

File No. 230935

Committee Item No. 5

Board Item No. 22

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee

Date October 4, 2023

Board of Supervisors Meeting

Date October 17, 2023

Cmte Board

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Information Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

- | | | |
|-------------------------------------|-------------------------------------|---|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>RPC Resolution No. 2302-006 021623</u> |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>REC Presentation 10/4/2023</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
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Completed by: Brent Jalipa

Date September 28, 2023

Completed by: Brent Jalipa

Date October 5, 2023

1 [Accept and Expend In-Kind Grant - San Francisco Parks Alliance - Dahlia Dell Hillside
2 Garden - \$250,000]

3 **Resolution authorizing the Recreation and Park Department to accept and expend an**
4 **in-kind grant from the San Francisco Parks Alliance (SFPA) valued at up to \$250,000 for**
5 **the design and construction for maintenance and upgrades to the Dahlia Dell Hillside**
6 **Garden for the project term of upon approval of Board of Supervisors until Notice of**
7 **Substantial Completion; and to authorize the Recreation and Park General Manager to**
8 **enter into amendments or modifications to the grant that do not materially increase the**
9 **obligations or liabilities to the City and are necessary to effectuate the purposes of the**
10 **contract or this Resolution.**

11

12 WHEREAS, The City, through the Recreation and Park Department (RPD), operates
13 and maintains certain real property commonly referred to as the Dahlia Dell, located at
14 Pompei Circle off John F. Kennedy Drive in Golden Gate Park located in Supervisorial District
15 1; and

16 WHEREAS, The Dahlia Society of California (DSC), a volunteer group that plants and
17 cares for San Francisco's official flower at the Dahlia Dell for the public to enjoy; and

18 WHEREAS, The Dahlia Dell consists of two neighboring gardens - the Oval in Pompei
19 Circle off JFK Drive and the Hillside Garden on the slope north of the circle; and

20 WHEREAS, The Hillside Garden is in need of repair and maintenance due to
21 dilapidated retaining structures, rotting wood, exposed rebar stakes and uneven footing holds
22 for gardeners; and

23 WHEREAS, The Dahlia Society of California and its fiscal sponsor San Francisco
24 Parks Alliance, in partnership with RPD, discussed the possibility of a repair and maintenance
25 improvement project at the Hillside Garden; and

1 WHEREAS, The proposed project would replace retaining walls, add pathway
2 upgrades to stabilize the hillside terraces, offer improved and safer access to gardening beds
3 and irrigations systems, increase ADA accessibility, and feature a viewing area to support and
4 enhance the experience for visitors; and

5 WHEREAS, Dahlia Society of California, through its fiscal sponsor the San Francisco
6 Parks Alliance, is proposing in-kind grant funding to the Department for the design and
7 construction for repair and maintenance of the Dahlia Dell Hillside Garden, the initial cost
8 estimate for the project is \$200,000, if there are additional costs, DSC has offered to donate
9 up to \$250,000 to cover the full cost of the improvement project (Grant); and

10 WHEREAS, On February 16, 2023, the Recreation and Park Commission, by
11 Resolution No. 2302-006, recommended that the Board of Supervisors authorize RPD to
12 accept and expend the in-kind grant; now, therefore, be it

13 RESOLVED, That the Board of Supervisors approves the Grant and authorizes the
14 Recreation and Park Department General Manager to accept the Grant, and to perform all
15 acts required of the City there under; and, be it

16 FURTHER RESOLVED, That the Board of Supervisors authorizes the Recreation and
17 Park General Manager to enter into any modifications to the Grant that the Recreation and
18 Park General Manager determines, in consultation with the City Attorney, are in the best
19 interests of the City and do not materially increase the obligations or liabilities of the City, are
20 necessary or advisable to effectuate the purposes of the Grant or this Resolution, and are in
21 compliance with all applicable laws, including the City's Charter.

