedures, and techniques needed for negotiations of contract terms, change orders, cost estimates and modifications.

Ability to: collect, synthesize, and analyze a wide variety of information; conduct difficult analytical studies involving complex administrative and financial systems and procedures; work with authority to identify and define problems, determine methodology, evaluate data, make recommendations with appropriate justification and develop/implement a plan of action; assign and direct the work of subordinates; establish and maintain effective communication with senior management, officials, departmental representatives, vendors, or other agencies; negotiate effectively; use a personal computer and software programs as utilized in various departments.

EXPERIENCE AND TRAINING

These minimum qualifications are to be used as a guide for establishing the education, training, experience, special skills and/or license which may be required for employment in the class. Although these minimum qualifications are typical of the class, additional minimum qualifications and special conditions may apply to a particular position and will be stated on the job announcement.

1. Possession of a graduate degree (Master's degree or higher) from an accredited college or university and three (3) years of full-time equivalent experience performing professional level analytical work as described in Note A: OR

2. Possession of a graduate degree (Master's degree or higher) from an accredited college or university with major college coursework as described in Note B and two (2) years full-time equivalent experience performing professional level analytical work as described in Note A; OR

3. Possession of a baccalaureate degree from an accredited college or university and four (4) years full-time equivalent experience performing professional level analytical work as described in Note A; OR

4. Possession of a baccalaureate degree from an accredited college or university with major college coursework as described in Note B and three (3) years full-time equivalent performing professional level analytical work as described in Note A

SUBSTITUTION: Applicants may substitute up to 2 years of the required education with additional qualifying experience in budget analysis, financial analysis and reporting, legislative/policy analysis, or contract/grant administration. One year (2000 hours) of additional qualifying experience will be considered equivalent to 30 semester units/45 quarter units.

Notes on Qualifying Experience and Education:

A. Qualifying professional-level analytical experience must be in one or more of the following functional areas: complex budget analysis, development and administration; complex financial/fiscal analysis and reporting; development of complex contracting systems and administration of competitive bid processes and complex contractual agreements; development and evaluation of complex management/administrative policy; complex grant administration and monitoring; complex program evaluation and planning; complex legislative analysis; complex economic analysis; or other functional areas related to the duties of positions in Class 1823, where the primary focus of the job is complex professional-level analysis for evaluation, recommendation, development and implementation of major programs and functions of department/organization. Analytical experience equivalent to the duties of Class 1822 is considered qualifying.

B. Coursework applicable to a baccalaureate or higher degree in specialized subject matter areas such as public or business administration, management, business law, contract law, public policy, urban studies, economics, statistical analysis, finance, accounting or other fields of study closely related to the essential functions of positions in Class 1823.

LICENSE OR CERTIFICATE

None.

NOTES

AMENDED: 9/28/09

DISASTER SERVICE WORKERS

All City and County of San Francisco employees are designated Disaster Service Workers through state and local law (California Government Code Section 3100-3109). Employment with the City requires the affirmation of a loyalty oath to this effect. Employees are required to complete all Disaster Service Worker-related training as assigned, and to return to work as ordered in the event of an emergency.

CLASS: 1823; **EST:** 1/1/1900; **REV:** 9/28/2009;

CURRICULUM VITAE



Daniel A. Garza, Special Agent

Department of Justice
Bureau of Alcohol, Tobacco, Firearms & Explosives
San Francisco Metro Field Office
450 Golden Gate Ave., 15th Floor Suite 111
San Francisco, CA 94102
415-722-5497 (cell)
Email: daniel.garza@atf.gov

PROFESSIONAL EXPERIENCE

04/2013 - Present

Special Agent

Bureau of Alcohol, Tobacco, Firearms and Explosives
San Francisco Metro Field Office / San Francisco Field Division
San Francisco, California

Duties: Investigate alleged violations of Federal firearms, explosive, arson, and related federal statutes. Investigative functions include undercover operations, electronic intercepts, obtaining evidence, preparing and presenting criminal case reports to the United States Attorneys Office for prosecution of said violations; preparing and serving arrest and/or search warrants; and testifying as a government witness.

Collateral Duties:

05/2016 – Present	CAT Instructor
11/2015 – 11/2016	Vault Custodian
08/2015 – Present	Firearms Instructor
07/2015 – Present	On-The-Job Training Instructor
07/2014 – 11/2015	Assistant Vault Custodian
07/2014 – Present	Firearms Custodian
04/2014 – Present	Interstate Nexus Expert

07/1999- Present

Military Service

United States Marine Corps (USMC) and USMC Reserve

Duties: Over 18 years of service in the United States Marine Corps and United States Marine Corps Reserve in the capacity of an infantry rifleman and infantry unit leader. During the course of military career, have used and/or received training on the use of numerous military and foreign military firearms and weapons systems. As an Infantry Marine deployed three times, including two combat deployments to Iraq and Afghanistan. Currently a Gunnery Sergeant (E-7).

PROFESSIONAL TRAINING RECEIVED

General Law Enforcement Training

2018	Crime Gun Intelligence Training Dublin, CA (8 hours)
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2018	Crime Gun Intelligence Center Site Orientation/Tours Cincinnati and Columbus, OH (32 hours)
2017	Crime Gun Intelligence-Violent Crime Strategies San Francisco, CA (32 hours)
2016	Control and Arrest Techniques (CAT) Instructor Course Dublin, California (24 hours)
2016	ATF Undercover Operations Training Course Pleasanton, CA (40 hours)
2016	Q1 SRT/UC Rescue Training San Diego, CA (40 hours)
2015	Firearms Instructor Training Program F.L.E.T.C. Cheltenham, Maryland (2 weeks)
2015	REID Interviewing Seminar San Francisco, California (24 hours)
2015	Crime Gun Intelligence Seminar Dublin, California (8 hours)
2014	Advanced Firearms Trafficking Techniques Dublin, California (30 hours)
2014	Unfinished (80%) Receiver Training Dublin, California (8 hours)
2014	FBI Post-Blast Investigation Course Eureka, California (40 hours)
2014	ATF Interstate Nexus Basic Course Dublin, California (40 hours)
2013	ATF Special Agent Basic Training F.L.E.T.C., Glynco, Georgia (14 weeks)
2013	Criminal Investigator Training Program F.L.E.T.C., Glynco, Georgia

(13 weeks)

General Military Training

- 2015 Reserve Staff Non-Commissioned Officer (SNCO) Resident Advanced Course (USMC)
Marine Corps Base Quantico, Virginia
(2 weeks)
- 2015 SNCO Non-Resident Advanced Course (USMC)
(48 hours)
- 2013 Leading Marines Distance Education Program (USMC)
(16 hours)
- 2010 Senior Enlisted Joint Professional Military Education, Non-Resident (USAF)
(40 hours)
- 2010 SNCO Advanced Distance Education Program (USMC)
(40 hours)
- 2010 SNCO Career Course Distance Education Program (USMC)
(40 hours)
- 2009 Reserve Infantry Platoon Leaders Course (USMC)
Marine Corps Base Camp Pendleton, California
(2 weeks)
- 2007 Deployed Medical Operator Course, Live Tissue Lab (USMC)
Marine Corps Base Camp Lejeune, North Carolina
(3 days)
- 2006 Marine Corps Martial Arts Instructor, Re-certification (USMC)
Joint Reserve Base Fort Worth, Texas
(1 week)
- 2003 Sergeants Course Distance Education Program (USMC)
(40 hours)
- 2002 Marine Corps Martial Arts Instructor Course (USMC)
Marine Corps Base Twenty Nine Palms, California
(3 weeks)
- 2000 Marine Corps Security Force, Basic Security Guard Course (USMC)
Naval Base Chesapeake, Virginia
(6 weeks)
- 1999 Marine Corps School of Infantry, Infantry Rifleman (USMC)
Marine Corps Base Camp Pendleton, California
(6 weeks)
- 1999 Basic Recruit Training (USMC)
Marine Corps Recruit Depot San Diego, California
(13 weeks)

EDUCATION

- 2008 - 2010 **Southern Methodist University**
Dallas, Texas
Master of Arts Degree (MA)
History, GPA 4.0
- 2003 - 2006 **Southwestern Assemblies of God University**
Waxahachie, Texas
Bachelor of Science Degree (BS)
Major: History, Magna Cum Laude, GPA 3.84

SPECIAL PROJECTS AND INVESTIGATIONS

- 10/2015 - 8/2017 **Operation Cold Day (San Mateo County, California)**
- Duties:** ATF Case Agent for multi-year investigation that targeted street level criminals who profited from trafficking firearms, narcotics, and/or stolen vehicles in the San Francisco and San Mateo County areas. Worked along-side state and local law enforcement personnel from: California Highway Patrol, Daly City Police Department, and San Francisco Police Department. Roles included Project Lead/Primary Case Agent and the establishment of an undercover warehouse. Additional responsibilities included coordinating the use of multiple confidential informants, assisting in planning of enforcement and takedown operations, and acting in an undercover capacity. Operation resulted in 120+ defendants arrested and 101 firearms purchased/recovered. Takedown operation involved 1000+ law enforcement personnel from across the nation.

INSTRUCTOR EXPERIENCE

- 05/2016- Present **CAT Instructor**
(San Francisco Field Division)
- Duties: Provide instruction to ATF Special Agents on proper techniques to control and arrest individuals.
- 08/2015 - Present **Firearms Instructor**
(San Francisco Field Division)
- Duties:** Provide instruction on use of revolvers, semi-automatic pistols and shoulder weapons utilizing safe handling, proficient employment and justifiable use of weapons.
- 03/2014 - Present **Military Advisor for US Navy Civil Engineer Corps Officers School (CECOS)**
(USMCR – Naval Base Ventura, California)
- Duties:** Provide instruction to US Naval Officers candidates attending as students the US Navy's CECOS. Instruct courses on military operations, weapons handling, land navigation, infantry patrolling, and how to plan and execute military patrols and operations.

06/2003 – 6/2009 **Marine Corps Martial Arts Instructor (MCMAP) (USMC)**

Duties: Provided instruction to Marines on MCMAP techniques. Conducted martial arts training in hand to hand and weapons techniques with non-lethal and lethal applications.

