

PERSONAL SERVICES CONTRACT SUMMARY ("PSC FORM 1")

Department: PUBLIC HEALTH

Dept. Code: DPH

Type of Request: Initial Modification of an existing PSC (PSC # 41068 - 14/15)

Type of Approval: Expedited Regular Annual Continuing (Omit Posting)

Type of Service: Vocational Rehabilitation Training Program

Funding Source: General Fund, Grant, Prop 63

PSC Original Approved Amount: \$12,000,000 PSC Original Approved Duration: 11/01/15 - 10/31/20 (5 years 1 day)

PSC Mod#1 Amount: \$12,000,000 PSC Mod#1 Duration: no duration added

PSC Mod#2 Amount: \$28,000,000 PSC Mod#2 Duration: 11/01/20-10/31/25 (5 years 1 day)

PSC Mod#3 Amount: \$6,650,000 PSC Mod#3 Duration: 11/01/25-12/31/27 (2 years 8 weeks)

PSC Mod#4 Amount: \$9,990,469 PSC Mod#4 Duration: 01/01/24-06/30/28 (25 weeks 6 days)

PSC Cumulative Amount Proposed: \$68,640,469 PSC Cumulative Duration Proposed: 12 years 35 weeks

1. Description of Work

A. Scope of Work/Services to be Contracted Out:

The programs will provide opportunities for consumers with behavioral health challenges to engage in work development, training, and placement services to further enhance their path to wellness and recovery. The criteria for services are specified by DPH Behavioral Health Services and the California Department of Rehabilitation and includes San Francisco residents 18 and over, including transitional age youth, adults and older adults. Service coordinators also support the work of Behavioral Health Services clinicians by connecting consumers with community-based vocational, educational, and other services identified as needed by the consumer. Vocational rehabilitation training programs aim to empower consumers toward finding meaningful activities or employment and provide individualized support to address any barriers that may impede their progress toward economic self-sufficiency and achieving vocational goals. The programs utilized evidence-based practices and work in collaboration with the consumer, family member, and other stakeholders to further develop vocational opportunities for consumers.

B. Explain why this service is necessary and the consequence of denial:

This program is funded by the State Mental Health Services Act (MHSA), which requires that consumer input play a significant role in the development of programs. Behavioral health consumers, former consumers, or families of consumers must be involved in areas of mental health policy, program planning, implementation, monitoring, quality improvement, evaluation and budget allocations regarding these programs. MHSA funding for this program assists consumers and family members to secure meaningful employment and provides the resources necessary for San Francisco to realize the vision of recovery for individuals and families served by the mental health system.

C. Has this service been provided in the past? If so, how? If the service was provided under a previous PSC, attach copy of the most recently approved PSC.

Services have been provided in the past through earlier PSC request. See 41068 - 14/15

D. Will the contract(s) be renewed?

Yes.

E. If this is a request for a new PSC in excess of five years, or if your request is to extend (modify) an existing PSC by another five years, please explain why:

The Department anticipates a continued need for these services, which allow mental health clients to gain supervised, supportive occupational experience to support their present recovery efforts and strengthen their future ability to support themselves financially in positions which do not receive mental health support in this supportive and tolerant environment.

2. Reason(s) for the Request

A. Display all that apply

Services that require resources that the City lacks (e.g., office space, facilities or equipment with an operator).

Explain the qualifying circumstances:

The City does not currently possess the capacity or infrastructure to establish and maintain an effective vocational rehabilitation program for the target population.

B. Reason for the request for modification:

To increase the amount and extend the duration to align with the anticipated contract term.

3. Description of Required Skills/Expertise

A. Specify required skills and/or expertise: In collaboration with BHS and consumers, the contractor will be responsible for the design and implementation of a cohesive and collaborative system of vocational rehabilitation services to recruit, employ, train, place, support and supervise consumers within DPH, CBHS and community settings. The provider will also implement and evaluate the service delivery system and vocational rehabilitation services that are received by behavioral health consumers. (cont. on attached)

B. Which, if any, civil service class(es) normally perform(s) this work? 2588, Health Worker 4; 2593, Health Program Coordinator 3;

C. Will contractor provide facilities and/or equipment not currently possessed by the City? If so, explain: Yes, facilities to operate the program will be provided by the contractor.

4. If applicable, what efforts has the department made to obtain these services through available resources within the City?

Not Applicable

5. Why Civil Service Employees Cannot Perform the Services to be Contracted Out

A. Explain why civil service classes are not applicable.

The City does not have the expertise or infrastructure to establish the type of services needed in order to receive the State funding to support this program.

B. If there is no civil service class that could perform the work, would it be practical and/or feasible to adopt a new civil service class to perform this work? Explain: No. This work requires specialized knowledge and skills and expertise.

6. Additional Information

A. Will the contractor directly supervise City and County employee? If so, please include an explanation.
No.

B. Will the contractor train City and County employees and/or is there a transfer of knowledge component that will be included in the contract? If so, please explain what that will entail; if not, explain why not.
No training of civil service staff is part of the services under this PSC.

C. Are there legal mandates requiring the use of contractual services?
No.

D. Are there federal or state grant requirements regarding the use of contractual services? If so, please explain and include an excerpt or copy of any such applicable requirement.
No.

E. Has a board or commission determined that contracting is the most effective way to provide this service? If so, please explain and include a copy of the board or commission action.
No.

F. Will the proposed work be completed by a contractor that has a current PSC contract with your department? If so, please explain.
Richmond Area Multi Services, Inc.

7. **Union Notification:** On 10/23/23, the Department notified the following employee organizations of this PSC/RFP request:
SEIU 1021 Miscellaneous; Professional & Tech Engrs, Local 21;

I CERTIFY ON BEHALF OF THE DEPARTMENT THAT THE INFORMATION CONTAINED IN AND ATTACHED TO THIS FORM IS COMPLETE AND ACCURATE:

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FOR DEPARTMENT OF HUMAN RESOURCES USE

PSC# 41068 - 14/15

DHR Analysis/Recommendation:

Commission Approval Not Required

Approved by DHR on 01/02/2024