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Recommended:

_____/s/_____

General Manager, Recreation and Park Department

Approved:

_____/s/_____

Mayor

Approved:

_____/s/_____

Controller

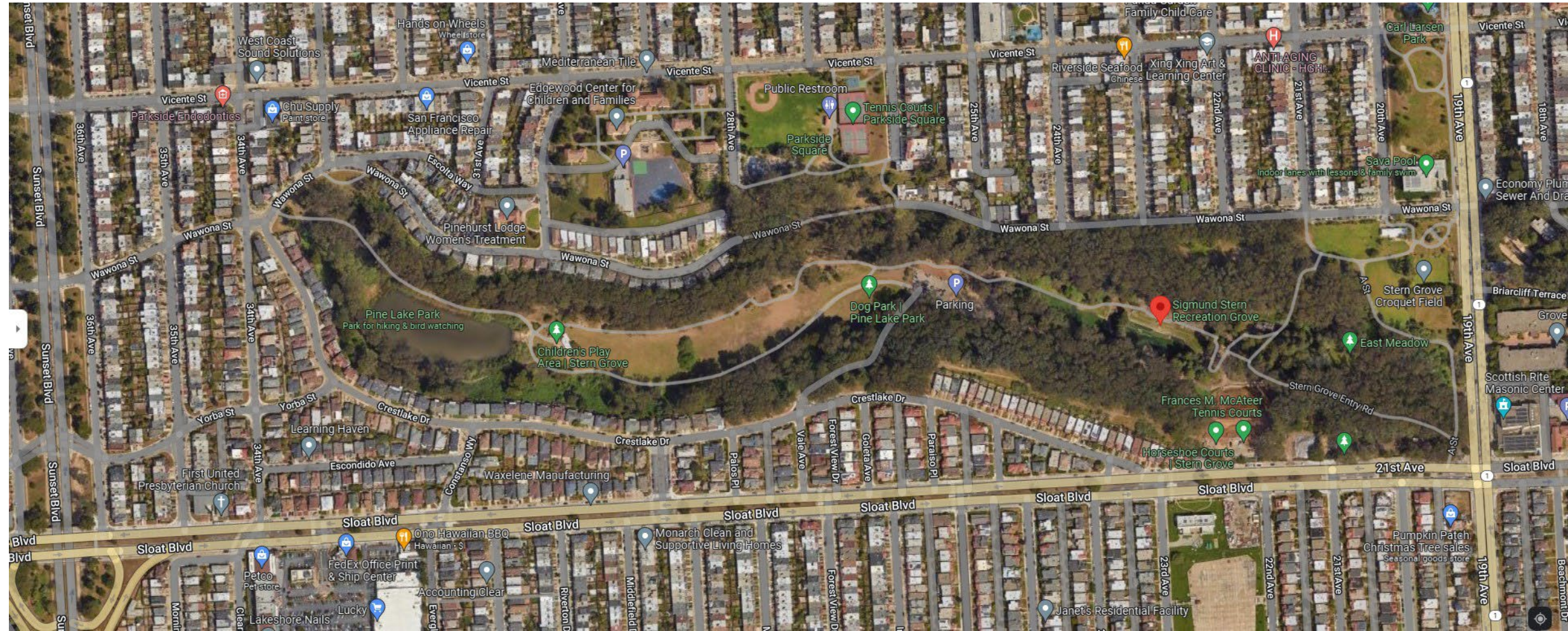


Stern Grove Festival Association





Stern Grove Festival Association



History



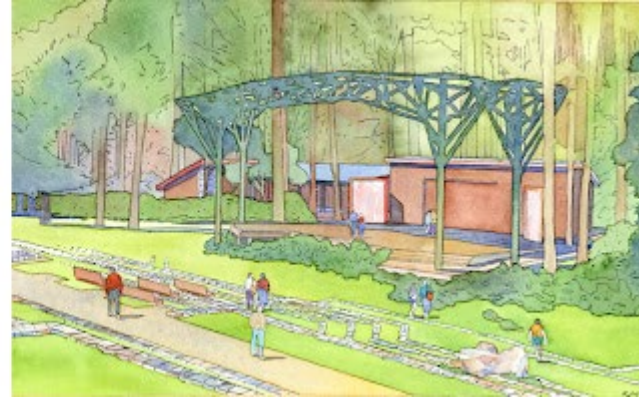
Stern Grove Festival Association



Stern Grove Festival Association



Stern Grove Festival Association



2005 Redesign and Renovation



Stern Grove Festival Association



2005 Redesign and Renovation



Stern Grove Festival Association



Project Location



Stern Grove Festival Association

↓ Concert Meadow Entrance

▭ Proposed Project Location



Project Location



Stern Grove Festival Association



Concept Design

File Number: 230935
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Golden Gate Park – Dahlia Dell Hillside Garden
2. Department: Recreation and Park Department
3. Contact Person: Susan Sun, Assistant Director of Partnerships Telephone: (415) 831-2787
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Approved or Applied for: up to \$250,000
- 6a. Matching Funds Required: \$0
b. Source(s) of matching funds (if applicable): N/A
- 7a. Grant Source Agency: San Francisco Parks Alliance (fiscal sponsor for Dahlia Society of California)
b. Grant Pass-Through Agency (if applicable): N/A
8. Proposed Grant Project Summary: Dahlia Society of California, through its fiscal sponsor, San Francisco Parks Alliance, is proposing in-kind grant funding to the Department for the design and construction for repair, maintenance and upgrades to the Dahlia Dell Hillside Garden. The initial cost estimate for the project is \$200,000.00. If there are additional costs, Dahlia Society of California has offered to donate up to \$50,000 to cover the full cost of the improvement project.
9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: upon approval by the Board of Supervisors End-Date: upon notice of substantial completion
- 10a. Amount budgeted for contractual services: \$0
b. Will contractual services be put out to bid? No
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? N/A
d. Is this likely to be a one-time or ongoing request for contracting out? N/A
- 11a. Does the budget include indirect costs? Yes No
b1. If yes, how much?
b2. How was the amount calculated?
c1. If no, why are indirect costs not included?
 Not allowed by granting agency To maximize use of grant funds on direct services
 Other (please explain):
c2. If no indirect costs are included, what would have been the indirect costs?
12. Any other significant grant requirements or comments:

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor’s Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input checked="" type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor’s Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor’s Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments: The project’s application to the Mayor’s Office of Disability (MOD) was submitted on March 27, 2023 and is currently going through review. Prior to submission, MOD staff had an onsite walkthrough meeting with RPD, SF Parks Alliance and the Dahlia Society of CA on December 7, 2021 and a follow-up meeting on April 7, 2022. The Department will continue to work with MOD through the review process to ensure compliance.

Departmental ADA Coordinator or Mayor’s Office of Disability Reviewer: TBD

Alexis Ward
(Name)

ADA Coordinator for Physical Access, Recreation and Park Department
(Title)

Date Reviewed: 4/17/2023

DocuSigned by:
Alexis Ward
7A730903EB6154A5...
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Philip A. Ginsburg
(Name)

General Manager, Recreation and Park Department
(Title)

Date Reviewed: 4/17/2023

DocuSigned by:
Philip A. Ginsburg
AF27F6596709494...
(Signature Required)

Golden Gate Park Dahlia Dell Hillside Garden Budget

<u>Expense</u>	<u>Amount</u>
Design	\$59,660.00
Construction	\$152,473.00
Project Management Fee	\$8,680.00
Construction and Design subtotal	\$220,813.00
10% Construction Contingency	\$22,081.30
Total	\$242,894.30
Project Contingency	\$7,105.70
GRAND TOTAL	\$250,000



April 4, 2023

To: San Francisco Recreation & Park Department

Re: In-kind award from San Francisco Parks Alliance – Dahlia Society of California for the Dahlia Dell Hillside Garden

Dear San Francisco Recreation and Park Department,

The San Francisco Parks Alliance and its fiscally sponsored partner, the Dahlia Society of California, are pleased to provide up to \$250,000 of in-kind grant funding for repair and maintenance improvements to the Dahlia Dell Hillside Garden in Golden Gate Park. This may include construction and design services related to projects including replacement of the retaining walls, pathway upgrades, increased ADA accessibility, and creation of a viewing area.

Since 2010, the Dahlia Society has partnered with San Francisco Parks Alliance and the San Francisco Recreation and Park Department to support the community's engagement, advocacy, and development of greater financial resources to benefit the Dahlia Dell in Golden Gate Park. It has been our pleasure to support RPD in promoting gardening education and the Dahlia Dell's long history in San Francisco while providing an opportunity for San Franciscans and visitors to experience this special space. We are excited and committed to the repair and maintenance improvements, which we believe will enhance access to and the experience for all visitors who come to admire the beautiful blooms of San Francisco's official flower.

Sincerely,

A handwritten signature in black ink that reads "Drew Becher".