PROFESSIONAL ORGANIZATIONS

2013 – Present Federal Law Enforcement Officers Association (FLEOA)

ATF AWARDS AND COMMENDATIONS

2018 ATF Quality Step Increase (QSI) Award
2017 ATF Time Off Award
2016 ATF Individual Cash Award
2016 ATF Individual Cash Award
2015 ATF Individual Cash Award
2015 ATF Time Off Award
2015 ATF Individual Cash Award
2014 Memorandum of Commendation

MILITARY AWARDS AND COMMENDATIONS

2012 Navy and Marine Corps Achievement Medal
2011 Navy and Marine Corps Commendation Medal
2011 Combat Action Ribbon
2008 Navy and Marine Corps Commendation Medal

PERFORMANCE EVALUATIONS

7-Exceeds	10/01/2016 to 09/30/2017
7-Exceeds	10/01/2015 to 09/30/2016
7-Exceeds	10/01/2014 to 09/30/2015
6-Meets	12/08/2013 to 09/30/2014
Academy	04/30/2013 to 11/01/2013

Revised 04/05/2018

Mark A. Munoz

Department of Justice - Bureau of Alcohol, Tobacco, Firearms, and Explosives
Intelligence Research Specialist

SUMMARY

An experienced intelligence professional with a valuable background of accomplishments in **Intelligence, Investigation, Research, Data Collection & Analysis**. Uniquely qualified with proven **Interpersonal, Analytical, Organizational** and **Communication** skills. IT literate in **MS Office Suite** with outstanding skills in **Excel, Power Point and i2 Analyst Notebook and PLX**.

QUALIFICATIONS

Current position as an **Intelligence Research Specialist** at **United States Department of Justice, Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF)**. Collaborate with ATF Special Agents and provide investigative support on complex intelligence driven criminal investigations. In my work I seek to identify potential "straw purchasers," individuals attempting to circumvent established national federal firearms laws by legally purchasing a firearm on behalf of a prohibited person or convicted felon. I also examine those individuals who may be attempting to illegally engage in the business of dealing in firearms without a federal firearms license.

I utilize open source and law enforcement investigative tools to gather intelligence information on potential subjects of ATF criminal investigations. Leverage CLEAR, Accurant, LEAP, and TLO to develop relevant intelligence information when completing subject intelligence reports and analysis. Proficient in utilizing TECS, CLETS, NCIC/NLETS and ATF proprietary databases, such as N-FORCE, N-SPECT, and eTrace in compiling investigative information to develop leads and support the criminal investigation process.

As of January 2018, I am assigned to the San Francisco Police Department (SFPD) Crime Gun Intelligence Center (CGIC), a joint mission between ATF and the SFPD to target violent crime. Utilizing the National Integrated Ballistic Image Network (NIBIN), the SFPD CGIC Unit will produce timely, precise and actionable intelligence concerning gun crime and identify armed violent offenders for investigation and prosecution. I provide investigative and analytic support to ATF Agents/Task Force Officers and SFPD personnel assigned to the SFPD CGIC unit. Utilizing investigative tools and training I produce intelligence products, track and link shooting incidents, identify potential suspects, analyze gun data, utilize geographic mapping and employ social media analytics to support complex intelligence driven criminal investigations.

Previous experience as an **Intelligence Research Specialist** at **United States Department of State, Bureau of Diplomatic Security (DSS)**. Collaborated on criminal investigations of passport and visa fraud within the Central District of California. Worked to detect fraud and determine the necessity of full field investigation, conduct criminal research on potential subjects, review documents, compile and verify comprehensive intelligence data.

Skilled in reviewing law enforcement, credit, immigration, vital statistics and medical records. Fully utilize a wide spectrum of automated databases including TECS, CLETS, NLETS, NCIC, LEXIS-NEXIS, CBP Vetting, PCQS, US-VISIT, ATS-P, Consular Databases, CLEAR-Thomson Reuters in completing investigative assignments. Set parameters to identify and locate suspects utilizing analytical research techniques.

Eight years of prior experience as an **Protective Intelligence Research Specialist** with the **United States Secret Service (USSS)** in Washington, D.C. Within the **Protective Intelligence and Assessment Division (PID)** as part of the **Risk Management Branch**, I served as a team leader for my geographic area of responsibility. Generated case inventories, reviewed information and maintained real-time updates for each case, advised management on technical and administrative workflow, prepared a variety of protective intelligence products as required. During my tenure

within PID's **Foreign Assessment Branch** I researched and prepared protective intelligence assessments, spot reports, and other intelligence products to include relevant intelligence analysis and recommendations. Daily, I reviewed and analyzed classified and open source information to determine their relevance to the USSS protective mission. Gained experience working the Central European, Latin American and Middle East Desk's and the Counterterrorism Section. Successfully conducted several protective intelligence and counterintelligence briefings for the Presidential Protection Division (PPD) and senior USSS executive level management.

CAREER HISTORY

- 2016 – Present **United States Department of Justice**
Bureau of Alcohol, Tobacco, Firearms and Explosives - San Francisco, CA
Intelligence Research Specialist
- 2012 – 2016 **United States Department of State**
Bureau of Diplomatic Security - Los Angeles, CA
Intelligence Research Specialist
- 2004 – 2012 **United States Secret Service**
Protective Intelligence and Assessment Division - Washington, DC
Protective Intelligence Research Specialist

EDUCATION

Cal State University, San Bernardino, CA
Master's Program – National Security Studies - 1998

Loyola Marymount University, Los Angeles, CA
Bachelor of Arts – Political Science - 1996

TRAINING

Crime Gun Intelligence / Violent Crime Strategies training to discuss the impact of NIBIN as an investigative strategic tool. December 11-14, 2017.

Penlink Training Summit/PLX - communications data collection and analysis training for domestic law enforcement. Exploiting Call Detail Records to gather investigative intelligence information from voice, text, data, and social media August 22-24, 2017.

Completed ATF's Intelligence Research Specialist Training Academy - April 05-29, 2016.

PC530 - Basic Consular Training Course at the Department of State Foreign Service Institute. Examined the adjudication and issuance process for Immigrant and Non-Immigrant Visas. Studied Passport and Nationality adjudication process - September 2012.

i2 Analyst Notebook Level 1 Training. Link analysis course which I can apply to law enforcement and criminal intelligence analysis on complex criminal investigations.

Introduction to Criminal Training Program (ICITP) training course at the Federal Law Enforcement Training Center (FLTEC) in Glynco, GA. The ICITP training course provided a broad overview of effective analytic and investigative techniques utilized in the law enforcement community.

Project Abstract: San Francisco FY 18

Between 2015 and 2016, San Francisco experienced a 25% increase in gun violence, driven by a 15% increase in firearm homicides, and a 27% increase in non-fatal shootings. In half of the city's ten police districts, 80% or more of homicides were by firearm, exceeding the national average of 68%. Gun violence is geographically concentrated in San Francisco, with just three police districts (Mission, Ingleside, and Bayview) accounting for more than 50% of all firearm homicides, and more than 60% of all crimes involving a firearm. In 2016, aggravated assaults involving a firearm increased by 32% in these three districts, compared to a 9% increase in the rest of the city.

The San Francisco Police Department; in collaboration with the San Francisco District Attorney's Office, the Bureau of Alcohol, Tobacco, Firearms & Explosives, the United States Attorney's Office, and the San Francisco Adult Probation Department; plans to implement Crime Gun Intelligence Center (CGIC) business practices to improve the collection, management, and analysis of crime gun evidence. The Department will collect and test all ballistic evidence recovered from crime scenes to help identify criminal shooters, disrupt criminal activity, and prevent future violence. Additionally, the San Francisco CGIC project will emphasize an advanced statistical approach, using social network analysis to understand connections across people, casings, guns and crimes, generating investigative leads that my otherwise go unnoticed, and supporting large scale investigations—including regional operations—and vertical prosecutions of gun crime drivers and illegal firearm suppliers.



MARK FARRELL
MAYOR

CITY AND COUNTY OF SAN FRANCISCO
POLICE DEPARTMENT
HEADQUARTERS
1245 3RD Street
San Francisco, California 94158



WILLIAM SCOTT
CHIEF OF POLICE

Tuesday, April 24, 2018

Bureau of Justice Assistance
Office of Justice Programs
810 Seventh Street, NW
Washington, DC 20531

Subject: Research and Evaluation Independence and Integrity – FY 2018 Crime Gun Intelligence Center Integration Initiative

To Whom It May Concern,

This memo is to affirm that the San Francisco Police Department's FY 2018 Crime Gun Intelligence Center Integration Initiative application does not include a research or evaluation component within its proposal, and as such, we can provide assurance that our proposal contains no conflicts of interest.

The San Francisco Police Department (SFPD) maintains General Orders that guide the conduct of personnel, including General Order 2.01, "General Rules of Conduct" which addresses member responsibilities and includes language regarding "(9) Misconduct, (21) Cooperation in Investigations, (27) Gifts, Presents, Compensations and Rewards, and (57) Conflict of Interest in Investigations."

In addition, any officer or employee of the City and County of San Francisco who holds a position designated in the Conflict of Interest Code (San Francisco Campaign and Government Conduct Code, Article III, Chapter I) is required to disclose his or her financial interests using the California Fair Political Practices Commission's Statements of Economic Interests – Form 700.

The San Francisco Department of Police Accountability (DPA) was established to promptly, fairly and impartially investigate complaints against San Francisco police officers, make policy recommendations regarding police practices and conduct periodic audits of the SFPD.

With these checks and balances in place, the San Francisco Police Department is confident that the activities performed under the Crime Gun Intelligence Center Integration Initiative will be accomplished with same commitment to excellence and performance with integrity as our normal operations.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Patrick Leung', with a stylized flourish at the end.

Patrick Leung
Grants Manager
San Francisco Police Department

Program Narrative: San Francisco FY 18

Statement of the Problem. Between 2015 and 2016, San Francisco experienced a 25% increase in gun violence, driven by a 15% increase in firearm homicides, and a 27% increase in non-fatal shootings. In 2016, the last full year of FBI UCR data, homicides increased for the third year in a row, reaching the second highest count since 2009.ⁱ In half of the city's ten police districts, 80% or more of homicides were by firearm, exceeding the national average of 68%. Gun violence is geographically concentrated in San Francisco, with just three police districts (Mission, Ingleside, and Bayview) accounting for more than 50% of all firearm homicides, and more than 60% of all crimes involving a firearm. In 2016, aggravated assaults involving a firearm increased by 32% in these three districts, compared to a 9% increase in the rest of the city.ⁱⁱ Gun violence in these areas is often driven by criminal street gangs, and associated with gang retaliations, violent robberies, and narcotics trafficking. The San Francisco Police Department (SFPD) estimates that the vast majority of seized guns are crime guns, either used in the commission of crimes, or possessed by prohibited persons.