Drew Becher

CEO

San Francisco Parks Alliance

RECREATION AND PARK COMMISSION
City and County of San Francisco
Resolution Number 2302-006

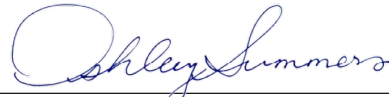
GOLDEN GATE PARK DAHLIA DELL HILLSIDE GARDEN
ACCEPT AND EXPEND

RESOLVED, This Commission does recommend that the Board of Supervisors authorize the Recreation and Park Department to accept and expend in-kind grants from San Francisco Parks Alliance valued at approximately \$250,000 for repair and maintenance improvements to the Dahlia Dell Hillside Garden in Golden Gate Park.

Adopted by the following vote

Ayes	7
Noes	0
Absent	0

I hereby certify that the foregoing resolution was adopted at the Recreation and Park Commission meeting held on February 16, 2023.



Ashley Summers, Commission Liaison



London N. Breed, Mayor
Philip A. Ginsburg, General Manager

April 10, 2023

Melson Mangrobang, Fund Accountant Supervisor
Office of the Controller
City Hall, Room 316
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Mr. Mangrobang:

Thank you for your review of the accept and expend package for a grant valued at up to \$250,000 from the San Francisco Parks Alliance for repair, maintenance improvements and upgrades at the Dahlia Dell Hillside Garden in Golden Gate Park. The grant is proposed by the Dahlia Society of California, through its fiscal sponsor, San Francisco Parks Alliance.

The project will include replacement of dilapidated structures, improved safety elements, and feature increased ADA accessibility. The in-kind donation consists of design and construction services.

Sincerely,

/s/

Susan Sun
Assistant Director, Partnerships Division





London N. Breed, Mayor
Philip A. Ginsburg, General Manager

TO: Angela Calvillo, Clerk of the Board of Supervisors

FROM: Philip A. Ginsburg, General Manager
Recreation and Park Department

DATE: August 16, 2023

SUBJECT: Accept and Expend Grant – San Francisco Parks Alliance –
Dahlia Dell Hillside Garden – \$250,000

GRANT TITLE: Dahlia Dell Hillside Garden, San Francisco Parks Alliance

Attached please find the original of each of the following:

X Grant resolution; original signed by Department, Controller, Mayor

X Grant Information Form, including disability check list

X Grant Budget

X Award Letter

X Recreation and Park Commission Resolution

Special Timeline Requirements: We would like legislation introduced as soon as possible.

The in-kind grant will be used for the design and construction for maintenance and upgrades to the Dahlia Dell Hillside Garden at Pompei Circle in Golden Gate Park. The grant is from Dahlia Society of California, through its fiscal sponsor, the San Francisco Parks Alliance. The proposed project would replace retaining walls, add pathway upgrades to stabilize the hillside terraces, offer improved and safer access to gardening beds and irrigations systems, increase ADA accessibility, and feature a viewing area to support and enhance the experience for visitors.

Departmental representative to receive copy of the adopted resolution:

Name: Susan Sun Phone: (415) 831-2787

Interoffice Mail Address: susan.sun@sfgov.org

Certified copy required: Yes No



(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient.)



From: [Conine-Nakano, Susanna \(MYR\)](#)
To: [BOS Legislation, \(BOS\)](#)
Cc: [Paulino, Tom \(MYR\)](#); [Bishop, Lamonte" \(REC\)](#); [Ng, Beverly \(REC\)](#)
Subject: Mayor -- Resolution -- Dahlia Dell Hillside Garden
Date: Tuesday, September 5, 2023 4:46:15 PM
Attachments: [Mayor -- Resolution -- Dahlia Dell Hillside Garden.zip](#)

Hello Clerks,

Attached for introduction to the Board of Supervisors is a Resolution authorizing the Recreation and Park Department to accept and expend an in-kind grant from the San Francisco Parks Alliance (SFPA) valued at up to \$250,000 for the design and construction for maintenance and upgrades to the Dahlia Dell Hillside Garden for the project term of upon approval of Board of Supervisors until Notice of Substantial Completion.

Best,
Susanna

Susanna Conine-Nakano
Office of Mayor London N. Breed
City & County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 200
San Francisco, CA 94102
415-554-6147