Using social network analysis (SNA)ⁱⁱⁱ to map and measure co-offending patterns and relationships of gun violence suspects in San Francisco, the Crime Strategies Unit (CSU) of the San Francisco District Attorney's Office (SFDA) found that gun offenders are highly interconnected. Out of over 1,200 known gun violence suspects, a large network of 566 individuals were connected through SFPD police reports. By testing various measures of connectedness, CSU has identified the most prominent drivers of gun crime in San Francisco. Many of these individuals are also drivers of residential burglaries and thefts from vehicles, and commit crime in neighboring jurisdictions as well. The CGIC approach is ideal for addressing the regional, interconnected nature of firearms crime in San Francisco, and identifying, investigating, and prosecuting gun crime drivers to sustainably reduce gun violence. The City and County of San Francisco is home to 884,363 residents, with a day time population exceeding one million. Over 300,000 non-residents commute into the city each day, and 25 million tourists visit the city each year. San Francisco's population is 6% African American, 15%

Program Narrative: San Francisco FY 18

Latino, 35% Asian, and 41% White.^{iv} Roughly 12% of the population lives in poverty, and in 2016, San Francisco had the third highest rate of homelessness in the nation among major metropolitan areas. San Francisco also suffers from higher than average rates of property crime, and persistent violent crime. Between 2006 and 2015, San Francisco had the highest violent crime rate among California's most populous cities for ten years straight.

In spring 2018, SFPD implemented a CGIC pilot in in two of the ten police districts: Mission and Ingleside, which experience the second and third highest rates of gun violence. With grant funding, San Francisco will expand CGIC business practices to all ten police districts, including the Bayview, which has long experienced the highest rates of shootings and gun violence. Historically, less than half of all ShotSpotter activations in San Francisco have resulted in investigation. Of the 319 incidents with shell casings placed into evidence in 2017, just 40% resulted in requests for Crime Lab analysis; the Crime Lab was only able to perform analysis on 29% of these incidents (92 incidents); and leads were often provided over a year later. The greatest challenges in combating violent crime in San Francisco are solvability and timeliness. Without the resources necessary to test and trace all crime gun evidence in a timely manner to generate immediate leads, SFPD Inspectors are deprived of the key elements to solving violent firearms related crime, and prosecutors are denied the full array of evidence to effectively prosecute gun violence crime drivers.

San Francisco Police Chief William Scott was sworn in by late Mayor Edwin M. Lee on January 23, 2017, on the heels of one of the most violent years, in terms of gun violence, that San Francisco had experienced since 2008. Chief Scott was integrally involved in the development of the Los Angeles CGIC, and has seen first-hand how the comprehensive collection of gun crime evidence; tracing of crime guns; and timely entry, analysis and investigation of leads solve crimes and lead to effective prosecutions. With BJA funding to implement CGIC business practices throughout the city, San

Program Narrative: San Francisco FY 18

Francisco aims to significantly increase the gun crime clearance and prosecution rate, disrupt major gun crime drivers and seize illegal guns, and achieve a 20% reduction in homicides.

Project Design and Implementation. San Francisco proposes the implementation of CGIC practices and core principals citywide, building upon a close collaboration of the SFPD Investigations Division and District Attorney George Gascón's Crime Strategies Unit (CSU), and emphasizing advanced strategic data analysis to address serial gun offenders and gun violence crime drivers. Over the past 18 months, SFPD Commander Greg McEachern and Chief Attorney Frank Carrubba have visited three CGIC implementation sites, organized a series of interagency planning meetings, and established policies and procedures in their respective offices to create a strong foundation for the CGIC. The SFPD is currently developing an MOU with the local Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) field office to establish a CGIC team. SFPD and ATF team members will be complemented by the CSU Gun Enforcement Prosecutor, who triages all gun arrests reviewed by SFDA for charging, coordinates prosecution with the US Attorney's Office, and will serve on the CGIC team. Additionally, SFPD is developing an MOU to acquire an ATF K9 and designing department-wide trainings on the CGIC model and Trigger Lock policy. In early 2018, SFPD rolled out a mobile ShotSpotter application to facilitate comprehensive collection of ballistic evidence.

1. Commitment from the Chief and Command Staff. Chief Scott tasked his command staff to collaborate with the SFDA CSU to implement a CGIC pilot for San Francisco. SFPD Commander of Investigations Greg McEachern has overseen the hiring and recruitment of CGIC pilot staff, including the detailing of a supervisor and a Task Force Officer (TFO) to the local ATF. With full CGIC implementation, SFPD will detail a second TFO, as required for a jurisdiction of our size, to focus on Trigger Lock cases. Commander McEachern has also led the development and implementation of Department Bulletins, regarding timely ShotSpotter response by patrol officers, and collection of shell casings and unlawfully used firearms left at the scene.

Program Narrative: San Francisco FY 18

The SFDA CSU, led by Chief Attorney Frank Carrubba, employs a multi-disciplinary, data- and technology-driven approach that is ideally suited to the CGIC model. Chief Attorney Carrubba has assigned a dedicated Gun Enforcement prosecutor to the CGIC team, who will focus on the prosecution of gun crime drivers as identified through advanced statistical analysis techniques, including social network analysis. With the implementation of the CGIC grant, Commander McEachern and Chief Attorney Carrubba will convene monthly stakeholder meetings to evaluate the program's success in achieving collection, testing, investigative, and prosecution performance objectives, and refine and develop policies to ensure that the CGIC is producing BJA deliverables.

2. Comprehensive Firearm-related Crime and Forensics Tracing. With the grant, the SFPD will respond to all shootings and crimes involving a firearm and roll out comprehensive firearm-related crime- and forensics-tracing citywide. Currently, the Crime Scene Investigations Unit (CSI) collects all firearm evidence from major crime scenes involving death or great bodily injury, swabs major crime scene guns for DNA, and books casings and unlawful firearms into evidence within three days. Illegal firearms are submitted through eTrace by the SFPD Crime Information Services Division, and ballistics evidence is analyzed by the SFPD Crime Lab. During the BJA required six month planning period, SFPD will develop policies and procedures to expedite this process to ensure major crime scene guns and ballistics are submitted through eTrace and NIBIN with one business day. SFPD is rolling out citywide comprehensive collections protocols for all shootings in spring 2018, through which ballistics evidence for non-major crime scenes will be transferred directly to the SFPD Crime Lab. During the pilot phase in the Mission and Ingleside Police Districts, the Crime Lab will submit all ballistics evidence into NIBIN, test firing seized firearms as necessary, and the SFPD Crime Information Services Division will trace all recovered illegal guns. Once the grant is implemented, SFPD will expand the scope of NIBIN and eTrace processing to the entire city, and ensure that all submissions occur within one business day.

Program Narrative: San Francisco FY 18

The SFPD operates its own Crime Lab, whose supervisors are members of the SF CGIC team. In order to effectively support the roll out of CGIC business practices and timelines across all ten police districts, SFPD proposes the acquisition of a second NIBIN machine, with a Matchpoint Analysis Station, and will assign two new CGIC Police Service Aides to the Crime Lab Firearms unit to help meet the increased demand for crime gun evidence analysis. The Crime Lab will accept evidence from all shooting incidents for entry and correlation, with no fee-for-service restrictions. Furthermore, the acquisition of a new comparison microscope, stereomicroscopes, and bulk ammunition will provide dedicated equipment for the two CGIC NIBIN Technicians and allow for greater efficiency in the NIBIN-CGIC workflow. The Crime Lab will implement policies to minimize latent print and DNA demands on routine NIBIN-only submittals, and streamline NIBIN-only processes from intake, through evidence input, and the full firearm examination, allowing for lead notifications to be issued within 24-48 hours of submission, and pursuant to the CGIC required prioritization of evidence. San Francisco is amenable to using the NIBIN National Correlation and Training Center should it become available to our jurisdiction.

3. Crime Gun Intelligence Analysis. The San Francisco CGIC team is committed to conducting comprehensive analysis of all crime gun data collected from eTrace and NIBIN, as well as other forensic sources, to advance effective investigations and prosecutions of gun crime drivers. For all shootings and gun crime incidents, NIBIN leads and eTrace reports will be submitted immediately by the SFPD Crime Lab and firearms team to the CGIC team for triage. Based on SFPD case assignment policy, which considers severity, solvability, the presence of physical evidence, the presence of video footage, and victim and witness cooperation, the CGIC team will prioritize and assign NIBIN leads to task force investigators and ATF special agents. Through citywide comprehensive collection protocols, significantly more evidence and data will become available at a much faster pace, increasing the solvability of crimes, which will translate into more successful investigations and prosecutions.

Program Narrative: San Francisco FY 18

Two SFPD Crime Lab Police Service Aides have been trained to perform firearm function testing, examine and triage cartridge-case-only evidence, and will enter ballistics information into NIBIN, conduct correlation tests on NIBIN entries, and generate reports of their findings to the CGIC Investigation Unit. The Crime Information Services Division will submit all crime guns through eTrace, and share results with the CGIC team and other relevant investigative units. Both NIBIN lead and eTrace reports will be shared with the SF CGIC ATF intelligence analyst for link analysis, and regional coordination with other ATF analysts. SFPD will dedicate the planning phase to develop the mechanism for reporting CGIC results to investigators.

In addition to NIBIN, eTrace, and ATF intelligence analysis, SFPD will work closely with the SFDA CSU to conduct advanced statistical analysis. SFDA proposes to hire a Strategic Gun Crime Analyst, who will be housed with the CSU analyst corps, and participate on the CGIC team. CSU has built a social network analysis (SNA) application (in R programming language) that enables exploration of suspect co-offending patterns represented in San Francisco incident reports. By integrating NIBIN and eTrace leads into this application, the Strategic Gun Crime Analyst will be able to associate a greater number of connections across people, casings, guns, and crimes – generating new investigative leads that may otherwise go unnoticed. This advanced analytic approach, supported by an academic partnership with Professor Andrew Fox of Fresno State University, will bolster the SF CGIC, support large scale investigations—including regional operations—and facilitate vertical prosecutions of gun crime drivers and illegal firearm suppliers.

4. CGIC Investigations. The CGIC team will serve as an information hub for the uniform collection, examination, and investigation of gun crime, creating an investigative clearinghouse for law enforcement partners and neighboring jurisdictions. With Commander McEachern as team leader, the CGIC will regularly convene interagency investigative sessions with SFDA, ATF, the US Attorney's Office, and the Adult Probation Department. Discussions will focus on interagency information

Program Narrative: San Francisco FY 18

sharing and strategy development to target GPS-identified hot spots, addressing pipelines for unlawfully used firearms, and identifying gun crime drivers, especially violent offenders.

5. Law Enforcement and Prosecution Collaboration and Offender Arrest. The SFPD is committed to ensuring all actionable crime gun intelligence is rapidly disseminated to all partners, and pursued in collaboration with relevant law enforcement agencies, including local and federal prosecutors. With the support of the grant's technical assistance provider, SFPD will develop a mechanism for the efficient distribution of information to relevant stakeholders, including an informative bulletin to emphasize essential leads.

6. State and Federal Prosecution. The District Attorney's Office Strategic Gun Crime Analyst will assist with CGIC case prioritization and outcome tracking, reporting case dispositions to the CGIC team, and produce the final SF CGIC outcome evaluation. The Strategic Gun Crime Analyst will work closely with the SFDA CSU Gun Enforcement Prosecutor—who makes filing decisions, collects intelligence, and suggests dispositions for cases—to triage gun arrests and vertically prosecute high priority cases. The combined knowledge and skills of the Gun Enforcement Prosecutor and Strategic Gun Crime Analyst will develop a macro understanding of who and what is driving gun crime in San Francisco, enhancing our ability to effectively and comprehensively prosecute gun offenders. The Gun Enforcement Prosecutor works closely with SFPD and the US Attorney's Office to triage gun cases for local or federal prosecution. The US Attorney's Office has assigned AUSA Hallie Hoffman to serve as the representative for the San Francisco CGIC and attend investigative and strategic meetings.

7. Local CGIC Feedback. All CGIC-related leads, as well as investigation and prosecution outcomes, will be tracked by SFPD in the CGIC database. SFPD will develop a system to automatically provide feedback to responding officers via email, when their collection efforts result in a NIBIN or eTrace lead; when that lead results in an arrest and/or prosecution; and when that prosecution results in a conviction. Results will also be reported regularly to partner agencies and stakeholders during monthly

Program Narrative: San Francisco FY 18

CGIC meetings. This positive feedback loop will be essential to promoting comprehensive collections, as well as effective investigations.

Capabilities and Competencies. The San Francisco CGIC team will be comprised of staff from SFPD, SFDA, and ATF. This team will liaise with the US Attorney's Office and the Adult Probation Department, who will participate in the CGIC Collaborative Working Group. SFPD and SFDA have proven track records implementing violence reduction initiatives, including federal grant awards. San Francisco Police Chief Bill Scott and District Attorney George Gascón are deeply supportive of this effort, having already invested significant resources in developing the pilot. The CGIC team structure is described below by participating agency.

1. San Francisco Police Department. SFPD has a long history of collaborating with community stakeholders and non-governmental organizations on violence prevention initiatives. SFPD has previously administered grants from BJA, including Project Safe Neighborhood/Anti-Gang Initiative and the Gang Resistance Education and Training (G.R.E.A.T.) program. SFPD currently collaborates with our city partners on the Edward Byrne Justice Assistance Grant (JAG) targeted at reducing crime and violence. In 2016, JAG funded collaborative efforts resulted in 94 criminal group disruptions, 50 firearms seized, 19 firearms entered into NIBIN, 19 firearms submitted through eTrace, and 99 forfeiture cases filed. As the lead CGIC agency, SFPD will be responsible for implementing the CGIC business process, serving as the primary recipient for the grant, including administering funding, establishing MOUs, managing the grant timeline, and collecting and reporting performance data.

Commander McEachern will serve as the team lead for the project, overseeing policy development, ensuring that the SF CGIC meets its objectives, and managing interagency coordination through the Collaborative Working Group. The Commander will convene weekly investigative meetings and monthly Working Group meetings with the US Attorney's Office, Adult Probation Department and other relevant law enforcement partners. The Commander brings 27 years of

Program Narrative: San Francisco FY 18

experience on the force, across multiple disciplines including field operations, administration, training, and investigations, and has extensive experience developing and implementing department directives and policies that will serve him well in leading and sustaining the organizational change required by the CGIC. The Commander will regularly report on the progress of the project to the Chief.

Lt. Derrick Lew has been detailed to the local ATF office as the TFO supervisor, and will manage day to day operations for the CGIC investigative team. Lt. Lew will support Commander McEachern to develop CGIC-related Department Bulletins and the CGIC training curriculum, triage all NIBIN leads, and assign cases per department policy. Lt. Lew has over 14 years of law enforcement experience and has been an ATF Task Force Officer since 2014. Lt. Lew will be complemented with at least two additional TFOs to form the CGIC investigative team. The SFPD Crime Lab is an ASCLD-LAB accredited facility in forensic sciences testing. The Firearm and Toolmark Unit of the Crime Lab, which houses the NIBIN-CGIC program, is supervised by Andy Smith. Mr. Smith has over 17 years of experience performing evidence analysis in the field of Firearm and Toolmark Examination, as well as performing NIBIN entries and correlations. SFPD has provided Community Police Service Aides (CPSAs) Luis Zabarte and Jeremy Ticzon to perform the duties of NIBIN Technicians. With the expected increase in CGIC evidence processing, additional personnel and equipment acquisitions will enable the Crime Lab NIBIN-CGIC Unit to meet the desired turn-around time. The SFPD Crime Lab Firearms Unit will collaborate with the SFPD Crime Information Services Division, who will be performing the eTrace analysis.

Patrick Leung has been the Grants Manager at SFPD since 2015 and has more than 14 years of experience managing grants. In collaboration with the CGIC investigative team, SFDA analysts, and ATF intelligence analyst, Mr. Leung will write the final report describing the overall project accomplishments and outcomes.

Program Narrative: San Francisco FY 18

2. San Francisco District Attorney's Office. Under the leadership of District Attorney George Gascón, since 2011, the SFDA has successfully implemented several federal grants to innovatively reduce crime. Much like the CGIC, SFDA CSU uses data and technology to drive new approaches to violent crime, promotes collaboration, and enhances SFDA's ability to prosecute crime effectively. CSU is led by Chief Attorney Frank Carrubba, who has emphasized collaborative, problem-solving multi-disciplinary approaches to crime reduction over his 25 year career as a prosecutor. Chief Attorney Carrubba assigned Assistant District Attorney Charlie Bisesto as the Gun Enforcement Prosecutor, responsible for triaging and tracking all gun arrests and prosecutions. ADA Bisesto—who previously served as the lead Hate Crime Prosecutor, Elder Abuse Prosecutor, and Central District Neighborhood Prosecutor—has been integral in establishing the policies and protocols for SFDA gun case management, and will work closely with the CGIC team. SFDA intends to hire a Strategic Gun Crime Analyst to support the Gun Enforcement Prosecutor, provide advanced analytics to the CGIC team, and perform the outcome evaluation of the program. The Strategic Gun Crime Analyst will write statistical programming code and perform statistical analysis of large datasets, including social network analysis, geo-spatial analysis, data-mining, and trend analysis. The Strategic Gun Crime Analyst will be part of the CSU Analyst team, supervised by Maria McKee, CSU Principal Analyst. Ms. McKee has been working in San Francisco's criminal justice system for over 10 years as a grants manager, policy analyst, and crime analyst.

3. ATF. ATF has assigned Special Agent Daniel A. Garza to the SF CGIC team, where he will collaborate with SFPD and SFDA to investigate and prosecute alleged violations of federal firearms statutes in San Francisco, and present appropriate cases to the US Attorney's Office for prosecution. Special Agent Garza, who served in the United States Marine Corps, has received extensive training in Crime Gun Intelligence. Special Agent Garza is supported by Intelligence Research Specialist Mark

Program Narrative: San Francisco FY 18

A. Munoz, who has been assigned to SFPD since January 2018, and provides investigative support on complex intelligence driven gun crime investigations.

Plan for Collecting the Performance Measure Data. SFPD will implement the ATF CGIC database once it is made available (estimated October 2018). In the absence of the database, data will be collected in ATF templates designed for seamless database integration. This database will track all ballistics and crime guns entered into NIBIN, the timeliness of entries, the rate at which entries generate leads, the number of guns recovered and traced, the results of tracing, and NIBIN links across two or more crimes where the gun has yet to be recovered. The database will track CGIC case arrests, prosecutions, convictions, and sentencing details. Data entry will be performed by Crime Lab technicians, CGIC investigators, and the ATF analyst, with additional prosecution and conviction data provided by the SFDA CSU Strategic Crime Gun Analyst. Specific data entry and sharing protocols will be developed and documented during the six month planning period.

SFPD's Grant Manager will extract, analyze, and summarize CGIC data for performance measures reporting. SFPD's Crime Analysis Unit (CAU) will provide data regarding 911 calls for shootings and confirmed ShotSpotter activations. CAU will assist with linking this data with CGIC data, using the incident number to match across datasets, and documenting shooting cases from incident through prosecution. The SFPD Grant Manager will also collect data regarding CGIC staffing, CGIC policy and procedure adoption, training, and MOUs with CGIC Working Group partners. These performance measures will be reported regularly to BJA, SFPD, and SFDA Command and Executive staff, as well as at CGIC Working Group meetings to support data-driven decision-making, policy development, and program development to meet grant objectives and deliverables. Bolstered with a rich dataset generated by the CGIC, the Working Group will also have the opportunity to develop additional crime strategies responsive to emerging crime trends.

Program Narrative: San Francisco FY 18

San Francisco's primary goal in implementing the CGIC is the sustained reduction of violent crime, gun crime, and homicides. The SFPD Crime Analysis Unit and the CSU Strategic Gun Crime Analyst will monitor violent crime trends throughout the project period to measure the impact of the SF CGIC on violent crime in San Francisco. The results of this analysis will form the basis for the outcome evaluation. Outcomes and implementation findings will be collated by the SFPD Grant Manager for the final report, which will be submitted to BJA, and disseminated to all CGIC Working Group partner agencies. It is our belief that this enhanced analytical approach to CGIC implementation will prove successful, and we plan to share the findings and lessons learned with other jurisdictions through attendance at national prosecution and policing conferences and trainings.

Sustainability Planning. San Francisco is committed to working with the BJA technical assistance provider to develop a sustainability plan during the first six months of project implementation. Starting sustainability planning early ensures that the project is implemented with clearly documented policies, procedures, and MOUs that facilitate the long term integration of CGIC business practices, organizational changes, and interagency collaboration into the daily operations of all partner agencies. Furthermore, sustainability planning will be based on careful collection and review of performance data, to confirm that the project is meeting objectives and documenting success, particularly in regards to violence reduction. By documenting successes throughout project implementation, the project will garner the support of stakeholders across the city, and help make the case for long term general fund investments by the Mayor and Board of Supervisors

ⁱ San Francisco Police Department, *Year End Crime Statistics 2016*, pg 2

ⁱⁱ San Francisco Open Data, *Police Department Incidents*, Gun Incidents in 2015 vs 2016.

ⁱⁱⁱ Jennifer A. Johnson, Ph.D., John David Reitzel, Ph.D., Bryan F. Norwood, David M. McCoy, D. Brian Cummings, and Renee R. Tate, *Social Network Analysis*, 2016

^{iv} US Census Bureau, *Quick Facts: San Francisco*, [2016](#) and [2017](#)

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

Approved by OMB

4040-0013

1. * Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. * Status of Federal Action: <input checked="" type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. * Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
--	--	--

4. Name and Address of Reporting Entity:

Prime SubAwardee

* Name: San Francisco Police Department

* Street 1: 1245 3rd Street Street 2: _____

* City: San Francisco State: CA: California Zip: 94158-2134

Congressional District, if known: 12

5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:

6. * Federal Department/Agency: Bureau of Justice Assistance	7. * Federal Program Name/Description: Edward Byrne Memorial Justice Assistance Grant Program
	CFDA Number, if applicable: 16.738

8. Federal Action Number, if known: _____	9. Award Amount, if known: \$ _____
---	---

10. a. Name and Address of Lobbying Registrant:

Prefix _____ * First Name n/a Middle Name _____

* Last Name n/a Suffix _____

* Street 1 _____ Street 2 _____

* City _____ State _____ Zip _____

b. Individual Performing Services (including address if different from No. 10a)

Prefix _____ * First Name n/a Middle Name _____

* Last Name n/a Suffix _____

* Street 1 _____ Street 2 _____

* City _____ State _____ Zip _____

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* Signature: Patrick Leung

* Name: Prefix _____ * First Name William Middle Name _____
* Last Name Scott Suffix _____

Title: Chief of Police Telephone No.: 415-837-7000 Date: 05/06/2018

Federal Use Only: _____ **Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)**

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

<p>SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL</p> <p>Patrick Leung</p>	<p>TITLE</p> <p>Chief of Police</p>
<p>APPLICANT ORGANIZATION</p> <p>City and County of San Francisco</p>	<p>DATE SUBMITTED</p> <p>05/06/2018</p>

Standard Form 424B (Rev. 7-97) Back

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text" value="05/06/2018"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text" value="946000417"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="City and County of San Francisco"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="94-6000417"/>	* c. Organizational DUNS: <input type="text" value="1208029830000"/>	
d. Address:		
* Street1: <input type="text" value="1245 3rd Street"/>	Street2: <input type="text"/>	
* City: <input type="text" value="San Francisco"/>	County/Parish: <input type="text"/>	
* State: <input type="text" value="CA: California"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text" value="94158-2134"/>	
e. Organizational Unit:		
Department Name: <input type="text" value="Police Department"/>	Division Name: <input type="text"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text"/>	* First Name: <input type="text" value="Patrick"/>	
Middle Name: <input type="text"/>	* Last Name: <input type="text" value="Leung"/>	
Suffix: <input type="text"/>	Title: <input type="text" value="Grants Manager"/>	
Organizational Affiliation: <input type="text" value="Police Department"/>		
* Telephone Number: <input type="text" value="415-837-7213"/>	Fax Number: <input type="text" value="415-575-6085"/>	
* Email: <input type="text" value="patrick.n.leung@sfgov.org"/>		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Bureau of Justice Assistance

11. Catalog of Federal Domestic Assistance Number:

16.738

CFDA Title:

Edward Byrne Memorial Justice Assistance Grant Program

*** 12. Funding Opportunity Number:**

BJA-2018-13570

* Title:

BJA FY 18 Local Law Enforcement Crime Gun Intelligence Center Integration Initiative

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

San Francisco Crime Gun Intelligence Center

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="800,000.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="800,000.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on .

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed:

Budget Sheet Instructions

Budget Summary

Note: Any errors detected on this page should be fixed on the corresponding Budget Detail tab.

Budget Category	Year 1		Year 2 (if needed)		Year 3 (if needed)		Year 4 (if needed)		Year 5 (if needed)		Total(s)
	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	
A. Personnel	\$0	\$0	\$100,932	\$0	\$100,932	\$0	\$0	\$0	\$0	\$0	\$201,864
B. Fringe Benefits	\$0	\$0	\$40,373	\$0	\$40,373	\$0	\$0	\$0	\$0	\$0	\$80,746
C. Travel	\$4,350	\$0	\$4,350	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,700
D. Equipment	\$427,776	\$0	\$22,857	\$0	\$22,857	\$0	\$0	\$0	\$0	\$0	\$473,490
E. Supplies	\$15,200	\$0	\$10,000	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	\$35,200
F. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Subawards (Subgrants)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
H. Procurement Contracts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
I. Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Direct Costs	\$447,326	\$0	\$178,512	\$0	\$174,162	\$0	\$0	\$0	\$0	\$0	\$800,000
J. Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Costs	\$447,326	\$0	\$178,512	\$0	\$174,162	\$0	\$0	\$0	\$0	\$0	\$800,000
Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N										No	

Objectives & Deliverables	Responsible Party	Year 1				Year 2				Year 3			
		Q1 2018 (Oct-Dec)	Q2 2019 (Jan-Mar)	Q3 2019 (Apr-Jun)	Q4 2019 (Jul-Sep)	Q1 2019 (Oct-Dec)	Q2 2020 (Jan-Mar)	Q3 2020 (Apr-Jun)	Q4 2020 (Jul-Sep)	Q1 2021 (Oct-Dec)	Q2 2021 (Jan-Mar)	Q3 2021 (Apr-Jun)	Q4 2021 (Jul-Sep)
1. Collaborative Working Group	SFPD												
A. Convene Working Group	Commander Greg McEachern												
B. Develop CGIC MOU with all partners	Commander Greg McEachern												
C. Establish meeting schedule	Commander Greg McEachern												
D. Meet monthly with Working Group	Commander Greg McEachern												
2. Crime Gun Intelligence Center business process	SFPD												
A. Purchase appropriate technology	Andy Smith												
B. Crime Scene CGIC Policy Development	Commander Greg McEachern												
C. Crime Lab CGIC Policy	Commander Greg McEachern												
3. Effective Investigations and Prosecutions of Violent Crimes	SFPD & SFDA												
A. Dedicate investigative & prosecutorial staff	Commander Greg McEachern & Chief Attorney Frank Carrubba												
B. Develop information dissemination mechanisms	Commander Greg McEachern & Chief Attorney Frank Carrubba												
B. Recruit and hire Strategic Gun Crime Analyst (1823)	SFDA Principal Analyst Maria McKee												

Objectives & Deliverables	Responsible Party	Year 1				Year 2				Year 3			
		Q1 2018 (Oct-Dec)	Q2 2019 (Jan-Mar)	Q3 2019 (Apr-Jun)	Q4 2019 (Jul-Sep)	Q1 2019 (Oct-Dec)	Q2 2020 (Jan-Mar)	Q3 2020 (Apr-Jun)	Q4 2020 (Jul-Sep)	Q1 2021 (Oct-Dec)	Q2 2021 (Jan-Mar)	Q3 2021 (Apr-Jun)	Q4 2021 (Jul-Sep)
4. Comprehensive Training Program	SFPD												
A. Develop training program for CGIC criminal justice partners	Commander Greg McEachern												
B. Provide regular training throughout the grant period	Commander Greg McEachern												
5. Violent Crime Prevention Strategies	SFPD												
A. Convene meetings with community & NGOs to develop strategies	Commander Greg McEachern												
6. Response to Gun Shots Fired	SFPD												
A. Implement citywide ShotSpotter Mobile Application	Commander Greg McEachern												
7. Performance Data Collection	SFPD & SFDA												
A. Implement ATF CGIC Database	Lt. Derrick Lew												
B. Develop data collection protocols for CGIC partners, including prosecution data	SFPD Grants Manager Patrick Leung												
C. Analyze & report performance measures to BJA and CGIC partners	SFPD Grants Manager Patrick Leung												
8. Final Analysis Report of Implementation and Outcomes	SFPD & SFDA												
A. Conduct and complete outcome evaluation	SFDA Strategic Gun Crime Analyst & Principal Analyst Maria McKee												
B. Generate final analysis report	SFPD Grants Manager Patrick Leung												

Budget Narrative File(s)

* **Mandatory Budget Narrative Filename:**

[Add Mandatory Budget Narrative](#)

[Delete Mandatory Budget Narrative](#)

[View Mandatory Budget Narrative](#)

To add more Budget Narrative attachments, please use the attachment buttons below.

[Add Optional Budget Narrative](#)

[Delete Optional Budget Narrative](#)

[View Optional Budget Narrative](#)



MARK FARRELL
MAYOR

CITY AND COUNTY OF SAN FRANCISCO
POLICE DEPARTMENT
HEADQUARTERS
1245 3RD Street
San Francisco, California 94158



WILLIAM SCOTT
CHIEF OF POLICE

April 24, 2018

Director Jon Adler
Bureau of Justice Assistance
United States Department of Justice
810 Seventh Street NW
Washington, DC 20531

Dear Director Adler:

Re: FY 2018 Local Law Enforcement Crime Gun Intelligence Center Integration Initiative (BJA-2018-13570)

The San Francisco Police Department (SFPD) is submitting this application for consideration of funding through the Crime Gun Intelligence Center Initiative. The SFPD, as the lead agency, is committed to working in partnership with local, state, and federal agencies to achieve a sustainable reduction in violent crime and the illegal use of firearms in San Francisco.

In order to achieve a statistically significant decrease in firearm-related violence and homicides, SFPD will implement the tenets of the Crime Gun Intelligence Center (CGIC) business practices citywide. The San Francisco CGIC project will include all the essential program components and core principles of the CGIC model, with an emphasis on advanced strategic data analysis to address serial gun offenders and gun violence crime drivers. I am confident that the comprehensive collection of gun crime evidence; tracing of crime guns; and, timely entry, analysis and investigation of leads will solve crimes and lead to effective local and federal prosecutions in San Francisco.

The SFPD has a proven track record in implementing violence reduction initiatives, including using various federal grant awards to deploy strategies and develop initiatives targeting gun-related activity. The department invested significant resources in developing a CGIC pilot in two of the city's ten police districts as well as creating an entire unit dedicated to gun violence within our Major Crimes Division.

If funding becomes available, the efforts of our CGIC will be expanded to include the proposed project which is key to identifying, investigating, and ultimately prosecuting violent gun crime throughout San Francisco.

It is our hope that the San Francisco CGIC will transform the limitations of a singular agency's or organization's efforts into a strong, strategic multidisciplinary team approach, leveraging data to protect our communities and prevent future violent firearms-related crime.

Sincerely,


WILLIAM SCOTT
Chief of Police



GEORGE GASCÓN
District Attorney

April 30, 2018

Jon Adler
Director
Bureau of Justice Assistance
United States Department of Justice
810 Seventh Street NW
Washington, DC 20531

Re: Letter of Support: FY 2018 Local Law Enforcement Crime Gun Intelligence Center Integration Initiative (BJA-2018-13570)

Dear Director Adler:

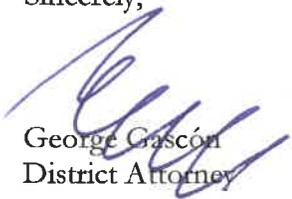
The San Francisco District Attorney's Office (SFDA) is committed to working with local, state, and federal partners to achieve a sustainable reduction in violent crime and the illegal use of firearms in San Francisco. I am writing to convey my support for this application and commitment to partner with the San Francisco District Police Department (SFPD) on the Local Law Enforcement Crime Gun Intelligence Center Integration Initiative.

In order to achieve a statistically significant decrease in firearm-related violence and homicides, my office will work in close partnership with the San Francisco Police Department, to implement Crime Gun Intelligence Center (CGIC) business practices citywide. The SF CGIC will include all of the essential program components and core principles outlined in the grant solicitation, with an emphasis on advanced strategic data analysis to address serial gun offenders and gun violence crime drivers.

The San Francisco Police Department, as the lead CGIC agency, and my office, as the primary partner and sub-awardee, both have a proven track record in implementing new violence reduction initiatives, including federal grant awards. San Francisco Police Chief Bill Scott and I are both deeply supportive of this effort, having already invested significant resources in developing the pilot, including the roll out of CGIC business practices in two police districts, and the implementation of the Crime Strategies Unit-Gun Enforcement prosecutorial strategy.

The proposed project is key to identify, investigate, and ultimately to prosecute violent gun crime in this very populous and ethnically diverse region. Over the last several years we have collaborated with local state and federal law enforcement to develop the CGIC pilot and these funds will allow San Francisco to take the program to full scale. It is our hope that the SF CGIC will transform the limitations of a singular agency or organization efforts into a strong, strategic multidisciplinary team approach leveraging data to protect our communities, and prevent future violent crime.

Sincerely,



George Gascón
District Attorney



U.S. Department of Justice

Bureau of Alcohol, Tobacco,
Firearms and Explosives
5601 Arnold Road, Suite 400
Dublin, California 94568

www.atf.gov

April 20, 2018

Jon Adler
Director
Bureau of Justice Assistance
United States Department of Justice
810 Seventh Street NW
Washington, DC 20531

Re: Letter of Support: FY 2018 Local Law Enforcement Crime Gun Intelligence Center
Integration Initiative (BJA-2018-13570)

Dear Director Adler:

The Bureau of Alcohol, Tobacco, Firearms and Explosives is committed to working with local, state, and federal partners to achieve a sustainable reduction in violent crime and the illegal use of firearms in San Francisco. I am writing to convey my support for this application and commitment to partner with the San Francisco Police Department (SFPD) on the Local Law Enforcement Crime Gun Intelligence Center Integration Initiative.

In order to achieve a statistically significant decrease in firearm-related violence and homicides, my office will work in close partnership with the San Francisco Police Department to implement Crime Gun Intelligence Center (CGIC) business practices citywide. The San Francisco CGIC project will include all of the essential program components and core principles of the CGIC model, with an emphasis on advanced strategic data analysis to address serial gun offenders and gun violence crime drivers. I am confident that the comprehensive collection of gun crime evidence; tracing of crime guns; and, timely entry, analysis and investigation of leads will solve crimes and lead to effective local and federal prosecutions in San Francisco.

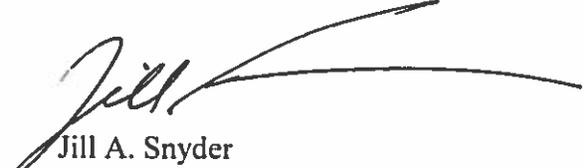
The San Francisco Police Department has a proven track record in implementing violence reduction initiatives, including federal grant awards, and Police Chief Bill Scott has already invested significant resources in developing a CGIC pilot in two of the city's ten police districts. The proposed project is key to identify, investigate and ultimately prosecute violent gun crime throughout San Francisco.

Director Jon Adler

It is our hope that the San Francisco CGIC will transform the limitations of a singular agency's or organization's efforts into a strong, strategic multidisciplinary team approach, leveraging data to protect our communities and prevent future violent firearms-related crime.

If you have any questions, please feel free to contact me, at (925) 557-2800.

Sincerely yours,



Jill A. Snyder
Special Agent in Charge



*United States Attorney
Northern District of California*

*11th Floor, Federal Building
450 Golden Gate Ave., Box 36055
San Francisco, CA 94102-3495*

*(415)436-7200
FAX: (415) 436-
7234*

April 30, 2018

Mr. Jon Adler
Director, Bureau of Justice Assistance
United States Department of Justice
810 Seventh Street NW
Washington, DC 20531

Re: FY 2018 Local Law Enforcement Crime Gun Intelligence Center Integration Initiative (BJA-2018-13570)

Dear Director Adler:

The United States Attorney's Office is committed to working with local, state and federal partners to achieve a sustainable reduction in violent crime and the illegal use of firearms in San Francisco. I am writing to confirm that the USAO has committed to working with the San Francisco District Police Department (SFPD) on the Local Law Enforcement Crime Gun Intelligence Center Integration Initiative.

In order achieve a statistically significant decrease in firearm-related violence and homicides, my office will work in close partnership the San Francisco Police Department to implement Crime Gun Intelligence Center (CGIC) business practices citywide. The San Francisco CGIC project will include all of the essential program components and core principles of the CGIC model, with an emphasis on advanced strategic data analysis to address serial gun offenders and those that drive gun violence crime. I am confident that the comprehensive collection of gun crime evidence, tracing of crime guns, and timely entry, analysis and investigation of leads will help solve crimes and lead to effective local and federal prosecutions in San Francisco.

The San Francisco Police Department has a proven record of accomplishment in implementing violence reduction initiatives and has already invested significant resources in developing a CGIC pilot in two of the city's ten police districts. The proposed project will expand this program to identify, investigate and ultimately prosecute violent gun crime throughout San Francisco. It is our hope that the San Francisco CGIC will transform the limitations of a singular agency or organization into a strong, strategic, multidisciplinary team approach, leveraging data to protect our communities and prevent firearms-related crime.

Very truly yours,

A handwritten signature in black ink, appearing to read "Alex G. Tse".

ALEX G. TSE
Acting United States Attorney, NDCA



*Protecting the Community, Serving Justice and
Changing Lives*

Karen L. Fletcher
Chief Adult Probation Officer

May 1, 2018

Mr. Jon Adler, Director
Bureau of Justice Assistance
United States Department of Justice
810 Seventh Street NW
Washington, DC 20531

RE: Letter of Support: FY 2018 Local Law Enforcement Crime Gun Intelligence Center Integration Initiative (BJA-2018-13570)

Dear Director Adler:

The San Francisco Adult Probation Department is committed to working with local, state, and federal partners to achieve a sustainable reduction in violent crime and the illegal use of firearms in San Francisco. I am writing to convey my support for this application and commitment to partner with the San Francisco Police Department on the Local Law Enforcement Crime Gun Intelligence Center Integration Initiative.

In order to achieve a statistically significant decrease in firearm-related violence and homicides, my office will work in close partnership with the San Francisco Police Department to implement Crime Gun Intelligence Center (CGIC) business practices citywide. The San Francisco CGIC project will include all of the essential program components and core principles of the CGIC model, with an emphasis on advanced strategic data analysis to address serial gun offenders and gun violence crime drivers. I am confident that the comprehensive collection of gun crime evidence, tracing of crime guns, and, timely entry, analysis and investigation of leads will solve crimes and lead to effective local and federal prosecutions in San Francisco.

The San Francisco Police Department has a proven track record in implementing violence reduction initiatives, including federal grant awards, and Chief Bill Scott has already invested significant resources in developing a CGIC pilot in two of the City's ten police districts. The proposed project is key to identifying, investigating and ultimately prosecuting violent gun crimes throughout San Francisco.

It is our hope that the San Francisco CGIC will transform the limitations of a singular agency's or organization's efforts into a strong, strategic multi-disciplinary team approach, leveraging data to protect our communities and prevent future violent firearms related crime.

Sincerely,

Karen L. Fletcher
Chief Probation Officer



MEMORANDUM OF UNDERSTANDING
Between
Bureau of Alcohol, Tobacco, Firearms and Explosives
And
San Francisco Police Department
For a Joint
Crime Gun Intelligence Center

This Memorandum of Understanding (MOU) is entered into by the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) and the San Francisco Police Department (SFPD) for the purpose of establishing a joint Crime Gun Intelligence Center.

DRAFT

I. AUTHORITIES

Offenses investigated and enforced pursuant to this MOU are those falling within ATF's jurisdiction 28 U.S.C. 599A; 28 CFR sec. 0.130 and 0.131. Specifically, the Gun Control Act of 1968, 18 U.S.C. §§ 921 *et. seq.* and the National Firearms Act, 26 U.S.C. §§ 5861 *et. seq.*

II. PURPOSE

San Francisco has experienced an increase in the number of violent crimes reported, to include murder, robbery, aggravated assault, and armed drug trafficking, all of which are staple offenses committed by armed career criminals, violent street gangs and organized criminal groups. In developing a unified approach, the ATF San Francisco Field Division (SFFD) has established a Crime Gun Intelligence Center. SFPD has established its own Crime Gun Investigations Center (CGIC). The ATF SFFD is participating with the SFPD CGIC by providing ATF personnel, training, and support. ATF

is seeking to enter into a joint collaboration, pooling our respective resources and expertise to enhance our abilities to reduce armed violent crimes in an effort to safeguard the country's most vital asset, the citizens that we all so proudly service. It seeks to achieve heightened coordination among federal, state, and local law enforcement; with emphasis on tactical intelligence gathering, more aggressive prosecutions, and enhanced accountability through performance measures.

- A. The establishment and delineation of the mission of the CGIC as a joint cooperative effort. It is the desire of the participating agencies to achieve maximum interagency cooperation in a combined law enforcement effort aimed at reducing violent crimes committed within the San Francisco area.
- B. The intensive enforcement of all laws likely to reveal criminal violations committed by violent gang offenders, criminal enterprises, armed career criminals, and the prolific and very dangerous group of criminals who use firearms, acts of violence, or trafficking in illegal drugs in furtherance of their cause or enterprise.
- C. Active and aggressive investigation of all sources of firearms and narcotics to criminal elements by utilizing intelligence based strategy to identify and arrest violent offenders.
- D. This MOU is not intended, and should not be construed, to create any right or benefit, substantive or procedural, enforceable at law or otherwise by any third party against the parties to this MOU, the United States, or the officers, employees, agents or other associated personnel.

III. MISSION

The mission of the CGIC is to focus on the reduction of violent gun crimes in the San Francisco area. This mission will be generally accomplished through the maximum effort of investigation, identification, arrest,

detention, enhanced prosecution, and forfeiture of assets of criminally active violent offenders. Specifically, efforts will focus on violent street gangs, security threat groups, felons in possession of firearms, armed career criminals, armed robberies (Hobbs Act Violations), murder-for-hire, thefts of firearms from both federal firearm licensees and private citizens, and any related violations under California criminal statutes. This endeavor will be enhanced by targeting violent crime problems through the teaming of federal, state, and local law enforcement officers and prosecutors to conduct short and mid-term, proactive and intelligence driven investigations.

IV. GOALS

The identification, prioritization, intensive investigation, arrest, detention, revocation and enhanced prosecution of criminally active violent offenders that commit gun related crimes. The main focus will be on the identification, arrest and proactive investigation of those individuals who have committed violent gun crimes by utilizing comprehensive Crime Gun Tracing and the National Integrated Ballistic Identification Network (NIBIN). This will be accomplished by conducting short and mid-term, reactive and proactive intelligence driven investigations utilizing the latest strategies and investigative techniques employed by the CGIC.

V. COMPOSITION

- A. The ATF SFFD and the SFPD have partnered in this endeavor as a joint law enforcement effort to combat violent gun crimes.
- B. In the initial composition, the ATF and SFPD will bridge a partnership in order to achieve CGIC goals.
- C. All participants in the CGIC acknowledge that this endeavor is a joint operation with all agencies acting as partners and no one agency acting unilaterally.

D. In its initial composition, the CGIC will be composed of one (1) ATF Special Agent, one (1) ATF Intelligence Research Specialist (IRS), one (1) SFPD Lieutenant (who is also an ATF Task Force Officer), one (1) SFPD Sergeant, and two (2) SFPD Officers (one of which is an ATF TFO). All task force members will be co-located at the SFPD CGIC office.

E. Status of the Parties

The parties to this MOU agree that the each party shall be that of independent political entities and it is not intended, nor shall it be construed, that any party or any officer, employee, or agent of the any other party is an officer, employee, or agent of any other party for purposes of unemployment compensation or workers' compensation. Except as specifically provided herein for overtime and governmental immunity situations, the parties hereto acknowledge that each remains fully responsible for any and all obligations as the employer of its personnel assigned to the CGIC task force, including, among other items, responsibility for the payment of earnings, withholdings, insurance coverage, workers' compensation, and all other requirements by law, regulations, ordinance, or contract. This MOU is not intended to and does not establish a separate governmental entity for the performance of any function.

VI. COORDINATION AND SUPERVISION

SFPD and ATF acknowledge that the CGIC is a joint operation with all agencies acting as partners. Therefore, the direction of the CGIC will be a shared responsibility of member agencies. All agencies will retain full functional authority over their members participating in the CGIC. The CGIC is a SFPD-led initiative under the direction of one SFPD Lieutenant, and in cooperation with the participating agencies, SFPD will assume supervision and control of day-to-day CGIC operations.

SFPD Officers assigned to the CGIC shall adhere to SFPD policies and procedures, and the policies, procedures, and regulations of their parent agency. Any conflict between SFPD policies and procedures and those of ATF will be resolved by the law enforcement official of the participating agencies, or their designees as appropriate.

A. CGIC Supervisor

1. Will have direct managerial oversight of the CGIC operations, investigations and personnel, and will coordinate matters as necessary with assigned agency management counterparts.
2. Will oversee policy matters and exercise decision-making functions as they are necessary for the effective and continued operations of the CGIC.
3. Will ensure that all CGIC investigations and cases are in accordance with its core mission and guidelines.
4. Will serve as an intermediary to resolve any potential conflict between participating agencies that cannot be resolved at the operational level.
5. Will be responsible for any federally reimbursed overtime approval, timekeeping, and submission by TFOs working on behalf of the CGIC.
6. Will handle all personnel issues in coordination with the assigned agency counterpart.
7. Will make referrals to the appropriate participating agency regarding allegations of misconduct by TFOs.

B. TFOs

1. Will be a full-time commissioned law enforcement officer. They will apply for federal deputation, undergo a background check for ATF clearances, and receive federal deputation from the United States Marshal's Service.
2. Will be directed and supervised by the CGIC Supervisor when directly involved with CGIC business.
3. Will adhere to all laws of the state of California and the United States of America and will conform to the applicable ATF policies and procedures.
4. Will maintain compliance with the sponsoring agency's policies and procedures.
5. Will not consume intoxicating beverages while on duty except in the performance of duty, and in those instances, never to the extent that the officer's ability to perform an official assignment or function is impaired.
6. Will coordinate all leave requests through the CGIC Supervisor and sponsoring agency management counterpart.
7. Will report to the CGIC Supervisor any incident, accident, or conduct by the TFO, that might reflect unfavorably upon any party to this agreement.

VII. RESPONSIBILITIES

A. Duties of the CGIC

1. Conduct covert and overt investigations on individuals and organizations engaged in violent criminal firearms activity with emphasis on violent offenders.
2. Direct investigative efforts in a manner to maximize the effectiveness of federal and state law enforcement resources

by focusing on those offenses relating to violent gun crimes, and violent street gangs.

3. Establish liaison with the respective state and federal prosecutors for legal and administrative advice and direction regarding various CGIC investigations.
4. Develop liaison with local, state and federal law enforcement agencies to better coordinate investigations in the collection, analysis, and dissemination of information related to those cases.
5. Ensure that all firearms and/or shell casings recovered by SFPD officers in the San Francisco area, and if deemed suitable by firearms examiners, are entered into NIBIN and traced through the ATF National Tracing Center.

B. Duties of the ATF

1. Provide ATF Special Agents and IRSs to the CGIC, as needed.
2. As available, provide funds to be utilized for the purchase of evidence, investigative expenses and confidential informant expenses and informant services.
3. Provide equipment, services, and manpower as ATF deems appropriate in concert with state and local law enforcement partners.

VIII. ENFORCEMENT STRATEGIES

Enforcement strategies, including but not limited to undercover operations, informant usage, surveillance operations, technical operations, and tactical operations, will be conducted under the policies and procedures of the ATF and SFPD

COLLABORATION

Collaboration and coordination are indispensable ingredients in any violence reduction strategy. Pursuing active violent offenders in a coordinated manner will create a strategic, focused and more effective area wide violence reduction program.

- A. CGIC investigative activity will be conducted jointly with no member acting unilaterally or without the concurrence of the CGIC Supervisor.
- B. CGIC investigations will be closely coordinated with those agencies identified as having a jurisdictional interest in the case.
- C. Participating agencies agree to minimize assignments (not related to caseload management and other sponsoring agency responsibilities) given to their full-time representatives, which would divert their attention from the CGIC mission. However, the CGIC will not interfere with any required attendance at SFPD and ATF functions such as range or mandatory in service training.
- D. All members of the CGIC must maintain a satisfactory level of performance. Failure to maintain a satisfactory level of performance in the administration of his or her task for duties may subject the member to be transferred back to their respective agency.
- E. The CGIC Supervisor will provide, upon request, input regarding the performance of the assigned CGIC members.
- F. Compliance with the CGIC policy and procedures does not relieve TFOs from the requirement to adhere to their respective agency policies and procedures.

IX. OPERATIONAL PROCEDURES

A. Assignment of Investigative Matters

1. Cases will be assigned by the CGIC Supervisor to CGIC members based on their experience, training, performance, expertise, jurisdiction, and existing caseloads in conjunction

with the ATF San Francisco Field Office Supervisor. Participating CGIC members are also expected to develop investigative leads and intelligence sources within the scope of the CGIC operation.

2. All CGIC investigations will be initiated in accordance with applicable SFPD and ATF rules and regulations. All CGIC investigative methods will conform to state and federal statutory requirements. Any case adopted by the federal system will conform to applicable federal guidelines.

B. Undercover Operations

All CGIC undercover operations will be conducted and reviewed in accordance with SFPD guidelines, as well as the ATF and Attorney General's Guidelines on ATF undercover operations.

C. Investigative Reporting Procedures

1. For the purposes of uniformity, there will be no duplication of reports, but rather a single report prepared by a designated individual which can be duplicated as necessary. Every effort should be made to document investigate activity on ATF Reports of Investigation (ROI), unless otherwise agreed to by ATF and SFPD. This section does not preclude the necessity of individual TFOs to complete forms required by their employing agency.
2. The CGIC Supervisor will be responsible for coordinating the written work of the CGIC.
3. Because disclosure of information to outside parties concerning joint investigations may violate state and federal law, and jeopardize the safety of confidential witnesses and law enforcement officers, all participants agree that any personnel who are assigned to the CGIC shall not disseminate any information relating to or derived from the

CGIC investigation to any person other than appropriate prosecutors or other local, state or federal law enforcement officers who are assigned or assisting the investigation without prior authorization from the CGIC Supervisor. Any disclosure must be in accordance with federal law.

D. Investigative Cooperation

1. As de-confliction is always of great concern in matters of multi-agency or multi-unit interest, it is agreed that matters designated to be handled by SFPD operational elements will not knowingly be subject to CGIC law enforcement efforts unless, and until the CGIC Supervisor consults and coordinates with appropriate SFPD personnel, particularly those assigned to gang enforcement activities and narcotics investigations, and concurrence is reached regarding case assignment and specific or unique operational objectives. It is further agreed that once a matter has been designated to be handled by the CGIC, it will not knowingly be subject to non-task force law enforcement efforts. It is incumbent upon each agency to make proper internal notification regarding task force existence, including its areas of concern.
2. There shall be no unilateral action taken on the part of any participating agency relating to CGIC investigations. All law enforcement action will be coordinated by the CGIC Supervisor and conducted in a cooperative manner.

E. Informants

1. SFPD and ATF guidelines will apply to the operation of informants and cooperating witnesses directed by the members of the CGIC. Subject to the availability of funding, and with appropriate ATF approval, ATF agrees to pay any reasonable and necessary informant and cooperating witness expenses incurred while operating on behalf of the CGIC. Confidentiality of informants and cooperating witnesses will

be maintained in accordance with SFPD and ATF policies and procedures and federal guidelines.

2. Non ATF TFOs may not make any further disclosure of the identity of an ATF informant. No documents that identify tend to identify or may indirectly identify an ATF informant may be released without prior approval by the ATF.
3. The United States Attorney General's guidelines and ATF policy and procedure for operating ATF informants and cooperating witnesses shall apply to all ATF informants and cooperating witnesses opened and operated in furtherance of CGIC investigations. Documentation of, and any payments made to, ATF informants and cooperating witnesses shall be in accordance with ATF policy and procedures.

F. Use of Deadly Force and Shooting Incident Procedures

1. All fulltime TFOs will comply with ATF and DOJ's use of force policies, unless a TFO's agency Use of Force policy is more restrictive, in which case the TFO may use their respective agency's use of force policy. TFOs must be briefed on ATF's and DOJ's use of force policy by an ATF official, and will be provide with a copy of such policy.
2. All fulltime TFOs who are SFPD personnel and non-TFO SFPD personnel assigned to the CGIC shall adhere to SFPD policies on use of force.

G. Prosecution

1. The criteria for determining whether to prosecute a particular violation in state or federal courts or bring forth an administrative revocation will focus upon achieving the greatest overall benefit to law enforcement and the public. Any question which arises pertaining to jurisdiction will be resolved only after the issue is discussed with members of all investigative agencies having an interest in the matter, and

discussion with the United States Attorney's Office or the appropriate District Attorney.

2. The decision whether to utilize state or federal search warrants during the course of a CGIC investigation will be coordinated with the United States Attorney's Office and the appropriate state prosecutor.

H. Media

All media releases and press conferences regarding CGIC matters will be mutually agreed upon and coordinated jointly within each respective agency's guidelines. Accomplishments of the CGIC will be reported as a joint endeavor by the ATF, SFPD, the United States Attorney's Office, appropriate District Attorney's Office, and other participating agencies.

I. Asset Forfeitures & Seized Property

1. All assets seized for criminal and administrative forfeitures shall be forfeited and distributed subject to federal laws and regulations along with U.S. Department of Justice asset forfeiture policy.
2. Such distribution shall be in equal amounts based on equitable sharing agreements of the heads of the participating agencies. If the agency heads cannot agree to equitable sharing, ATF will be the final arbiter of property distribution.

J. Operational Problems/Considerations

1. Operational problems encountered will be addressed and resolved by the CGIC Supervisor and the designated agency representative.
2. It is agreed, however, that resolution of operational problems at the lowest level possible will be optimal.

3. The local authority in whose jurisdiction the CGIC is operating shall be notified when possible and, when appropriate, shall participate in the operation. This provision may be waived if exigent circumstances do not permit notification or participation, or if the CGIC Supervisor believes an unusual circumstance make the notification or participation unwise.

X. ALLOCATION OF RESOURCES

A. Office Space

All CGIC members will be co-located within the SFPD CGIC Office.

B. Vehicles

1. If requested, ATF may authorize members of the CGIC who are also ATF TFOs to use vehicles owned, rented or leased by the ATF for official business only.
2. When authorized, participating agency personnel using ATF vehicles agree to operate the vehicles in accordance with all applicable ATF rules and regulations, which will be provided.
3. The participating agencies agree the ATF vehicle will not be used to transport passengers unrelated to official business.

C. Overtime Reimbursement

The ATF may reimburse overtime costs for CGIC members for the performance of their CGIC duties. The maximum reimbursement for each agency and the procedures to be followed for claiming overtime will be set under a separate memorandum of agreement established pursuant to 28 U.S.C. Section 524.

D. Federal Deputation

ATF may sponsor non-federally assigned task force officers for federal deputation. As required by ATF security policies, officers from participating agencies may be subject to a comprehensive background investigation and may be required to receive a secret

or above clearance prior to deputation. Upon completion of the ATF background investigative process, sponsorship request will be forward to the United States Marshal Service for U.S. Federal Law Enforcement Deputation. This will authorize ATF TFO federal law enforcement arrest powers over violations under Title 18 of the United States Criminal Code.

XI. LIABILITY

ATF acknowledges that the United States is liable for the wrongful or negligent acts or omissions of its officers and employees, including TFOs, while on duty and acting within the scope of their federal employment, to the extent permitted by the Federal Tort Claims Act. Claims against the United States for injury or loss of property, personal injury, or death arising or resulting from the negligent or wrongful act or omission of any Federal employee while acting within the scope of his or her office or employment are governed by the Federal Tort Claims Act, 28 U.S.C. sections 1346(b), 2672-2680 (unless the claim arises from a violation of the Constitution of the United States, or a violation of a statute of the United States under which other recovery is authorized). Except as otherwise provided, the parties agree to be solely responsible for the negligent or wrongful acts or omissions of their respective employees and will not seek financial contributions from the other for such acts or omissions. Legal representation by the United States is determined by the United States Department of Justice on a case-by-case basis. ATF cannot guarantee the United States will provide legal representation to any State or local law enforcement officer. Liability for any negligent or willful acts of any agent or officer undertaken outside the terms of this MOU will be the sole responsibility of the respective agent or officer and agency involved.

XII. DURATION OF THIS MEMORANDUM OF UNDERSTANDING

This MOU is effective with the signatures of all parties and shall remain in effect unless terminated earlier as specified hereafter. Continuation of this MOU shall be subject to the availability of necessary resources. This

U.S. Department of Justice

MOU may be modified at any time by written consent of all parties. This MOU may be terminated at any time by providing a written notice of intent to withdraw.

XIII. SIGNATURES

In witness whereof, the parties have hereunto executed this memorandum of understanding.

Bureau of Alcohol, Tobacco, Firearms and Explosives

By: _____ Date: _____

ATF Special Agent in Charge
San Francisco Field Division

San Francisco Police Department

By: _____ Date: _____
Chief

DRAFT



BJA FY 18 Local Law Enforcement Crime Gun Intelligence Center Integration Initiative 2018-H1538-CA-DG



[Application](#)

[Correspondence](#)

Application: ▾

Application Handbook

Assurances and Certifications

[Overview](#)

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To the best of my knowledge and belief, all data in this application/preapplication is true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.

Your typed name, in lieu of your signature represents your legal binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the following:

1. [Assurances](#)
2. [Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace requirements.](#)

If you are an applicant for any Violence Against Women grants, this includes the Certification of Compliance with the Statutory Eligibility Requirements of the Violence Against Women Act.

*Prefix	Chief
Name Prefix:(Other)	
*First Name	William
Middle Initial (if any)	
*Last Name	Scott
Suffix	
Name Suffix:(Other)	
*Title	Chief
*Address Line 1	1245 3rd Street
Address Line 2	
*City	San Francisco
County	
*State	California
*Zip Code	94158-2134
*Phone	415-837-7000 Ext :
Fax	--
*E-mail	sfpdchief@sfgov.org

I have examined the information provided here regarding the signing authority and certify it is accurate. I am the signing authority, or have been delegated or designated formally as the signing authority by the

appropriate authority of official, to provide the information requested throughout this application system on behalf of this jurisdiction. Information regarding the signing authority, or the delegation of such authority, has been placed in a file and is available on-site for immediate review.

Continue



**BJA FY 18 Local Law Enforcement Crime Gun
Intelligence Center Integration Initiative** 2018-H1538-CA-DG



[Application](#)

[Correspondence](#)

Application: ▾

Review SF-424 [Print a Copy](#)

Application Handbook

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APPLICATION FOR FEDERAL ASSISTANCE	2. DATE SUBMITTED May 06, 2018	Applicant Identifier	
	1. TYPE OF SUBMISSION	3. DATE RECEIVED BY STATE	State Application Identifier
		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier
5. APPLICANT INFORMATION			
Legal Name City and County of San Francisco		Organizational Unit Police Department	
Address 1245 3rd Street San Francisco, California 94158-2134		Name and telephone number of the person to be contacted on matters involving this application Leung, Patrick (415) 837-7213	
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 94-6000417		7. TYPE OF APPLICANT County	
8. TYPE OF APPLICATION New		9. NAME OF FEDERAL AGENCY Bureau of Justice Assistance	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 16.738 CFDA Edward Byrne Memorial Justice Assistance TITLE: Grant Program		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT San Francisco Crime Gun Intelligence Center	
12. AREAS AFFECTED BY PROJECT			
13. PROPOSED PROJECT Start Date: October 01, 2018 End Date: September 30, 2021		14. CONGRESSIONAL DISTRICTS OF a. Applicant b. Project CA12	
15. ESTIMATED FUNDING		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? This preapplication/application was made available to the state executive order 12372 process for review on 04/30/2018	
Federal	\$800,000		
Applicant	\$0		
State	\$0		
Local	\$0		
Other	\$0		

Program Income	\$0	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?
TOTAL	\$800,000	
N		
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.		

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